



NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Special Meeting Agenda

North Tahoe Event Center
8318 North Lake Boulevard, Kings Beach, CA 96143

Tuesday, October 13, 2026, at 2:00 P.M.

Welcome to a meeting of the North Tahoe Public Utility District Board of Directors

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and available online after the meeting has concluded. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

In addition, all written public comments received by 1:00 p.m. on October 13, 2026 will be distributed to the District Board Members for their consideration and all written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the discretion of the Board of Directors. Written comments may be emailed to mmoga@ntpud.org, mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

TIMED ITEMS ON THIS AGENDA

2:00 P.M. Public Comment and Questions

- A. CALL TO ORDER/OPEN SESSION/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA** – *Agenda Items may be taken off the agenda or taken out of order.*
- C. PUBLIC COMMENT AND QUESTIONS (2:00 P.M.):** *Any person wishing to address the Board of Directors on items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*
- D. GENERAL BUSINESS**
 - 1. [Review, Discuss, and Possibly Adopt Resolution 2026-21 Amending the District's Conflict of Interest Code \(Pages 2-14\)](#)
- E. PUBLIC COMMENT AND QUESTIONS:** *See protocol established under Agenda Item C, Public Comment and Questions.*
- F. ADJOURNMENT**



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 13, 2026

ITEM: D-1

FROM: Office of the General Manager

SUBJECT: Review, Discuss, and Possibly Adopt Resolution 2026-21 Amending the District's Conflict of Interest Code

RECOMMENDATION:

That the Board of Directors adopt Resolution No. 2026-21 amending the Conflict of Interest Code of the North Tahoe Public Utility District.

BACKGROUND:

At the August 11, 2026 meeting, the North Tahoe Public Utility District Board of Director's adopted Resolution 2026-15 amending the District's Conflict of Interest Code to update it to include new positions required for designation, to delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions, update the language to reflect newly passed SB 852 revising Form 700 filing requirements for Public Officials who manage public investments, and also make other technical changes.

Following adoption, District staff submitted the amended Conflict of Interest Code to Placer County, as the District's code-reviewing body (Gov. Code § 82011), and requested approval of the amendment by the Placer County Board of Supervisors, as required under Government Code section 87303.

On the afternoon of October 9, 2026, Placer County Counsel informed the District that they recommend amending the District's Conflict of Interest Code as submitted, ahead of the Board of Supervisors meeting on November 3, 2026. District Counsel reviewed Placer County Counsel's request and recommends the Board of Directors adopt amendments in accordance with Placer County Counsel's request.

The Political Reform Act (the "Act") requires all public agencies to adopt and maintain a Conflict of Interest Code containing the rules for disclosure of personal assets and the prohibition from making or participating in making governmental decisions that may affect any personal assets. The Conflict of Interest Code must specifically designate all agency positions that make or participate in the making of decisions and assign specific types of personal assets to be disclosed that may be affected by the exercise of powers and duties of that position.

The Act further requires that an agency regularly review and update its Code as necessary when directed by the code-reviewing body or when change is necessitated by changed circumstances. (Sections 87306 and 87306.5.)

Attached is a redline version of the proposed amended Code showing the revisions made to the Conflict of Interest Code including changes adopted August 11, 2026.

If adopted, Resolution No. 2026-21 would amend the District's Conflict of Interest Code of North Tahoe Public Utility District in accordance with the discussion above. Following adoption, staff will submit the amended Conflict of Interest Code to the Placer County Board of Supervisors, as the District's code-reviewing body (Gov. Code § 82011), and request approval of the amendment as required under Government Code section 87303.

FISCAL ANALYSIS: No Fiscal Impact

STRATEGIC PLAN ALIGNMENT:

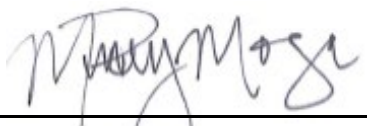
Goal 3: Enhance District governance and partnerships – Objective A: Maintain best practices in public agency governance throughout all levels of the District – Tactic 1: Keep accurate and up-to-date ordinances and policies in alignment with best practices, laws, and regulations.

ATTACHMENTS:

- Resolution 2026-21 to amend the Conflict of Interest Code
- Proposed amended Conflict of Interest Code (clean)
- Proposed amended Conflict of Interest Code (redlined)

MOTION: Approve Staff Recommendation

REVIEW TRACKING:

Submitted By: 
Misty Moga
Administrative Liaison

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

**RESOLUTION 2026-21
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE NORTH TAHOE PUBLIC UTILITY DISTRICT
TO AMEND THE CONFLICT OF INTEREST CODE
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

WHEREAS, the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the “Act”), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the North Tahoe Public Utility District (the “District”) and requires all public agencies to adopt and promulgate a conflict of interest code; and

WHEREAS, the Board of Directors adopted a Conflict of Interest Code (the “Code”) in compliance with the Act and last amended September 13, 2022 with approvals by the Placer County Board of Supervisors; and

WHEREAS, the Board of Directors adopted further amendments to the Code in compliance with the Act on August 11, 2026; and

WHEREAS, subsequent changed circumstances within the District and with recommendations from Placer County have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the District’s Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Directors of, the proposed amended Code was provided to each affected designated employee and publicly posted for review; and

WHEREAS, a public meeting was held upon the proposed amended Code at a special meeting of the Board of Directors on October 13, 2026, at which all present were given an opportunity to be heard on the proposed amended Code.

NOW THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT:

SECTION 1. The Board of Directors does hereby adopt the proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Administrative Liaison and available to the public for inspection and copying during regular business hours; and

SECTION 2. The amended Conflict of Interest Code shall be submitted to the Board of Supervisors of Placer County for approval and said Code shall become effective immediately upon approval of the proposed amended Code; and

SECTION 3. That all previously adopted conflict of interest codes are rescinded upon approval of the proposed amended Conflict of Interest Code.

SECTION 4. The General Manager and his authorized designees are hereby authorized and directed to take such actions as shall be necessary to effectuate the purposes of this Resolution.

**PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE NORTH
TAHOE PUBLIC UTILITY DISTRICT THIS 13th DAY OF OCTOBER, 2026, BY THE
FOLLOWING VOTE:**

AYES:

NOES:

ABSTAIN:

ABSENT:

**Sue Daniels, President
Board of Directors**

ATTEST:

**Bradley A. Johnson, P.E.
General Manager/CEO**

**Conflict of Interest Code of the
North Tahoe Public Utility District
(Amended August 11, 2026 and October 13, 2026)**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code Regulations Section 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing, Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the **North Tahoe Public Utility District (the "District")**.

Officials Who Manage Public Investments shall electronically file their statements of economic interests directly with the Fair Political Practices Commission. All Designated Positions required to submit a statement of economic interests shall file their statements with the **Administrative Liaison/Board Secretary**, as the District's Filing Official who shall make and retain a copy of all statements filed and forward the originals of such statements to the Placer County Elections Office as the District's Filing Officer. (Gov. Code § 87500.) The **Administrative Liaison/Board Secretary** shall make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code §81008.)

APPENDIX

Conflict of Interest Code of the North Tahoe Public Utility District (Amended August 11, 2026 and October 13, 2026)

PART “A”

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Officials who manage public investments, as defined by 2 California Code of Regulations section 18700.3(b), are NOT subject to the District’s Code, but must file disclosure statements under Government Code section 87200 et seq. (Regs. § 18730(b)(3).) These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments¹:

Members of the Board of Directors

General Manager / CEO / Treasurer / Clerk of the Board

Chief Financial Officer (CFO)

¹ Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>Designated Positions</u>	<u>Disclosure Category</u>
Contracts & Planning Coordinator	2, 3, 5
Controller	1, 2
Customer Account Manager	5
District Legal Counsel	1, 2
Engineering Manager	2, 3, 4
Engineering & Operations Manager	2, 3, 4
Event Center Manager	5
Government & Community Affairs Manager	5
Human Resources Manager	5
Maintenance Technician & Water Quality Superintendent	5
Operational and Information Technology Manager	5
Parks & Facilities Superintendent	2, 3, 5
Project Engineer & Construction Manager	2, 3, 5
Public Information Officer	5
Recreation & Community Event Supervisors	5
Recreation, Parks & Facilities Manager	2, 3, 5
Senior Engineer	2, 3, 4
Utility Operations Manager	2, 3, 5
Utility Operations Superintendent	5

Consultant and New Positions²

² Individuals serving as a Consultant defined in FPPC Regulation 18700.3, or in a new position created since this Code was last approved that makes or participates in making decisions must file under the broadest disclosure set forth in this Code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to assign a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. (Gov. Code Sec. 82019; FPPC Regs 18219 and 18734.) The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Gov. Code Sec. 81008.)

PART “B”

DISCLOSURE CATEGORIES

The Disclosure Categories listed below identify the types of economic interests that the Designated Position must disclose for each category to which the designated is assigned.³ Such economic interests are reportable if they are either located in, doing business in, planning to do business in, or have done business during the previous two years in the jurisdiction the District.

Category 1: All investments, business positions in business entities, and sources of income, (including receipt of gifts, loans and travel payments), that are located in, that do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District, or within two (2) miles of any land owned or used by the District, including any leasehold, beneficial or ownership interest or option to acquire property.

Category 3: All investments, business positions in business entities, and sources of income, (including receipt of gifts, loans and travel payments), that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments, business positions in business entities, and sources of income, (including receipt of gifts, loans and travel payments), that provide services (including training or consulting services), products, supplies, materials, machinery, vehicles or equipment of the type purchased or leased by the District.

Category 5: All investments, business positions in business entities, and sources of income, (including receipt of gifts, loans and travel payments), that provide services (including training or consulting services), products, supplies, materials, machinery, vehicles or equipment of the type purchased or leased by the designated position's department, unit or division.

³ This Conflict of Interest Code does not require the reporting of gifts from outside the District's jurisdiction if the source does not have some connection with or bearing upon the functions or duties of the position (Reg. 18730.1)

**Conflict of Interest Code of the
North Tahoe Public Utility District
(Amended ~~September 13, 2022~~ August 11, 2026 and October 13, 2026)**

The Political Reform Act (Gov~~ernment~~- Code ~~§-Section~~ 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal~~ifornia~~- Code Reg~~ulations~~-: ~~§-Section~~ 18730) that contains the terms of a standard conflict of interest code which can be incorporated by reference in an agency's code. After public notice and hearing, Regulation 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations ~~section-Section~~ 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference. This incorporation page, Regulation 18730 and the attached Appendix designating positions and establishing disclosure categories, shall constitute the Conflict of Interest Code of the **North Tahoe Public Utility District (the "District")**.

~~All—~~Officials Who Manage Public Investments shall electronically file their statements of economic interests directly with the Fair Political Practices Commission.
~~and All~~ Designated Positions required to submit a statement of economic interests shall file their statements with the **Administrative Liaison/Board Secretary**, as the District's Filing Official who shall make and retain a copy of all statements filed and forward the originals of such statements to the Placer County Elections Office as the District's Filing Officer. (Gov. Code § 87500.) The **Administrative Liaison/Board Secretary** shall make all retained statements available for public inspection and reproduction during regular business hours. (Gov. Code §81008.)

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<u>Government & Community Affairs Manager</u>	<u>5</u>
Human Resources Manager	5
<u>Maintenance Technician & Water Quality Superintendent</u>	<u>5</u>
Operational and Information Technology Manager	5
Parks & Facilities Superintendent	2, 3, 5
Project Engineer & Construction Manager	2, 3, 5
Public Information Officer	5
Recreation & Community Event Supervisors	5
Recreation, Parks & Facilities Manager	2, 3, 5
Senior Engineer	2, 3, 4
Utility Operations Manager	2, 3, 5
Utility Operations Superintendent	5

Designated Positions

Disclosure Category

~~MEMBERS OF BOARDS, COMMITTEES & COMMISSION~~

~~Recreation & Parks Commission~~

~~[Commission being removed as they serve solely in an advisory capacity]~~

~~1, 2~~

Consultant and New Positions²

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PART “B”

DISCLOSURE CATEGORIES

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