



North Tahoe Regional Park Field Application

This is an application, not a rental permit. Applications must be filled out in full.

Submit completed application to parks@ntpud.org

Renter Details:

Applicant First Name: _____ Last Name: _____

Applicant Mailing Address: _____

E-mail: _____ Cell #: _____ DOB: _____

Company/Organization Name (if different): _____

Company Mailing Address (if different): _____

Company website: _____ Company Phone #: _____

Event Details:

Event Name: _____ Attendance: _____

Start Date: _____ End Date: _____

Begin Time: _____ End Time: _____

Applicant Status: NTPUD Resident: Non-Resident: Commercial:

Regional Partner (must submit separate required Regional Partner Application):

Event Type: Practice/Game: Tournament: Special Event (non-tournament):

Additional Rental Details: Vendors: # of Vendors _____

Tent Setup: Music: Alcohol Served: Alcohol Sold: Alcohol BYO:

Event Day(s) & Time(s): (please list all days and times needed for the duration of your field rental application)

Day(s) of Week	Date Range	Start Time	End Time
Ex: Tues, Thurs	Ex: 2/11 - 6/30	Ex: 4p	Ex: 6p



Field(s) Requested:

Field 4 Synthetic Turf (Full): Field 4 Synthetic Turf (East Half): Field 4 Synthetic 4 (West Half):
Field 1 (Baseball/Softball): Field 2 (Baseball/Softball): Field 3 (Multi-use): Field 5 (Baseball/Softball):

Field Use Add-On's:

Field Prep (\$50 each, per field & prep. Prep is subject to staff availability): Lights (Field 1 only):
Staff fee (\$30/hr. Required for tournaments): Special Lining (Subject to availability):

NTPUD RENTAL POLICIES

PAYMENT OF FEES

A reservation is not considered secure and a permit will not be approved until:

- The permit is signed and returned to the District by the applicant.
- The security deposit is paid in full.
- 50% of the rental use fees have been paid.

The remaining 50% of field use fees and proof of insurance are required 30 days in advance of the event. Events scheduled within two weeks of the event date require full payment of all fees in advance of the scheduled event to confirm the date and permit.

INSURANCE REQUIREMENTS

Applicants shall provide and maintain general liability insurance with limits of at least one million dollars (\$1,000,000) per occurrence, two million dollars (\$2,000,000) general aggregate for bodily injury and property damage arising out of the activities and properties as described herein. Coverage shall include contractual liability covering the Applicant's obligations. Applicant shall provide the District with a certificate of insurance and additional insured endorsement naming the North Tahoe Public Utility District 30 days in advance of the event. The District reserves the right to require additional insurance requirements dependent on the nature of the event. **North Tahoe Public Utility District - PO Box 139, Tahoe Vista, CA 96148.**

CANCELLATION POLICY

Weather Cancellations:

Adverse weather conditions, including but not limited to snow, rainfall, and smoke, may cause NTPUD to close its fields or facilities. Field or facility closures may occur on the day of the rental or several days before. After significant snowfall, it may take NTPUD staff several days to clear Field 4 in order to make it accessible to play. If NTPUD chooses to close a field or facility for any reason, the renter will receive 100% of their rental fees returned at the close of the permit and NTPUD shall have no further liability or responsibility to the renter. If an NTPUD field or facility is affected by weather, but NTPUD does not choose to close the field or facility, no refunds will be issued.



Air Quality Index:

The NTPUD uses www.airnow.gov to determine air quality in the North Lake Tahoe region. NTPUD will close its parks and fields if the air quality is above 200 AQI, as determined by the website. If AQI is above 200, renter has the option to cancel their event and receive a 100% credit toward a future event. If the AQI is below 200 at the time of the rental, NTPUD will not issue credit if renter chooses to cancel their event.

General Cancellations:

IF NTPUD is forced to cancel a reservation for any other reason, the renter will receive 100% of their rental fees back. NTPUD reserves the right to cancel a reservation at any time. NTPUD will follow the following timeline and refunds for cancellations initiated by the renter except as otherwise provided:

- **30- 60+ days:** Applicant shall be refunded entire security deposit and 50% of use fees.
- **Under 30 days:** In the event of a cancellation by the customer 30 days prior to the date of the event no portion of rental payment and security deposit will be refunded.

SECURITY DEPOSIT

Ensuring that the amenity rented is in the same condition as it was prior to rental is the responsibility of the permit holder. Security deposits may be retained by NTPUD for a number of reasons, not limited to:

- Nature and size of event or crowd does not match the application.
- The event extends beyond reserved hours.
- The facility and/or its equipment sustain damage.
- Fights, vandalism or improper conduct occur during event.
- The facility is not left clean.

Fees for additional hours, cleaning or damage repair will be deducted from the deposit. Any balance will be refunded within 30 days of the event.

PARKING

All District-owned facilities have a parking fee that helps to support the operations and maintenance of the facility. The approval of a permit and the use fee associated with the rental of the facility does not include the parking fee. Unless other arrangements are made, event participants will be responsible for the parking fee upon entry. The District also reserves the right to require parking fees be paid in advance by the event organizer. The parking fee for the North Tahoe Regional Park is \$5 per car.

ALCOHOL

NTPUD will require Liquor Liability Insurance for select events, including but not limited to:

- Events over 200 people where alcohol is present.
- Any event where alcohol is sold.
- Any rental deemed high risk by NTPUD staff.

An ABC Permit is required if alcohol is being sold at an event hosted at an NTPUD field or facility.



AMPLIFIED SOUND OR LIVE MUSIC

The permission for amplified sound or live music will be indicated on the permit. In consideration to our neighbors, music or amplified sound must be turned off by 9:00 PM.

VENDORS

Any concessionaire activities (food, drink or other additional concessionaires) on District-owned facilities must obtain prior written approval by the District. Vendors may be subject to additional use fees. No vendors will be permitted unless indicated on the application and Facility Use Permit. If vendors are included on the application, the permit will indicate the number and type of vendor (s) permitted.

TENTS AND BOUNCE HOUSES

"Bounce Houses" or other blow-up play structures are not permitted on North Tahoe Public Utility District-owned or managed properties. Event tents must be approved by the Recreation, Park & Facilities Manager or General Manager in advance.

FAILURE TO COMPLY

Reservations may be revoked at any time at the discretion of the NTPUD staff. The District reserves the right to refuse or limit service (turning off power and water) to guests who behave in a destructive or disorderly manner while on District-owned or managed property. When there has been a violation of the rules and/or regulations, the entire security deposit may be retained. The District may, at its discretion, require security personnel with the cost of same borne by the applicant. Abuse of District property or failure to comply with the terms of the applicable permits, may result in the permit being revoked, security deposit not refunded and/or the applicant being prohibited from future use of District facilities.

PUBLICITY AND ADVERTISING

Use of the District name and logo in any publicity without prior written approval by the District is prohibited. Those wishing to display banners must consult the NTPUD PIO and comply with the NTPUD Banner Use Policy.

PERMIT REQUIREMENTS BY OTHER AGENCIES

Renter agrees to be aware of, and in compliance with, all required health and safety codes, Placer County ordinances and any other applicable laws. The District cannot allow the use of its facilities in a manner which requires permits by other agencies without being provided copies of permits from these agencies. It is the sole responsibility of the renter to obtain these permits. Please refer to this website for permit compliance resources www.gotahoenorth.com/special-event-resource-planning-guide

BE BEAR AWARE

Lake Tahoe is black bear habitat, please use caution. Make sure to clean up after yourself and your guests and deposit all trash into a bear-proof trash receptacle. Do not leave food unattended at any time.



BURN BAN

Charcoal grilling and grills are restricted within North Lake Tahoe and NTPUD parks (with the exception of the built-in grill at the Ramada), per North Tahoe Fire Protection District seasonal burn ban. The use of propane outdoor barbecues are also restricted on certain days, according to the fire restrictions at the time.

Visit www.ntfire.net for up-to-date information and regulations related to regional and local burn bans.

TOURNAMENT RULES

- Baseball tournament's start time is no earlier than 8 a.m., in order to allow NTPUD staff ample time to prepare and line the fields.
- Each daily rental comes with one morning field prep. Prep will occur between 7-8 a.m. If the field is occupied during that time for any reason, the renter forfeits its initial field prep.
- Special requests for baseball field lining can be made for an additional fee (per field). Staff reserves the right to deny requests.
- Tournaments are required to pay for an event host at the rate of \$30/hr.
- Tournament rentals do not include parking fees for spectators. Spectators will be required to pay a parking fee of \$5 per car.

LLEWELLEN SCOUT CAMP

Rate is based on per night fees per person. The Scout Camp is only available to organized youth groups.

Applicant/Permit Holder hereby agrees to indemnify, defend and hold harmless the North Tahoe Public Utility District and individual members thereof and all officers, agents and employees, from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of, resulting from or any manner related to the use and occupancy of said facility, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. I, the undersigned or the company I represent, will be responsible for any damages sustained to the facility.

I, the undersigned, acknowledge that I have read, understand and will abide by the rules and regulations set forth in the Facility Use and Reservation Policies.

Print Name: _____ Date: _____

Signature: _____ Date: _____