



**AGENDA AND JOINT SPECIAL MEETING NOTICE  
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION  
AND RECREATION AND PARKS COMMITTEE**

**North Tahoe Event Center  
8318 North Lake Boulevard, Kings Beach, CA**

**Wednesday, April 1, 2026, at 5:30 p.m.**

**Welcome to a joint special meeting of the North Tahoe Public Utility District Recreation and Parks  
Commission and Committee**

A joint special meeting of the North Tahoe Public Utility District Recreation & Parks Commission and Recreation & Parks Committee will be held on Wednesday, April 1, 2026 at 5:30 p.m. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

All written public comments received by 4:30 p.m. on April 1, 2026 will be distributed to the District's Commission and Committee Members for their consideration. All written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the Commission's discretion. Written comments may be emailed to [mmoga@ntpud.org](mailto:mmoga@ntpud.org), mailed, or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

- A. Call to Order/Establish Quorum/Pledge of Allegiance**
- B. Public Comment and Questions** – *Any person wishing to address the Recreation and Parks Commission or Committee on items of interest to the Commission/Committee not listed on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*
- C. General Commission/Committee Business**
  - 1. [Review, Discuss, and Provide Direction to Staff Regarding a District Recreation and Parks Scholarship Program \(Pages 2-27\)](#)
- D. Commissioner/Committee Comments and Questions**
- E. PUBLIC COMMENT AND QUESTIONS:** *See protocol established under Agenda Item B, Public Comment, and Questions.*
- F. Adjournment**



**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

**DATE:** April 1, 2026

**ITEM:** C-1

**FROM:** Recreation, Parks, and Facilities Manager

**SUBJECT:** Review, Discuss, and Provide Direction to Staff Regarding a District Recreation and Parks Scholarship Program

**RECOMMENDATION:**

Review, discuss, and provide direction to staff regarding the implementation of a Scholarship Program for Recreation and Parks.

**DISCUSSION:**

The NTPUD Recreation Department, in response to input from the public and Board of Directors, is developing a scholarship program to assist residents with their participation in recreation programming and facility use.

In 2024, NTPUD created a Rate Relief policy that gave income-qualified, full-time residents of the District discounts off their monthly water and wastewater bill. In response to public feedback, staff is now developing a recreation specific scholarship that will help users pay for things like programs and facility rentals. Updates to the Rate Relief policy was discussed in detail at the March 2026 Board of Directors meeting with direction to staff from the Board. Elements of that discussion have been incorporated into the Scholarship presentation.

The details of a recreation scholarship program and associated policy creation have many components, and staff wish to have the feedback of Commission and Committee members in the creation of the policy. The attached PowerPoint explains the details of a scholarship program and places several items of consideration up for discussion.

This item was first brought up at the February 2026 Commission/Committee meeting but due to the length of that meeting and the breadth of the discussion, direction was given to schedule a special meeting which focuses exclusively on this program/policy. Today's special meeting is exclusively for that purpose. It is the desire of staff for Commission and Committee members to review and give feedback for the components of the program.

**FISCAL ANALYSIS:**

The impact will be determined based on the developed program and presented when the Board considers adoption of the necessary policy.

**STRATEGIC PLAN ALIGNMENT:**

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective A: Expand public access for recreation opportunities and promote the District as an exceptional provider of year-round programming, special events and recreation services – Tactic 1: Expand offerings to highlight the District’s recreation and parks assets and drive participation. Activity – Implement fee matrix that balances fees for programming with free events and addresses market value with affordability in combination with CFD participation.

Goal 3: Enhance District governance and partnerships – Objective A: Maintain best practices in public agency governance throughout all levels of the District – Tactic 1: Keep accurate and up-to-date ordinances and policies in alignment with best practices, laws, and regulations.

Goal 3: Enhance District governance and partnerships – Objective D: Be a strong community partner to provide value in alignment with the District's charter.

**ATTACHMENTS:**

- Scholarship Program PowerPoint Presentation

**REVIEW TRACKING:**

Submitted By: Amanda Conk  
Amanda Conk  
Recreation, Parks, and Facilities Manager

Approved By: Bradley A. Johnson  
Bradley A. Johnson, P.E.  
General Manager/CEO

# NTPUD Recreation and Parks Scholarship Program

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April 1, 2026



# Scholarship Program

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The North Tahoe Public Utility District wishes to offer financial assistance to those who qualify and have a desire to participate in District programming or events.

- Available to NTPUD Residents only
- Income qualified
- Program will be in addition to the established Resident Discount

# Scholarship Program

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## Summary

- February 2026 – Scholarship Program introduced to Recreation Commission and Committee. Due to the complexity of the program, a special meeting was scheduled to determine details. It is the desire to begin offering scholarships for summer 2026 (FY 26/27).
- June 2024-current – Rate Relief program offers Utility Rate assistance for income-qualified NTPUD residents. Rate Relief is currently in its second year.
- March 2026 – Board directs staff to expand Rate Relief program to offer larger discount and have a broader path to entry. Details of the Rate Relief program and Board recommendations for FY 26/27 changes are incorporated into this presentation.
- It is the recommendation of staff to align with the Rate Relief program, when practical, in order to minimize customer and administrative burden.

# Scholarship Program

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## Overview on Variables/Considerations

- What to offer discounts for
- Who is eligible/how to verify eligibility
- Discount levels per tier
- Funding mechanism and annual limits
- Annual allocation limits

# Scholarship Program

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## Overview on Variables/Considerations

- **What to offer discounts for**
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# Scholarship Fund – What is Included



OFFERING	ADMIN BURDEN	TRANSACTION	ESTABLISHED RESIDENT DISCOUNT	STAFF RECOMMENDATION	INDUSTRY STANDARD / TDRPD COMPARISON
<b>NTPUD Program (garden, PB)</b>	Low	Revenue reduction	20%	Include	Yes, sliding scale
<b>Park Rentals</b>	Low	Revenue reduction	50%	Include	No
<b>NTEC Rentals</b>	Low	Revenue reduction/ loss	20% (proposed 50%)	Don't Include	N/A
<b>Contractor Classes (karate)</b>	High	Subsidy/direct payment	20%	Include	No

# Scholarship Program

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## Overview on Variables/Considerations

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# Scholarship Program – Eligibility & Verification



## Current Utility Rate Application/Eligibility Form



### **Application for Rate Relief Credit (FY 2025/26)**

North Tahoe Public Utility District (NTPUD) residential customers meeting the eligibility requirements will receive a monthly credit to their account. The program is administered on a first-come, first-served basis. The program is in effect until program funds are fully expended on an annual July 1<sup>st</sup> to June 30<sup>th</sup> basis.

#### **1. Qualifications for all applications**

Reside as a primary resident in a single-family or multi-family residential property at an NTPUD service address.

#### **2. Tier 1 Rate Assistance - \$\_\_ Rate Reduction**

Are you able to show proof of active enrollment in the Liberty CARE program at the same address as your NTPUD service address?

Yes, please provide the most recent Liberty Utility Bill with evidence of participation in Liberty Utilities CARE program.

No, continue to Step 3.

#### **3. Tier 2 Rate Assistance - \$\_\_ Rate Reduction**

Your combined household income before taxes cannot be more than the limits provided in the table.

Household Size:  Annual Income:

Is your combined household annual income less than the limits shown in the table?

Yes, continue to Step 4.

No, you are not eligible for rate assistance at this time.

# Scholarship Program – Eligibility

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## Offered to NTPUD District Residents

### Tier 1:

#### Rate Relief

- Enrolled in Liberty Cares program
- Will be expanded in FY 26/27 to allow for more paths of entry

#### Scholarship

- Receives NTPUD Rate Relief Tier 1 benefits or meets the qualifications

### Tier 2:

#### Rate Relief

- Self-certification, available if income is under 500% Federal Poverty Guidelines

#### Scholarship

- Receives NTPUD Rate Relief Tier 2 benefits or meets the qualifications

# Scholarship Program – Eligibility



HOUSEHOLD SIZE	TIER 1		TIER 2		
	LIBERTY CARES/ 200% FEDERAL POVERTY	BGCNLT	UP TO 300% FEDERAL POVERTY	UP TO 400% FEDERAL POVERTY	UP TO 500% FEDERAL POVERTY
1	\$42,300 (1 or 2)	n/a	\$47,880	\$63,840	\$108,200 (1 or 2)
2	\$42,300 (1 or 2)	\$39,128	\$64,920	\$86,560	\$108,200 (1 or 2)
3	\$53,300	\$49,303	\$81,960	\$109,280	\$136,600
4	\$64,300	\$59,478	\$99,000	\$132,000	\$165,000
5	\$75,300	\$69,653	\$116,040	\$154,720	\$193,400
6	\$86,300	\$79,828	\$133,080	\$177,440	\$221,800
7+	\$97,300	\$90,000	\$150,120	\$200,160	\$250,200
	<i>Liberty CARES is up to 200% of the <u>Federal Poverty Guidelines</u>.</i>	<i>CA Reduced Lunch Program</i>	<u><i>Federal Poverty Guidelines</i></u>	<u><i>Federal Poverty Guidelines</i></u>	<u><i>Federal Poverty Guidelines</i></u>

# Scholarship Program

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## Overview on Variables/Considerations

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# Scholarship Program – Discount Levels

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## How much discount should each Tier receive?

Tier 1: 50% Discount off Resident Rate

Tier 2: 25% Discount off Resident Rate

## Factors –

- Area comparisons (BGCNLT, TDRPD)
- Cost of NTPUD programs & rentals
- “Buy-in factor”
- Rate Relief program discounts are flat dollar amount but targeted at the same discount levels

# Scholarship Program – Examples



Tier 1						
PROGRAM/ RENTAL	RACK RATE	RESIDENT DISCOUNT (NTPUD ABSORBS)	RESIDENT RATE	PERCENTAGE DISCOUNT	PARTICIPANT COST	SCHOLARSHIP FUNDING
Community Garden Annual Membership	\$150	-\$50	\$100	50%	\$50	\$50
Picnic site for birthday party (day rental)	\$250	-\$125	\$125	50%	\$62.5	\$62.5
Lakeview Room Rental (day rental, low season)	\$5,400	-\$1,100	\$4,300	50%	\$2,150	\$2,150
Martial Arts Monthly, 8 classes	\$120	-\$30	\$90	50%	\$45	\$45

# Scholarship Program – Examples



Tier 2						
PROGRAM/ RENTAL	RACK RATE	RESIDENT DISCOUNT (NTPUD ABSORBS)	RESIDENT RATE	PERCENTAGE DISCOUNT	PARTICIPANT COST	SCHOLARSHIP FUNDING
Community Garden Annual Membership	\$150	-\$50	\$100	25%	\$75	\$25
Picnic site for birthday party (day rental)	\$250	-\$125	\$125	25%	\$93.75	\$31.25
Lakeview Room Rental (day rental, low season)	\$5,400	-\$1,100	\$4,300	25%	\$3,225	\$1,075
Martial Arts Monthly, 8 classes	\$120	-\$30	\$90	25%	\$67.50	\$22.5

# Scholarship Program

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## Overview on Variables/Considerations

- What to offer discounts for
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# Scholarship Program – Funding Mechanism

## How will NTPUD fund the Scholarship Fund?

Option 1: **Rate Relief Program.** Originally established for utility bill assistance. Funded through property tax allocation and annual budget process.

Option 2: **Friends of the Park.** Fund held through TTCF, originally established to assist in the development of Dog Park and Disc Golf. Funded through public donation

FUNDING MECHANISM	FUND AMOUNT	CONTRIBUTION SOURCE	PUBLIC ENGAGEMENT	ADMINISTRATIVE BURDEN
<b>Rate Relief</b>	\$130,000 (2026 FY allocation)	NTPUD budget allocation/ Property Tax	Low	1 level
<b>Friends of the Park Fund</b>	\$49,000 (as of 4/1/2026)	Public donation/ Tahoe Truckee Community Foundation	High	2 levels

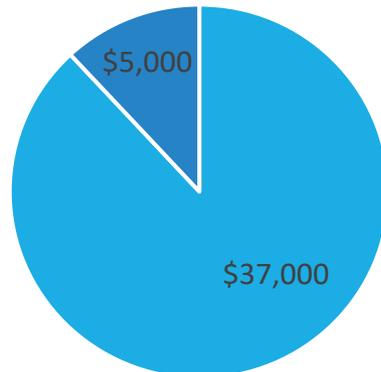
# Scholarship Program – Annual Fund Limits

## FRIENDS OF THE PARK

- Funded through & reliant on public donation
- Number of years to run account dry with no additional contribution

\$5,000 ANNUAL MAX

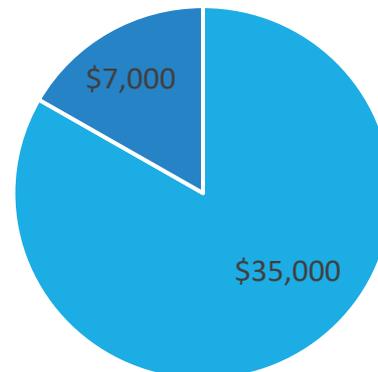
8 YEARS



■ Remaining ■ Annual Withdrawal

\$7,000 ANNUAL MAX

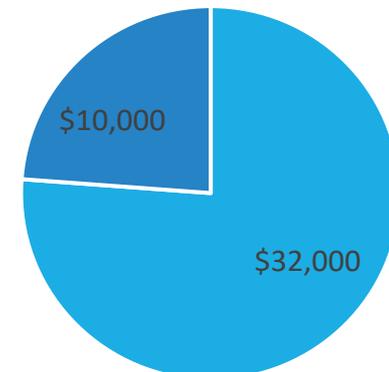
6 YEARS



■ Remaining ■ Annual Withdrawal

\$10,000 ANNUAL MAX

4 YEARS



■ Remaining ■ Annual Withdrawal

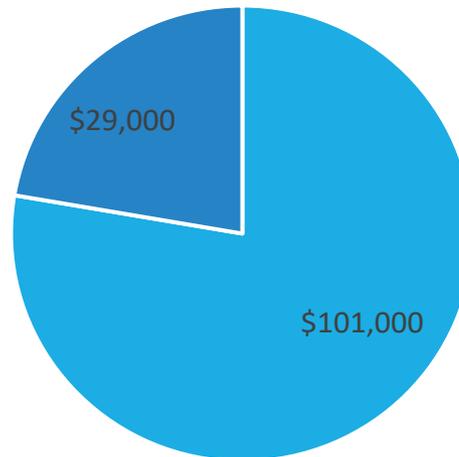
# Scholarship Program – Annual Fund Limits



## RATE RELIEF FUND

- Funded through NTPUD property tax
- Allocation set in annual budget process

RATE RELIEF FISCAL YEAR 25/26



■ Remaining balance    ■ Projected annual spend

# Scholarship Program

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## Overview on Variables/Considerations

- What to offer discounts for
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- **Annual allocation limits**

# Scholarship Program – Allocation Limits Per Family

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## **What should the dollar (allocation) limit be per family?**

Tier 1: \$800 annual limit

Tier 2: \$400 annual limit

### **Factors –**

- Cost of NTPUD programs & rentals
- New program, starting slow
- Revisit allocation limits annually, in conjunction with Rate Relief program
- Approximate Rate Relief allocation alignment
  - FY 25/26 – Tier 1 - \$720 and Tier 2 - \$360
  - FY 26/27 – Tier 1 - \$900 and Tier 2 - \$450

# Scholarship Program – Allocation Examples



Tier 1 - \$800 LIMIT					
FAMILY	PROGRAM/ RENTAL	# OF SESSIONS	SCHOLARSHIP FUNDING PER SESSION	TOTAL SCHOLARSHIP	AMOUNT REMAINING
DAUGHTER	Pickleball 10-pack	1	\$40	\$40	\$760
MOM	Picnic Rental Birthday Party	2	\$62.50	\$135	\$625
MOM & DAUGHTER	Garden Workshop	2	\$15	\$30	\$595
FAMILY	Lakeview Rental	1	\$2,150	\$2,150	***
SON	Martial Arts Monthly, 8 classes	10	\$45	\$450	\$145

# Scholarship Program – Allocation Examples



Tier 2 - \$400 LIMIT					
FAMILY	PROGRAM/ RENTAL	# OF SESSIONS	SCHOLARSHIP FUNDING PER SESSION	TOTAL SCHOLARSHIP	AMOUNT REMAINING
DAUGHTER	Pickleball 10-pack	1	\$20	\$20	\$380
MOM	Picnic Rental Birthday Party	2	\$32	\$64	\$316
MOM & DAUGHTER	Garden Workshop	2	\$10	\$20	\$296
FAMILY	Lakeview Rental	1	\$2,150	\$2,150	***
SON	Martial Arts Monthly, 8 classes	10	\$22	\$220	\$76

# Scholarship Program – Marketing Plan

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## **In-Person Community Outreach:**

- Table at Boys and Girls Club in conjunction with Summer Activity Guide
- Table at Sierra Community House food distribution and community days
- Promoted at all District summer events

## **Direct Resident Outreach:**

- Summer Direct Mail Postcard
- Utility Bill Insert and Online Billing Email Notices

## **Online/Social Media Outreach:**

- Promotion in District's Weekly Recreation Email Newsletter
- Promotion in District's Summer Activity Guide
- District website updates and social media posts

# Next Steps

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## **Provide direction to staff on Policy components:**

1. What to offer discounts for
2. Funding mechanism
3. Who is eligible
4. Discount level per tier

## **Provide direction to staff on annual components:**

1. Annual fund limits
2. Annual allocation limits per family

## **Staff to draft Policy based on feedback**

## **Program update and rollout – Spring 2026**