



# AGENDA AND JOINT REGULAR MEETING NOTICE OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT RECREATION AND PARKS COMMISSION AND RECREATION AND PARKS COMMITTEE

# North Tahoe Event Center 8318 North Lake Boulevard, Kings Beach, CA

Thursday, October 23, 2025, at 6:00 p.m.

# Welcome to a joint regular meeting of the North Tahoe Public Utility District Recreation and Parks Commission and Committee

A joint regular meeting of the North Tahoe Public Utility District Recreation & Parks Commission and Recreation & Parks Committee will be held on Thursday, October 23, 2025 at 6:00 p.m. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

All written public comments received by 5:00 p.m. on October 23, 2025 will be distributed to the District's Commission and Committee Members for their consideration. All written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the Commission's discretion. Written comments may be emailed to <a href="mailto:mmoga@ntpud.org">mmoga@ntpud.org</a>, mailed, or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

#### TIMED ITEMS ON THIS AGENDA

6:00 P.M. Public Comment and Questions

- A. Call to Order/Establish Quorum/Pledge of Allegiance
- B. Public Comment and Questions Any person wishing to address the Recreation and Parks Commission or Committee on items of interest to the Commission/Committee not listed on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.
- C. Rec Connect Activity (Page 3)
- **D.** Long Range Calendar (Pages 4-6)
  - 1. Recreation & Parks Commission Report to Board of Directors Schedule
- E. Approve Minutes from the Regular Joint Meeting of the Recreation and Parks Commission and Committee Held on August 28, 2025 (Pages 7-10)
- F. Staff Reports
  - 1. Recreation, Parks, and Facilities Department Report (Pages 11-14)
  - 2. Public Information and Community Outreach Update (Pages 15-20)
  - 3. Planning and Engineering Department Report (Pages 21-25)
  - 4. Monthly Review of the Recreation and Parks Department Financial Statement for the Month ending August 30, 2025 (*Pages 26-41*)
- G. General Commission/Committee Business
  - 1. Receive a Presentation from Boys and Girls Club North Lake Tahoe (Page 42)

- 2. Selection of NTPUD Recreation and Parks Parking Pass Sticker Artwork for 2026-2027 (Pages 43-45)
- 3. Review, Discuss, and Possibly Recommend Appointment of One (1) Alternate Recreation and Parks Commissioner to a Three-Year Term (1/1/2026 through 12/21/28) (Pages 46-48)
- 4. Receive a Presentation on and Discuss the 2025 Park Reservation Review (Pages 49-54)
- H. Commissioner/Committee Comments and Questions
- I. PUBLIC COMMENT AND QUESTIONS: See protocol established under Agenda Item B, Public Comment, and Questions.
- J. Adjournment



# NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 23, 2025 ITEM: C

**FROM:** Recreation, Parks, and Facilities Department

**SUBJECT:** Rec Connect Activity

# **DISCUSSION:**

The Harvest Festival, put on by the Boys and Girls Club of North Lake Tahoe, has been a community staple for decades. At the event, which occurs annually on the Friday before Halloween, hundreds of children and their families wear their Halloween costumes, crowd into the Club, and participate in games, haunted houses, food, and merriment.

Beginning in 2022, District Recreation staff combined the desire to allow children to climb on and explore the big vehicles throughout the District with the existing Harvest Festival. This led to the Monster Truck portion of the event. Monster Truck brings several big rigs to the courtyard outside the Club, distributes candy, and gets the children climbing, honking, and exploring each vehicle.

The event has been a fun success, but it's about to get better. Under Utility Operations Manager Ken Fisher, staff is bringing the carnival theme to the big rigs and courtyard. This year, the dump truck has been converted to a giant Plinko-style game, where participants climb to the top, play a round of Plinko, and take a tunnel slide off the other end.

To celebrate the success and investment of the Utilities engagement in the event, we have brought over the dump truck for Commissioners to play the Plinko game.

## **REVIEW TRACKING:**

Submitted By: Amanda Conk

Recreation, Park, and Facilities Manager

Approved By: Fradley A. Johnson, P.E.

General Manager/CEO

November 2025 Items of Interest	Date	Time	Location
Indoor Pickleball play begins	t.b.a.	8 a.m 12 p.m.	BGC NLT
NTPUD Board Meeting/Commissioner Selection	11/12/2025	2 p.m.	NTEC
Parents Night Out	11/14/2025	5:30 p.m8:30 p.m.	NTEC
Cocoa @ the Cabin - Smoresmology	11/22/2025	1 p.m.	NTRP
Community Thanskgiving	11/28/2025	1 -4 p.m.	NTEC
Lost Sauna Wellness Day	11/28/2025	9a.m. & 10 a.m.	NTEC
Christmas Tree Cutting Day	11/29/2025	9 a.m 12 p.m.	NTRP
December 2025 Commission Meeting December/Items of Interest	Date	Time	Location
Recreation & Parks Commission and Committee Regular Joint Meeting	T.B.A.	6 p.m.	NTEC
Holiday Tree Lighting	12/5/2025	5 p.m7p.m.	NTEC
Employee Appreciation Party	12/6/2025	5 p.m.	Garwoods
Parents Night Out	12/12/2025	5:30 p.m8:30 p.m.	NTEC
Cocoa @ the Cabin - Selfies with Santa	12/13/2025	1 p.m.	NTRP
Winter/Spring Activity Guide Release	12/19/2025		
Lost Sauna Wellness Day	12/26/2025	9a.m. & 10 a.m.	NTEC
January 2026 Items of Interest	Date	Time	Location
Nordic Nights Under the Lights		5 p.m.	NTRP
February 2026 Commission Meeting/Items of Interest	Date	Time	Location
Recreation & Parks Commission/Committee Joint Regular Meeting		6 p.m.	NTEC
Review Fees for Parks & Facilities			
Nordic Nights Under the Lights		5-7 p.m.	NTRP
March 2026 Items of Interest	Date	Time	Location
North Lake Tahoe Snowfest Celebration		Week Long Event	North Tahoe
Frozen Pickle Cup Tournament		all day	BGC NLT
NTPUD Public Rate Hearing		6 p.m.	NTEC
Snow Fest! Pancake Breakfast & Parade		8 a.m.	NTEC
Nordic Nights Under the Lights		5 -7 p.m.	NTRP
CPRS Annual Conference			Sacramento
April 2026 Commission Meeting/Items of Interest	Date	Time	Location
Spring Scavenger Hunt		9a.m12p.m.	NTRP
Recreation & Parks Commission/Committee Joint Regular Meeting		6 p.m.	NTEC
TVRA 2025 Operations & Fees		6 p.m.	NTEC
NTEC Annual Presentation		6 p.m.	NTEC
Recommend Approval of FY25/26 Recreation and Parks Draft Operating/Capital			
Budget		6 p.m.	NTEC
May 2025 Items of Interest		Time	Location
NTPUD Special Board Meeting - Capital Tour and Workshop		10 a.m.	NTPUD Base
NTPUD Regular Board Meeting		2 p.m.	NTEC

NTPUD Special Board Meeting - Budget Workshop			
Summer Activity Guide Release			
May Meltdown Disc-Golf Tournament		all day	NTRP
TVRA Boat Launch tentative opening day			TVRA
Community Garden Opening weekend (tentative)	Memorial Day Weekend		NTRP
Pickle in the Pines		all day	NTRP

Rec & Park Com	mission Verbal Presentation & V	Vritten Report to the Boa	rd of Directors 2025
Commission Meeting Date	Board Meeting Date	Commissioner	Written Report Due Date
Thursday, February 27, 2025	Tuesday, March 11, 2025		Monday, March 3, 2025
	Tuesday, April 8, 2025	Ingrid Heggen	Friday, March 28, 2025
Thursday, April 24, 2025	Tuesday, May 13, 2025		Friday, May 2, 2025
	Tuesday, June 10, 2025	Sean O'Brien	Friday, May 30, 2025
Thursday, June 26, 2025	Tuesday, July 8, 2025		Friday, June 27, 2025
	Tuesday, August 12, 2025	Ed Rudloff	Friday, August 1, 2025
Thursday, August 28, 2025	Tuesday, September 9, 2025	Nancy Williams	Monday, September 1, 2025
	Tuesday, October 14, 2025		Friday, October 3, 2025
Thursday, October 23, 2025	*Wednesday, November 12, 2025		Friday, October 31, 2025
	Tuesday, December 9, 2025		**Wednesday, November 26, 2025
December Meeting is TBD	Tuesday, January 13, 2026		Friday, January 2, 2026



# NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 23, 2025 ITEM: E

**FROM:** Administrative Liaison

**SUBJECT:** Approve Minutes from Regular Joint Meeting of the Recreation and Parks

Commission and Committee Held on August 28, 2025

## **RECOMMENDATION:**

Approve minutes of the regular joint meeting of the Recreation and Parks Commission and Committee held on August 28, 2025

# **DISCUSSION:**

Draft minutes from meeting(s) held during the previous month are presented to the Recreation and Parks Commission for review and approval. Meeting minutes represent the official record of the District's actions. Minutes are a vital and historical record of the District and are kept permanently.

FISCAL ANALYSIS: No fiscal impact

#### ATTACHMENTS:

Draft minutes for the August 28, 2025 Recreation and Parks Joint Committee and Commission Meeting

**MOTION:** Approve Staff Recommendation.

**REVIEW TRACKING:** 

Submitted By:

Misty A. Moga

Administrative Liaison

Approved By:

Bradley A. Johnson, P.E. General Manager/CEO



#### **DRAFT MINUTES**

# REGULAR JOINT MEETING OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT RECREATION AND PARKS COMMISSION AND RECREATION AND PARKS COMMITTEE Thursday, August 28, 2025, 6:00 p.m.



# Call to Order/Establish Quorum/Pledge of Allegiance

Chair Michael Stoltzman called the Recreation and Parks Commission and NTPUD Recreation Committee meeting to order on Thursday, August 28, 2025, at 6:00 p.m. A quorum was established. Recreation and Parks Commissioners in attendance included Michael Stoltzman (Chair), Sean O'Brien (Vice Chair), Ed Rudloff, Nancy Williams, and Kirk Misiewicz (alternate). Commissioner Ingrid Heggen and Alternate Commissioner Sarah Lagano were not in attendance. Director Coolidge and Director Hughes of the District's Recreation Committee also attended. NTPUD Staff present included Recreation, Parks, and Facilities Manager Conk, General Manager Johnson, Engineering Manager Chorey, Government and Community Affairs Manager Broglio, and Administrative Liaison Moga.

**Public Comment and Questions –** There were no requests for public comment.

**Recreation Connect –** The Commissioners, Board members, and Staff enjoyed the activity involving learning volleyball skills.

**Long Range Calendar –** RPF Manager Conk highlighted items from the Long Range. Commissioner Williams volunteered to provide the Recreation & Parks Commission report for the October Board of Director's meeting.

Approve Minutes from Recreation and Parks Commission Regular Meeting Held on June 26, 2025 – The Commissioner reviewed and approved with the following motion.

MOTION: Commissioner Stoltzman moved to approve the regular meeting minutes of June 26, 2025. Commissioner Williams seconded the motion, which carried unanimously in favor.

## Staff Reports

**Recreation, Parks, and Facilities Department Report –** RPF Manager Conk highlighted key points from her report, including successful tours and leads generated from the Industry Beach Day at NTEC, and discussed the Golden Mussel Invasive Species Outreach Program. She acknowledged the Engineering team for the trail extension project and showcased the new Fall/Winter Activity Guide. The Commissioners complimented the new activities and expanded community garden. Director Coolidge shared insights from the CSDA conference on using Loterias to boost Latino participation in recreation programs.

**Public Information and Recreation Outreach Update –** GCA Manager Broglio highlighted items from his report, including customer notifications on construction projects and recreation activities. He provided a Secline Beach project outreach and grant update.

**Planning and Engineering Department Report –** Engineering Manager Nathan Chorey provided a PowerPoint slideshow highlighting projects in the Regional Park. The Commissioners complimented the pickleball courts and community gathering space project. The Commissioners, Staff, and Directors briefly discussed further projects.

Monthly Review of Recreation and Parks Department Draft Financial Statement for the Month ending June 30, 2025 – GM Johnson noted this is a preliminary close. He highlighted the Parks, Recreation, and Facilities budget projected relative to actual budget. The Commission and Staff held a brief discussion regarding the event and wedding trends and booking challenges in the busy summer.

# **General Commission/Committee Business**

Discuss the Commissioners' and Alternate Commissioners' Intent to Serve a 3-year term beginning in 2026 and Possibly Make a Recommendation of Appointment to the Board of Directors – RPF Manager Conk introduced the item. Commissioner Rudloff announced he won't be serving after this term, while O'Brien plans to continue. Alternates Misiewicz and Lagano (before the meeting via message) expressed interest in serving as full commissioners but are open to remaining as alternates. The Commission briefly discussed selecting the current Alternate Commissioner for a full Commissioner seat.

MOTION: Commissioner Stoltzman moved to recommend that Sean O'Brien be reappointed, Kirk Misiewicz be appointed to the full commissioner position, and that Sarah Lagano be reappointed as an Alternate. Ed Rudloff seconded the motion which carried unanimously in favor.

Receive Presentation and Provide Recommendation on the Dixon Resources Unlimited Parking Technology Roadmap (Timed Item 7 p.m.) — Representatives Jennifer Liu and Julie Dixon from Dixon Resources Unlimited presented a PowerPoint. GM Johnson noted the ability to model scenarios based on the day of the week and season. The Commission and Staff discussed tier features, customer types, enforcement strategies, parking ambassadors' roles, pricing models, a hybrid approach, and potential revenue. The Commission agreed with the Staff's recommendation to adopt a phased approach, starting with tiers 1 and 2.

Discuss and Possibly Recommend that the General Manager be authorized to execute a Concessionaire Services Agreement with Tahoe Adventure Company, including Two Renewal Terms – RPF Manager Conk introduced the item. Commission and Staff discussed their footprint at TVRA. They expressed support for the contract.

MOTION: Chair Stoltzman moves to recommend that the General Manager be authorized to execute a Concessionaire Services Agreement with Tahoe Adventure Company, including Two Renewal Terms. Commissioner O'Brien seconded which carried unanimously in favor.

Commissioner/Committee Comments and Questions - There were no further comments.

**Public Comment –** There were no requests for public comment.

**Adjournment –** With no further business to come before the Commission/Committee, the meeting was adjourned at 9:10 p.m.



# NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 23, 2025 **ITEM:** F-1

**FROM:** Recreation, Parks, and Facilities Manager

**SUBJECT:** Recreation, Parks, and Facilities Department Report

# Parks

• The second year of having extended fall hours at the Boat Launch created many happy customers as the weather held for the majority of September. Sunday, October 19 will be the last day of operation for the 2025 season.

Park staff spent time fixing the staircase that is located at the Sunny Slope sled hill.
 This staircase was originally installed by the sled concessionaire many years ago and is currently used mostly by the disc golf community after throwing hole 10 down the sled hill toward Field 4.





Tahoe Tree Top Adventure has received the green light from TRPA and Placer County to build its Zip-Line adventure course. This fall, there has been significant tree removal to install one of the zips with a focus on testing the breaking mechanism before the remainder of the course is built. TreeTop is planning on completing construction in 2026.

Green waste management is ongoing. Staff filled and hauled away three roll-off dumpsters at the beginning of October.

# Recreation

 Diversifying the use of Field 4 has been the talk of the fall. Two particular programs are of note - flag football and cricket. The Flag Football program began with Tahoe City PUD, and in coordination with NFL Flag several years back. When they contacted NTPUD to use the turf field for hosting the program, the two organizations joined forces to make the program even better. Over 130 kids participate in the Friday Night games.

Cricket, the second biggest sport in the world, began on Field 4 in September. There has been an average of 10 participants a week, with each session growing in participation. While players can't expect a rainbow each week, they were treated to one on the first two weeks of program.





• The fall Pickleball tournament, the North Tahoe Team Tournament, took place on September 20. The event had 6 teams. This participation is significantly lower than Pickle in the Pines by design. Because it is a team tournament, there are no registration options on PickleballTournaments.com, but it is the format that staff would follow if league play will be successful in a future season.





 September provided the biggest yield for produce at the Community Garden, and the mid-October cold spell closed the garden down for the winter. The first annual year of Tie-Dye and Donuts took place on September 13 and October
 Hundreds of families came out before and after their soccer games to tie dye bandannas or t-shirts and eat delicious donuts. This event is sure to return in years to come.





## North Tahoe Event Center

 Sales for the Lakeview room in 2026 have already exceeded the budgeted amount and the total sales secured for 2025. Additionally, the revenue from events through September is \$60K over budget. This is the result of Manager McDougal's work and experience in sales, marketing and design. Here are some recent videos from Instagram highlighting the work:

https://www.instagram.com/reel/DPFDRHGkmm7/?utm\_source=ig\_web\_copy\_link&igs h=MzRIODBiNWFIZA==

https://www.instagram.com/reel/DLX5d9GPdSS/?utm\_source=ig\_web\_copy\_link&igsh = MzRIODBiNWFIZA==

 September had a Bay Area Tech, Fortune 100 company in the Lakeview Room, filming for a product launch. This corporate sale is a perfect, low impact, high gross event that occurred mid-week. Check out the promo video here: <a href="https://youtu.be/yFvDfJH-p3Q?si=P06YX2GVz-pUCn9L">https://youtu.be/yFvDfJH-p3Q?si=P06YX2GVz-pUCn9L</a>

# Administration

• The NTPUD Recreation and Event Center staff are taking on a bigger role in this year's Community Thanksgiving. What was once a donation of space in the form of

the Event Center building has grown to include assistance with marketing, volunteer coordination and soliciting other agencies to roast and carve turkeys. This will help the volunteers who put on the event and help the PUD in ensuring a safe and smooth event.

- In 2024, the Sierra Community House approached NTPUD, and NTPUD agreed to donate the use of the Event Center for their annual Family Dance. The donation is consistent with the NTPUD's strategic plan initiatives, and an MOU was drafted this October to formalize the partnership and mutual added value.
- The first Commemorative Bench has been installed as a portion of the Pickleball Community Gathering Space. This bench will be a model for the program, providing interested parties with an example of how the bench will look on the ground with the plaque installed on it.

Staff have sold two Friends of the Park plaques to go on the Friends of the Park Commemoration board. The board will be installed by the playground, as a component of the Trail Extension project. The \$500 price point is proving to be a more palatable option for the public.





• Manager Conk attended and presented at the Placer County Recreation Commission annual Tahoe meeting on September 18.

Approved By:

## **REVIEW TRACKING:**

Submitted By: Manch

Amanda Conk

Recreation, Parks, and Facilities Manager

Bradley A. Johnson, P.E. General Manager/CEO

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**DATE:** October 23, 2025 **ITEM:** F-2

**FROM:** Government and Community Affairs Manager

**SUBJECT:** Public Information and Community Outreach Report

#### DISCUSSION:

# **Public Information and Community Outreach:**

- For the month of September, our communications and outreach focused on 1) continued updates and customer notices on the Smart Meter Replacement Project; 2) distribution and promotion of the Fall/Winter 2025 Recreation Events and Activities Guide; 3) continued promotion of the expanded Rate Relief Program; and 4) outreach for our Secline Beach community workshop and project updates.
- Staff continues to work with Recreation & Parks Department staff to promote the new 2025 Fall/Winter Activity Guide and associated events and programs.
- Staff continues to support Engineering with our summer construction project notices and signage as needed.
  - Throughout the Regional Park closures in September, public engagement remained positive and people are excited to see the Park upgrades.
- Staff is continuing to advance public outreach and coordinate with Design Workshop, Placer County, and the California Tahoe Conservancy on the Secline Beach Enhancement Planning & Design Project.
  - Staff attended the Kings Beach Elementary Back-to-School night and collected project input from parents and residents.
  - The second community survey can be found on our website at https://ntpud.org/news/secline-beach-enhancements-planning-design/
- Staff continues to work with TCPUD and our consultants at the Sierra Business Council (SBC) on the District's Greenhouse Gas (GHG) inventory and assessment.
  - Staff is reviewing the initial GHG data inventory and has conducted a preliminary project review with StanTec regarding third-party data verification and publication requirements for The Climate Registry.

#### **Government Affairs:**

- Staff is monitoring the current government shut down and its possible impacts to the District and our partner agencies and state and federal grant-funding agencies.
- Staff continues to assist the General Manager with California and Federal legislative affairs, outreach, and planning.

## **Grants:**

- Staff was notified by the NTCA that our \$65,000 request and application for the NTCA's TOT-TBID Annual Grant Cycle has moved forward in the process, and staff will present our project to the TOT grant review committee in late October.
- Staff is continuing to research and review additional grant opportunities as they become available.

# **North Tahoe Event Center Marketing:**

• Staff continues to support the NTEC Manager as needed with marketing and community outreach.

# **Community and Regional Partner Connections:**

- Participated in the monthly Lake Tahoe Destination Stewardship Council meetings -
  - Recreation Infrastructure Action Team topics included ongoing discussion of the sustainable recreation infrastructure action plan.
  - Communications Subcommittee topics included continued updates on Golden Mussels and the AIS program, as well as pre-winter message planning and response to media inquiries on wildfire readiness.
- Participated in Placer County's Local Hazard Mitigation Plan update group and distributed recommended community outreach materials and messaging.
- Attended the California Association of Public Information Officers Annual Leadership Summit in Southern California.
  - Session topics included company culture, team strengths, professional time management, use of AI in public relations, and case studies.

**Review Tracking:** 

Submitted By:

/Justin Broglio

Government and Community
Affairs Manager

Affairs Manager

Approved By:

Bradley A. Johnson, P.E.

General Manager/CEO

# **Email Newsletter Metrics -**

 September 2025 metrics for the District's Recreation Newsletter and Board Meeting Notices.

# **District Email Metrics – Recreation & Admin**

# North Tahoe Recreation – Weekly Newsletter Updates

• We sent four (4) Weekly Recreation Update newsletters in September and our overall open rate remains above 60%. Staff is also investigating an increase in our "Bounce Rate" which could mean some emails are bad or marked as spam.



# **NTPUD Board and Commission Meeting Notices**

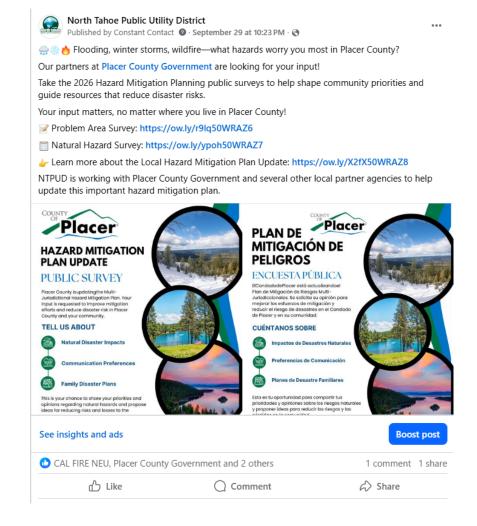
- The District account showed a small increase in open rate and we sent a smaller number of emails because it wasn't a Recreation Commission meeting month.
- The District's new Internal Employee Newsletter (started in April 2025) is performing well and staff is continuing to refine content of interest to all NTPUD employees.



# Social Media Content -

District (@northtahoepud)





# North Tahoe Recreation and Parks (@northtahoerecreation)





# Feed preview



## Feed preview





# NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 23, 2025 **ITEM:** F-3

**FROM:** Planning and Engineering Department

**SUBJECT:** Planning and Engineering Department Status Report

**DISCUSSION:** Capital Improvement Projects, Internal Operations & Planning, and

Outside Agency/Private Development

# **CAPITAL IMPROVEMENT PROJECTS**

The Engineering Division is managing the following Recreation and Parks CIP projects.

# **Construction Phase Projects**

**NTEC Emergency Generator (Project #2192):** A 2022-2023 Capital Improvement Project to add an emergency generator at the North Tahoe Event Center. The project is grant-funded in part by FEMA and Placer County.

<u>Status:</u> The Board of Directors awarded a construction contract to GLA-Morris at the July 9, 2024 meeting. Interior structural reinforcements were completed in December 2024 and approved by the Placer County Building Department. The contractor has received the generator and is holding it in storage until it is installed. GLA Morris has received the automatic transfer switch (ATS) and is scheduled to complete the install this fall.

GLA Morris Construction. Inc. – Construction Contract Status:

<u> </u>	- u - u - u - u - u - u - u - u - u - u		THE STATE OF THE S								
Original		Current Total		Current Balance to							
Contract	Change	Contract	Total Payments for	Completion							
Amount	Orders	Amount	Work Completed	(including retention)							
\$335,606.93	\$0	\$335,606.93	\$209,715.00								
\$335,606.93   \$0   \$335,606.93   \$125,891.93   \$209,715.00   Estimated Construction Status as of 9/30: 60% complete											

**North Tahoe Regional Park Trail Extension (Project #2484):** A FY23/24 Capital Improvement Project to design the extension of the Pam Emmerich Memorial Pinedrop trail to the lower restroom. The proposed trail will improve pedestrian/bicycle mobility through the Regional Park and reduce the safety hazards associated with trail users having to navigate through the parking lot.

<u>Status:</u> The Board awarded the construction contract to Meyers Earthwork, Inc. at their May 13, 2025 Board Meeting. Construction started in early July, and the contractor has made substantial progress. The contractor has paved the lower parking lot and the new trail. Only the stair construction to the Ramada and punch list items remain. The Project is scheduled to be completed in October.





Meyers Earthwork, Inc. - Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$1,451,470.50	\$585,370.80	\$2,036,841.30	\$1,830,465.98	\$206,375.32
Estimated Cons	struction Status	as of 9/30: 95% c	omplete	

<u>Uniform Public Construction Cost Accounting Act</u>
The District elected to participate in the Act to utilize alternative bidding procedures for public works projects. This section reports on contracts awarded for projects between \$15,000 and \$75,000 that are now issued under the General Manager's authority.

ACTIVE PROJECTS												
Currently, there are no activ	ve Recreation and Pa	rks UPCCAA Proje	ects.									
COMPLETED PROJECTS												
Project	Contractor	Contract Amount	Award Date									
NTEC Building Sign	Yesco, Inc	\$25,866	May 13, 2025									
A Capital Improvement Project to add building signage at the North Tahoe Event Center. The project is grant-funded in part by Placer County. PR Design and Engineering has completed plans to install backlit signs on the north and east side of the NTEC. The proposed sign design was approved at the Tahoe Basin Design Review Committee on April 22, 2025. This project is scheduled to be constructed in Summer 2025. This Project is complete												
North Tahoe Event Center – 2025 Lakeview Room Improvements  Prosser Building & \$48,321 February 6, 2025  Development, Inc.												
A 2024-25 capital improven wooden wainscot with chair Manager provided the archithe bid documents. This pro	rrail in the NTEC Lake itectural vision, and th	eview Suite. The E	vent Center									
Community Garden Fence	Florence Fence	\$24,500	December 11, 2024									
A 2024-25 capital improvement to replace the perimeter fence at the Community Garden. The Community Garden perimeter fence is failing and in need of repair. In recent years, the Community Garden has thrived and demand for raised planters has exceeded supply. Staff is taking this opportunity to expand the community garden footprint to accommodate additional planter beds and enclose the shed within the perimeter fence. This Project is complete												
Ballfield Fence Repair	Tholl Fence	\$32,429	December 14, 2024									
A 2024-25 capital improven and #5. The existing perime repair. This project will strai link mesh, replace/repair be	eter fences around the ighten leaning posts, i	e fields are failing a replace damaged s	nd in need of ections of chain									

make other adjustments as needed to extend the life of this asset. This project is complete.												
North Tahoe Event Center – 2025 Lakeview Room Improvements	Prosser Building & Development, Inc.	February 6, 2025										
A 2024-25 capital improvement to construct a coffered walnut feature wall and wooden wainscot with chair rail in the NTEC Lakeview Suite. The Event Center Manager provided the architectural vision, and the Engineering Department prepared the bid documents. This project is complete.												
The bid documents. This project is complete.  2024 Pavement Elements Mountain \$33,575.90 August 8, 2024  Maintenance Company Inc.												
A 2023-24 capital improvement to prolong the life of the existing asphalt at various NTPUD sites. Specifically, this project will crack fill and seal the existing asphalt at NTPUD's four (4) main sewer pump stations, TVRB, N-1, Park Trail, Zone 1 Tank, and NTEC. This project is complete												

# <u>Design / Bid Preparation Phase Projects</u>

Pam Emmerich Memorial Pinedrop Trail Reconstruction and Extension – Phase 1 (Project #2680): A multi-year Capital Improvement project for the planning and design of reconstruction of the existing Pam Emmerich Memorial Pinedrop Trail and the trail extension to the existing Snow Creek Trail system at National Avenue.

<u>Status:</u> The Board of Directors awarded a design contract to Lumos and Associates at the February 11, 2025 to complete the preliminary engineering design of the Pinedrop Trail Reconstruction and Extension Project. Lumos has completed base map preparation and the environmental surveys. Preparation of the Preliminary Design Report is in progress, NTPUD anticipates receiving the first draft in November.

**NTEC – Bathroom Remodel (Project #2591):** A 2024-2025 Capital Improvement Project to remodel both sets of bathrooms at the North Tahoe Event Center.

<u>Status:</u> NTPUD retained Goring and Straja Architects (GaS) to complete the design of the NTEC's Bathrooms. The NTEC South Restroom Renovation Project was advertised for bids, and the Board of Directors awarded the construction contract at the October 14, 2025, Board Meeting. Project construction will commence following the Community Tree Lighting in December and will be completed in February 2026.

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**Regional Park Parking Management (Project #2581):** A 2024-2025 Capital Improvement Project to retain a consultant to complete an operational needs assessment, ordinance review and preparation, and parking technology road map to manage parking with the North Tahoe Regional Park.

<u>Status:</u> NTPUD retained Dixon Resources Unlimited to complete the Regional Park Parking Management Project. Dixon Resources Unlimited presented the Technology Road Map and a suggested implementation plan to the Recreation and Park Commission in August and the Board of Directors in October. The Board directed staff to implement Tier 2 technology, which includes: replacing the iron-ranger payment boxes with pay stations, allowing mobile payment options, and a parking management system to replace the current manual parking passes and validate concessionaire patrons.

**Secline Property Improvement Project (Project #2580):** A 3-year Capital Improvement Project to develop a vision and preliminary design of public recreation access, environmental improvements, and facility enhancements for the Secline Beach public parcels in Kings Beach, CA.

Status: NTPUD has received a grant from North Tahoe Community Alliance (NTCA) TBID Funds Grant agreement for \$240,000 for the Secline Beach Enhancement – Planning and Design Project. The Board of Directors awarded a preliminary design contract to Design Workshop at the May 14, 2024 meeting. Design Workshop has scheduled workshops to present the survey findings this fall in advance of developing conceptual improvement alternatives based on site constraints and community feedback. Hauge-Brueck has begun work on the required environmental documentation for the project.

Master Plan: Corporation Yard Layout (Project #2151): A FY24/25 Capital Improvement Project to develop a Corporation Yard Master Plan. The existing corporation yard, built over several decades, was not planned for the current needs of staff, operations, services, and the regulatory environment. As such, operational inefficiencies and potential safety hazards exist within the corporation yard. The goal of the Corporation Yard Master Plan (CYMP) is to strategically plan future facility improvements to be completed over several years

<u>Status:</u> The Board of Directors awarded Phase 2 of the CYMP to further develop the conceptual design for a new Utility Operations and Fleet Maintenance Facility, proceed with boundary identification, a topographic survey, and land use planning efforts with TRPA and Placer County at the September 9, 2025 meeting.

**REVIEW TRACKING:** 

Submitted By:

Nathan P. Chorey, P.E. Engineering Manager

Approved By:

Bradley A. Johnson, P.E. General Manager/CEO



# NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 23, 2025 **ITEM:** F-4

**FROM:** Finance Department

**SUBJECT:** Draft Financial Reports through August 31, 2025

# **Recreation & Parks Fund Highlights:**

The Recreation & Parks Division reported a Net Income of \$438,927 YTD, resulting in a substantial \$341,164 (349.0%) favorable variance. The primary driver is Non-Operating Revenue, including \$258,936 in newly recognized Grant Revenue and collected Property Tax Revenue, combined with favorable Total Operating Revenue (\$69,812 better). These revenue gains easily offset the (\$16,945) unfavorable variance in Total Operating Expenses (-2.7%), which was largely caused by higher-than-budgeted Salaries and Wages (\$26,876) (-12.4%).

- Line 4 Total Operating Revenue of \$500,033 was \$69,812 higher than budget.
- Line 6 Salaries and Wages of (\$244,116) were (\$26,876) above budget primarily related to higher usage of seasonal labor as well as timing allocations within the underlying budget assumptions.
- Line 7 Employee Benefits of (\$99,706) were \$4,030 lower than budget.
- Line 8 Outside Services/Contractual of (\$51,399) were (\$2,269) higher than budget.
- Line 9 Utilities of (\$30,252) were \$997 below budget.
- Line 10 Other Operating Expenses of (\$48,964) were \$5,225 lower than budget.
- Line 14 Depreciation Expense of (\$144,188) was \$2,560 lower than budget.

# **Event Center Highlights:**

The Event Center Operations division reported a YTD Net Loss of (\$25,873), which is \$15,443 (37.4%) better than the budgeted Net Loss of (\$41,316). This favorable outcome resulted from Total Operating Revenue exceeding budget by \$30,467 (28.3%), although profitably was offset by a (\$15,024) unfavorable variance in Total Operating

Expenses (-10.1%). This expense overrun was heavily influenced by high costs for Outside Services/Contractual, which were \$7,431 (455.9%) higher than budget, and unfavorable Salaries and Wages.

- Line 4 Total Operating Revenue of \$138,114 was \$30,467 higher than budget. Notably, the pipeline of contracts at the end of August was \$488,021.
- Line 6 Salaries and Wages of (\$74,173) were (\$6,917) above budget.
- Line 7 Employee Benefits of (\$33,624) were \$867 lower than budget.
- Line 8 Outside Services/Contractual of (\$9,061) were (\$7,431) higher than budget.
- Line 9 Utilities of (\$14,591) were \$1,519 below budget.
- Line 10 Other Operating Expenses of (\$28,394) were (\$3,015) higher than budget.
- Line 14 Depreciation Expense of \$0 was \$0 lower than budget.

# **ATTACHMENTS:**

Financial Reports for August 31, 2025

Submitted By:

Patrick Grimes
Chief Financial Officer

Approved By:

Bradley A. Johnson, P.E. General Manager/CEO



#### Recreation & Parks Operations Statement of Revenues and Expenses For the Period Ended August 31, 2025

			Month-To-D	ate			Year-To-Date						
Income Statement		Actual	Budget	Variance	% Variance		Actual	Budget	Variance	% Variance		YTD	
1 Operations													
2 Operating Revenue	\$	232,748 \$	203,363 \$	29,385	14.4%	\$	488,103 \$	422,034 \$	66,069	15.7%	\$	407,444	
3 Internal Revenue		2,010	1,340	670	50.0%		11,930	8,187	3,743	45.7%		7,400	
4 Total Operating Revenue	\$	234,758 \$	204,703 \$	30,055	14.7%	\$	500,033 \$	430,221 \$	69,812	16.2%	\$	414,844	
5													
6 Salaries and Wages	\$	(113,376) \$	(96,314) \$	(17,062)	-17.7%	\$	(244,116) \$	(217,240) \$	(26,876)	-12.4%	\$	(205,939	
7 Employee Benefits		(46,231)	(49,271)	3,040	6.2%		(99,706)	(103,736)	4,030	3.9%		(93,258	
8 Outside Services/Contractual		(25,474)	(28,440)	2,966	10.4%		(51,399)	(49,130)	(2,269)	-4.6%		(35,569	
9 Utilities		(9,376)	(8,414)	(962)	-11.4%		(30,252)	(31,249)	997	3.2%		(30,222	
.0 Other Operating Expenses		(15,919)	(23,888)	7,969	33.4%		(48,964)	(54,189)	5,225	9.6%		(48,211	
1 Insurance		(8,858)	(8,971)	113	1.3%		(17,716)	(17,942)	226	1.3%		(15,310	
12 Internal Expense		(6,880)	(6,522)	(358)	-5.5%		(13,883)	(13,045)	(838)	-6.4%		(16,123	
3 Debt Service		-	-	-	0.0%		-	-	-	0.0%		-	
14 Depreciation		(72,094)	(73,374)	1,280	1.7%		(144,188)	(146,748)	2,560	1.7%		(142,400	
15 Total Operating Expense	\$	(298,208) \$	(295,194) \$	(3,014)	-1.0%	\$	(650,224) \$	(633,279) \$	(16,945)	-2.7%	\$	(587,032	
16													
17 Operating Contribution	\$	(63,450) \$	(90,491) \$	27,041	29.9%	\$	(150,191) \$	(203,058) \$	52,867	26.0%	\$	(172,188	
1.8													
.9 Allocation of Base	\$	- \$	- \$	-	0.0%	\$	- \$	- \$	-	0.0%	\$	-	
20 Allocation of Fleet		(26,247)	(26,247)		0.0%		(46,852)	(46,852)		0.0%		(19,881	
21 Allocation of General & Administrative		(119,060)	(126,479)	7,419	5.9%		(274,197)	(307,326)	33,129	10.8%		(249,850	
22 Operating Income(Loss)	\$	(208,757) \$	(243,217) \$	34,460	14.2%	\$	(471,240) \$	(557,236) \$	85,996	15.4%	\$	(441,919	
13													
24 Non-Operations													
25 Property Tax Revenue	\$	266,667 \$	266,667 \$	-	0.0%	\$	533,333 \$	533,333 \$	-	0.0%	\$	466,667	
26 Community Facilities District (CFD 94-1)		59,544	60,833	(1,289)	-2.1%		119,089	121,666	(2,577)	-2.1%		116,190	
27 Grant Revenue		258,936	-	258,936	100.0%		258,936	-	258,936	100.0%		-	
28 Interest		-		-	0.0%		-		-	0.0%		-	
29 Other Non-Op Revenue					0.0%			-		0.0%		-	
80 Capital Contribution			-		0.0%		-			0.0%		-	
31 Other Non-Op Expenses		(595)		(595)	-100.0%		(1,191)	-	(1,191)	-100.0%		8,088	
22 Income(Loss)	Ś	375,795 \$	84,283 \$	291,512	345.9%	Ś	438,927 \$	97,763 \$	341,164	349.0%	Ś	149.026	
33		,				Ť		.,,	,			-,-	
34 Additional Funding Sources													
35 Allocation of Non-Operating Revenue	Ś	- \$	- \$	-	0.0%	Ś	- \$	- \$		0.0%	\$	-	
36 Transfers	Ÿ				0.0%	· ·	. *			0.0%	· ·		
77 Balance	Ś	375,795 \$	84,283 \$	291,512	345.9%	¢	438,927 \$	97,763 \$	341,164	349.0%	¢	149,026	
Dulance	٠	313,133 \$	04,203 3	231,312	343.370	٧	430,321 3	31,103 \$	341,104	343.070	٧	143,020	
Earnings Refere Interest Depresenting & Americation	Ś	447,889 \$	157,657 \$	290,232	184.1%	Ś	583,115 \$	244,511 \$	338,604	138.5%	Ś	291,426	
Earnings Before Interest, Depreciation & Amortization Operating Ratio	Þ	447,889 \$ 127%	157,657 \$	290,232 -17%	-11.9%	Þ	130%	244,511 \$	-17%	-11.7%	þ	1429	
. 9						1						599	
Operating Ratio - plus Tax & CFD		53%	55%	-2%	-4.2%	ı	56%	58%	-2%	-3.3%	I	59	



51-5100

Recreation & Parks
Event Center Operations

Division

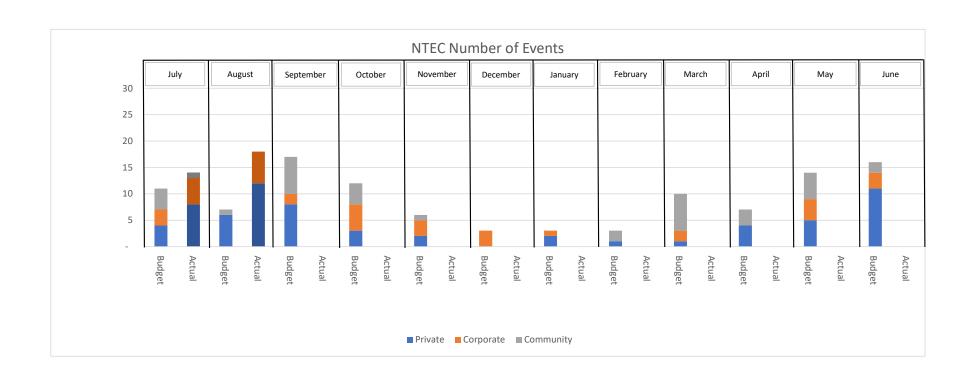
Department

# Statement of Revenues and Expenses For the Period Ended August 31, 2025

Month-To-Date Year-To-Date Prior Income Statement Actual Budget Variance % Variance Actual Budget Variance % Variance YTD 1 Operations 80,442 \$ 24,166 42.9% 126,184 \$ 26,724 2 Operating Revenue 56,276 \$ 99,460 \$ 26.9% 79,437 3 Internal Revenue 2,010 1,340 670 50.0% 11,930 8,187 3,743 45.7% 7,400 4 Total Operating Revenue 82,452 \$ 57,616 \$ 24,836 43.1% 138,114 \$ 107,647 \$ 30,467 28.3% 86,837 5 6 Salaries and Wages (32,300) \$ (30,260) \$ (2,040)-6.7% (74,173) \$ (67,256) \$ (6,917) -10.3% (58,293) 7 Employee Benefits (14,893)(16,382) 1.489 9.1% (33,624) (34,491) 867 2.5% (27,390) 8 Outside Services/Contractual (5,376) (940) (4,436) -471.9% (9,061) (1,630) (7,431) -455.9% (535) 9 Utilities (4,425)(5,580) 1,155 20.7% (14,591) (16,110) 1,519 9.4% (15,297) 10 Other Operating Expenses (10,997) (6,638) (4,359) -65.7% (28,394) (25,379) (3,015) -11.9% (28,009) 11 Insurance 0.0% 0.0% 12 Internal Expense (2,068)(2,049)(19) -0.9% (4,144)(4,097) (47) -1.1% (3,720)13 Debt Service 0.0% 0.0% 14 Depreciation 0.0% 0.0% (70,059) \$ (61,849) \$ (8,210) (148,963) \$ (15,024) (133,244) 15 Total Operating Expense -13.3% (163,987) \$ -10.1% 16 12,393 \$ (4,233) \$ 16,626 392.8% 15,443 17 Operating Contribution (25,873) \$ (41,316) \$ 37.4% (46,407) 18 \$ - \$ - \$ 19 Allocation of Base - \$ 0.0% - \$ 0.0% 20 Allocation of Fleet 0.0% 0.0% 21 Allocation of General & Administrative 0.0% 0.0% 12,393 \$ (4,233) \$ 16,626 392.8% (25,873) \$ (41,316) \$ 15,443 37.4% (46,407) 22 Operating Income(Loss) 23 24 Non-Operations Ś 25 Property Tax Revenue Ś Ś 0.0% -Ś \$ 0.0% 26 Community Facilities District (CFD 94-1) 0.0% 0.0% 27 Grant Revenue -0.0% 0.0% 28 Interest 0.0% 0.0% 29 Other Non-Op Revenue --0.0% --0.0% 30 Capital Contribution 0.0% 0.0% 31 Other Non-Op Expenses 0.0% 0.0% 15,443 (46,407) 32 Income(Loss) 12,393 \$ (4,233) \$ 16,626 392.8% (25,873) \$ (41,316) \$ 37.4% \$ 34 Additional Funding Sources 35 Allocation of Non-Operating Revenue 0.0% 0.0% 36 Transfers 0.0% 0.0% 37 Balance 12,393 \$ (4,233) \$ 16,626 392.8% (25,873) \$ (41,316) \$ 15,443 37.4% \$ (46,407

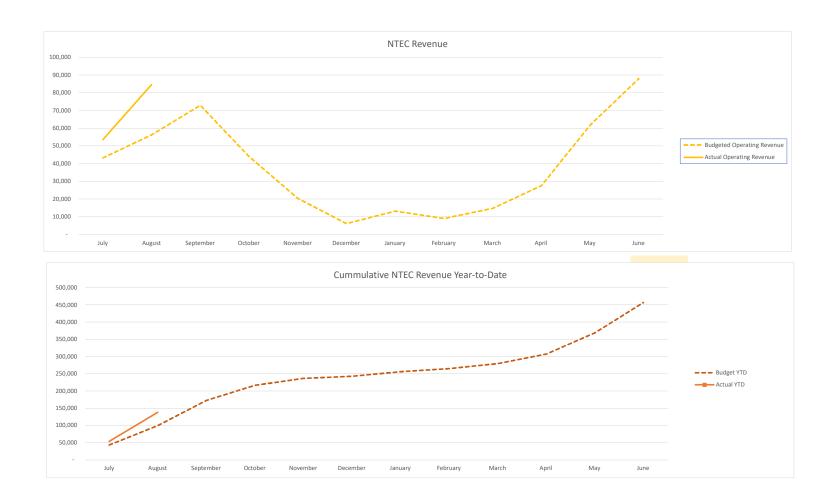
# North Tahoe Event Center Reservation Pipeline

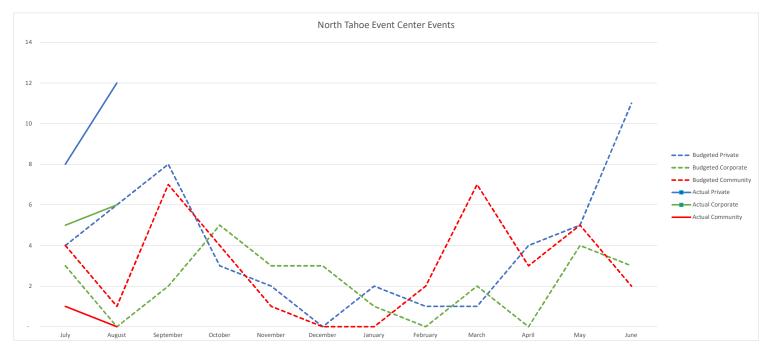
_		July	August	September	October	November	December	January	February	March	April	May	June	Total
evenue														
	Private	29,060	47,036	55,898	23,660	10,790	-	9,585	5,810	4,980	22,000	39,020	73,468	321,30
	Corporate	5,620	-	1,370	13,190	9,370	6,068	570	-	2,110	-	12,000	9,140	59,43
	Community	8,504	1,740	11,620	4,123	180	-	-	3,183	5,610	2,480	5,628	1,340	44,4
dgeted To	otal Room Rent	43,184	48,776	68,888	40,973	20,340	6,068	10,155	8,993	12,700	24,480	56,648	83,948	425,1
2026	Private	26,030	66,180	84,111	34,895	28,385			5,800		39,950	27,400	64,790	377,5
	Corporate	6,170	5,690	10,050	12,310	6,240	1,140	-	-	600	-	-	-	42,20
	Community	8,580	-	-	-	4,400	-	-	-	-	-	-	-	12,98
tual Total	Room Rent	40,780	71,870	94,161	47,205	39,025	1,140	-	5,800	600	39,950	27,400	64,790	432,72
2027	Private	34,700	35,600	51,900	30,550	10,700	-	-	-	-	4,500	-	-	167,95
	Corporate	-	-	-	-	-	-	-	-	-	-	-	-	-
	Community	-	-	-	-	-	-	-	-	-	-	-	-	-
tual Total	Room Rent	34,700	35,600	51,900	30,550	10,700	-	-	-	-	4,500	-	-	167,95
2028	Private	-	2,180	-	-	-	-	-	-	-	-	-	-	2,18
	Corporate	-	-	-	-	-	-	-	-	-	-	-	-	-
	Community	-	-	-	-	-	-	-	-	-	-	-	-	-
tual Total	Room Rent	-	2,180	•	-	-	-	-	•	-	-	-	-	2,18
Events														
2026	Budgeted Private	4	6	8	3	2	-	2	1	1	4	5	11	4
	Budgeted Corporate	3	-	2	5	3	3	1	-	2	-	4	3	2
	Budgeted Community	4	1	7	4	1	-	-	2	7	3	5	2	3
		11	7	17	12	6	3	3	3	10	7	14	16	10
2026	Actual Private	8	12	15	7	8		-	1	-	8	4	11	7
	Actual Corporate	5	6	10	12	5	2	-	-	1	-	-	-	4
	Actual Community	1	-	-	1	1	-	-	-	-	-	-	-	
		14	18	25	20	14	2	-	1	1	8	4	11	11
2027	Actual Private	5	5	8	4	2	-	-	-	-	1	-	-	2
	Actual Corporate	-	-	-	-	-	-		-	-	-	-	-	-
	Actual Community	5	5	- 8	- 4	2	-	-	-	-	1	-	-	- 2
2028	Actual Private	-	1	-	-	-	-			-	-			
2028	Actual Private Actual Corporate Actual Community	-	-	-	-			-	-	-	-	-		-



# North Tahoe Event Center FY 2025-26

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Revenue													
Private	29,060	47,036	55,898	23,660	10,790	-	9,585	5,810	4,980	22,000	39,020	73,468	321,307
Corporate	5,620	-	1,370	13,190	9,370	6,068	570	-	2,110	-	12,000	9,140	59,438
Community	8,504	1,740	11,620	4,123	180	-	-	3,183	5,610	2,480	5,628	1,340	44,408
Budgeted Total Room Rent	43,184	48,776	68,888	40,973	20,340	6,068	10,155	8,993	12,700	24,480	56,648	83,948	425,153
Program Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Ancillary Revenue	-	7,500	4,000	3,000	-	-	3,000	-	2,000	3,000	5,000	4,000	31,500
Budgeted Operating Revenue	43,184	56,276	72,888	43,973	20,340	6,068	13,155	8,993	14,700	27,480	61,648	87,948	456,653
Private	26,030	66,180	-	-	-	-	-	-	-	-	-	-	92,210
Corporate	6,170	5,690	-	-	-	-	-	-	-	-	-	-	11,860
Community	8,580	-	-	-	-	-	-	-	-	-	-	-	8,580
Actual Total Room Rent	40,780	71,870	-	-	-	-	-	-	-	-	-	-	112,650
Program Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Ancillary Revenue	12,752	12,712	-	-	-	-	-	-	-	-	-	-	25,464
Actual Operating Revenue	53,532	84,582	-	-	-	-	-	-	-	-	-	-	138,114
Variance to Budget	10,348	28,306	(72,888)	(43,973)	(20,340)	(6,068)	(13,155)	(8,993)	(14,700)	(27,480)	(61,648)	(87,948)	(318,539)
# Events													
# Events													
Budgeted Private	4	6	8	3	2	-	2	1	1	4	5	11	47
Budgeted Corporate	3	-	2	5	3	3	1		2		4	3	26
Budgeted Community	4	1	7	4	1	-		2	7	3	5	2	36
,	11	7	17	12	6	3	3	3	10	7	14	16	109
Actual Private	8	12	-	-	-	-	-	-	-	-	-	-	20
Actual Corporate	5	6	-	-	-	-	-	-	-	-	-	-	11
Actual Community	1	-	-	-	-	-	-	-	-	-	-	-	1
·	14	18	-	-	-	-	-	-	-	-	-	-	32





\* Program & Recreation events reporting to be forthcoming

# **Capital Outlay**

**Projects In Process** 

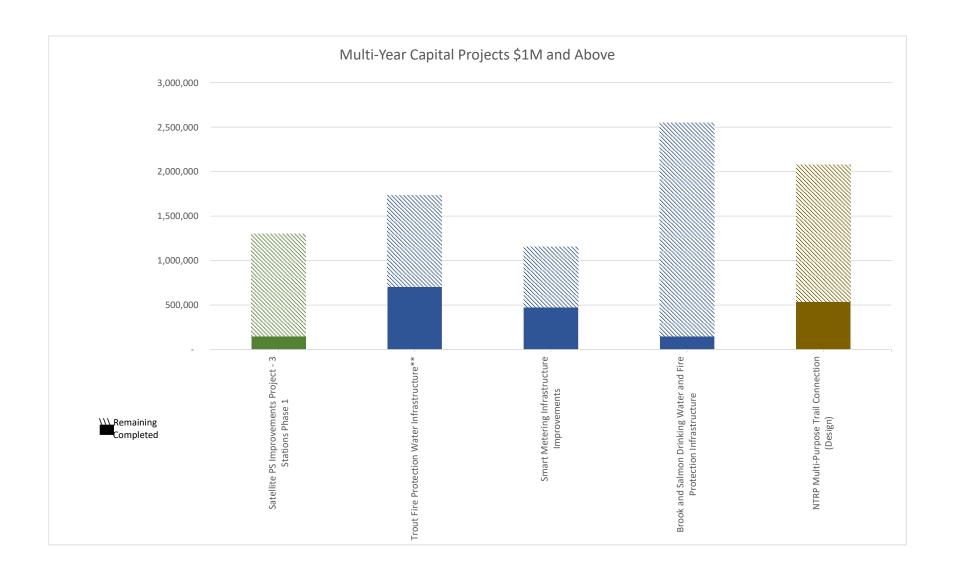
For the Period Ended August 31, 2025

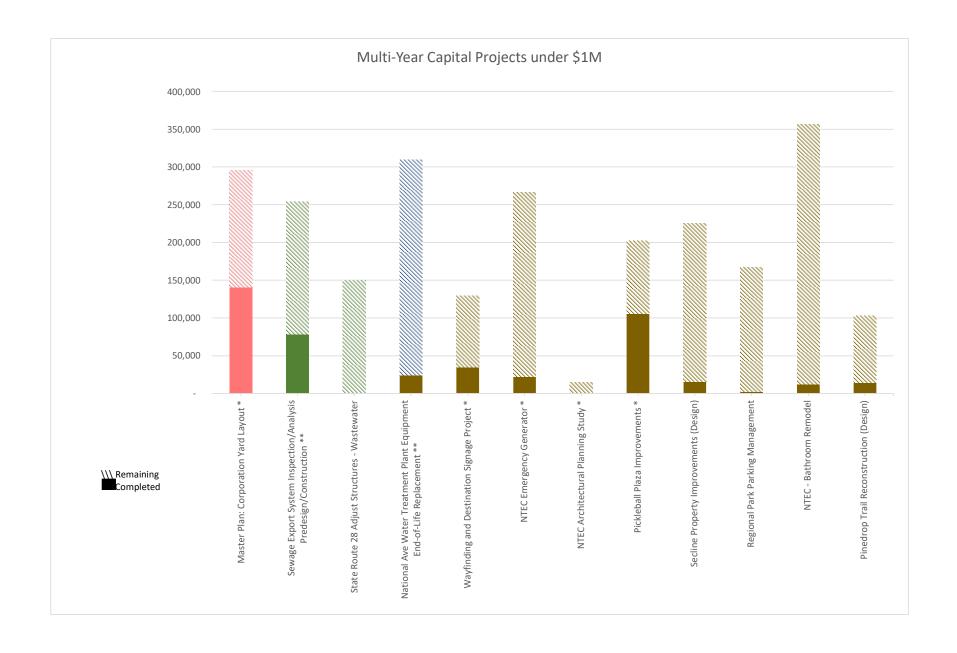
roi tile reliou	Ended August 31, 2025		ACTUA	AL Prior						Ye	ear To Date				ę.		
Project			Year Open Project Rollforward		Budget Adjustment		Total Available Budget		Actual	Er	ncumbered	(Over) Under Budget		Return to Reserves	= Complete	Grant Amount	Gra Fund
Number	Project Description		KOIITO	orward											ت ن	<u>.</u>	
	Administration & Base																
2151-0000	Master Plan: Corporation Yard Layout *	\$ 90,000	\$	85,631	\$ -		175,631	\$	20,728	\$	163,946	\$	(9,043)				
2601-0000	Base Administration Building Improvements	25,000			-		25,000		1,792		-		23,208				
2602-0000	Annex Vactor Bay Addition	450,000			-		450,000		3,171		-		446,829				
2615-0000	Server and Network Equipment Replacement	15,000			-		15,000		-		-		15,000				
	Total Administration Purchases	\$ 580,000	\$	85,631	\$ -	\$	665,631	\$	25,691	\$	163,946	\$	475,994	\$ -	_	\$ -	_
	Flori														=		_
2620-0000	Fleet 11-Yard Vac-Con	\$ 85.000				,	85,000	ċ		ė		ċ	85,000				
		,				\$		\$	-	\$	-	\$	,				
2621-0000	Parks Utility Cart	18,000					18,000		-		-		18,000				
2622-0000	Portable Water Pump	120,000					120,000		-		-		120,000				
2623-0000	Vaccuum Excavation Trailer/Valve Exerciser	15,000					15,000		-		-		15,000				
2624-0000	Vehicle Analyzer and Diagnostic Equipment	15,000					15,000		12,066		-		2,934				
2625-0000	MultiHog Attachments	18,000					18,000		-		-		18,000				
2630-0000	Truck: 1/2 ton 1500HD 4x4 GMC Sierra	130,000					130,000		2,315		-		127,685				
	Total Fleet Purchases	\$ 401,000	\$	-	\$ -	\$	401,000	\$	14,381	\$	-	\$	386,619	\$ -	- =	\$ -	_
	Wastewater																
	Sewage Export System Inspection/Analysis																
2445-0000	Predesign/Construction **		\$ 1	183,594		\$	183,594	\$	8,396		67,858	\$	107,341				
2547-0000	Satellite PS Improvements Project - 3 Stations Phase 1	1,200,000		1,613			1,201,613		49,325		8,621		1,143,668				
2548-0000	State Route 28 Adjust Structures - Wastewater	85,000		65,000			150,000		-		-		150,000				
2640-0000	Lower Lateral CIPP Rehabilitation	85,000					85,000		-		-		85,000				
2641-0000	Sewer Force Main Improvements	85,000					85,000		-		-		85,000				
2643-0000	Sewer Collection System Improvements	85,000					85,000		-		-		85,000				
2649-0000	SCADA Infrastructure Improvements	85,000					85,000		-		-		85,000				
2652-0000	Sewage Pump Station Improvements	85,000					85,000		-		45,839		39,161				
2653-0000	Satellite PS Improvements Project - 2 Stations Phase 2	80,000					80,000		-		-		80,000				
	F	/					-		_		_		-				
							-		-		-		-				
	Total Wastewater Purchases	\$ 1,790,000	\$ 2	250,207	\$ -	\$	\$ 2,040,207	\$	57,721	\$	122,317	\$	1,860,169	\$ -	-	\$ -	_

# **Capital Outlay**

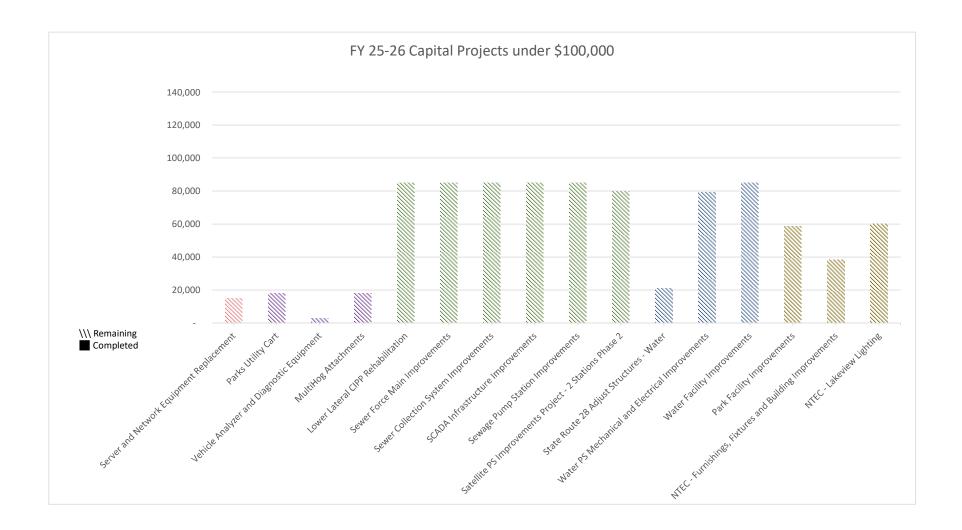
**Projects In Process** 

Tor the renot	l Ended August 31, 2025		ACTUAL Prior						Yea	ar To Date					Ď L	
Project		2026 Adopted Budget	Year Open Project Rollforward	Budget Adjustment	1	Fotal Available Budget		Actual En		cumbered	(Over) Under Budget		Return to Reserves	ĬĬ.	Grant Amour	Gra t Fund
Number	Project Description		ROIIIOI Walu											Ü	יש	
	Water															
2464 0000	National Ave Water Treatment Plant Equipment End-of-Life	¢ 200.000	¢ 0.267	*		200 267		24 227		22.552		262 570				
2464-0000	Replacement **	\$ 300,000		5 -	\$	309,367	>	24,237	\$	22,552	>	262,578			_	
2465-0000 2562-0000	Trout Fire Protection Water Infrastructure** Smart Metering Infrastructure Improvements	800,000	1,709,954 299,147			1,709,954 1,099,147		683,639 415,426		964,767 625,427		61,549 58,293			G G	
2660-0000		,	299,147					413,420		623,427		,			d	
2661-0000	State Route 28 Adjust Structures - Water	21,000		-		21,000		-		-		21,000				
	Brook and Salmon Drinking Water and Fire Protection	50,000	(1.242)	-		50,000		0.224		272 200		50,000				
2662-0000	Speckled Service Replacements	375,000	(1,343)	-		373,657		8,324		373,300		(7,967)				
2663-0000	Water System Consolidation	200,000		-		200,000		-		-		200,000			_	
2664-0000	Zone 2 to Zone 1 Pressure Reducing Valve Connection	100,000		-		100,000		1,573		85,100		13,327		'	G	
2670-0000	Water PS Mechanical and Electrical Improvements	85,000		-		85,000		5,814		3,750		75,436				
2671-0000	Water Facility Improvements	85,000		-		85,000		-		-		85,000				
	Total Water Purchases	\$ 2,016,000	\$ 2,017,125	\$ -	\$	4,033,125	\$	1,139,014	\$	2,074,896	\$	819,216	\$ -	- =	\$ -	_
	Recreation and Parks															
2040-0PLC	Wayfinding and Destination Signage Project *		\$ 129,218	\$ -	Ś	129,218	\$	34,711	Ś	10,731	\$	83,776			G	
2192-0000	NTEC Emergency Generator *	40,000	226,528	r _	Ψ.	266,528	Ψ	22,261	Ψ	244,589	Ψ	(322)			G	
2284-0000	NTEC Architectural Planning Study *	40,000	14,702	_		14,702		-		-		14,702			•	
2484-0000	NTRP Multi-Purpose Trail Connection (Design)	2,000,000	(46,527)			1,953,473		412,547		1,054,490		486,436			G	
2486-0000	Pickleball Plaza Improvements *	250,000	(47,613)	_		202,387		105,874		13,378		83,135			G	
2580-0000	Secline Property Improvements (Design)	210,000	15,352	_		225,352		15,474		282,945		(73,067)			G	
2581-0000	Regional Park Parking Management	150,000	17,051	_		167,051		2,021		10,268		154,762			•	
2591-0000	NTEC - Bathroom Remodel	350,000	6,186	_		356,186		12,157		28,904		315,125				
2680-0000	Pinedrop Trail Reconstruction (Design)	150,000	(46,772)	_		103,228		14,516		80,222		8,490			G	
2682-0000	Park Facility Improvements	60,000	(40,772)	_		60,000		1,259		-		58,741			•	
2690-0000	NTEC - Furnishings, Fixtures and Building Improvements	50,000		_		50,000		11,628		_		38,372				
2691-0000	NTEC - Lakeview Lighting	60,000	_	_		60,000		-		_		60,000				
2031 0000	Wile Lukeview Lighting	00,000	_	_		-		_		_		-				
			-	-		-		-		-		-				
	Total Recreation and Parks Purchases	\$ 3,320,000	\$ 268,125	\$ -	\$	3,588,125	\$	632,449	\$	1,725,526	\$	1,230,150	\$ -	-	\$ -	_
*	Project carry-over from Prior Year													=		_
**	Multi-year encumberance - on 5 year CIP															
#	Non-grant cost reimbursement															
	Administration & Base	\$ 580,000	\$ 85,631	\$ -	\$	665,631	\$	25,691	\$	163,946	\$	475,994	\$ -		\$ -	
	Fleet	401,000	-	-	•	401,000		14,381	-	-		386,619	-		-	
	Wastewater	1,790,000	250,207	-		2,040,207		57,721		122,317		1,860,169	-		-	
	Water	2,016,000	2,017,125	=		4,033,125		1,139,014		2,074,896		819,216	-		-	
	Recreation and Parks	3,320,000	268,125	-		3,588,125		632,449		1,725,526		1,230,150	-		-	
	Total Capital Expenditures	\$ 8,107,000	\$ 2,621,088	\$ -	Ś	10,728,088	Ś	1,869,255	Ś	4,086,686	Ś	4,772,148	\$ -	-	\$ -	_

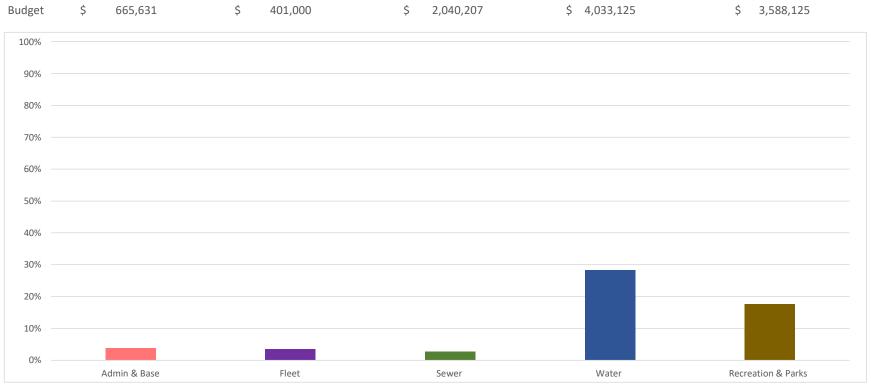








## Capital Projects Expended by Enterprise as % of Current Year Budget for Enterprise





# NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 23, 2025 **ITEM:** G-1

**FROM:** Recreation, Parks, and Facilities Department

**SUBJECT:** Boys and Girls Club of North Lake Tahoe Update

## **RECOMMENDATION:**

Receive an update from the Boys and Girls Club of North Lake Tahoe.

## **DISCUSSION:**

The North Tahoe Public Utility District (NTPUD) and the Boys and Girls Club of North Lake Tahoe (BGCNLT) have partnered together since 1998. This long-standing partnership, in which NTPUD provides financial contributions to assist BGCNLT in their programming, has enabled BGCNLT to offer decades of recreation services to the youth of the region. In addition to the afterschool and summertime programming, BGCNLT and NTPUD work together to host special events for the area, including the Tree Lighting and Harvest Festival. Also, with the help of NTPUD's financial contribution, BGCNLT has been able to solicit grants and donations that require matching dollars.

The NTPUD and BGCNLT partnership is strong, providing incredible value to the community. Beyond formal agreements, the relationship between the two organizations is one built on mutual interest, camaraderie, and a spirit of service. The current contract between the organizations runs through 2027. This presentation will serve as a mid-contract check-in, giving a snapshot of all that BGCNLT accomplishes on an annual basis and demonstrating how the NTPUD's assistance has helped facilitate those touchpoints

## STRATEGIC PLAN ALIGNMENT:

Objective 1: Provide Quality Recreation, Event Facilities, and Activities – Goal 1.1: Establish sustainable funding sources for Recreation and Parks – Tactic d: Maximize benefits of Boys & Girls Club financial support.

## **REVIEW TRACKING:**

Submitted By:

Amanda Conk

Recreation, Parks, and Facilities Manager

Approved By: كنيك الم

General Manager/CEO



# NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 23, 2025 Item: G-2

**FROM:** Government and Community Affairs Manager

SUBJECT: Selection of NTPUD Recreation and Parks Parking Pass Sticker Artwork for

2026-2027

## **RECOMMENDATION:**

Review, discuss, and select one (1) art entry for use as the 2026-2027 NTPUD Recreation and Parks Parking Pass sticker.

### **DISCUSSION:**

Every two years, the District puts out a public call for artwork from local students to create the design for the vehicle window sticker used as the NTPUD Recreation and Parks Parking Pass.

This fall, the District made the entry form available on our website, at the main office front desk, and at the Boys & Girls Club in Kings Beach. Staff also actively collected contest entries at our recreation events in the North Tahoe Regional Park throughout September and early October. The artwork contest entry form and the advertising campaign to collect entries were shared in English and Spanish.

The District received 40 entries that are presented for the Commission and Committee's review. Staff recommends that each Commissioner and Committee member select ONE (1) entry as their favorite to be made into the 2026-2027 NTPUD Recreation and Parks Parking Pass sticker. In the event the Commission and Committee are unable to reach consensus on a single entry; Recreation, Parks, and Facilities Manager, Amanda Conk, will select her choice to break the tie and select a winner.

The winner of the sticker artwork contest will receive a framed copy of the sticker and a winter recreation prize package.

## Sticker Distribution and Sale:

In December 2025, the District will provide residents who pay the Community Facilities District (CFD) parcel tax with two Resident Parking Pass stickers via direct mail to their address on file with the District. Additionally, NTPUD Recreation and Parks Parking Pass vehicle stickers will be available for sale should non-residents want to purchase or resident want additional stickers.

Over the next two years, the Parking Pass will work in conjunction with the planned modernization and implementation of the NTPUD Parking Technology Roadmap. As parking

management technology and infrastructure is installed at North Tahoe Regional Park and Tahoe Vista Recreation Area, the Parking Pass stickers will be the main source of verification. Once the technology is implemented, the stickers will phase out and the system will move toward digital and online verification. As implementation of the parking management technology will not be ready before the beginning of 2026, the stickers are still a important step and cannot be skipped. There is also an added value to the Parking Pass sticker competition in promoting community engagement and a source of pride for those whose vehicles have the pass.

## STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective D: Utilize the North Tahoe Regional Park as a community asset for passive and active recreation – Tactic 4: Assess paid parking improvements to enhance revenue capture and data collection from our non-CFD users.

## **REVIEW TRACKING:**

Submitted By:

Justin Broglio

**Public Information Officer** 

Approved By:

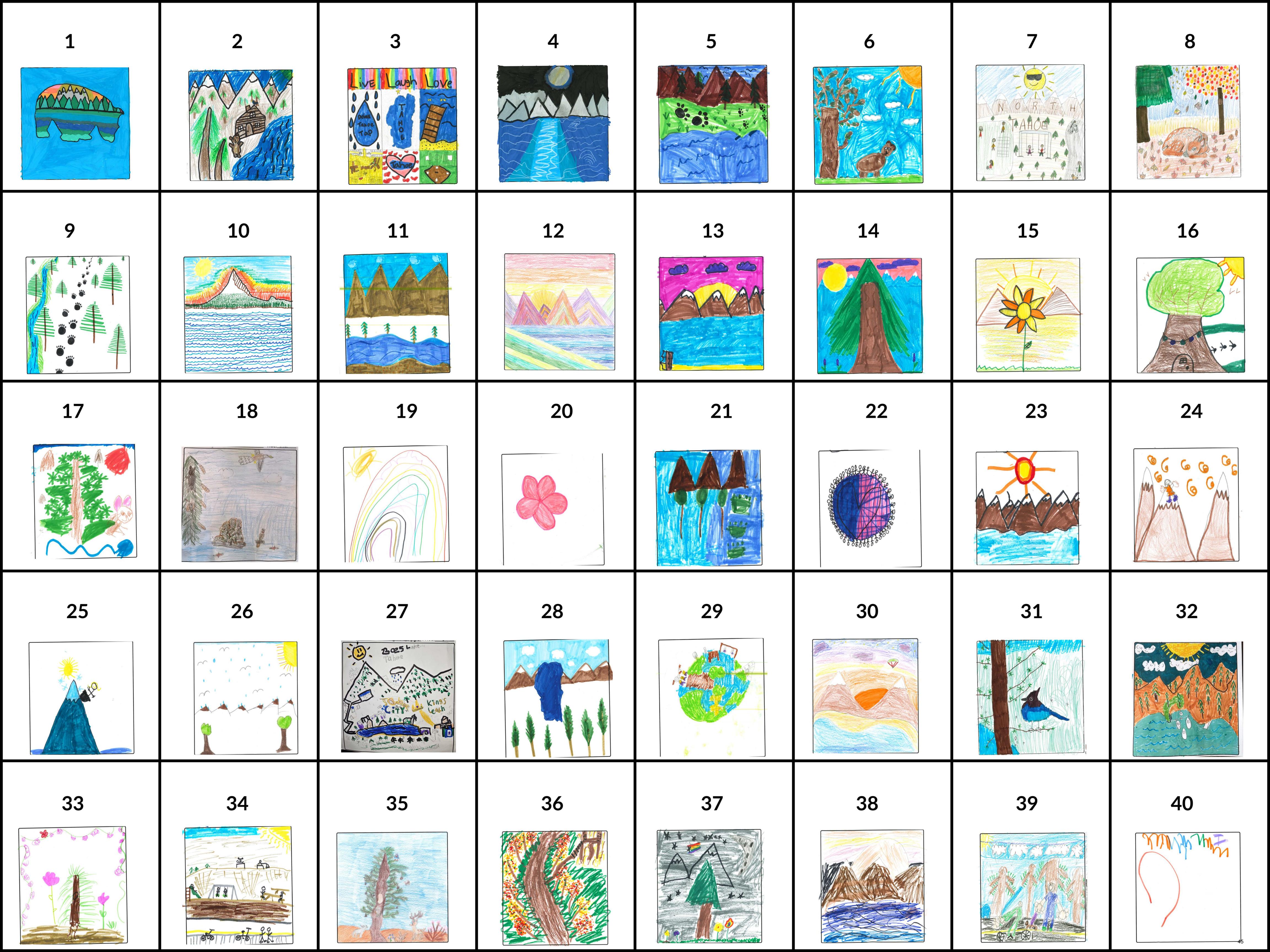
Bradley A. Johnson, P.E.

General Manager/CEO

Reviewed By:

Amanda Conk

Recreation, Parks, and Facilities Manager





DATE: ITEM: G-3 October 23, 2025

FROM: Recreation, Parks, and Facilities Department

SUBJECT: Review, Discuss, and Possibly Recommend Appointment of One (1) Alternate

Recreation and Parks Commissioner to a Three-Year Term (1/1/2026 through

12/31/28)

## **RECOMMENDATION:**

Review, discuss, and possibly recommend appointment of one (1) Alternate Recreation and Parks Commissioner to a three-year term (1/1/26 through 12/31/28).

## **BACKGROUND:**

In accordance with the Recreation and Parks Commission By-laws, the Board of Directors of the North Tahoe Public Utility District appoints Commissioners and Alternate Commissioners (Alternates) to three-year terms. At the end of their three-year term, incumbent Commissioners and Alternates can be re-appointed by the Board or replaced with new applicants.

At the September 9, 2025, Board meeting, the Directors re-appointed incumbent Commissioner O'Brien, the incumbent alternate Commissioner Misiewicz to full Commissioner, and incumbent Alternate Commissioner Lagano. All will serve a new threeyear term beginning on January 1, 2026, through December 31, 2028. With Commissioner Misiewicz's promotion to a full Commissioner seat, it leaves one vacant Alternate Commissioner seat to be filled.

Staff advertised the open seat this fall, and we received one application. Attached to this report is the single application for Alternate Commissioner. While a few community members expressed verbal interest, there was only one applicant at the close of the application window.

## **ATTACHMENTS:**

Application of Heidi Bushway Verkler

**REVIEW TRACKING:** 

Submitted By: C

Approved By: Bradley A. Johnson, P.E.

Recreation, Parks, and Facilities Manager

General Manager/CEO

# Heidi Bushway Verkler

# Parks & Recreation Commission Application

## **NTPUD Recreation & Parks Commissioner Applications**

## **Heidi Bushway Verkler**

## How long have you lived in the District?

25 years

### Why are you interested in serving as a Candidate on the NTPUD Recreation and Parks Commission?

• I am interested in serving as a Candidate on the NTPUD Recreation and Parks Commission because I have raised two children who were lucky enough to be able to participate in many of the youth recreation programs over the past 18 years and I'm hoping to be able to give back to our amazing community.

## Employment History - (Please include your current employer and last three years of employment history in the District).

• I've been a teacher for the Tahoe Truckee Unified School District since 2000. I've worked at Rideout and Tahoe Lake schools in Tahoe City, Truckee Elementary and for the past 7 years I've been at North Tahoe School.

## Qualifications - (Please include any training ,education, and experience you have related to this Commission appointment).

• I've been a public school teacher for 33 years. Through those years I've sat on various committees and boards. I've also been a team manager for both of my children's soccer teams and sat of the boards for Tahoe Wave Futbol Club and Truckee River United Futbol Club until a year ago.

## Community Activities - (Please include any Recreation and Parks activities, local agency and organization, our community involvement you take part in and how often).

Since I've been busy raising my two children in this wonderful community, I've mostly participated in events that revolved around their interests, sports and schedules. I walk my dog in the Regional Park at least 2-3 times a week. When she was a puppy we took her to the Dog Park to interact with other dogs in a safe space. I enjoy nordic skiing on the groomed trails in the winter. I visit our amazing beaches. I also go to events at the Event Center (tree lighting, book sale) when I'm available. I also am on the board for the Friends of the Kings Beach Library. My husband enjoys playing tennis and we are both wanting to pick up pickle ball.

## I have read the NTPUD Recreation and Parks Commission Bylaws and understand the commitments set fourth therein.

Yes



# NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 23, 2025 ITEM: G-4

**FROM:** Recreation, Park, and Facilities Department

SUBJECT: Receive a Presentation on and Discuss the 2025 Park Reservation Review

#### **RECOMMENDATION:**

That the Commission and Committee receive a presentation on and discuss a review of 2025 Park reservations.

## **BACKGROUND:**

The NTPUD has had athletic facilities and picnic areas at North Tahoe Regional Park and Tahoe Vista Recreation Area for decades. These areas are available to the public for use, both on a first-come, first-served basis and as a rentable amenity for larger groups and organized athletics. Significant effort and investment have been made on the fields and picnic areas over the past several years, and that investment is beginning to pay off in terms of use and service to the people who use the parks.

In 2025, there were fewer rentals at the North Tahoe Regional Park picnic areas, likely due to the impact of construction projects in the Park and the aging of the infrastructure at the Ramada. Rentals grew at Tahoe Vista Recreation Area, and the athletic facilities saw a minor uptick in users.

Attached, for Commissioner review, is a summary of rental use over the past three years. Prior to 2023, there was minimal tracking and data available, so the use history attached is only for the past three years. It is the intention of staff to return to this document annually in an effort to establish use patterns and projections of park rentals. Staff welcomes feedback from the Commission and Committee in the refinement of this document and in the overall rental trends for NTPUD.

## STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective A: Expand public access for recreation opportunities and promote the District as an exceptional provider of year-round recreation services; and – Objective B: Enhance Tahoe Vista Recreation Area as a public lakefront amenity; and review opportunities for additional public access to Lake Tahoe across the District; and – Objective D: Utilize the North Tahoe Regional Park as a community asset for passive and active recreation.

**ATTACHMENTS:** 2025 Park Reservation Review

**REVIEW TRACKING:** 

Submitted By:

Amanda Conk

Recreation, Parks, and Facilities Manager

Approved By:

Bradley A. Johnson, P.E. General Manager/CEO

## 2025 Rental Summary

## North Tahoe Regional Park & Tahoe Vista Recreation Area

#### **PICNIC AREAS**

Picnic areas provide a passive recreation option for visitors, a space to get out of the sun or sand and a gathering location for groups and celebrations. There are also one of the areas where parks and recreation come together – with the recreation department handling the bookings and contact with customers and the parks department handling the day of prep and site work. The North Tahoe PUD has a variety of picnic spaces and revitalizing these areas has been a focus point of the Parks team over the past two years.

Picnic rental space across the District overall remained flat. Other notable rental tidbits:

- Aside from Tahoe Multi Sport mobile sauna rental, there were limited commercial vendor spaces rented. The 30 rentals from Tahoe Multi Sport, made before Vendor Spaces were approved by the Board, were listed under TVRA 1 and mark the main change for rentals throughout.
- The Ramada at NTRP had electrical failures last year. This was fixed with the trail construction project, but the limited amenities may have made for less desire to rent that facility.
- 3. The Playground Picnic area and Picnic Area West were closed for the majority of the summer for the trail construction project.
- 4. Staff are managing the increased rentals at TVRA smoothly. Systems in place have been helpful. There were no events this summer that provided staff or the public with a challenge.

The chart below summarizes the rental and revenue changes over the past three summers.

North Tahoe R.P.	2023					2025			
	Rentals	Re	evenue	Rentals	tals Revenue		Rentals	Revenue	
Ramada	17	\$	4,235	13	\$	4,785	6	\$	2,815
Picnic Area West	1	\$	300	2	\$	805	2	\$	500
Playground Picnic	2	\$	400	1	\$	-	2	\$	255
Llewellen Scout Camp	4	\$	2,800	4	\$	3,145	4	\$	1,675
Vendor Spaces							6	\$	800
TOTALS	24	\$	7,735	20	\$	8,735	20	\$	6,045

Tahoe Vista Rec	2023				202	4	2025			
Area	Rentals	R	evenue	Rentals	Rev	/enue	Rentals	Rev	/enue	
Picnic Area 1	17	\$	480	13	\$ 605		40	\$	3,478	
Picnic Area 3	19	\$	1,530	20	\$	2,680	19	\$	3,006	
Picnic Area 5	19	\$	3,300	21	\$	5,030	21	\$	3,822	
Plaza	5	\$	3,600	6	\$	5,100	9	\$	9,025	
Scenic Overlook							1	\$	1,200	
TVRA B (Parking Lot)	2	\$	150	1	\$	840				
Vendor Space							1	\$	100	
TOTALS*	62	\$	9,060	61	\$	14,255	91	\$	20,631	

#### ATHLETIC AMENITIES

A strategic plan initiative identified in 2003 was to make the North Tahoe Regional Park the premier sports park in the area. With the projects that continue to improve many aspects of the park and the responsiveness of staff for rental inquiries, that objective is being met. Additional notes for Athletic Amenities:

A comparison of field rentals over the past several years is provided below for reference.

- 1. New this year was the rental of the entire Pickleball Facility to a private commercial organization that put on their own summer camps. These rentals were done at a quiet time of day on the courts and resulted in significant rental revenue.
- 2. The re-introduction of softball to North Tahoe Little League increase the Field 1 use this year. Staff continues to prep each field for Little League games.
- 3. Tournaments remained consistent, at 2 per summer month in 2025. The overflow parking lot, located at the upper bench, and the decision to limit the rentals to 3 fields per tournament have greatly reduced the parking challenges that plagued tournaments in years past.

North Tahoe		2023			2024		2025			
Athletic Spaces	Rentals Revenue Rentals Revenue		Rentals	venue						
Field 1	25	\$	5,728	58	\$	7,980	94	\$	8,862	
Field 2	13	\$	4,725	38	\$	8,440	63	\$	10,202	
Field 3	56	\$	4,975	65	\$	4,431	61	\$	5,514	
Field 4	137	\$	23,335	113	\$	20,218	142	\$	20,511	
Field 4 (half)				1	\$	49	27	\$	1,317	
Field 5	55	\$	13,490	37	\$	9,761	20	\$	5,256	
Disc Golf Course	3	\$	600	1	\$	530	2	\$	750	
KB Little League	22	\$	200	12	\$	275	41	\$	1,017	
KB Elementary	17	\$	542	4	\$	210	21	\$	1,662	
TOTALS	328	\$	53,595	311	\$	50,830	471	\$	55,091	

North Tahoe R.P.	20		2024		2025			
			Rentals	Revenue		Rentals	Revenue	
Pickleball								
Court 4			34	\$	1,455	27	\$ 1,216	
Court 5			27	\$	1,110	31	\$ 1,408	
Court 6			40	\$	1,725	53	\$ 2,176	
Entire Facility						3	\$ 5,652	
Tennis								
Court 1			1	\$	120	5	\$ 128	
Court 2			13	\$	555	9	\$ 416	
Court 3			11	\$	390	9	\$ 432	
Entire Facility								
TOTALS	0	0	126	\$	5,355	137	\$ 11,428	

## **PARKING**

While parking revenue is not technically a part of Park reservations, the rentable amenities attached to the park do affect park use and parking sales. This year, there was a consistent presence at the Park kiosk three days a week, from early June through Labor Day.

Iron Ranger Sales are "passive," meaning there is no direct interaction with staff to make a sale.

CivicREC Sales are "active," meaning the sales were made through a staff person, when the kiosk was staffed or a customer came to the main office to purchase a season parking pass.

Parking	2023			2024			2025		
	Number	Revenue		Number	Revenue		Number	Revenue	
Iron Ranger Sales		\$	12,766		\$	11,632		\$	9,860
CivicREC Sales	3,364*	\$	15,630	2,988	\$	17,090	3,514	\$	19,595
		\$	28,396		\$	28,722		\$	29,455

<sup>\*</sup>In 2023, the high number of sales relative to the lower CivicREC revenue can be attributed to counting the TreeTop users passing through without paying the parking fee. This pass-through was not counted in 2024 & 2025.