



**AGENDA AND MEETING NOTICE
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT
DEVELOPMENT AND PLANNING COMMITTEE**

Monday, April 7, 2025 at 2:00 p.m.

**North Tahoe Public Utility District
Administrative Offices
875 National Avenue
Tahoe Vista, CA 96148**

Welcome to a meeting of the North Tahoe Public Utility District
Development & Planning Committee

A meeting of the North Tahoe Public Utility District Development & Planning Committee will be held on Monday, April 7, 2025, at 1:30 p.m. at the North Tahoe Public Utility District Administrative Offices, 875 National Ave. Tahoe Vista, CA 96148

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

All written public comments received by 12:30 p.m. on Monday, April 7, 2025 will be distributed to the District Board Committee Members for their consideration at the meeting. Written comments may be emailed to mmoga@ntpud.org, mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

1. CALL TO ORDER

2. PUBLIC COMMENT – *Any person wishing to address the Development & Planning on Items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*

3. TOPICS OF DISCUSSION

- a. [Review and Discuss Awarding a Construction Contract and Authorizing the General Manager to Execute an Agreement and Purchase Order with West Coast Paving for the Replacement of Asphalt Concrete in Various Locations – Recommendation to full board \(Pages 2-3\)](#)

4. ADJOURNMENT



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: April 8, 2025

ITEM: E-4

FROM: Planning and Engineering Department

SUBJECT: Award a Construction Contract and Authorize the General Manager to Execute an Agreement and Purchase Order with West Coast Paving, Inc. for the Replacement of Asphalt Concrete in Various Locations

RECOMMENDATION:

- 1) Award a construction contract and authorize the General Manager to execute the agreement with West Coast Paving, Inc. for the Replacement of Asphalt Concrete in Various Locations; and
- 2) Authorize the General Manager to execute a new purchase order with West Coast Paving, Inc. in the amount of \$35,000 for expenses through June 30, 2025.

DISCUSSION:

The proposed contract consists of replacing asphalt concrete (AC) in various locations, also referred to as patch paving, for pavement restoration following the repair of the District’s wastewater and water facilities. The County requires this work as part of our encroachment permit for wastewater and water mains in the County right-of-way. The term of the contract, if awarded by the Board of Directors, is from May 1 to December 31, 2025. The contract may also be used for other miscellaneous patch paving projects.

This project was publicly advertised for bidding, and four responsive bids were received. The lowest responsive and responsible bidder is West Coast Paving Inc. The total unit price is based on the sum of one square foot unit price for a 3-inch AC patch, two square feet of additional 1-in AC thicknesses to patch, and one square foot of fog seal in the County right of way. The summary of the bids is provided in the following table:

Item #	Description	Unit	Contractor Name			
			West Coast Paving, Inc.	F. W. Carson Co.	Shaffer Paving	Lakeside Paving & Sealing, Inc.
1	3-inch AC Patch	S.F.	\$30.00	\$26.89	\$28.99	\$38.75
2	Additional 1-inch AC Thickness to Patch	S.F.	\$0.50	\$2.69	\$1.85	\$0.25
3	Fog Seal in County R/W	S.F.	\$2.00	\$2.83	\$2.73	\$0.25
4	AC Grind and Cap (Exercised at Discretion of District)	S.F.	\$10.00	\$12.00	\$28.50	\$150.00
5	Pavement Striping (Exercised at Discretion of District)	L.F.	\$10.00	\$53.44	\$20.00	\$200.00
6	Traffic Control in State R/W (Exercised at Discretion of District)	HR	\$750.00	\$741.70	\$695.00	\$2,000.00
Basis of Award:			\$33.00	\$35.10	\$35.42	\$39.50

The 2024 patch paving contract was completed by West Coast Paving, Inc., under a contract awarded by the Board of Directors at their April 9, 2024 meeting. The volatility of asphalt pricing requires an annual contract which is bid and awarded prior to the start of the construction season.

FISCAL ANALYSIS:

Staff is requesting to issue a new purchase order for \$35,000 with West Coast Paving, Inc. for anticipated paving costs through June 30, 2025. A new purchase order for Fiscal Year (FY) 2025/26 will be part of the Annual Purchase Orders that are brought for Board Approval in June 2025 for Vendors where the amount included in the FY 2025/26 Operating Budget exceeds \$75,000. The tentatively budgeted amount in FY 2025/26 for West Coast Paving, Inc. is \$111,000.

STRATEGIC PLAN ALIGNMENT:

Goal 1: Provide safe, efficient, sustainable water and wastewater services focusing on industry best practices and continuous improvement – Objective C: Maintain District utility system up-time with a focus on redundancy and reliability.

ATTACHMENTS: None.

MOTION: Approve Staff Recommendation.

REVIEW TRACKING:

Submitted By:  Approved By: 
Joseph J. Pomroy, P.E. Bradley A. Johnson, P.E.
Engineering & Operations Manager General Manager/CEO

Reviewed By: 
Lori Pommerenck
Interim Chief Financial Officer