



SEWER ORDINANCE

ORDINANCE NO. 397

An Ordinance Establishing Rates, Rules, and Regulations for Sewer Service
by North Tahoe Public Utility District

As Adopted on April 13, 2021

NTPUD SEWER ORDINANCE

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CHAPTER 1

GENERAL

1.1 PURPOSE

The purpose of this Ordinance is to establish the rules, regulations, conditions of service, and rates for sewer service by the North Tahoe Public Utility District. The General Manager shall administer and enforce this Ordinance and may adopt and impose administrative rules or regulations to assisting in doing so. By applying for or receiving sewer service from the District, each customer, on its own behalf and behalf of its guests, tenants, employees and anyone else using sewer service at the property, covenants and agrees to be bound by and to comply with all regulations of the District as may be in force at the time of application and as may subsequently be adopted by the District.

1.2 VARIANCES

The General Manager is authorized to consider and grant variances from the requirements of this Ordinance, including the Technical Specifications, upon application by any person and payment of applicable fees. Variances shall only be allowed under the following circumstances: (1) the granting of the variance will not significantly adversely impact the operation and maintenance of District facilities, including but not limited to economic impacts, (2) the granting of the variance will not result in adverse public health or environmental consequences, (3) there is no other practical alternative available to the applicant which does not require the granting of a variance, and (4) the applicant has proposed to utilize the highest technological methodology available in design and construction so as to avoid or minimize adverse impacts on District facilities.

1.3 TECHNICAL SPECIFICATIONS

The General Manager shall adopt and amend the Technical Specifications. Any amendments to the Technical Specifications shall be incorporated by reference into this Ordinance upon their adoption.

1.4 DEFINITIONS

1.4.1 Accessory Dwelling Unit (ADU).

An attached or a detached residential dwelling unit which provides complete independent living facilities for one or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family dwelling is situated. In the event that Placer County adopts an ordinance regulating ADUs as permitted by Government Code section 65852.2, Accessory Dwelling Unit shall mean an ADU as defined in such ordinance.

1.4.2 Backfill.

The placement of earthen materials for the purpose of refilling any trench or excavation.

1.4.3 Biochemical Oxygen Demand (BOD).

The quantity of oxygen used in the biochemical oxidation of organic matter in a specified time, at a specified temperature, and under specified conditions.

1.4.4 Building Sewer.

The pipes within the walls of a building and extending five (5-ft.) feet outside the wall which conveys wastewater to the private service lateral. The private service lateral begins five (5-ft.) feet outside the exterior face of the building.

1.4.5 Cleanout.

A “wye” connection on the private service lateral, brought to grade, for the purpose of accessing the private service lateral.

1.4.6 Cooling Water.

The water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

1.4.7 District.

The North Tahoe Public Utility District, a California public utility district authorized under Public Utilities Code, § 15501 et seq.

1.4.8 District Board or Board.

Board of Directors of the North Tahoe Public Utility District, an elected body.

1.4.9 Domestic Wastewater.

Any liquid, solid, sewage or waterborne waste of the type normally resulting from flushing and washing waste products from residences and lavatories.

1.4.10 Enforcement Officer.

A District employee designated to enforce this Ordinance.

1.4.11 Exempt ADU.

An ADU where the District is precluded from requiring the installation of a new or separate connection for that ADU under Government Code section 65852.2, as it may be amended.

1.4.12 Fats, Oils, and Grease (FOG).

Organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using

analytical test procedures established in 40 CFR 136, as may be amended from time to time. All such compounds are sometimes referred to herein as “Grease.”

1.4.13 Food Waste.

The animal and vegetable waste resulting from the handling, preparation, cooking, and serving of foods and/or produce.

1.4.14 Gravity Grease Interceptor.

An approved plumbing appurtenance or appliance that is installed to intercept non-petroleum FOG, and/or solids from a wastewater discharge.

1.4.15 Industrial Wastewater.

Any liquid or waterborne waste from manufacturing, processing, commercial or industrial facilities, except domestic waste, boiler blowdown, and uncontaminated or noncontact cooling water: provided, however, that substantial discharge of boiler blowdown closely associated with industrial activity shall be considered industrial wastewater when such discharge has a reasonable potential to affect or interfere with the Wastewater Treatment Plant, its treatment process, or operations as determined by the District or TTSA. The term is synonymous with “nondomestic wastewater.”

1.4.16 Infiltration.

The quantity of groundwater that enters the sanitary sewer through joints, cracks, breaks or other defects.

1.4.17 Inflow.

The quantity of surface water that enters the sanitary sewer from illegal and system access connections.

1.4.18 Parcel.

A lot or other legal unit of real property as recognized by Placer County.

1.4.19 pH.

A scale from 0 - 14 used to specify how acidic or basic a water-based solution is.

1.4.20 Pollutant.

Substances which include, but are not limited to, the following: any dredged spoil, solid waste, incinerator residue, sewage, garbage, petroleum products or by-products, sewage sludge, munitions, chemical wastes, biological materials, radioactive materials, heat, wrecked or discharged equipment, rock, sand, cellar dirt, and industrial, municipal, and agricultural waste discharged into water, which may affect characteristics of wastewater

(including, but not limited to, pH, temperature, TSS, turbidity, color, BOD, toxicity or odor).

1.4.21 Private Service Lateral.

The part of the private sewer commencing five (5-ft.) feet outside the foundation line of the structure and extending to the property line.

1.4.22 Private Sewer.

The building sewer extending through the private service lateral and terminating at the property line.

1.4.23 Sand-Oil Interceptor.

An approved plumbing appurtenance or appliance that is installed to intercept sand, grit and/or petroleum-based liquid waste from a wastewater discharge.

1.4.24 Sewage or Wastewater.

Liquid and water-carried industrial wastes from residential dwellings, commercial buildings, industrial and manufacturing facilities, or institutions, whether treated or untreated, which are contributed to the Wastewater Treatment Plant.

1.4.25 Sewer System.

The system owned and operated by the District to transport wastewater from the property line to the wastewater treatment plant.

1.4.26 Slug.

Any discharge containing an unusual volume of flow or concentration of liquid, water, sewage, wastewater or pollutants.

1.4.27 Tahoe Truckee Sanitation Agency (TTSA).

The Tahoe Truckee Sanitation Agency, a California sanitation agency authorized by the Tahoe-Truckee Sanitation Agency Act.

1.4.28 Total Suspended Solids (TSS).

The total suspended matter that either floats on the surface of or is suspended in water, sewage or other liquids and which is removable by laboratory filtering.

1.4.29 Temporary Discharge.

The limited and temporary discharge of water (ground, surface, storm, or process water whether treated or not in accordance with this Ordinance) to the sewer system.

1.4.30 Technical Specifications.

These rules and regulations adopted by the General Manager regarding the Sewer System.

1.4.31 Uniform Plumbing Code (UPC).

A code published and updated periodically by the International Association of Plumbing and Mechanical Officials as amended by the State of California incorporated into the California Building Standards Code. If further amended by Placer County or other applicable land use authority, the UPC shall include these amendments to the extent provided by applicable law.

1.4.32 Wastewater Treatment Plant.

The regional treatment and disposal facilities operated by TTSA.

CHAPTER 2

CONDITIONS OF SERVICE

2.1 USE OF PUBLIC SEWERS REQUIRED

All developed parcels within the District shall connect to the public sewer. No septic tanks, cesspools, or other means of private and/or on-site wastewater disposal system shall be permitted.

2.2 DISTRICT RESPONSIBILITY

2.2.1 The District shall own, operate and maintain the sewer system. The District, its officers, agents, contractors or employees shall not be liable for interruption, shortage or curtailment or stoppage of service, or for any loss or damage related to sewer service or interruption of service.

2.2.2 The District, whenever it shall find it necessary or convenient for the purpose of making repairs or improvements to the sewer system or any private sewer, shall have the right to temporarily suspend sewer services, and it shall not be liable for any loss or damage occasioned by the suspension.

2.2.3 Except as it may agree to do so as set forth in this Ordinance, the District will not be responsible for the maintenance and operation of any private sewer.

2.3 OWNER RESPONSIBILITY

2.3.1 The owner of each parcel shall be responsible for the operation and maintenance of the private sewer. The intrusion of roots and any blockage caused by roots that begins within the private sewer shall be the responsibility of the owner even if portions of the damage extend into the sewer system.

2.3.2 Cleanouts shall be maintained by the owner in a functional capacity and shall be kept free of obstructions and accessible.

2.3.3 The District shall not be responsible for blockages in any part of the private service lateral, unless the blockage is caused by a physical defect in the sewer system.

2.3.4 It shall be unlawful to connect roof or other drains to the private sewer, which would allow inflow to enter the sewer system. Parcels shall be developed and maintained to ensure no inflow or infiltration enters the sewer system.

CHAPTER 3

NEW OR MODIFIED SERVICES

3.1 DISTRICT APPROVAL OF CONNECTIONS

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb the sewer system without first obtaining a sewer connection permit from the District and paying all applicable fees.

3.2 NEW SERVICE

3.2.1 General Requirements.

New services will be connected subject to the following conditions:

- (a) The property to be served is within the sewer service area of the District.
- (b) A District sewer main of adequate capacity, as solely determined by the District, exists in a publicly traveled right of way, or District easement abutting a principal boundary of the land to be served; or adequate mains, lift stations and other facilities, as solely determined by the District, are constructed in accordance with Section 3.2.2.
- (c) The customer shall apply for service. Applications for new service shall be in writing on forms provided by the District and signed by the owner or authorized agent. Applications shall be supported by such data as the District may require, such as a map or legal description of the property to be served, the date service is to begin and the names and billing address of the recorded owners responsible for payment. If the person making application is not the owner of the property, permission to bill this person must be provided to the District on a form provided by the District. Applications are valid for one year from date of submittal.
- (d) The customer shall obtain a sewer connection permit from the District and construct all necessary facilities as identified on the permit in accordance with the Technical Specifications or other applicable law. Permits are not transferable.
- (e) The customer shall not have any outstanding amounts owed to the District on any water or sewer account.

(f) Connection fees shall be collected at the time of issuing the permit for a sewer connection. Connection fees shall be charged at the rate in effect on the day of application for service from the District. Applications will be voided if connections fees are not paid within one-year of receipt of the application by the District. Payment of connection fees constitutes acceptance of a new service connection application by the District and billing will commence in accordance with Chapter 6. No connection fees will be refunded after connection. The connection fees collected for such application shall be returned to the Applicant if connection is not made, upon written request and connection fee refund charge, and a new application and payment of fees will be required before service will be provided. No refund or credit will be provided for previously paid sewer service charges billed in accordance with Chapter 6.

3.2.2 Extension of Facilities.

If the sewer system must be extended to provide service, the applicant shall comply with this Section.

(a) Necessary Facilities. The extension facilities necessary to serve any parcel of land shall be determined solely by the District and may include oversizing subject to Subsection (e). These facilities may be designed by the District or a qualified agent of the applicant, and shall be installed in accordance with the Technical Specifications and other plans and specifications required by the District. Upon completion, inspection and acceptance of the facilities by the District, they shall be owned and operated by the District as a part of the sewer system. The applicant shall install extension facilities utilizing a competent and experienced contractor, licensed in California, and approved by the District. The District reserves the right to construct, with its own personnel or by contract, all extension facilities including but not limited to lift stations, taps of existing mains, and extensions involving complicated connections to, or interference with, the District's existing facilities.

(b) Location of Facilities. Extension facilities shall be located only on land owned by the District in fee, or in a public street or highway, or in an easement granted to the District and satisfactory to the District. The applicant will cause to be conveyed or granted to the District, without cost to the District, such lands and/or easements as the District determines to be necessary for the extension facilities. Lands shall be conveyed to the District in simple, free and clear of liens or encumbrances, except for such encumbrances of record that may be acceptable to the District. Easements shall be granted in such form as shall be satisfactory to the District.

(c) Costs and Expenses. The applicant shall be solely responsible for all costs and expenses. The applicant shall deposit with the District a sum equal to 125% of the estimated total cost of the construction of the extension facilities prior to final design and construction. If, upon completion of the work, the amount paid to or deposited with the District is less than said actual costs, the difference shall be paid to the District by the applicant prior to the commencement of service. Any amount paid or deposited in excess of said actual cost will be credited toward usage or refunded upon application.

(d) Environmental Documentation. Whenever the District determines that an environmental document is necessary, the District will provide applicant with an estimate of the cost. The applicant will deposit an amount sufficient to cover sixty (60) days' of expenses with the

District. The District's actual costs, including overhead expenses and legal and consultant fees, of preparing said report, and conducting hearings as necessary will be invoiced to the applicant monthly and shall be deducted from the deposit. The applicant shall pay such invoices and/or replenish the deposit. If the applicant fails to do so, the District may suspend or cease work and/or take any action necessary to recover the amounts owed. At the conclusion of the process, any remaining deposit amounts shall be returned to the applicant without interest.

(e) Reimbursement. In the event that the District requires the installation of any extension facilities larger than those necessary to serve the parcel or extension facilities that would have been required to serve adjacent or nearby parcels upon their development, the District and applicant may enter into a reimbursement agreement outlining the terms and conditions of reimbursement to the applicant.

3.3 ALTERED SERVICE

Customers shall notify the District and obtain a sewer connection permit, if necessary, whenever the use changes or new additional structures are built on parcels having existing sewer service. In such instances, the District may require a new or increased connection fee for additional fixtures, different uses or other situations where connection fees would be imposed. A credit shall be provided for previously paid connection fees. Such credit shall not be limited to the actual dollar amount paid but shall be increased to reflect increases in connection fee rates. If no records exist demonstrating the amount of paid fees, the District may estimate that amount based on the current size, number of fixtures or other indicia used to calculate then existing connection fees. No refund or credit shall be provided for situations where altered service results in a lower connection fee. The District may require the private sewer or any portion of the sewer system be modified if necessary to comply with this Ordinance as a condition of approving any altered service.

3.4 TERMINATION/RECONNECTION OF SERVICE

As set forth in Section 2.1 and except as provided in Section 3.5, sewer service to an existing developed property may not be terminated. If all use requiring sewer at the property ceases, then a service may be terminated. Termination of service shall include the removal and capping of the private service lateral at the sewer main. Charges for service will cease effective the first day of the billing period following system disconnection. Any request to reconnect to the sewer system shall be processed as a new application for service.

3.5 TEMPORARY DISCONNECTION OF SERVICE

Owners may request a temporary disconnection and reconnection of sewer service where service will be discontinued for at least ninety (90) days. In such cases, the District may require that the structure be physically disconnected from the sewer service. In such cases, those portions of the bill for basic service shall cease during the temporary disconnection period, effective the first day of the billing period following temporary disconnection. Those portions of a bill attributable to system replacement or capital improvements, if any, shall continue to be charged during the temporary disconnection period. Any request to reconnect to the sewer system shall be processed as a reconnection and not a new application for service.

CHAPTER 4

PRIVATE SERVICE LATERALS

4.1 CONNECTIONS TO SEWER SYSTEM

The private sewer and any portions of the sewer system necessary to connect the parcel to a sewer main shall be constructed in accordance with the Technical Specifications and other plans and specifications required by the District. All such costs and expenses shall be the sole responsibility of the owner. The owner shall defend, indemnify and hold the District harmless from any claims, loss or damage that may directly or indirectly be occasioned by the installation of these facilities.

4.2 SHARED LATERALS

Where more than one structure or building exists on a parcel and are under common ownership, they may share a common private sewer. Structures in different ownership shall not share the same private service lateral.

4.3 LAND DIVISION

No land division resulting in structures in different ownership being served by the same private service lateral shall be allowed. Prior to the recording of any final or parcel map resulting in the creation of parcels, which if sold to different persons would result in structures in different ownership's being served by the same private service lateral, independent service to each structure shall be provided. In lieu of construction, submission and approval of private easements or other arrangements acceptable to the General Manager may be provided.

4.4 COMMON USE ARRANGEMENTS

Notwithstanding the foregoing, the District may elect to require parcels served by a homeowners' association or similar entity to receive service through a single private service lateral owned and maintained by the association or entity.

CHAPTER 5

TESTING

5.1 PURPOSE

The intent of this Chapter is to reasonably ensure the soundness of the sewer system in order to prevent inflow and infiltration and to ensure compliance for both new and existing lines. Because of the nature and physical location of existing lines, the General Manager has the authority to alter the testing methods if the methods stated in this Chapter are impractical.

5.2 APPLICABILITY

5.2.1 All new connections to the sewer system shall be tested in accordance with the provisions of this Chapter, to include gravity and pumped sewer services. No person shall use or

introduce wastewater into the sewer system until the private service lateral has passed a test as specified in Section 5.3.1.

5.2.2 No existing private service lateral shall be allowed to remain connected to the public sewer which is incapable of passing a test as specified in Section 5.3.2. Tests shall be required under occurrence of any of the following conditions:

- (a) Remodeling of the house, building or property served to an extent of more than fifty percent (50%), as determined by the District, or
- (b) Installation of additional toilet or drainage facilities in the house, building or property served, or
- (c) Change of use of the house, building or property serviced from residential to business or commercial, or from non-restaurant commercial to restaurant commercial, or
- (d) Upon repair or replacement of all or part of the private sewer, or
- (e) Upon addition to structures of living quarters, such as guest cabins on the property served or plumbing of garages into living quarters, or
- (f) Prior to close of escrow upon sale of the house, building or property served, or
- (g) Upon determination of the General Manager that the cleaning and testing is required for the protection of the public health, safety and welfare.

5.3 TESTING PROTOCOL

5.3.1 New Connections.

All new service laterals shall be tested by either an air or water method, under the established procedures of and at the discretion of the District. The test section shall be from the wye fitting at the main to the building cleanout or from the service stub at the property line to the building cleanout, corresponding to the line installed. If a line fails, the owner shall be responsible for correction of the condition causing failure, notifying the District when such work has been completed, and for scheduling a new test.

5.3.2 Existing Connections.

It shall be unlawful for any owner of a house, building, or property connected to the sewer system to maintain the building sewer in a condition where leakage is such that the tests in this Section cannot be successfully accomplished. If a cleanout has not been installed at the property line, a cleanout shall be installed prior to cleaning and testing. The property owner shall be responsible for such installation in accordance with the Technical Specifications.

5.3.3 Effect of Test.

District approval of any test does not constitute a warranty by the District of the soundness or ability of the private service lateral to accomplish its purpose or to remain in compliance with this Ordinance.

(a) The owner of any house, building, or property shall conduct all cleaning and testing required at his sole expense and shall notify the District three (3) business days prior to cleaning and testing. Operations conducted without such notice shall not satisfy the requirements of this Chapter.

(b) Existing private service laterals shall be tested by the air or water method, at the discretion of, and under inspection by, the District. In the event that a private service lateral fails, the owner shall cause corrective work and re-testing to be performed within thirty (30) days from the date of the original test.

(c) If the sewer line fails the testing, it shall be repaired or replaced in accordance with Technical Specifications and this Ordinance. Patch repairs shall not be made using cement grout, glues, epoxies, or other fillers. Damaged portions of the pipe shall be cut out and replaced.

(d) In the event that sewer cleaning, testing, repair or replacement would be required, at a time when weather conditions or excavation restrictions (October 15 until May 1) prohibit such repairs, the General Manager may defer completion of such requirement until June 15th or such earlier date as agreed upon with the owner. If the test is deferred, the Owner may post a performance bond with the District in an amount equal to one hundred twenty-five (125%) percent of the District's estimate of the cost of replacing the private service lateral. The bond shall be callable on the date when the owner should have completed testing and the funds will be released to the District.

In place of a performance bond, the owner shall escrow funds in an amount equal to one hundred twenty-five (125%) percent of the District's estimate, if the property is being sold. Funds escrowed will not be released without written notification by the District to the title company holding such funds. If the cleaning and testing is not completed by the time set by the Ordinance, the funds held in escrow shall be released to the District. These funds may be used by the District for physical disconnection, testing, repair or replacement of the private sewer. Should such costs exceed the amount held in escrow, the difference will be billed to the property owner of record. Such costs shall become a lien on the property.

During the period from May 1st until September 15th no funds shall be held in escrow or performance bond posted in lieu of testing and acceptance of the sewer service lateral prior to close of escrow.

The District may, upon written notice to the property owner, discontinue water and/or sewer service to the property until such repairs are made. The cost of discontinuing service and restoring service will be the responsibility of the property owner. Services left unconnected for a period of one year or greater shall be subject to the connection fees in effect at the time of reconnection.

(e) Cleaning and testing requirements prior to escrow are waived if the building sewer has a passing test within a prior five (5) year period approved and on file with the District, if the building sewer has been installed and has a passing test within a prior fifteen (15) year period approved and on file with the District, or upon determination by the General Manager.

CHAPTER 6

BILLING

6.1 GENERAL

6.1.1 Sewer Service Charges.

The District shall charge customers for sewer service at the rates set forth in Attachment A-1 of this Ordinance. Such fees and charges shall be adopted by ordinance or resolution. Any new or modified fees or charges shall be incorporated by reference into this Ordinance and Attachment A-1 by reference upon their effectiveness.

6.1.2 Connection Fees.

The District shall charge applicants for connecting to the sewer system at the fees set forth in Attachment A-2 of this Ordinance. Such fees shall be adopted by ordinance or resolution. Any new or modified fees shall be incorporated by reference into this Ordinance and Attachment A-2 by reference upon their effectiveness.

6.1.3 Other Fees and Charges.

Subject to any provisions set forth in this Ordinance or applicable law, the District shall charge applicants, customers or other persons for other services at the rates set forth in Attachment A-3 of this Ordinance. Such fees or charges shall be adopted by ordinance or resolution. Any new or modified fees or charges shall be incorporated by reference into this Ordinance and Attachment A-3 by reference upon their effectiveness.

6.2 BILLING FOR SEWER SERVICE CHARGES

6.2.1 Bills.

Those portions of the bill attributable to base charges shall begin on the first day of the billing period following the completion of the pressure test required under Section 5.3.1. Those portions of the bill attributable to sewer system replacement or capital improvements, if any, shall begin on the first day of the billing period following the payment of the connection fee and receipt of sewer connection permit as required under Section 3.1. Payment for basic sewer service is due in arrears. Bills will be mailed or sent electronically at the beginning of each billing period to the address furnished to the District. The customer shall be responsible to keep the District advised of the address to which bills are to be mailed. Non-receipt of a bill shall not relieve a customer of any payment obligation to the District.

6.2.2 Payment.

Bills shall be due and payable upon presentation. Payment shall be made to the District office. Bills shall become past due in thirty (30) days, and delinquent in sixty (60) days from the billing date, and may become a lien on the property (60) days after the billing date.

6.2.3 Delinquent Bills.

In the event of delinquency in the payment of any rates, or charges, or installation charges thereof, or interest thereon, penalty and interests shall be imposed as set forth in set forth in Attachment A-3 of this Ordinance.

6.2.4 Credits and Adjustments.

The General Manager may adjust billings upon changes of use or after dispute of a charge. Errors or mistakes in bills for service charges shall be corrected and retroactively adjusted for the prior six months.

6.2.5 Responsibility for Payment

(a) Unless otherwise provided by law, all charges for sewer service shall be billed to the owner of the property making application for service. Upon written request of the owner, and approval by the District, charges for sewer service shall be billed to the person occupying the property provided, however, that in the event of delinquency, such charges shall be billed to the property owner and remain with the property. In such case, the owner shall be deemed the person receiving service under Public Utilities Code section 16472.1 and should charges remain delinquent, the District shall place a lien on the property.

(b) Should the property be sold and a delinquent bill exists on said property, the District will transfer those charges to any other open account under the name of the previous owner afforded such service. Should the property be sold and no other account is available to accommodate the transfer, the District may utilize whichever collection methods it wishes to recover the fees from the prior owner.

(c) Charges for sewer collection and water service provided by the District shall be billed upon the same bill and collected as one item.

CHAPTER 7

WASTE PRETREATMENT

7.1 PRETREATMENT REQUIRED

Whenever deemed necessary by the District, the owner of any parcel shall, at his/her own expense, provide such treatment or take such other measures, as shall be required in order to reduce objectionable characteristics, contents, or rate of discharge of waters or wastes being deposited in the sewer system so that the same may be received without any damage to the sewer system or

any undue interference with its operation and without any hazard of any kind to humans or animals.

7.2 GENERAL REQUIREMENTS

7.2.1 Food Waste.

No person shall discharge, deposit, throw, cause, allow or permit to be discharged, deposited, or thrown into the sewer system, any food waste, or any fruit, vegetable, animal or other solid material from any food-processing facility or food-preparing facility or retail grocery store. No person shall install, operate, use or maintain upon the premises of any such facility any mechanical grinder or waste grinder that is connected directly or indirectly to the sewer system.

7.2.2 FOG (Food Type).

Gravity grease interceptors shall be installed in all establishments which handle, prepare, cook, or serve foods or when in the opinion of the General Manager they are necessary for the handling of wastes that can affect the proper functioning of the sewer system; except that such interceptors shall not be required for dwelling units. All gravity grease interceptors shall comply with the Technical Specifications, be maintained in good working order and be supported by records of maintenance and proper operation. Records shall be provided to the District upon request. Notwithstanding the foregoing, existing uses as of December 1, 2019 with a FOG removal device may continue to operate in condition and shall only be required to comply with this Section 7.2 in the event of one of the following:

- (a) Changes ownership of either the underling property or the business.
- (b) Modified to increase seating by any amount (either inside or outside).
- (c) Facility is found to be contributing FOG in unreasonable quantities as determined by the District.

7.2.3 Sand and Petroleum-Based Oils and Grease.

Sand-oil interceptors shall be installed prior to discharge of waste to the sewer system in all establishments where in the opinion of the General Manager, they are necessary for the handling of liquid wastes containing grease, flammable wastes, sand, oil, solids or acid or alkaline substances in quantities that can affect the proper functioning of the sewer system; except that such interceptors shall not be required for dwelling units. All sand-oil interceptors shall comply with the Technical Specifications, be maintained in good working order and be supported by records of maintenance and proper operation. Records shall be provided to the District upon request. Sand-oil interceptors shall be installed at the following facilities:

- (a) Recreational vehicle dump stations.

(b) Vehicle wash stations.

(c) All automotive service bays and automotive repair shops must have floor drains connected to the sewer system. All such floor drains shall have a sand-oil interceptor installed.

(d) All other establishments where, in the opinion of the General Manager, they are necessary for the handling of liquid wastes containing grease, flammable wastes, sand, oil, solids or acid or alkaline substances in quantities that will affect the proper functioning of the sewer system.

7.3 SWIMMING POOLS

7.3.1 All swimming or wading pools containing 2,000 gallons of water or more shall discharge and drain wastewater to the public sewer as set forth in this Section.

7.3.2 Prior to draining, written approval must be obtained from the General Manager, which will include conditions determined by the General Manager to be necessary or advisable. The General Manager reserves the right to prohibit the draining of swimming pools when, in his/her opinion, doing so would deleteriously affect the operation of the public sewer.

CHAPTER 8

PRIVATE SERVICE LATERAL RELOCATIONS

8.1 GENERAL

The purpose of this Chapter is to establish regulations relative to the relocation of private service laterals to connect to relocated District sewer service mains.

8.2 RELOCATION OF PRIVATE SERVICE LATERAL

When the District relocates sewer service mains with the intention of disconnecting service through the original existing service mains it shall be the responsibility of the owners of all properties which have service provided through the original existing service mains to relocate their private service laterals to accept service through the relocated service mains at their sole expense and pursuant to the relocation schedule established by the District pursuant to the provisions of this Chapter. The District shall install appropriate cleanouts and other facilities at the property line at no cost to the property owner.

8.3 NOTICE AND HEARING REGARDING RELOCATION SCHEDULE

The relocation schedule to establish the timing of installation of relocated service mains, the timing of construction of relocated private service laterals and the timing of disconnection of service through original existing service mains shall be set by the Board at a public hearing. All affected property owners shall be notified by personally mailed notice to the property owners' address in the District files at least fifteen (15) days prior to the date of the public hearing.

At the public hearing the Board shall establish a relocation period giving the affected property owners at least two building seasons (May 1 through October 15), but ending on September 1 of the last season, to construct and have inspected new private service laterals between the use served and their property line served by the relocated service main. The relocation period shall include the season during which the relocated service main is constructed.

8.4 CONTINUING NOTICE DURING RELOCATION PERIOD

Between May 1 and May 15 of each building season during the relocation period the District shall review the status of construction of new private service laterals and shall give further notice of the relocation schedule to all property owners who have not at that time constructed and had inspected new private service laterals between the use served and their property line served by the relocated service main. Notice shall be given by personally mailed notice to the property owners' address in the District files.

8.5 DISCONTINUANCE OF SERVICE FOR FAILURE TO RELOCATE PRIVATELY OWNED SERVICE LATERAL

At the end of the relocation period all services which have not had relocated private service laterals constructed and inspected between the use served and their property line served by the relocated service main shall be subject to disconnection. Disconnection shall be made only after ninety (90) days prior mailed and posted notice to the customer. In the event of disconnection, reconnection shall be made only after the construction and inspection of a new private service lateral between the use served and the property line served by the relocated service main and payment of any applicable reconnection charges, including service charges for the period during which service was disconnected. In the event that reconnection is not made within a period of one year following disconnection, service charges shall cease and reconnection shall require payment of a the full connection charge applicable to connection of a new use.

8.6 APPEAL BASED UPON SPECIAL CIRCUMSTANCE

Any property owner may petition the Board for an extension of the relocation period based upon special circumstances, provided that such petition shall be made at least ninety (90) days prior to the end of the relocation period. The Board may grant such an extension, and may condition such an extension upon payment of the District's estimated cost of maintaining the service main which was to be abandoned during the extension period.

CHAPTER 9

REGULATION OF DISCHARGES

9.1 PROHIBITED DISCHARGES

No person shall discharge or cause to be discharged into the public sewer the following:

9.1.1 Any liquid or vapor having a temperature higher than one hundred forty (140) degrees Fahrenheit.

9.1.2 Any water or waste containing fats, wax, grease, or oils, whether emulsified or not, in excess of one hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures below 60 degrees F.

9.1.3 Any food waste from a residential unit that has not been properly shredded to a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than 1/2 inch in any dimension. Food waste is prohibited from a commercial property.

9.1.4 Any oil-component wastes shall not contain more than 20 mg/l of oil.

9.1.5 Any water containing synthetic detergents in excessive quantity.

9.1.6 Any water or wastes containing excessive suspended solids or excessive dissolved solids.

9.1.7 Any noxious or malodorous gas or substance capable of creating a public nuisance.

9.1.8 Any water or wastes containing acid iron pickling wastes, or concentrated plating solutions whether neutralized or not.

9.1.9 Any water or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances; or wastes exerting an excessive chlorine requirement.

9.1.10 Any waste water containing cyanides in excess of two milligrams per liter (2 mg/l).

9.1.11 Any water or wastes containing phenols or other taste or odor producing substances in high concentrations.

9.1.12 Any radioactive wastes or isotopes.

9.1.13 Any water or wastes having pH lower than 5 or in excess of 9.5.

9.1.14 Any wastewater flow or concentration of wastes constituting a slug.

9.1.15 Any wastewater with an excessive BOD or chemical oxygen demand.

9.1.16 Any waste water which is prohibited (volume or substance) by the TTSA.

9.1.17 Any substance prohibited by applicable federal state or local law.

9.1.18 Any water or wastes which contain substances or possess characteristics or pollutants which, in the judgment of the General Manager, may have a deleterious effect upon the sewage treatment works or collection system.

9.1.19 The use of diluting waters to meet the requirement standards for discharge of waste is prohibited.

9.2 APPLICATION

If any water or wastes are proposed to be discharged to the public sewer, the District reserves the right to:

- 9.2.1 Reject the wastes, or
- 9.2.2 Require pretreatment to an acceptable condition for discharge to the public sewers,
or
- 9.2.3 Require control over the quantities and rates of discharge, and/or
- 9.2.4 Require payment to cover the added cost of handling the wastes not covered by charges under the provisions of the Ordinance.
- 9.2.5 Require payment of fees for temporary discharge into the sewer system.

The owner shall make written application to the District. Such application shall name the substance, its concentration, the quantity of flow, the proposed discharge point, hours of discharge and other pertinent information as is necessary to determine the possible effects of such a discharge. No such discharge shall take place until and upon issuance of a permit for temporary discharge and posting of a deposit. The deposit equal to the fee for the entire estimated discharge if the discharge will take place in less than 90 days, or of the estimated fee for the first 90 days of the discharge if the discharge is to take place for a period of time over 90 days. The District will not provide service without proof of a valid permit issued by the TTSA.

9.3 TESTING

When the District suspects the discharge of prohibited substances into the public sewer without written authorization, it may analyze samples by a certified laboratory. If substances are found in violation of this Ordinance, the owner shall immediately cease discharging and shall be subject to the penalties as outlined in this Ordinance.

CHAPTER 10

PENALTIES AND ENFORCEMENT

10.1 GENERAL

All persons violating this Ordinance shall be subject to penalties as set forth in this Chapter.

10.2 NON-PAYMENT OF FEES OR CHARGES

Upon non-payment by the owner of applicable fees and/or charges in accordance with the provisions of the Ordinance, such unpaid amount including interest and penalties, shall be a lien on the parcel, and any other remedies authorized by law may be used to enforce payment.

Any person who shall continue non-payment beyond six months (6) from the time said charges were due and payable shall be subject to disconnection from the public sewer upon ten days (10) written notice.

10.3 VIOLATIONS

All persons performing work under this Ordinance shall be responsible for any and all acts of their agents or employees in connection with the work. Any person found to be in violation of any provision of this Ordinance shall be served by the District with written notice stating the nature of the violation and providing a reasonable time to correct the violation. The offender shall, within the period of time stated in such notice, permanently cease and correct all violation(s). Immediate correction may be required when necessary to protect the sewer system or public health and safety.

Any person who shall continue any violation beyond the limit specified in the written notice above, shall be subject to disconnection from the District's sewer system upon five (5) days written notice, and shall be liable for such additional remedies specified in Public Utilities Code section 16472.5.

Each day in which any such violation shall continue shall be deemed a separate offense.

Any person violating any of the provisions of this Ordinance shall become liable to the District for any expense, loss, or damage occasioned the District by reason of such violation including any charges as set forth in Attachment A-3.

10.4 ILLEGAL CONNECTIONS OR CHANGE OF USE

Any parcel found to have made a connection or change in use without making application to the District and paying all fees and/or service charges shall be subject to paying all fees and charges from the date of the issuance of the building permit or physical connection to the public sewer, whichever is earliest.

10.5 ENFORCEMENT; INJUNCTIONS; ENTERING INTO PRIVATE PROPERTY

As an alternative to the other remedies set forth in this Ordinance, the District may:

10.5.1 The District may correct any violation of an ordinance of the District. Generally, the District shall not enter onto private property where the occupant or owner has a constitutionally protected expectation of privacy without an abatement warrant. However, in the event such violation results in a public health or safety hazard, the District may enter upon the property and perform such work, and expend such sums, as may be deemed necessary to abate such nuisance, and the reasonable value of the work done and the amounts so expended thereon shall be a charge to the property in violation. Such charges shall include any legal fees incurred by the District. The District shall obtain an abatement warrant as necessary prior to doing so.

10.5.2 The District may also petition the superior court for the issuance of a preliminary or permanent injunction, or both, as may be appropriate, restraining any person from the continued violation of any ordinance of the District or for the issuance of an order stopping or disconnecting a service if the charges for that service are unpaid at the time specified in the ordinance.

10.5.3 The District may enter upon the private property of any person within the jurisdiction of the District in order to investigate possible violations of an ordinance of the District. The investigation shall be made with the consent of the owner or tenant of the property or, if consent is refused, with an inspection warrant.

10.6 ADMINISTRATIVE CITATIONS

The District may issue administrative citations for violations of this Ordinance under the procedures set forth in the Water Ordinance.

10.7 EMERGENCY REPAIR WORK ON PRIVATE PROPERTY

10.7.1 Request of Private Property Owner.

When requested by a private property owner, the District may perform emergency repair work to a private service lateral when the owner has experienced an emergency line leak or break on the lateral which threatens the integrity of the sewer system and for which the emergency continues. An owner requesting emergency assistance from NTPUD must agree to enter into a written agreement for performance of such repairs in a form maintained by the District which shall include the following: the nature of the work to be performed, indemnification, waiver of liability and hold harmless agreement, scope and method of work to be performed by the District, and payment by owner.

10.7.2 Request of Public Agency with Authorization to Request District Assistance.

When requested by a governmental agency which has the authority to request that the District enter onto property to conduct emergency repairs to stop the flow of sewage from a private service lateral which has experienced an emergency line leak or break located on private property.

The governmental agency directing the District to enter private property and effectuate emergency repairs must agree to enter into a written agreement for performance of such repairs in a form maintained by the District which shall outline the following: that agency has said right to direct the District onto private property, the nature of the work to be performed, indemnification, waiver of liability and hold harmless agreement, scope and method of work to be performed by the District, and payment by agency for District's expenses.

CHAPTER 11

APPEALS

11.1 GENERAL

The many variables applicable to the provision of sewer service requires that appeals be accepted by the District. In the event a customer wishes to dispute the applicability of any section or challenge any staff decision under this Ordinance, the customer shall follow these procedures unless a specific procedure is provided.

11.2 APPEALS

Requests for an appeal shall be directed to the General Manager in writing. The General Manager shall perform such investigative work as deemed necessary and respond to the customer within fourteen (14) days. The response shall contain information obtained by the investigation and the decision of the General Manager.

11.2.1 Any person who is dissatisfied with a determination of the General Manager may, at any time within ten (10) days after such determination, appeal to the Board by giving written notice to the General Manager setting forth the determination with which the person is dissatisfied. The General Manager shall investigate and transmit to the Board a report upon the matter appealed. The Board shall cause written notice, as to the time and place fixed for hearing such appeal, to be given to all persons affected by such application at least ten (10) days prior to said appeal.

11.2.2 At the time and place ordered in the hearing, the Board shall consider the appeal. Except for appeals of corrective orders and suspension or termination of service, the appeal is an evaluative, and not an adversarial, process to determine the facts of the issue and the appropriate application of this Ordinance. The Board, appellant and General Manager may provide any information deemed relevant to the issue and the Board's consideration. The Board's decision at the conclusion of the hearing shall be final.

11.3 PAYMENT OF CHARGES PENDING APPEAL REFUNDS

For appeals related to the amount of charges, the appellant shall pay the disputed charges. After the appeal is heard the Board may order refunded to the person making the appeal such amount, if any, as the Board shall determine should be refunded.

AMENDMENTS TO SEWER ORDINANCE SINCE ADOPTION

(Amendments Incorporated Herein)

Ordinance 394	Master Sewer Amendment in Full	November 12, 2019
Ordinance 395	Sections: 1.4.11, 3.4, 3.5, 6.2.1, 10.3	May 12, 2020
Ordinance 397	Sections: 3.2.1(f), 5.1, 5.3.3(b), 5.3.3(d) 5.3.3(e), 3.1.1(c)	April 13, 2021



**NORTH TAHOE PUBLIC UTILITY DISTRICT
SEWER ORDINANCE
ATTACHMENT A-1
SEWER RATES**

(effective July 1, 2025 through June 30, 2026)

Residential		Monthly Rate
Base Rate		\$46.14
System Replacement Rate		\$17.75

Total Residential		\$63.89
Non-Residential*		Monthly Rate
Base Rate		See table below
System Replacement Rate		See table below

Total Non-Residential		

* All Rates Per Equivalent Dwelling Unit (EDU)

Non-Residential Base Charge by Customer Class		
	Unit	Monthly Rate
Motel w/o kitchen	<i>Per Living Unit/month</i>	\$14.90
Motel w/kitchen	<i>Per Living Unit/month</i>	\$19.42
Campsite w/sewer	<i># of Sites/month</i>	\$29.76
Campsite w/o sewer	<i># of Sites/month</i>	\$26.02
Other Business	<i># of Fixture Units/month</i>	\$5.91
Markets	<i># of Fixture Units/month</i>	\$10.43
Laundries	<i># of 10 lb Machines/month</i>	\$24.36
Restaurants & Bars		
Inside Seating	<i># of Seats/month</i>	\$4.57
Outside Seating	<i># of Seats/month</i>	\$1.52
Theatres	<i># of Seats/month</i>	\$0.60
Churches	<i># of Seats/month</i>	\$0.60
Barber Shops	<i># of Service Chairs/month</i>	\$15.69
Beauty Shops	<i># of Service Chairs/month</i>	\$26.02
Schools	<i># of seats/month</i>	\$0.09
Marina Boat Pumping Facility	<i>Per Facility/month</i>	\$51.58
Swimming Pools	<i>Per Pool/month</i>	\$11.86
Snack Bars	<i># of fixture units/month</i>	\$4.57
Motel Res / Stock Coop / Studio	<i>Living Units/month</i>	\$39.45
Animal Shelter	<i>Per Account/month</i>	\$163.24
Service Stations	<i># of service bays/month</i>	\$79.64



**NORTH TAHOE PUBLIC UTILITY DISTRICT
SEWER ORDINANCE
ATTACHMENT A-1
SEWER RATES**

(effective July 1, 2025 through June 30, 2026)

(continued)

Non-Residential System Replacement Fee by Customer Class		
	Unit	Monthly Rate
Motel w/o kitchen	<i>Per Living Unit/month</i>	\$5.73
Motel w/kitchen	<i>Per Living Unit/month</i>	\$7.47
Campsite w/sewer	<i># of Sites/month</i>	\$11.45
Campsite w/o sewer	<i># of Sites/month</i>	\$10.01
Other Business	<i># of Fixture Units/month</i>	\$2.27
Markets	<i># of Fixture Units/month</i>	\$4.01
Laundries	<i># of 10 lb Machines/month</i>	\$9.37
Restaurants & Bars		
Inside Seating	<i># of Seats/month</i>	\$1.76
Outside Seating	<i># of Seats/month</i>	\$0.59
Theatres	<i># of Seats/month</i>	\$0.23
Churches	<i># of Seats/month</i>	\$0.23
Barber Shops	<i># of Service Chairs/month</i>	\$6.03
Beauty Shops	<i># of Service Chairs/month</i>	\$10.01
Schools	<i># of seats/month</i>	\$0.04
Marina Boat Pumping Facility	<i>Per</i>	\$19.84
Swimming Pools	<i>Per Pool/month</i>	\$4.56
Snack Bars	<i># of fixture units/month</i>	\$1.76
Motel Res / Stock Coop / Studio	<i>Living Units/month</i>	\$15.17
Animal Shelter	<i>Per Account/month</i>	\$62.78
Service Stations	<i># of service bays/month</i>	\$30.63



**NORTH TAHOE PUBLIC UTILITY DISTRICT
SEWER ORDINANCE
ATTACHMENT A-2
CONNECTION FEES**
(effective January 1, 2025 through December 31, 2025)

Type of Connection	Code	Connection Charge	Billing Unit
Base Charge	R	\$1,910	Living Unit
Plus: Sq. Ft. Charge	R	\$2.20	Square Feet
Motel without a Kitchen or Hotel	M	\$6,377	Per Unit
Motel with a Kitchen	N	\$6,377	Per Unit
Campground or Travel Trailer Park with Individual Sewer Connection	K	\$3,182	Per Campsite
Campground or Travel Trailer General Sewer Facility		\$2,420	Per Campsite
Mobile Home Park	R	\$6,377	Per Space
Restaurants and Bars	F	\$624	Per Seat
Snack Bars	J	\$624	Per Plumbing Fixture Unit
Laundries	L	\$3,182	Per 10# Machine
Theater	T	\$57	Per Theater Seat
Service Stations	P	\$12,697	Per Service Bay
		\$624	* Per Plumbing Fixture Unit
Barber Shops	H	\$1,917	Per Service Chair
Markets	G	\$954	Per Plumbing Fixture Unit
Churches	C	\$57	Per Seat
Beauty Shops	V	\$3,182	Per Service Chair
Marina Boat Pumping Facilities	X	\$8,236	Each Pumping Facility
Pools	Y	\$6,377	Per Pool
Other Businesses	B	\$624	Per Plumbing Fixture Unit
Uses not stated above			As Determined

The connection charges set forth in this AttachmentA-2 shall be adjusted annually on January 1st of each year to reflect increases in the Engineering News Record Construction Cost Index (ENR- CCI) from August of each year. If the ENR-CCI decreases for any year, the connection charges shall remain the same.



**NORTH TAHOE PUBLIC UTILITY DISTRICT
SEWER ORDINANCE
ATTACHMENT A-3
FEE SCHEDULE**

(adopted March 9, 2021; effective May 8, 2021; resolution no. 2021-02)

General Charges	
Agendas and Agenda Packets	No charge for electronic copy
Public Records Act Request	No charge for electronic copy
Connection Fee Refund	\$200
Returned Check	\$25
Ordinance Non-Compliance Charge	\$250/day
Staff Services/Engineering Consultation	\$75/half hour
Property Line Adjustments	\$360
Plan Review in Excess of Two Hours	\$75/half hour
Variance Application (initial review)	\$1,000
District Equipment Rental w/Operator	CalTrans Labor Surcharge and Equipment Rental Rates Equipment Rate plus Staff Services

Sewer Additional Charges	
Line Test Inspection - Fail (Pass no charge)	\$175
Other Inspections & Locations	\$100
Call Back Fee	\$150
Sewer Clean-out Box	Actual cost plus \$20
Sewer Lateral Tap	\$1,050
Sewer Lateral Abandonment	\$1,050

Delinquent Bills. In the event of delinquency in the payment of any rates, or charges, or installation charges thereof, or interest thereon, penalty and interests shall be imposed as set forth in set forth in this Ordinance. A basic penalty of 10% of the amount of each delinquency shall be added, plus an additional penalty of one percent (1%) per month for non-payment of rates, charges, installation charges, and/or interest and penalties. Notwithstanding the foregoing, if a customer demonstrates that he or she has a household income below 200% of the federal poverty level, the District shall waive interest charges on delinquent bills once every twelve months.