



AGENDA AND JOINT REGULAR MEETING NOTICE OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT RECREATION AND PARKS COMMISSION AND RECREATION AND PARKS COMMITTEE

North Tahoe Event Center
8318 North Lake Boulevard, Kings Beach, CA

Thursday, October 24, 2024, at 6:00 p.m.

Welcome to a joint special meeting of the North Tahoe Public Utility District Recreation and Parks Commission and Committee

A joint regular meeting of the North Tahoe Public Utility District Recreation & Parks Commission and Recreation & Parks Committee will be held on Thursday, October 24, 2024 at 6:00 p.m. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

All written public comments received by 5:00 p.m. on October 24, 2024 will be distributed to the District's Commission and Committee Members for their consideration. All written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the Commission's discretion. Written comments may be emailed to mmoga@ntpud.org, mailed, or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

- A. Call to Order/Establish Quorum/Pledge of Allegiance**
- B. Public Comment and Questions** – *Any person wishing to address the Recreation and Parks Commission or Committee on items of interest to the Commission/Committee not listed on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*
- C. [Rec Connect Activity](#)** (Page 2)
- D. [Long Range Calendar](#)** (Pages 3-5)
 - 1. Recreation & Parks Commission Report to Board of Directors Schedule
 - 2. Select Date for November/December Commission Meeting
- E. [Approve Minutes from the Regular Joint Meeting of the Recreation and Parks Commission and Committee Held on August 22, 2024](#)** (Pages 6-9)
- F. Staff Reports**
 - 1. [Recreation, Parks, and Facilities Department Report](#) (Pages 10-21)
 - 2. [Public Information and Recreation Outreach Update](#) (Pages 22-27)
 - 3. [Planning and Engineering Department Report](#) (Pages 28-31)
 - 4. [Monthly Review of the Recreation and Parks Department Financial Statement for the Month ending August 31, 2024](#) (Pages 32-43)
- G. General Commission/Committee Business**
 - 1. [Recreation Commissioner Open Appointments Update and Review of Letter of Recognition for Linda Slack-Cruz](#) (Pages 44-45)
 - 2. [Review and Discuss 2024 Park Reservation Review](#) (Pages 46-49)
- H. Commissioner/Committee Comments and Questions**
- I. PUBLIC COMMENT AND QUESTIONS:** *See protocol established under Agenda Item B, Public Comment, and Questions.*
- J. Adjournment**



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: October 24, 2024

ITEM: C-1

FROM: Recreation, Parks, and Facilities Manager

SUBJECT: Rec Connect Activity

DISCUSSION:

Parcourses are outdoor trails, tracks, or courses that are equipped with a series of stations that give users the chance to stretch or exercise. North Tahoe Regional Park has its own course that begins adjacent to the playgrounds and travels northwest through the Park. The course originally had 18 stations, but years of neglect had put many of the stations in disrepair.

Two years ago, the Rec Connect highlighted the Parcourse because staff had begun revitalization of this neglected amenity. That work has continued through this summer, with rebuilding of amenities and improved access via trail upgrades. Work on the parcourse has been a good example of a project that can be worked on incrementally and with staff and community service assistance. This year, staff focused on trail work that both parcourse users and disc golf players have benefitted from.

To highlight the quality work of staff and give Commissioners a chance to experience what a parcourse is, staff will run Commissioners through a brief, multi-station, low impact, parcourse exercise.

REVIEW TRACKING:

Submitted By: *Amanda Oberacker*
Amanda Oberacker
Recreation, Park, & Facilities Manager

Approved By: *Bradley A. Johnson*
Bradley A. Johnson, P.E.
General Manager/CEO

October 2024 Commission Meeting/Items of Interest	Date	Time	Location
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC
MLPlay Team Pickleball Day	10/5/2024	8 a.m. - 12 p.m.	NTRP
3rd Annual Bags of Fall	10/12/2024	1 p.m. - 4 p.m.	Tahoe Backyard
Secline Beach Enhancement Community Open House	10/15/2024	4:30 p.m.-6:30 p.m.	NTEC
Parents Night Out	10/18/2024	5:30 p.m.-8:30 p.m.	NTEC
Recreation & Parks Commission and Committee Regular Joint Meeting	10/24/2024	6 p.m.	NTEC
Harvest Festival and Monster Truck or Treat	10/25/2024	5 - 8 p.m.	BGC NLT
Winter Warmth & Wellness	10/26/2024	10 a.m.-1 p.m.	NTEC
TVRA Boat Ramp Closes	10/27/2024		TVRA
Tennis & Pickleball Courts Close	end of October		
November 2024 Items of Interest	Date	Time	Location
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC
Indoor Pickleball play begins	t.b.a.	8 a.m. - 12 p.m.	BGC NLT
Parents Night Out	11/15/2024	5:30 p.m.-8:30 p.m.	NTEC
Community Thanskiving	11/28/2024	1 -4 p.m.	NTEC
December 2024 Commission Meeting December/Items of Interest	Date	Time	Location
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC
Indoor Pickleball	ongoing Sat & Sunday	8 a.m. - 12 p.m.	BGC NLT
Holiday Tree Lighting	12/8/2024	5 p.m. -7p.m.	NTEC
Parents Night Out	12/13/2024	5:30 p.m.-8:30 p.m.	NTEC
Employee Appreciation Party	12/14/2024	5 p.m.	Garwoods
Recreation & Parks Commission and Committee Regular Joint Meeting	t.b.a.	6 p.m.	NTEC
January 2025 Items of Interest	Date	Time	Location
Kings Beach After Dark (open mic, movie, games)		6 p.m.	NTEC
Drop-in Pickleball	ongoing Saturday	8 a.m.	BGCNLT
Toddler Time & Golden Hour Socials	ongoing Tuesdays	10a & 11:30a	NTEC
Winter/Spring Activity Guide Release			
NTPUD/TCPUD Active Recreation Joint Board Meeting	TBD		NTEC
Nordic Nights Under the Lights		5 p.m.	NTRP
Implementation Plan Review			NTEC
February 2025 Commission Meeting/Items of Interest	Date	Time	Location
Kings Beach After Dark (open mic, movie, games)		6 p.m.	NTEC
Recreation & Parks Commission/Committee Joint Regular Meeting		6 p.m.	NTEC
Drop-in Pickleball	Ongoing Saturday	8 a.m.	BGCNLT
Toddler Time & Golden Hour Socials	Ongoing Tuesday	10a & 11:30a	NTEC
Lost Sauna Wellness Series	Sunday in February	9 a.m.-12 p.m.	NTEC
Nordic Nights Under the Lights		5 p.m.	NTRP
Review Fees for Parks & Facilities			

March 2025 Items of Interest	Date	Time	Location
Kings Beach After Dark - Movie Night		6 p.m.	NTEC
NTPUD Public Rate Hearing		6 p.m.	NTEC
Drop-in Pickleball	Ongoing Saturday	8 a.m.	BGCNLT
Toddler Time & Golden Hour Socials	Ongoing Tuesday	10a & 11:30a	NTEC
Snow Fest! Pancake Breakfast & Parade		8 a.m.	NTEC
Nordic Nights Under the Lights		5 p.m.	NTRP
Kings Beach After Dark - Family Game Night		6 p.m.	NTEC
Spring Scavenger Hunt		9a.m. -12 p.m.	NTRP
April 2025 Commission Meeting/Items of Interest	Date	Time	Location
Kings Beach After Dark (open mic, movie, games)		6 p.m.	NTEC
CPRS annual Conference - San Diego		all day	San Diego
Open Gym Saturdays (pickleball, futsal, basketball)	ongoing Saturday	7:30 a.m.	BGCNLT
Toddler Time & Golden Hour Socials	ongoing Tuesday	10a & 11:30a	NTEC
Spring Scavenger Hunt		10 a.m.	TVRA
Recreation & Parks Commission/Committee Joint Regular Meeting		6 p.m.	
Recommend Board adopt <i>Parks Make Life Better!</i> month resolution			
TVRA 2024 Operations & Fees			
Recommend Approval of FY24/25 Recreation and Parks Draft Operating/Capital Budget			

Rec & Park Commission Verbal Presentation & Written Report to the Board of Directors 2024

Commission Meeting Date	Board Meeting Date	Commissioner	Written Report Due Date
Thursday, February 15, 2024	Tuesday, March 12, 2024		Friday, March 1, 2024
	Tuesday, April 9, 2024	Jill Amen	Friday, March 29, 2024
Thursday, April 25, 2024	Tuesday, May 14, 2024		Friday, May 3, 2024
	Tuesday, June 11, 2024	Ed Ruldolf	Friday, May 31, 2024
Thursday, June 27, 2024	Tuesday, July 9, 2024	Nancy Williams	Friday, June 28, 2024
	Tuesday, August 13, 2024		Friday, August 2, 2024
Thursday, August 22, 2024	Tuesday, September 10, 2024	Ingrid Heggen	Friday, August 30, 2024
	Tuesday, October 8, 2024		Friday, September 27, 2024
Thursday, October 24, 2024	Tuesday, November 12, 2024		Friday, November 1, 2024
	Tuesday, December 10, 2024		**Wednesday, November 27, 2024
**Thursday, December 26, 2024	Tuesday, January 14, 2025		Friday, January 3, 2025



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 24, 2024

ITEM: E

FROM: Administrative Liaison

SUBJECT: Approve Minutes from Regular Joint Meeting of the Recreation and Parks Commission and Committee Held on August 22, 2024

RECOMMENDATION:

Approve minutes of the regular joint meeting of the Recreation and Parks Commission and Committee held on August 22, 2024.

DISCUSSION:

Draft minutes from meeting(s) held during the previous month are presented to the Recreation and Parks Commission for review and approval. Meeting minutes represent the official record of the District's actions. Minutes are a vital and historical record of the District and are kept permanently.

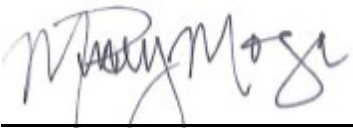
FISCAL ANALYSIS: No fiscal impact


ATTACHMENTS:

Draft minutes for the August 22, 2024 Recreation and Parks Joint Committee and Commission Meeting

MOTION: Approve Staff Recommendation.

REVIEW TRACKING:

Submitted By: 
Misty A. Moga
Administrative Liaison

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



DRAFT MINUTES

REGULAR JOINT MEETING OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT RECREATION AND PARKS COMMISSION AND RECREATION AND PARKS COMMITTEE Thursday, August 22, 2024, 6:00 p.m.

Call to Order/Establish Quorum/Pledge of Allegiance

Chair Stoltzman called the Recreation and Parks Commission and NTPUD Recreation Committee meeting to order on Thursday, August 22, 2024 at 6:04 p.m. A quorum was established. Recreation and Parks Commissioners in attendance included Michael Stoltzman, Nancy Williams (alternate), Commissioner Ingrid Heggen, and Jill Amen (Alternate). Ed Rudloff was absent. Linda Slack-Cruz (resigned effective August 2024). Alternate Commissioner Williams filled in for Commissioner Rudloff. Directors Hughes and Daniels of the District's Recreation Committee also attended. NTPUD Staff present included General Manager Johnson, Engineering Manager Chorey, Recreation, Parks, & Facilities Manager Amanda Oberacker, Recreation & Community Events Manager Visnyei, Public Information Officer Broglio, and Administrative Liaison Misty Moga. RFP Manager Oberacker introduced Christina McDougal, North Tahoe Event Center Manager.

Public Comment and Questions – There were no requests for public comment.

Recreation Connect – RFP Manager Oberacker introduced the activity, featuring fresh flowers from the community garden.

Long Range Calendar – RFP Manager Oberacker highlighted a few activities, including Live at the Launch and Parents' Night Out. She announced an extended boat ramp launch closing date due to popular demand. Commissioner Heggen volunteered to do the next board report for the meeting on Monday, September 16.

Approve Minutes from Recreation and Parks Commission Regular Meeting Held on June 27, 2024 – The draft minutes were presented to the Commission for approval.

MOTION: Commissioner Stoltzman moved to approve the regular meeting minutes of June 27, 2024. Commissioner O'Brien seconded the motion, which carried unanimously in favor.

Staff Reports

Recreation, Parks, and Facilities Department Report – RFP Manager Oberacker presented the key points from her report, including the 5K, Ice Cream in the Park, and Community Garden. GM Johnson highlighted the Parks' revenue from the Caltrans snow storage contract and pavement. In response to Chair Stoltzman's inquiry about eBike regulations, the Commission held a brief about the challenges of regulating eBike, as well as education and outreach.

Public Information and Recreation Outreach Update – PIO Broglio shared highlights from his report, including grant submissions and awards to benefit the Park such as an art installation and improvements to the Pam Emmerich Memorial Pinedrop Trail.

Planning and Engineering Department Report – Engineering Manager Nathan Chorey highlighted the NTEC Emergency Generator project is funded via FEMA and the County. Commissioner Williams spoke about her experience with El Dorado County and Homeland Security grants. The Commission and Committee members held a brief discussion about grant requests. Manager Chorey noted that TRPA toured the TVRA Peninsula and Trailhead project and was impressed the peninsula was a runner-up for the Best in the Basin award.

Monthly Review of Recreation and Parks Department Draft Financial Statement for the Month ending June 30, 2024 – GM Johnson announced CFO Van Cleave had tendered her resignation. He highlighted items from the report. Chair Stoltzman congratulated the team on their success. In response to Commissioner Heggen’s inquiry, GM Johnson noted the Financial workshop would be delayed until a new CFO is hired.

General Commission/Committee Business

Fiscal Year 2024/25 Annual Operating and Capital Budgets Discussion – GM Johnson provided a PowerPoint presentation. He addressed questions and spoke about Placer County’s trail prioritization study and resort triangle project and timeline. He answered questions about community participation. In response to Stoltzman, GM spoke about the TVRA Dredging Project. In response to Commissioner Heggen’s inquiry about bocce ball courts, GM Johnson noted it was identified as an opportunity in the 5-year capital plan.

Recommend Adoption of a Naming of District Parks and Facilities, Commemorative Seating Program, and Friends of the Park Recognition Board Policy; and Recommend Adoption of a Friends of the Park Resolution – RPF Manager Oberacker presented an item for discussion and invited feedback. Board Committee Members and Commissioners provided feedback on where the Friends of the Parks board should be located and the promotion of the program once the Board approves it. They discussed the possibility of scholarships for Recreation Programs through the Friends of the Park fund with a future policy with parameters for the scholarship program. The Commissioners and Committee Members discussed plaques, the lifespan of plaques, placement, demand, and pricing.

MOTION: Commissioner Heggen moved to recommend the Adoption of a Naming of District Parks and Facilities, Commemorative Seating Program, and Friends of the Park Recognition Board Policy and Recommend the Adoption of a Friends of the Park Resolution. Chair Stoltzman seconded which carried unanimously in favor.

Discuss Commissioner’s Intent to Serve a 3-year term beginning in 2025 – RPF Manager Oberacker introduced the item. Both Commissioner Heggen and Stoltzman noted that they are interested in serving again, but will confirm their decision with Manager Oberacker by the end of the month.

Commissioner/Committee Comments and Questions – Commissioner Heggen thanked GM Johnson for the overview. Commissioner Williams thanked Manager Oberacker for her work on the commemorative seating program. The Commission held a brief discussion regarding the Financial statements.

Public Comment – There were no requests for public comment.

Adjournment – With no further business to come before the Commission/Committee, the meeting was adjourned at 8:18 p.m.



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 24, 2024

ITEM: F-1

FROM: Recreation, Parks, and Facilities Manager

SUBJECT: Recreation, Parks, and Facilities Department Report

Parks

The Parks Department took advantage of trained seasonal staff and smaller crowds by working on a variety of projects that had been planned for fall.

- There were two major irrigation leaks on Fields 1 and 3 and one in Kings Beach Elementary in September that needed attention. When irrigation leaks occur, staff must monitor watering to only hit specific zones, walking a fine line between over saturating and drying out the grass. It also became a high-priority fix that required prompt attention from staff.
- The Caltrans pavement project at the entrance to the Regional Park was completed in late September. After much back-and-forth communication between agencies, Regional Park now has new asphalt at the entrance. Before the asphalt was ground down and replaced, staff did site work to improve drainage and facilitate an improved parking area in Mellow Meadow region.



- There is a family of bobcats that have been generating a lot of attention at the Park. This mother cat and her two kittens live in the Park and are quite photogenic. These bobcats, likely born in spring near the Park, are feeding off the squirrels. Bobcats are traditionally stealthy wild animals, so seeing them in the wild is rare. They are also territorial, so the chance that additional cats will join this group is unlikely. Kittens

become independent and leave their mother within 1 year of birth. Instances of bobcats attacking house pets are rare but do exist.



- Staff put a new roof on the Field 2 shed. This shed holds irrigation supplies and turf maintenance equipment.
- Staff installed two new bike racks at the North Tahoe Event Center.



- There were 4 baseball tournaments in August and September. Additionally, with AYSO soccer season in full swing, the Park is full every afternoon and each Saturday with local soccer traffic.

Recreation

The Recreation Department wrapped up summer by capitalizing on the success of the new tennis and pickleball courts and hosting special events throughout September.

- The TVRA Boat Launch remained open for extended hours in September and will remain open through October, Thursday-Sunday. The extended hours were lightly used, but still appreciated.
- The second annual Chalk Art in the Park festival was another success. There were 13 art squares and around 60 artists this year compared to seven squares last year. Staff gave out 300 tacos from Golden Rotisserie, serving local families that were attending the festival and playing soccer at the Park with AYSO. The art was great and the atmosphere was upbeat. Thanks to the art grant provided by Placer County, staff was able to provide lots of quality supplies for the participants as well as an art themed prize packet to the winners.



- As reported in August, NTPUD continues to expand its pickleball programming due to the large, positive community response. Professional contractors, Justin Rose and Brian Capitani, returned in August for another sold-out session. NTPUD also hosted an advanced pickleball tournament in September, following the Major League Pickleball (MLP) style.



- Live at the Launch, the Monday evening music series at TVRA in August, saw attendance between 75-200 spectators each week. In total, about 500 people came out to enjoy local, low-key music over the 4-week event.



- Staff has put attention on the Golden Hour programming and seen an increase in attendance as a result. On average there are eight attendees each week, but a record 15 came out to learn about jackfruit during “Cooking with Ben” in late September. Additionally, the Family Room has joined forces with NTPUD and increased attendance at Toddler Time. This is especially rewarding because it reaches the local Latino population in the bi-weekly program.



- As the Community Garden ends for the 2024 season, Master Gardener Heather Kenison-Cullen wrote a summary of her first year managing the garden. The summary is attached to this report.

North Tahoe Event Center

Trends over the past few years has shifted from the previous traditions of summer weddings to a fall wedding push. The Event Center was no exception with a slower August and busy September.

- The Event Center has a fresh and modern new look under the direction of Event Center Manager, Christina McDougal. New paint, furniture, fixtures and art have produced a welcoming feel to the lobby, offices and ready room.
- September at NTEC hosted 21 events, including two last minute weddings that were scheduled at Tannenbaum but rescheduled to the Event Center due to the Davis Fire closing areas along Mt. Rose highway.
- A large CalFire memorial was scheduled at the Event Center to honor the late Jake Hainey, a local firefighter. This event saw 400 people and provided beautiful respects to Jake's family.
- Tuesday, September 19, staff had one of their bigger days ever with seven different events scheduled all on this day. There were four government events, three recreation events, and a wedding, resulting in two room flips and staff on their toes meeting the needs of all the visitors.

REVIEW TRACKING:

Submitted By: 

Amanda Oberacker
Recreation, Parks, & Facilities Manager

Approved By: 

Bradley A. Johnson, P.E.
General Manager/CEO



North Tahoe Community Garden Year in Review 2024

My name is Heather. I'm a Master Gardener with a degree in Soil Science. My life's mission is to create beautiful sustainable public spaces that teach people how to use and cultivate plants for a connection to nature and each other. This is the story of my first growing season in the North Tahoe Community Garden.



In the Summer of 2023, I connected with Ben Visnyei, the Recreation Supervisor and the North Tahoe Public Utility District. NTPUD hired me to run the garden with a shared goal of creating a community garden club that fosters learning and facilitates community engagement. Additionally, we wanted to make the garden lush and beautiful once again. It is safe to say that this year was a success.

Below is the story and timeline of my first year at the North Tahoe Community Garden.

Fall 2023

- Soil tested the current garden beds. Amended the beds accordingly so we could have a successful growing season the following year.
- Assessed issues and determined that beds had no protection against small mammals. Small mammals, such as squirrels and chipmunks, are the biggest pest issue with the Community Garden and with gardening in Tahoe.
- Moved and split many of the existing perennials around the garden to fill up many of the blank spaces.
- Developed programming ideas and goals for the following summer.



Winter 2024

- Developed membership plan. The North Tahoe Community Garden Club would have 30 members, and the members would have:
 - Access to the garden and it's bounty.
 - Mentorship from myself, a master gardener, who would manage the space and the volunteers.
 - Discounts on monthly workshops.

For the first time ever, all of the available garden membership spots sold out by summer.

- Formalized monthly program workshops related to gardening.
- Identified infrastructure improvements that would allow us to use the existing beds for the upcoming growing season.
- I worked on creating a planting schedule for our future crops and an action plan for spring.

Spring 2024

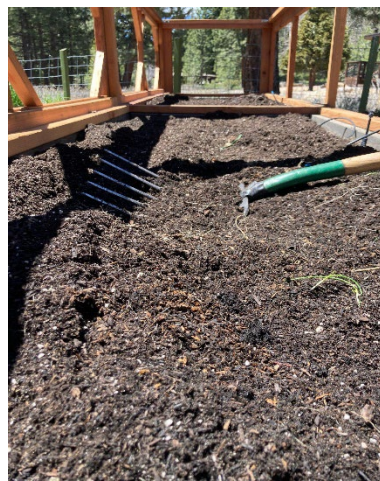
- NTPUD park staff builds 5 garden bed covers for 5 of the 9 existing raised beds in the garden to prevent critter invasion.
- With feet of snow on the ground, it can be hard to believe that March is the beginning of gardening season, but it is necessary to plant the seeds early.
- NTPUD and I hosted the first garden member, where I introduced myself, talked about the plan for the season and distributed seeds.
- Garden members and I started the seeds and cared for the seedlings throughout the spring melt-off.
- Continued work on soil amendments.
- Launched the weekly garden newsletter. The newsletter is released every week on Wednesday, and in the letter the garden members receive a garden love letter that includes information on upcoming garden events, tasks happening in the garden, photos and links to useful garden videos and recipes.
- Taught the first workshop, **Organic Gardening 101**, which had **15 participants**.



Come May 2024 signs of spring were emerging from the cold of winter and the snow had melted enough for us to get our hands dirty. Many hours from myself, Garden Members and NTPUD staff went into recreating the garden this spring so that we could have an abundant growing season.

By early May we had three of the five beds covers finished and the day to day in the garden began to unfold. Early season work includes:

- Moving plants.
- Adding the soil amendments, including composted manure.
- Pruning and irrigation management.
- Attending to the seedlings that had sprouted in my greenhouse with special love and care.



Summer 2024

By the time the Summer Solstice rolled around at the end of June, all of the seedlings had been planted out, the seeds of summer had been sown. The bed covers had been completed and now it was time to nourish the space and all of the plants within it with our TLC.

The hours in the garden were spent **teaching the members about each of our crops and how to cultivate and care for our space using organic gardening methods.**

- The garden began producing and members could take home produce, flowers and herbs on a regular basis.



- The second workshop of the season was the **Container Plant Creation Workshop** and had **11 participants**. Members of the public and the garden were able to create an annual flower container to take home and enjoy all summer long, while learning the basics of container gardening.
- The third summer workshop, **Growing Herbs in Tahoe**, featuring all of the edible and medicinal herbs in the garden. The **5 participants** learned how to harvest, use and process all of the herbs in the garden. Garden Members received a pdf with photos of each herb, a thorough description and all of its uses.



- **Renovation of our compost system.** We sifted all of our existing compost to create our own soil amendment, a vital component to any successful garden. With the help of a garden member, we created sections within our compost to help facilitate more aeration and easier turning of the compost. This small change in the existing system enabled us to **successfully create compost from garden waste all summer long.**



By mid-summer the garden was paying us back with an abundance of beauty, fruit, veg and community. As I worked in the garden, I got the pleasure of hearing nearly everyone that passed by speak about how beautiful the garden had become. One of the best parts of spending time in the garden is talking to everyone that wanders in. Some examples of the interactions I had include:

- Families with small children seeing their first cucumber plant.
- Locals amazed at the transformation of the space and full of questions.
- Visitors from out of town are astonished that growing a garden in Tahoe is even possible.

The biggest hidden success of the garden is how much it enriches the experience of the Park for everyone that visits.



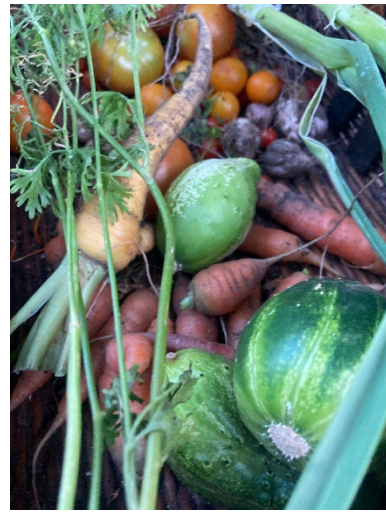
- In August we had yet another successful garden workshop on **Seed Saving**. We hosted a botanist from the US Forest Service, CJ Rowe, as she taught us the basics of seed gathering, processing and saving. There were **10 attendees** at this workshop.

- 4 different groups from the Boys and Girls Club North Lake Tahoe came for a field trip, with **50 children total**. Introducing children to the science and art of gardening plays a huge role in the success of any community garden project.

Fall 2024

Entering into fall has brought us to the end of a successful growing season. NTPUD has delivered on our goal to create community through gardening.

- We had our first social in the garden with the Harvest Mixer. We had nearly **30 people** attend. Everyone brought food and we were able to enjoy the space with much merriment.



- The Fire Cider Workshop had **5 participants**. In this workshop, participants created a tonic to fight against winter colds using herbs from the garden and healthy root vegetables.
- The first frost came late. It wasn't until mid-October that we had to harvest all the remaining produce and prepare to winterize the garden for next year.

Conclusion

NTPUD and I are proud of the work we did this year to meet our goals and create the base for future years of growth and expansion at the North Tahoe Community Garden. Overall, with small improvements we were able to transform the existing space into a thriving garden and vibrant community space. With an estimated **471 volunteer hours from garden members**, this space is clearly one that is building community and improving the space within our Park.

As we move into the closing of this year, we are all working together to identify future infrastructure improvements and plans for years to come. One goal is to facilitate reasonable and realistic growth with both improvements to existing infrastructure and new amenities. Additional goals are to increase community involvement through expanded memberships, more

programming, and school and youth engagement. I also want to explore grant and sponsorship opportunities. I hope that with my guidance I can usher in a new era for the garden in the heart of the North Tahoe Regional Park.





NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 24, 2024

ITEM: F-2

FROM: Justin Broglio, Public Information Officer

SUBJECT: Public Information and Community Outreach Report

DISCUSSION:

Public Information and Community Outreach:

- For the month of September, our communications and outreach focused on – 1) Communications and updates on the District’s watermain replacement project; 2) promotion and marketing of the new Fall/Winter Recreation Activity Guide and associated programs and events, 3) continued outreach to promote the District’s Rate Relief Program; and 4) recruitment for Recreation & Parks Commissioner positions.
- Staff successfully launched the District’s 2024 Fall/Winter Recreation Activity Guide in collaboration with Recreation & Parks Dept staff.
 - Highlights include the promotion and marketing of the Chalk Art Festival and end of summer events in the Regional Park.
- Staff successfully launched the District’s 2024 open recruitment to assist in filling the upcoming Recreation and Parks Commissioner positions (adult and youth).
- Staff is assisting Customer Service and Accounting with the transition to our new online billing portal and associated customer outreach and notices.

Grants:

- Staff is pleased to report that the District’s two applications for the North Tahoe Community Alliance (NTCA) Annual Grant Program were selected to move forward in the review process and staff presented our projects for consideration on October 9th and 10th. Deliberation by the NTCA committees will occur the week of October 21st.
- Staff is pleased to report that our \$60,000 request for the 2024 California Tahoe Conservancy’s SB630 Lake Tahoe Access grant program was also chosen to move forward and staff is preparing final application materials for the Conservancy’s December 2024 meeting. This grant would support the Secline

Beach Enhancement – Planning and Design Project and provide the required local match to the \$240,000 NTCA Sponsorship Grant the District received.

- Staff was notified that our \$100,000 request to the CA Arts in the Parks grant program was not selected in this round. A second round opens in Spring 2025 which we will pursue.
- Staff is continuing to monitor and await a decision from the 2024 Truckee-Tahoe Airport District Agency Partnership Grant Program on our \$100,000 to support the Community Art & Gathering Space project in the North Tahoe Regional Park. We expect a decision from the TTAD by December 2024.

North Tahoe Event Center Marketing:

- Staff continues to coordinate with NTEC management on needed marketing materials, logo material, and promotional items for NTEC sales.


Legislative Affairs:


- Staff coordinated a Podcast Interview on the Tahoe Daily Tribune's "Tahoe Tap" podcast to discuss the work and priorities of the Tahoe Water for Fire Suppression Partnership. The podcast is available online at – <https://www.tahodailytribune.com/news/listen-tahoe-tap-podcast-tahoe-water-for-fire-suppression-partnership/>

Community and Regional Partner Connections:

- Participated in bi-weekly Tahoe-Truckee PIO team meetings and North Lake Tahoe-Truckee Stakeholder meetings.
- Staff attended the Nevada County Sustainability Summit, hosted in partnership with the Sierra Business Council.
 - Discussion included recreation funding, wildfire mitigation projects, and comments from CA Sec. of Natural Resources, Wade Crowfoot.
- Attended the NTCA's August Monthly First Tuesday Breakfast Club.

Review Tracking:

Submitted By: 
Justin Broglio
Public Information Officer

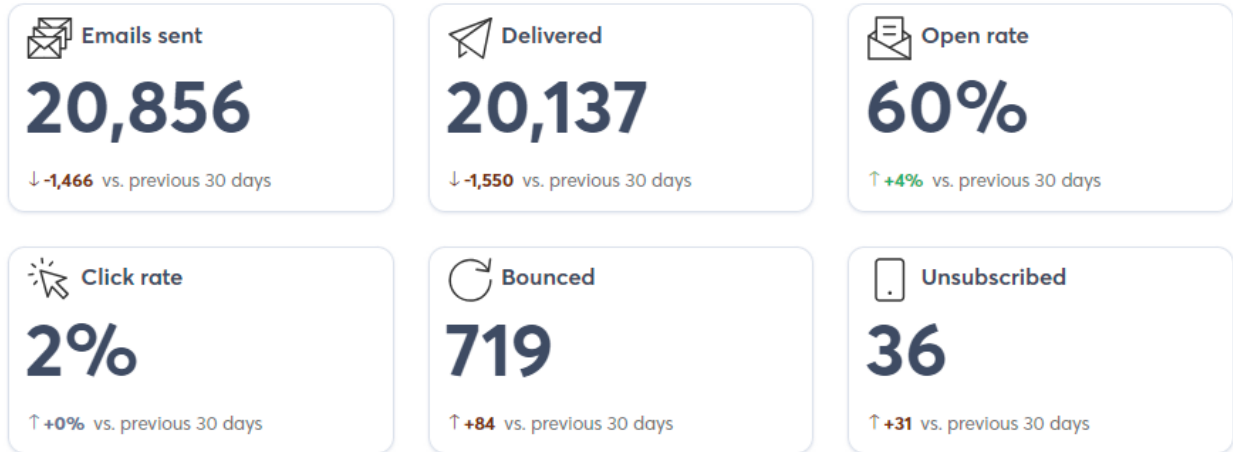
Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

Email Newsletter Metrics –

September metrics for the District’s Recreation Newsletter and Board Meeting Notices –

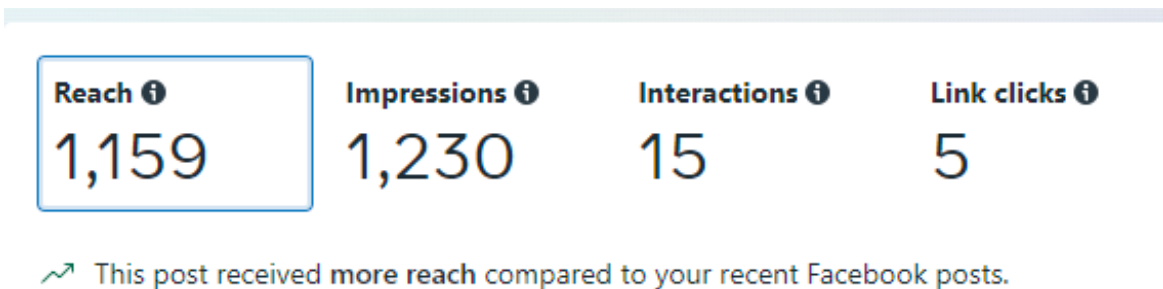
District Email List – Recreation & Admin

- North Tahoe Recreation – Weekly Updates
- NTPUD Board and Commission Meeting Notices



Social Media Content –

North Tahoe Recreation and Parks – August Social Media Engagement Metrics





North Tahoe Recreation & Parks is with Arts Council of Placer County - ACPC and North Tahoe Arts.

September 5 at 7:48 PM · 🌐

We can't wait until our 2nd Annual Chalk Art in the Park! 🎨 This year, we will again award prize packages for the Most Colorful, Most Artistic, Best Kids Entry, Most Creative, and Park Goers Favorite. Check out what last year's winners created and start planning for your 10x10 square! Event registration is available online. \$20 per square and we provide the chalk!

Join us Saturday September 14th at the North Tahoe Regional Park- artists can start as early as 9am, entries to be complete by 2:30pm

<https://ntpud.org/register>



📣 Boost this post to reach up to 11064 more people if you spend \$35.

Boost post

👍❤️ Kylee Bigelow, Kara Fox and 7 others

1 comment 5 shares

Kings Beach

PARENT'S NIGHT OUT



Friday, Sept. 20 | 5:30-8:30pm
Drop off your children (grades K-5) for a night of fun at the North Tahoe Event Center!

RESERVE YOUR SPOT TODAY!

northtahoerecreation · Following

northtahoerecreation 2w
Hey Parents! 🙌 We see you, and we know how hard it can be to find a moment to yourself. Let us help! 🌟 We're excited to bring back Parents Night Out – the perfect way to relax while we keep your little ones entertained. Drop your kids off at the North Tahoe Event Center for a fun-filled evening of games and movies on the big screen while you enjoy a night out on the town! 🍿🏠 Kids in grades K-5 are invited, just remember to register in advance and send them with their own dinner and snacks.

See LINK IN BIO to register

No comments yet.

Liked by kylee_bigelow_tahoe and others
September 14

Add a comment...

SEEKING CANDIDATES

RECREATION & PARKS COMMISSION

Are you interested in learning more about the operations of Recreation, Parks, and Facilities at the NTPUD?

Apply to serve as a Commissioner on the NTPUD Recreation & Parks Commission.

Applications due October 11, 2024

Details and application online -
www.ntpud.org/recreation-parks



northtahoerecreation · Following

northtahoerecreation 6d
Are you interested in serving your community and helping advise the operations of Recreation and Parks at the North Tahoe Public Utility District?

The North Tahoe Public Utility District (NTPUD) is seeking applications from interested community members for two (2) Commissioner positions to serve on the District's Recreation and Parks Commission.

The NTPUD Board of Directors invites District residents and business owners


Liked by localtruckee and others
6 days ago

Add a comment...

North Tahoe Event Center – August Social Media Engagement Metrics

Reach ⓘ	Impressions ⓘ	Interactions ⓘ
409	469	26

↗ This post received more reach compared to your recent Instagram posts.



northtahoeevents • Following
North Tahoe Event Center

northtahoeevents Do People Have Weddings in the Winter? 1

Yes, especially in Lake Tahoe!

Winter weddings are unlike any other celebration.

They're intimate and elegant.

Imagine exchanging vows surrounded by towering pines dusted with fresh snow while the tranquil lake mirrors the soft hues of the winter sky.

As snowflakes gently fall outside, the romance of a winter wonderland envelops you and your guests, making every moment feel like a scene from a timeless love story that's only possible

♥️ 💬 📌

Liked by dj_sawyer_tahoe and others
6 days ago

😊 Add a comment... [Post](#)



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: October 24, 2024 **ITEM:** F-3
FROM: Planning and Engineering Department
SUBJECT: Planning and Engineering Department Status Report
DISCUSSION: Capital Improvement Projects, Internal Operations & Planning, and Outside Agency/Private Development

CAPITAL IMPROVEMENT PROJECTS

The Engineering Division is managing the following Recreation and Parks CIP projects.

Construction Phase Projects

NTEC Emergency Generator (Project #2192): A 2022-2023 Capital Improvement Project to add an emergency generator at the North Tahoe Event Center. The project is grant-funded in part by FEMA and Placer County.

Status: PR Design and Engineering completed the design and bid documents. The bid results were higher than anticipated and District staff has formally requested additional funding from CalOES and Placer County. The Board of Directors awarded a construction contract to GLA-Morris at the July 9, 2024 meeting. Submittals for the emergency generator and automatic transfer switch have been approved. Construction is scheduled to begin in the fall of 2024 with some long lead items following in 2025.

GLA Morris Construction, INC. – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$335,606.93	\$0	\$335,606.93	\$0	\$335,606.93
Estimated Construction Status as of 9/30: 0% complete				

Uniform Public Construction Cost Accounting Act

The District elected to participate in the Act to utilize alternative bidding procedures for public works projects. This section reports on contracts awarded for projects between \$15,000 and \$60,000 that are now issued under the General Manager's authority.

ACTIVE PROJECTS			
Project	Contractor	Contract Amount	Award Date
NO ACTIVE PROJECTS			
COMPLETED PROJECTS			
2024 Pavement Maintenance	Elements Mountain Company Inc.	\$33,575.90	August 8, 2024
A 2023-24 capital improvement to prolong the life of the existing asphalt at various NTPUD sites. Specifically, this project will crack fill and seal the existing asphalt at NTPUD's four (4) main sewer pump stations, TVRB, N-1, Park Trail, Zone 1 Tank, and NTEC. This project is complete			
Chain-link Fence and Gate Replacements	Florence Fence, Inc.	\$41,684	January 10, 2024
A 2023-24 capital improvement project to improve safety and security at various NTPUD sites. Specifically, this project will add a missing fence panel between the Annex Building and the fueling bay, add a fence panel with a gate between the NTEC and the adjacent condominiums, and replace the existing failing fence around the detention pond in front of the Administration building. This project is complete.			
Pickleball Shade Sail	Leo's Awnings and Interiors LLC.	\$16,500	November 29, 2023
The 2022-2023 Regional Park Tennis/Pickleball Court Reconstruction Project included shade sail posts within the pickleball courts for NTPUD to provide shade sails. The posts have been installed, and this project was to furnish and install the shade sails. The sails will be fabricated over the winter and installed in early spring 2024. This project is complete.			
Tennis Gazebo Roof Replacement	Kodiak Union Roofing Services Inc.	\$19,970	November 6, 2023
The 2022-23 winter's heavy snowfalls damaged the existing gazebo roof. The snow partially slid and was caught by the gutter bending three sides. The replacement roof system has been designed to freely shed the snow to ensure this problem does not repeat itself. This project is complete.			

Design / Bid Preparation Phase Projects

Regional Park Parking Management (Project #2581): A 2024-2025 Capital Improvement Project to retain a consultant to complete an operational needs assessment, ordinance review and preparation, and parking technology road map to manage parking with the North Tahoe Regional Park.

Status: NTPUD retained Dixon Resources Unlimited to complete the Regional Park Parking Management Project. Dixon Resources Unlimited are reviewing background information. A site tour has been scheduled for the middle of October.

Pickleball Plaza Improvements (Project #2486): A 2024-2025 Capital Improvement Project to improve the entry plaza at the pickleball courts in the North Tahoe Regional Park.

Status: NTPUD Engineering has completed 50% design drawings. NTPUD Staff are utilizing the drawings to apply for grants to help fund the construction in Summer 2025.

NTEC Architectural Planning Study (Project #2049): A 2022-2023 Capital Improvement Project to retain an architectural consultant to complete a North Tahoe Event Center planning study.

Status: The draft NTEC Architectural Planning Study was presented to the Recreation and Parks Commission at their October 26th Meeting and the Board of Directors at the November 14, 2023 Board Meeting. NTPUD staff has reached out to Goring and Straja Architects (GaS) to revise the study based on the Commissioners' and Directors' feedback.

Wayfinding and Destination Signage Project (NTEC Sign) (Project #2040): A Capital Improvement Project to add a changeable message monument sign at the North Tahoe Event Center. The project is grant-funded in part by Placer County.

Status: PR Design and Engineering has completed a preliminary sign design and site layout. On January 24th, the project was presented to the Placer County Design Review Committee as an informal item and received generally positive feedback. Following the presentation to the Design Review Committee, Placer County and TRPA have determined a changeable message board sign will require a code amendment. As the code amendment will take significant time and effort to complete NTPUD staff and PR Design and Engineering have decided to pivot and instead focus on improving the existing building signage. PR Design has prepared preliminary drawings of the proposed building signage.

Master Plan: Corporation Yard Layout (Project #2151): A FY24/25 Capital Improvement Project to develop a Corporation Yard Master Plan. The existing corporation yard, built over several decades, was not planned for the current needs of

staff, operations, services, and regulatory environment. As such, operational inefficiencies and potential safety hazards exist within the corporation yard. The goal of the Corporation Yard Master Plan (CYMP) is to strategically plan future facility improvements to be completed over several years

Status: The Board of Directors awarded a design contract to WY Architects at the May 14, 2024 meeting. NTPUD Staff has held a project kick-off meeting and toured corporation yards at four (4) neighboring public special districts. W-Y Architects is collecting background information and conducting the initial needs assessment.


North Tahoe Regional Park Multi-Purpose Trail Connection (Project #2484): A FY23/24 Capital Improvement Project to design the extension of the Pam Emmerich Memorial Pinedrop trail to the lower restroom. The proposed trail will improve pedestrian/bicycle mobility through the Regional Park and reduce the safety hazards associated with trail users having to navigate through the parking lot.


Status: NTPUD's Board of Directors accepted a grant from Placer County and authorized the final design contract at the February 13, 2024, Board Meeting. Additionally, the District received notice that our \$1,029,055 grant request to the California State Parks Habitat Conservation Program to partially fund construction was approved. NTPUD Staff has submitted a separate grant application to NTCA for additional construction funds. NTPUD has received 30% design drawings and returned comments. This project is scheduled to be bid in early 2025.

Secline Property Improvement Project (Project #2580): A 3-year Capital Improvement Project to develop a vision and preliminary design of public recreation access, environmental improvements, and facility enhancements for the Secline Beach public parcels in Kings Beach, CA.

Status: NTPUD has received a grant from the North Tahoe Community Alliance (NTCA) TBID Funds Grant agreement in the amount of \$240,000 for the Secline Beach Enhancement – Planning and Design Project. The Board of Directors awarded a design contract to Design Workshop at the May 14, 2024 meeting. Design Workshop is in the process of collecting background information and developing a community engagement plan. The initial community workshop is scheduled for October 15th at the NTEC.

REVIEW TRACKING:

Submitted By: 
Nathan P. Chorey, P.E.
Engineering Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: October 24, 2024

ITEM: F-4

FROM: Finance Department

SUBJECT: Draft Financial Reports through August 31, 2024

DISCUSSION:

The following draft financial reports provide the revenue and expense status of the North Tahoe Public Utility District as of the month ending August 31, 2024. This report represents 2/12 or 17% of the fiscal year.

- **All Recreation & Parks:** This report includes the Regional Park, Recreation Programming, the TVRA Boat Ramp, the Event Center, and contractual maintenance services provided to Placer County and Kings Beach Elementary School. At the end of August, the Recreation & Parks Revenues exceeded Expenses by \$149,026. Recreation and Parks Operating Revenues are less than Budget at month end by (\$23,424). Total Expenses at month end are (\$15,278) below Budget.

The Recreation and Parks have expended \$63,286 and encumbered an additional \$872,625 for CIP Parks Projects through August 31, 2024. See Capital Outlay page.

- **North Tahoe Event Center (NTEC):** NTEC has a Net Loss of (\$46,407) for the month compared to Budget Net Loss of (\$30,106). The Net Loss outcome is (\$16,301) negative to budget.

ATTACHMENTS: Financial Reports for August 31, 2024

REVIEW TRACKING:

Submitted by:

Approved by:

Lori Pommerenck
Interim Chief Financial Officer

Bradley A. Johnson, P.E.
General Manager/CEO



**Recreation & Parks Operations
Statement of Revenues and Expenses
For the Period Ended August 31, 2024**

Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
1 Operations									
2 Operating Revenue	\$ 179,771	\$ 182,193	\$ (2,422)	-1.3%	\$ 407,444	\$ 427,468	\$ (20,024)	-4.7%	\$ 452,761
3 Internal Revenue	2,400	7,450	(5,050)	-67.8%	7,400	10,800	(3,400)	-31.5%	8,901
4 Total Operating Revenue	\$ 182,171	\$ 189,643	\$ (7,472)	-3.9%	\$ 414,844	\$ 438,268	\$ (23,424)	-5.3%	\$ 461,662
5									
6 Salaries and Wages	\$ (98,903)	\$ (91,239)	\$ (7,664)	-8.4%	\$ (205,939)	\$ (201,734)	\$ (4,205)	-2.1%	\$ (202,921)
7 Employee Benefits	(32,436)	(47,699)	15,263	32.0%	(93,258)	(98,993)	5,735	5.8%	(97,797)
8 Outside Services/Contractual	(17,754)	(25,950)	8,196	31.6%	(35,569)	(44,420)	8,851	19.9%	(34,854)
9 Utilities	(13,540)	(8,328)	(5,212)	-62.6%	(30,222)	(27,917)	(2,305)	-8.3%	(22,167)
10 Other Operating Expenses	(20,318)	(35,325)	15,007	42.5%	(48,211)	(63,080)	14,869	23.6%	(33,537)
11 Insurance	(7,655)	(7,771)	116	1.5%	(15,310)	(15,543)	233	1.5%	(12,599)
12 Internal Expense	(7,943)	(5,875)	(2,068)	-35.2%	(16,123)	(11,751)	(4,372)	-37.2%	(12,863)
13 Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
14 Depreciation	(71,200)	(69,436)	(1,764)	-2.5%	(142,400)	(138,872)	(3,528)	-2.5%	(110,319)
15 Total Operating Expense	\$ (269,749)	\$ (291,623)	\$ 21,874	7.5%	\$ (587,032)	\$ (602,310)	\$ 15,278	2.5%	\$ (527,057)
16									
17 Operating Contribution	\$ (87,578)	\$ (101,980)	\$ 14,402	14.1%	\$ (172,188)	\$ (164,042)	\$ (8,146)	-5.0%	\$ (65,395)
18									
19 Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
20 Allocation of Fleet	(9,205)	(9,673)	468	4.8%	(19,881)	(19,881)	-	0.0%	(18,309)
21 Allocation of General & Administrative	(98,385)	(114,244)	15,859	13.9%	(249,850)	(285,720)	35,870	12.6%	-
22 Operating Income(Loss)	\$ (195,168)	\$ (225,897)	\$ 30,729	13.6%	\$ (441,919)	\$ (469,643)	\$ 27,724	5.9%	\$ (83,704)
23									
24 Non-Operations									
25 Property Tax Revenue	\$ 233,333	\$ 233,333	\$ -	0.0%	\$ 466,667	\$ 466,667	\$ -	0.0%	\$ 441,667
26 Community Facilities District (CFD 94-1)	58,095	56,908	1,187	2.1%	116,190	113,817	2,373	2.1%	113,928
27 Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	949,330
28 Interest	-	-	-	0.0%	-	-	-	0.0%	-
29 Other Non-Op Revenue	-	-	-	0.0%	-	-	-	0.0%	-
30 Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
31 Other Non-Op Expenses	(581)	-	(581)	-100.0%	8,088	-	8,088	100.0%	(1,139)
32 Income(Loss)	\$ 95,679	\$ 64,344	\$ 31,335	48.7%	\$ 149,026	\$ 110,841	\$ 38,185	34.5%	\$ 1,420,082
33									
34 Additional Funding Sources									
35 Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
36 Transfers	-	-	-	0.0%	-	-	-	0.0%	-
37 Balance	\$ 95,679	\$ 64,344	\$ 31,335	48.7%	\$ 149,026	\$ 110,841	\$ 38,185	34.5%	\$ 1,420,082
Earnings Before Interest, Depreciation & Amortization	\$ 166,879	\$ 133,780	\$ 33,099	24.7%	\$ 291,426	\$ 249,713	\$ 41,713	16.7%	\$ 1,530,401
Operating Ratio	148%	154%	-6%	-3.7%	142%	137%	4%	3.0%	114%
Operating Ratio - plus Tax & CFD	57%	61%	-4%	-6.3%	59%	59%	0%	-0.5%	52%

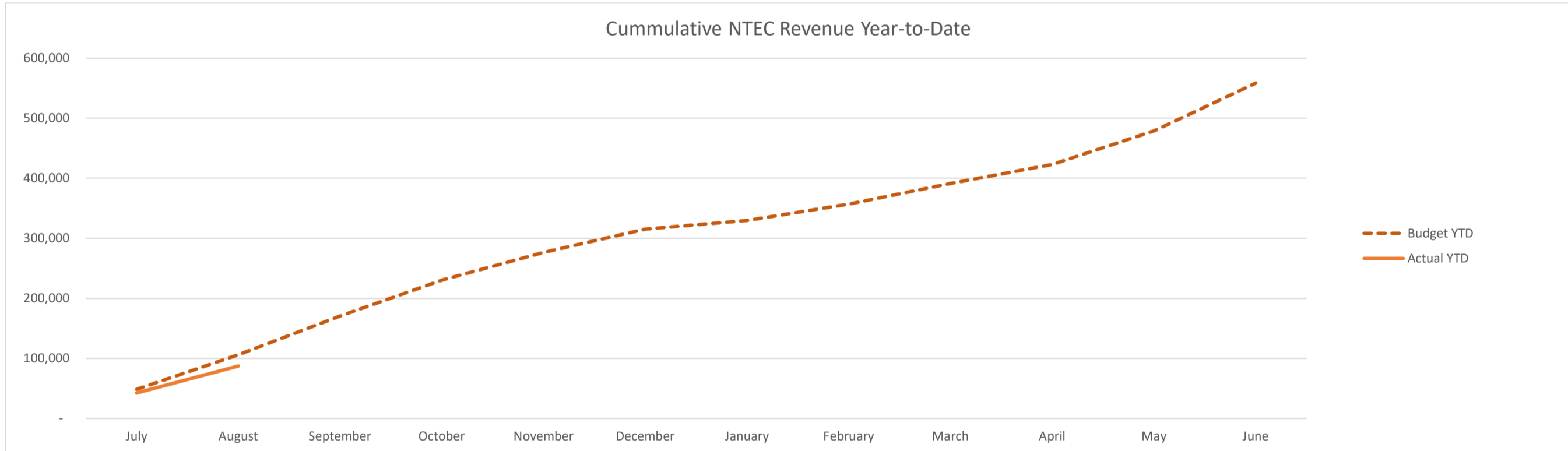
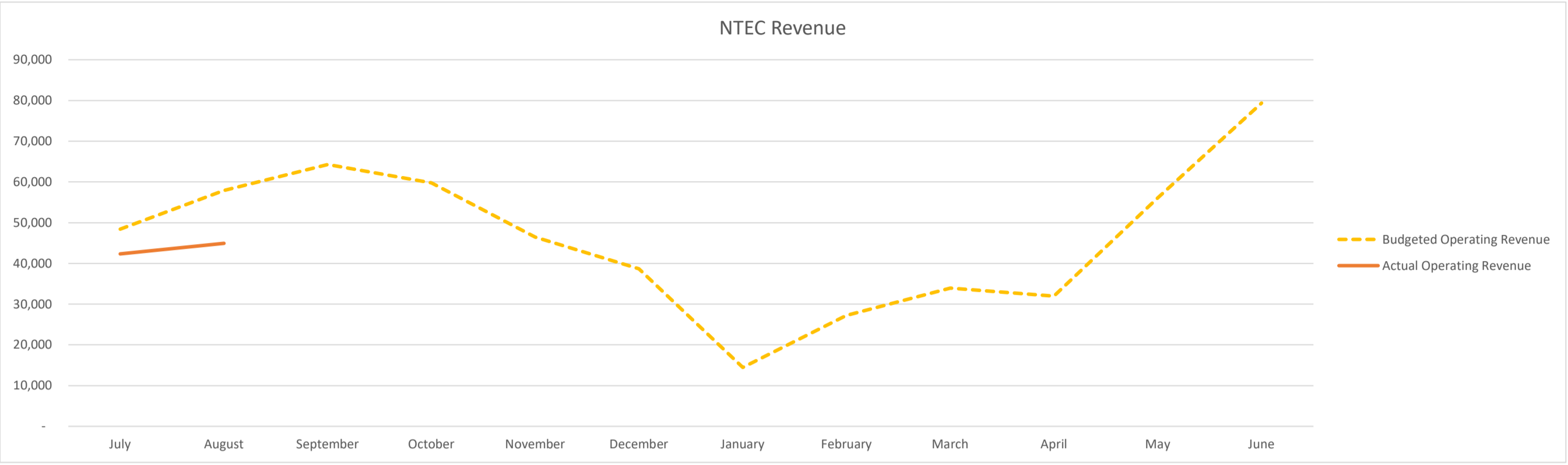


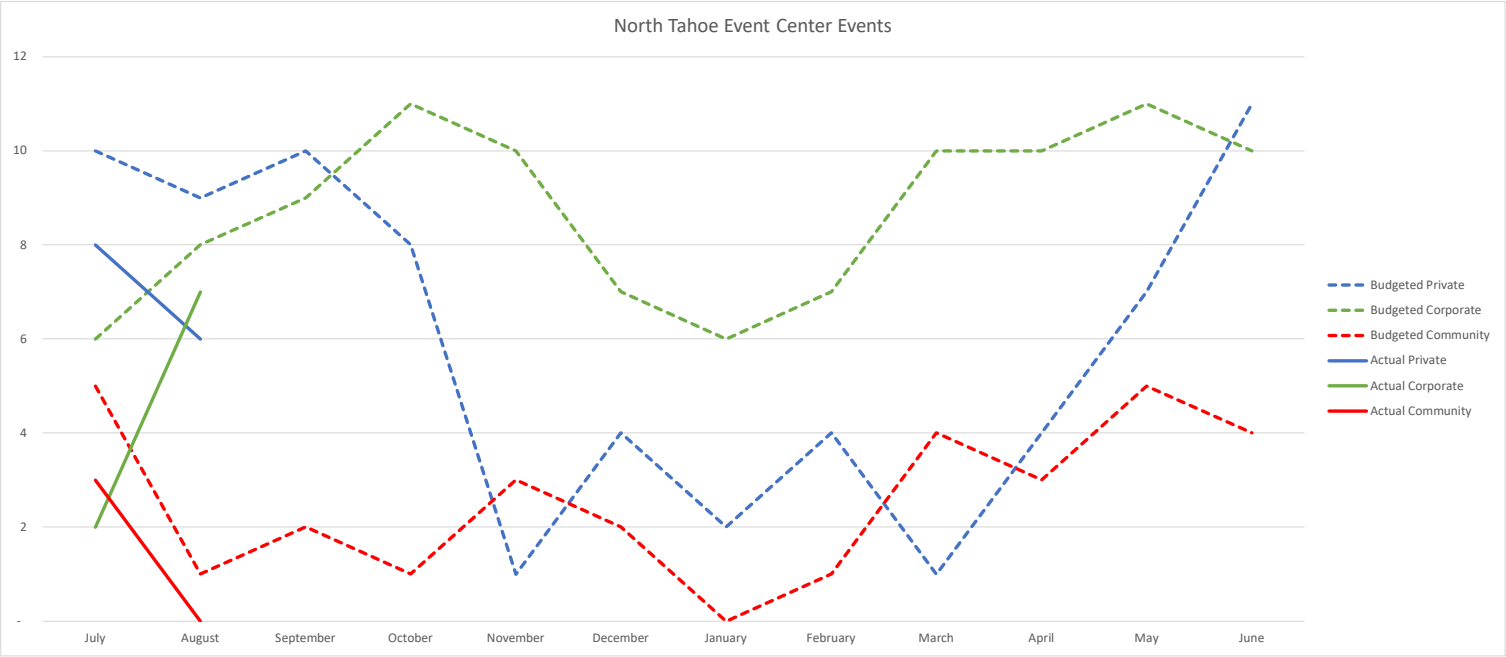
Division
Department

51-5100
Recreation & Parks
Event Center Operations

Statement of Revenues and Expenses
For the Period Ended August 31, 2024

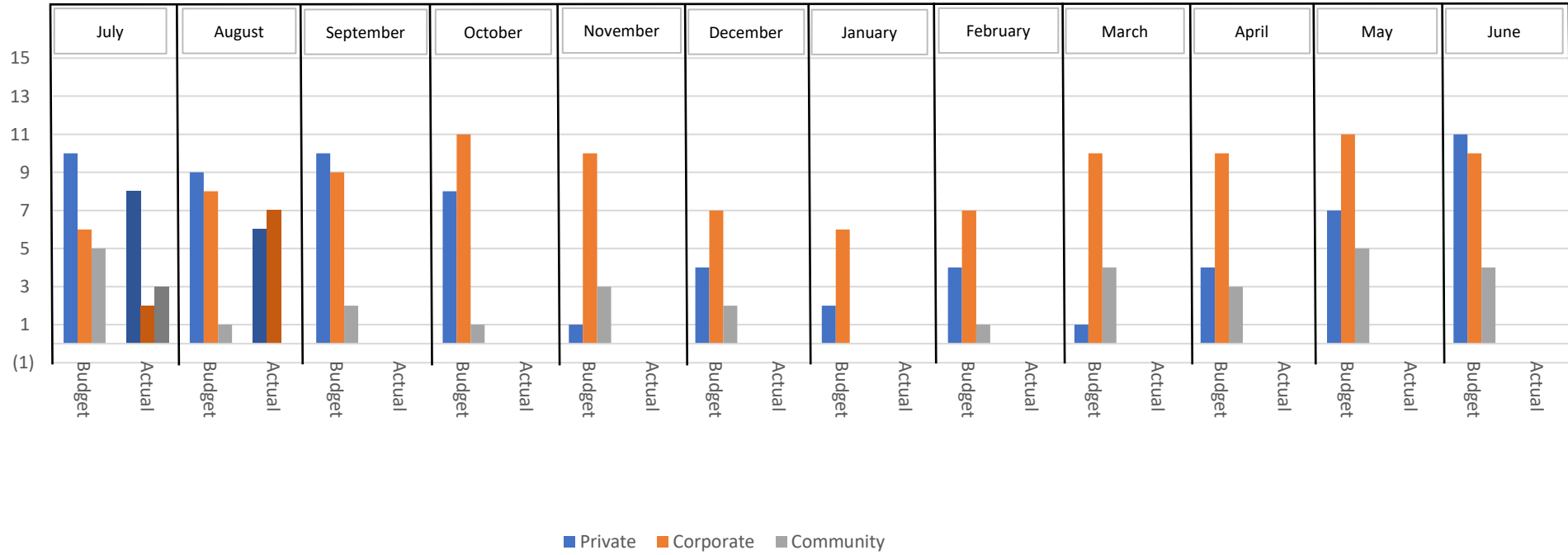
Income Statement	Month-To-Date				Year-To-Date				Prior YTD
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	
1 Operations									
2 Operating Revenue	\$ 42,097	\$ 50,443	\$ (8,346)	-16.5%	\$ 79,437	\$ 95,468	\$ (16,031)	-16.8%	\$ 97,933
3 Internal Revenue	2,400	7,450	(5,050)	-67.8%	7,400	10,800	(3,400)	-31.5%	8,901
4 Total Operating Revenue	\$ 44,497	\$ 57,893	\$ (13,396)	-23.1%	\$ 86,837	\$ 106,268	\$ (19,431)	-18.3%	\$ 106,834
5									
6 Salaries and Wages	\$ (26,857)	\$ (29,131)	\$ 2,274	7.8%	\$ (58,293)	\$ (64,294)	\$ 6,001	9.3%	\$ (68,831)
7 Employee Benefits	(9,989)	(16,417)	6,428	39.2%	(27,390)	(34,071)	6,681	19.6%	(32,249)
8 Outside Services/Contractual	(207)	(450)	243	54.0%	(535)	(1,170)	635	54.3%	(645)
9 Utilities	(5,994)	(3,924)	(2,070)	-52.8%	(15,297)	(13,028)	(2,269)	-17.4%	(12,120)
10 Other Operating Expenses	(3,497)	(13,425)	9,928	74.0%	(28,009)	(20,120)	(7,889)	-39.2%	(17,947)
11 Insurance	-	-	-	0.0%	-	-	-	0.0%	-
12 Internal Expense	(1,863)	(1,845)	(18)	-1.0%	(3,720)	(3,691)	(29)	-0.8%	(3,522)
13 Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
14 Depreciation	-	-	-	0.0%	-	-	-	0.0%	-
15 Total Operating Expense	\$ (48,407)	\$ (65,192)	\$ 16,785	25.7%	\$ (133,244)	\$ (136,374)	\$ 3,130	2.3%	\$ (135,314)
16									
17 Operating Contribution	\$ (3,910)	\$ (7,299)	\$ 3,389	46.4%	\$ (46,407)	\$ (30,106)	\$ (16,301)	-54.1%	\$ (28,480)
18									
19 Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
20 Allocation of Fleet	-	-	-	0.0%	-	-	-	0.0%	-
21 Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
22 Operating Income(Loss)	\$ (3,910)	\$ (7,299)	\$ 3,389	46.4%	\$ (46,407)	\$ (30,106)	\$ (16,301)	-54.1%	\$ (28,480)
23									
24 Non-Operations									
25 Property Tax Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
26 Community Facilities District (CFD 94-1)	-	-	-	0.0%	-	-	-	0.0%	-
27 Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	-
28 Interest	-	-	-	0.0%	-	-	-	0.0%	-
29 Other Non-Op Revenue	-	-	-	0.0%	-	-	-	0.0%	-
30 Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
31 Other Non-Op Expenses	-	-	-	0.0%	-	-	-	0.0%	-
32 Income(Loss)	\$ (3,910)	\$ (7,299)	\$ 3,389	46.4%	\$ (46,407)	\$ (30,106)	\$ (16,301)	-54.1%	\$ (28,480)
33									
34 Additional Funding Sources									
35 Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
36 Transfers	-	-	-	0.0%	-	-	-	0.0%	-
37 Balance	\$ (3,910)	\$ (7,299)	\$ 3,389	46.4%	\$ (46,407)	\$ (30,106)	\$ (16,301)	-54.1%	\$ (28,480)



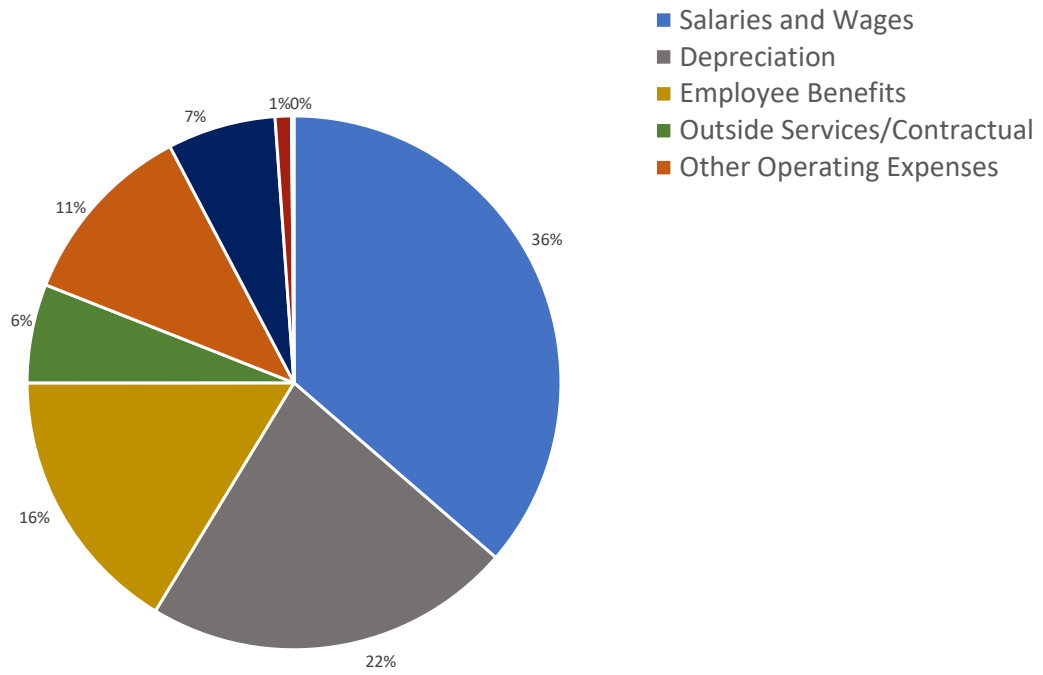


* Program & Recreation events reporting to be forthcoming

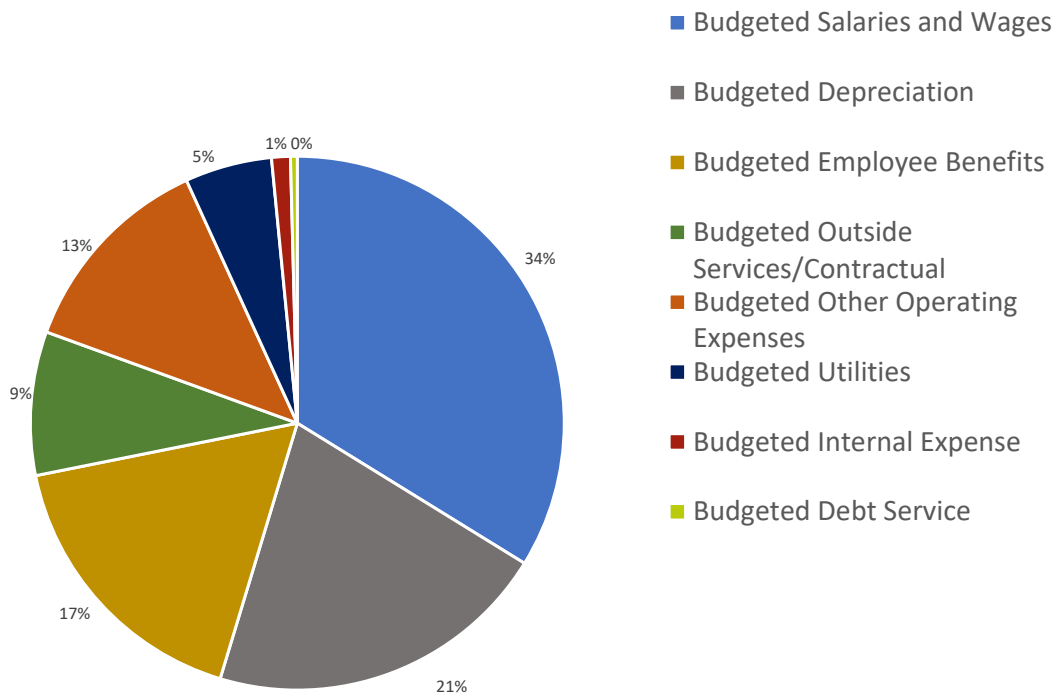
NTEC Number of Events



Actual August



Budgeted August



Capital Outlay

Projects In Process

For the Period Ended August 31, 2024

Project Number	Project Description	2025 Adopted Budget	Prior Year Open Project Rollforward	Budget Adjustment	Total Available Budget	Year To Date			Return to Reserves	C = Complete G = Grant Funded	Grant Amount	Grant Funding
						Actual	Encumbered	(Over) Under Budget				
Administration & Base												
2501-0000	Base Administration Building Improvements	\$ 25,000	\$ -	\$ -	25,000	\$ 936	\$ -	\$ 24,064				
2151-0000	Master Plan: Corporation Yard Layout *	-	184,683	-	184,683	27,706	72,384	84,593				
2415-0000	Server and Network Equipment Replacement*	-	24,255	-	24,255	4,965	2,045	17,245				
2515-0000	Server and Network Equipment Replacement	50,000	-	-	50,000	-	-	50,000				
2403-0000	Administration Building Roof Improvements **	-	17,012	-	17,012	2,648	25,820	(11,456)				
2405-0000	Base Facility Detention Pond Fencing*	-	15,686	-	15,686	31,129	-	(15,443)	(15,443)	C		
2503-0000	Administration Building Roof Improvements	250,000	-	-	250,000	-	-	250,000				
2505-0000	Base Area Site Improvements	10,000	-	-	10,000	117	-	9,883				
2502-0000	Accounting Department Furniture	20,000	-	-	20,000	-	-	20,000				
Total Administration Purchases		\$ 355,000	\$ 241,636	\$ -	\$ 596,636	\$ 67,501	\$ 100,249	\$ 428,886	\$ (15,443)			\$ -
Fleet												
2430-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra (qty 4 left to deliver)*	\$ -	\$ 320,711	\$ -	\$ 320,711	\$ -	\$ 245,780	\$ 74,931				
2520-0000	Portable Water Pump	60,000	-	-	60,000	-	-	60,000				
2521-0000	Compact Loader	180,000	-	-	180,000	-	-	180,000				
2522-0000	MultiHog Attachments	15,000	-	-	15,000	11,610	-	3,390				
Total Fleet Purchases		\$ 255,000	\$ 320,711	\$ -	\$ 575,711	\$ 11,610	\$ 245,780	\$ 318,321	\$ -			\$ -
Wastewater												
2244-0000	Packaged Satellite Sewer Pump Station Improvements Project S-1, S-2, N-2, D-2, D-5, S-3*	\$ -	\$ 36,033	\$ -	\$ 36,033	\$ 49,312	-	(13,279)	(13,279)	C		
2540-0000	Lower Lateral CIPP Rehabilitation	70,000	-	-	70,000	617	-	69,383				
2441-0000	Sewer Force Main Improvements*	-	25,000	-	25,000	-	12,916	12,084				
2541-0000	Sewer Force Main Improvements	70,000	-	-	70,000	-	-	70,000				
2542-0000	Lower Lateral Replacement	70,000	-	-	70,000	-	-	70,000				
2543-0000	Sewer Collection System Improvements	70,000	-	-	70,000	-	-	70,000				
	Sewage Export System Inspection/Analysis											
2445-0000	Pre-design/Construction **	100,000	143,562	-	243,562	1,865	-	241,697				
2446-0000	Satellite PS Rehabilitation Design*	-	81,132	-	81,132	30,239	48,840	2,053				
2549-0000	SCADA Infrastructure Improvements	25,000	-	-	25,000	-	7,995	17,005				
2552-0000	Sewage Pump Station Improvements	60,000	-	-	60,000	-	-	60,000				
2550-0021	Pavement Maintenance - Slurry Seal - Wastewater	20,500	-	-	20,500	3,734	8,345	8,422				
2547-0000	Satellite PS Improvements Project - 3 Stations Phase 1	100,000	-	-	100,000	-	-	100,000				
2548-0000	State Route 28 Adjust Structures - Wastewater	65,000	-	-	65,000	-	-	65,000				
Total Wastewater Purchases		\$ 650,500	\$ 285,727	\$ -	\$ 936,227	\$ 85,767	\$ 78,096	\$ 772,364	\$ (13,279)			\$ -

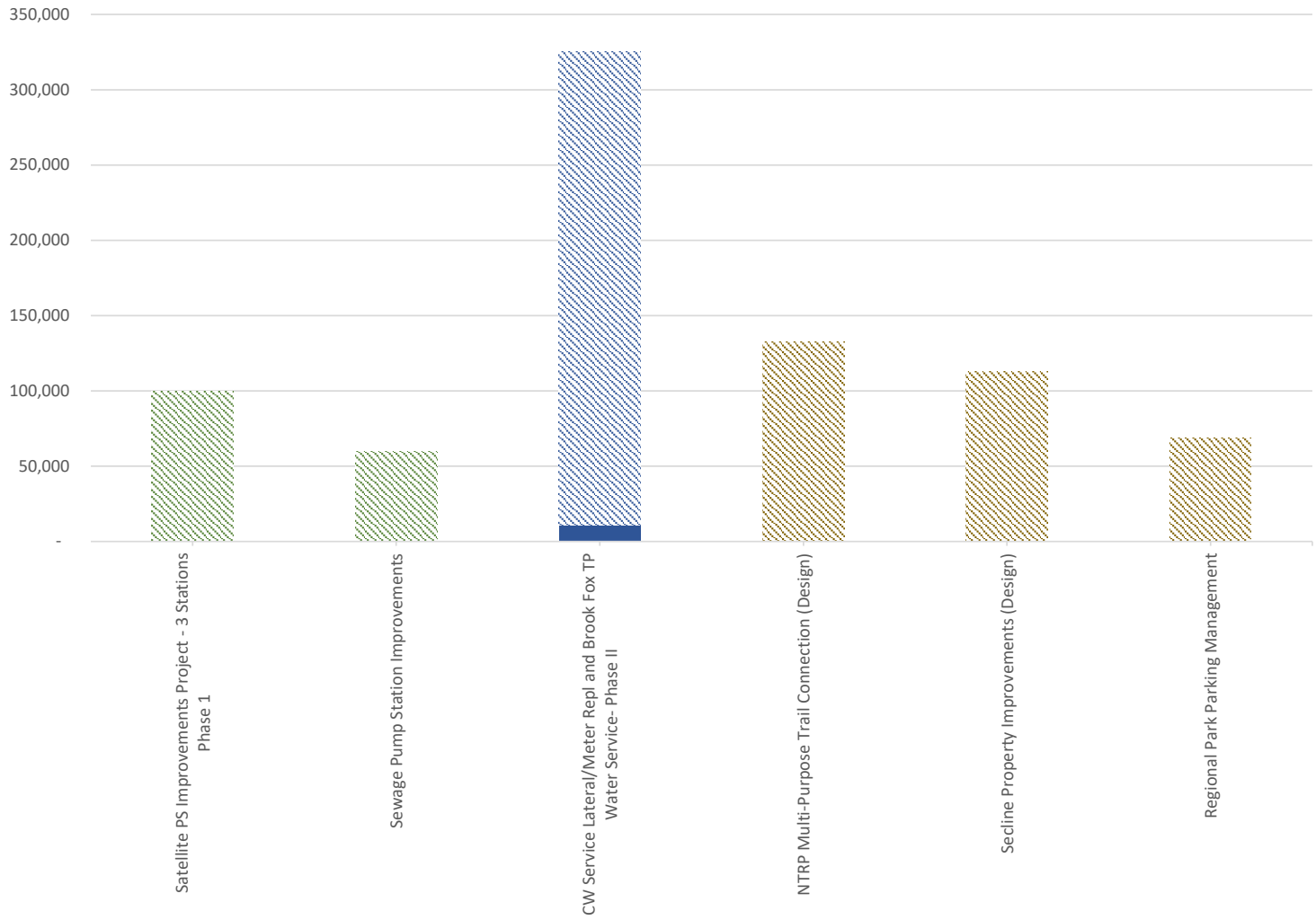
Capital Outlay

Projects In Process

For the Period Ended August 31, 2024

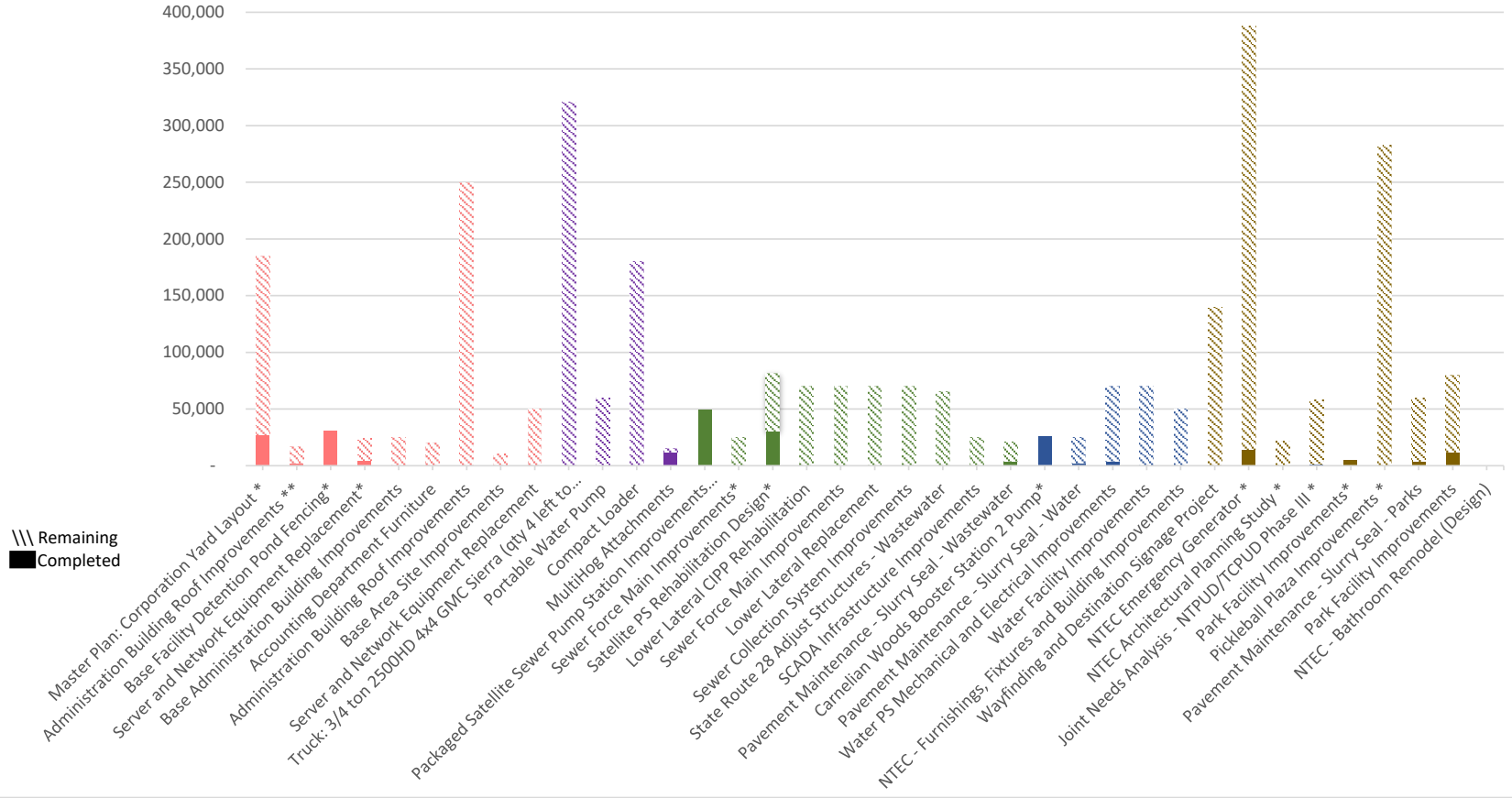
Project Number	Project Description	2025 Adopted Budget	Prior Year Open Project Rollforward	Budget Adjustment	Total Available Budget	Year To Date			Return to Reserves	C = Complete G = Grant Funded	Grant Amount	Grant Funding
						Actual	Encumbered	(Over) Under Budget				
Water												
2361-0000	Brockway Drinking Water and Fire Protection Infrastructure* National Ave Water Treatment Plant Equipment End-of-Life	\$ 2,600,000	\$ 192,426	\$ -	\$ 2,792,426	\$ 15,753	\$ 2,197,850	\$ 578,823		G	743,568	27%
2464-0000	Replacement **	125,000	141,986	-	266,986	4,902	230,077	32,007				
2465-0000	Trout Fire Protection Water Infrastructure**	25,000	-	-	25,000	10,758	-	14,242				
2570-0000	Water PS Mechanical and Electrical Improvements	70,000	-	-	70,000	3,862	21,234	44,904				
2571-0000	Water Facility Improvements	70,000	-	-	70,000	-	-	70,000				
2550-0031	Pavement Maintenance - Slurry Seal - Water	25,000	-	-	25,000	1,904	2,025	21,071				
2562-0000	Smart Metering Infrastructure Improvements**	60,000	-	-	60,000	8,252	16,104	35,644				
2472-0000	Carnelian Woods Booster Station 2 Pump* CW Service Lateral/Meter Repl and Brook Fox TP Water Service- Phase II	-	(7,851)	-	(7,851)	25,740	9,765	(43,356)				
2560-0000		325,000	-	-	325,000	10,780	298,251	15,969				
Total Water Purchases		<u>\$ 3,300,000</u>	<u>\$ 326,561</u>	<u>\$ -</u>	<u>\$ 3,626,561</u>	<u>\$ 81,951</u>	<u>\$ 2,775,306</u>	<u>\$ 769,304</u>	<u>\$ -</u>		<u>\$ 743,568</u>	
Recreation and Parks												
2481-0000	Joint Needs Analysis - NTPUD/TCPUD Phase III *	\$ -	\$ 58,037	\$ -	\$ 58,037	\$ 1,424	\$ 3,178	\$ 53,435		#		
2040-PLC	Wayfinding and Destination Signage Project	140,000	-	-	140,000	-	16,897	123,103		G	69,894	50%
2284-0000	NTEC Architectural Planning Study *	-	21,986	-	21,986	-	-	21,986				
2486-0000	Pickleball Plaza Improvements *	300,000	(17,103)	-	282,897	-	4,478	278,419				
2192-0000	NTEC Emergency Generator *	160,000	228,068	-	388,068	14,047	382,107	(8,086)		G	154,379	40%
2590-0000	NTEC - Furnishings, Fixtures and Building Improvements	50,000	-	-	50,000	1,054	-	48,946				
2482-0000	Park Facility Improvements*	-	(40,243)	-	(40,243)	5,375	-	(45,618)	(45,618)	C		
2582-0000	Park Facility Improvements	80,000	-	-	80,000	11,886	-	68,114				
2550-0043	Pavement Maintenance - Slurry Seal - Parks	60,000	-	-	60,000	3,606	23,207	33,188				
2484-0000	NTRP Multi-Purpose Trail Connection (Design)	150,000	-	-	150,000	17,652	105,858	26,490		G	83,349	56%
2580-0000	Secline Property Improvements (Design)	120,000	-	-	120,000	7,009	292,375	(179,384)				
2581-0000	Regional Park Parking Management	70,000	-	-	70,000	1,233	44,525	24,242				
2591-0000	NTEC - Bathroom Remodel (Design)	50,000	-	-	50,000	-	-	50,000				
Total Recreation and Parks Purchases		<u>\$ 1,180,000</u>	<u>\$ 250,745</u>	<u>\$ -</u>	<u>\$ 1,430,745</u>	<u>\$ 63,286</u>	<u>\$ 872,625</u>	<u>\$ 494,834</u>	<u>\$ (45,618)</u>		<u>\$ 307,621</u>	
* Project carry-over from Prior Year												
** Multi-year encumbrance - on 5 year CIP												
# Non-grant cost reimbursement												
Administration & Base		\$ 355,000	\$ 241,636	\$ -	\$ 596,636	\$ 67,501	\$ 100,249	\$ 428,886	\$ (15,443)		\$ -	
Fleet		255,000	320,711	-	575,711	11,610	245,780	318,321	-		-	
Wastewater		650,500	285,727	-	936,227	85,767	78,096	772,364	(13,279)		-	
Water		3,300,000	326,561	-	3,626,561	81,951	2,775,306	769,304	-		743,568	
Recreation and Parks		1,180,000	250,745	-	1,430,745	63,286	872,625	494,834	(45,618)		307,621	
Total Capital Expenditures		<u>\$ 5,740,500</u>	<u>\$ 1,425,380</u>	<u>\$ -</u>	<u>\$ 7,165,880</u>	<u>\$ 310,115</u>	<u>\$ 4,072,055</u>	<u>\$ 2,783,710</u>	<u>\$ (74,340)</u>		<u>\$ 1,051,189</u>	

Multi-Year Capital Projects under \$1M



Remaining
Completed

FY 24-25 Capital Projects under \$500,000





NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 24, 2024

ITEM: G-1

FROM: Recreation, Parks, and Facilities Department

SUBJECT: Recreation Commissioner Open Appointments Update and Review of Letter of Recognition for Linda Slack-Cruz

RECOMMENDATION:

Receive an update on the Recreation Commissioner open appointments update and review and provide feedback on a letter of recognition for Linda Slack-Cruz.

BACKGROUND:


Per the Recreation and Park Commission By-laws, Recreation Commissioner and Alternates are appointed by the Board of the North Tahoe Public Utility District to a three-year term. There are three Commissioner seats that expire December 31, 2024. The other two commission seats, as well as the two alternate commissioner seats, expire on December 31, 2025.


The expired seats are currently occupied by Linda Slack Cruz, Ingrid Heggen, and Michael Stoltzman. At the August 22, 2024, Commission meeting, District Staff and the Commission discussed the incumbent Commissioners' interest in serving an additional term and the role of the current Commission Alternates. Commissioners Michael Stoltzman and Ingrid Heggen expressed interest in serving another term. Linda Slack-Cruz tendered her resignation effective August 2024; therefore, there is an additional open Commissioner seat.

Staff is presenting the re-appointment of Commissioners Michael Stoltzman and Ingrid Heggen for the Board of Directors' consideration at the November Board Meeting. By doing so, this will allow for a quorum of the Commission to recommend the open seat.

Additionally, a letter of recognition commending Linda Slack-Cruz for her leadership and outstanding service as a Recreation and Park Commissioner of the North Tahoe Public Utility District is attached for the Commissioners' review and feedback. Commissioner Slack-Cruz served on the Commission for many years, and during that time, she was instrumental in the improvements in the Parks, including the development of the Dog Park.

REVIEW TRACKING:

Submitted By: 
Amanda Oberacker
Recreation, Parks, and Facilities Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



November 12, 2024

Dear Linda,

We are writing to express our appreciation and gratitude for your contributions to the improvement of the parks of our community and efforts to make North Lake Tahoe a better place to live and play. Please accept this letter on behalf of the Board of Directors, Recreation and Parks Commissioners, and staff of the North Tahoe Public Utility District.

You have been a faithful participant of the Recreation and Parks Commission since its reformation. You were an integral part of the creation of the dog park within the Regional Park and a regular source of encouragement, knowledge, and service to the Commission and staff for the years that you have been involved. You have served ice cream and pancakes, attended countless meetings, and provided a pillar of support in the growth and expansion of recreation in the District.

While we understand your need to step down as a Commissioner, please know that your presence will be missed. You are welcome to come visit and volunteer as your schedule permits. As you know, we can always use a hand! Your insight has proved to be an invaluable tool, and we hope to be able to lean on you again when the need arises. We also look forward to seeing you in and around the Park for many years to come.

Sincerely,

Sarah Coolidge
President,
Board of Directors

Michael Stoltzman
Chairperson,
Recreation and Parks
Commission

Bradley A. Johnson, P.E.
General Manager



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: October 24, 2024

ITEM: G-2

FROM: Recreation, Park, and Facilities Department

SUBJECT: Review and Discuss the 2024 Park Reservation Review

RECOMMENDATION:

The Commission review, discuss, and provide feedback on the 2024 Park Reservations.

BACKGROUND:

The NTPUD has had athletic facilities and picnic areas at North Tahoe Regional Park and Tahoe Vista Recreation Area for decades. These areas are available to the public for use – both on a first come, first served basis and as a rentable amenity for larger groups and organized athletics. Significant effort and investment have been made on the fields and picnic areas over the past several years, and that investment is beginning to pay off in terms of use and service to the people who use the parks.

Attached, for Commissioner review, is a summary of rental use over the past two years. Prior to 2023, there was minimal tracking and data available, so the use history attached is only for two years. It is the intention of staff to return to this document annually in an effort to establish use patterns and projections of park rentals. Staff welcomes feedback from Commissioners in the refinement of this document and in the overall rental trends for NTPUD.

STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective A: Expand public access for recreation opportunities and promote the District as an exceptional provider of year-round recreation services; and – Objective B: Enhance Tahoe Vista Recreation Area as a public lakefront amenity; and review opportunities for additional public access to Lake Tahoe across the District; and – Objective D: Utilize the North Tahoe Regional Park as a community asset for passive and active recreation.

ATTACHMENTS: 2024 Park Reservation Review

REVIEW TRACKING:

Submitted By: *Amanda Oberacker*
Amanda Oberacker
Recreation, Parks, & Facilities Manager

Approved By: *Bradley A. Johnson*
Bradley A. Johnson, P.E.
General Manager/CEO

2024 Park Reservation Review

North Tahoe Regional Park & Tahoe Vista Recreation Area

PICNIC AREAS

Picnic areas provide a passive recreation option for visitors, a space to get out of the sun or sand, and a gathering location for groups and celebrations. This is also one of the areas where parks and recreation come together – with the recreation department handling the bookings and contact with customers and the parks department handling the day of prep and site work. The North Tahoe PUD has a variety of picnic spaces and revitalizing these areas has been a focus point of the Parks team over the past two years.

Upgrades to the picnic areas since 2022 include:

1. Creating three distinct picnic areas within Tahoe Vista Recreation Area. Improved site work and ADA table/access.
2. Installation of all new “winter ready” picnic tables throughout TVRA.
3. Formalizing the Playground Picnic Area at NTRP.
4. Creation of Picnic Area West at North Tahoe Regional Park.
5. True-up of the grill at the Ramada.
6. Beam cap replacement and staining of Ramada.

While site improvements were being made, staff was also increasing access to information online. The recreation registration software, CivicREC, went live in fall of 2022 and the new NTPUD website was live in the spring of 2023. With these updates, the public could learn about and book picnic area sites with ease and independent of staff. The chart below summarizes the rentals and revenue changes over the past two summers. The report only lists two years of data because prior to 2023 the data is not available for proper comparison.

North Tahoe R.P.	2023		2024	
	Rentals	Revenue	Rentals	Revenue
Ramada	17	\$4,235	13	\$4,785
Picnic Area West	1	\$300	2	\$805
Playground Picnic Area	2	\$400	1	0
TOTALS	20	\$4,935	16	\$5,590

Tahoe Vista Rec Area	2023		2024	
	Rentals	Revenue	Rentals	Revenue
Picnic Area 1	17	\$480	13	\$605
Picnic Area 3	19	\$1,530	20	\$2,680
Picnic Area 5	19	\$3,300	21	\$5,030
Plaza	5	\$3,600	6	\$5,100
TVRA B (Parking Lot)	2	\$150	1	\$840
TOTALS*	62	\$9,060	61	\$14,255

Notes:

1. The reason rentals went down at TVRA, but revenue increased is due to Tahoe Adventure Company renting the picnic areas 16 times in 2023 and only twice in 2024. Due to the concessionaire agreement between TAC and NTPUD, Tahoe Adventure Company doesn't pay to use the picnic areas for groups and tours. As explained by TAC:

“Every year is completely different. In general, we rent the tables for corp kayak lunches, team building and beach days. Most our corp kayaks did not include lunch this year. We only did a handful of beach days and generally corp business was down this year. I had 2 beach days at TVRA on our calendar this year.”

2. In summary, in just one year, TVRA saw a 30% revenue increase, but NTRP remained mostly flat. For both areas, there is still room for picnic area reservation growth and staff is confident that the process that has been put in place will continue to facilitate this growth.

ATHLETIC FIELDS

North Tahoe Regional Park has long been used by local youth sport groups, AYSO and Little League, North Tahoe baseball and softball, the Sierra Nevada College lacrosse team and various baseball tournaments throughout the summer. Today, use includes the groups of the past and has grown to include regional sport organizations and lacrosse, soccer and baseball tournaments.

A comparison of field rentals over the past several years is provided below for reference.

North Tahoe R.P.	2023		2024	
	Rentals	Revenue	Rentals	Revenue
Field 1	25	\$5,728	58	\$7,980
Field 2	13	\$4,725	38	\$8,440
Field 3	56	\$4,975	65	\$4,431
Field 4	137	\$23,335	113	\$20,218
Field 5	55	\$13,490	37	\$9,761
TOTALS	286	\$ 52,253	311	\$ 50,830

Notes:

1. The difference between the two years can be explained by the extreme weather in 2023 extending the need for Field 4 use.
2. Opportunities for growth with the athletic fields is marginal because the local youth sport organizations already use the fields to full extent of their organization needs.
3. With an average of 8 tournaments a summer, the District could possibly facilitate more tournaments, but with discretion and sensitivity to overuse. Right now, having 2 tournaments a month is proving a good balance.

TENNIS AND PICKLEBALL

Summer 2024 was the opening year open since the tennis and pickleball renovation project completed in late fall 2023. Upon opening, the District decided to make some courts in both tennis and some in pickleball available for reservation and some remaining first come, first serve, walk up play. Below is a rental and revenue chart for the first year that reservations were available.

North Tahoe R.P.	2024	
	Rentals	Revenue
Pickleball		
Court 4	34	\$1,455
Court 5	27	\$1,110
Court 6	39	\$1,665
Tennis		
Court 1	1	\$120
Court 2	13	\$555
Court 3	11	\$390
TOTALS	125	\$ 5,295

NOTES:

1. With 125 separate rentals and 204 court rented hours at the Tennis and Pickleball facilities, the idea to have a portion of the courts rentable proved successful. This was a new and unique program, not typical for public parks throughout the west.
2. Many times the courts were reserved for parties such as bachelor/bachelorette or birthdays.
3. During the times that the courts are used for NTPUD programming, they are not rentable to the public.