

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

Prior to construction within the North Tahoe Public Utility District, District staff must review and approve your plans. The property owner or the property owner’s representative must provide the District with the following information. This information will allow the District to determine the cost of any applicable fees and if any special considerations or requirements shall apply. For projects that are not eligible for over-the-counter review, the District requires up to **15 business days** to review the plans. Incomplete plans will need to be resubmitted once complete and may take up to an **additional 15 business days** to review. **Please email this form and your plans to [plancheck@ntpud.org](mailto:plancheck@ntpud.org).** Plan Review applications are valid one calendar year from date of complete submittal package; after which, a new Plan Review application and submittal will be required.

The owner/agent must complete the entire form. **Incomplete forms or forms submitted without the required information will be returned.** Please contact us at 530-546-4212 with any questions.

ASSESSOR’S PARCEL NUMBER: \_\_\_\_\_ BLDG PERMIT #: \_\_\_\_\_  
PROPERTY ADDRESS: \_\_\_\_\_  
OWNER: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
OWNER’S MAILING ADDRESS: \_\_\_\_\_  
OWNER’S EMAIL ADDRESS: \_\_\_\_\_  
AGENT: \_\_\_\_\_ PHONE #: \_\_\_\_\_  
AGENT’S EMAIL ADDRESS: \_\_\_\_\_

DESCRIBE YOUR PROJECT: \_\_\_\_\_  
\_\_\_\_\_

PLEASE CHECK **ALL** NTPUD PROVIDED SERVICES THAT APPLY:

	<u>EXISTING</u>	<u>PROPOSED</u>
Sewer	<input type="checkbox"/>	<input type="checkbox"/>
Water	<input type="checkbox"/>	<input type="checkbox"/>
Fire Service	<input type="checkbox"/>	<input type="checkbox"/>
Irrigation	<input type="checkbox"/>	<input type="checkbox"/>
Hydronic Heat/Boiler	<input type="checkbox"/>	<input type="checkbox"/>
Lake Intake	<input type="checkbox"/>	<input type="checkbox"/>
Pumped Sewer	<input type="checkbox"/>	<input type="checkbox"/>
Grease Interceptor	<input type="checkbox"/>	<input type="checkbox"/>
Swimming Pool	<input type="checkbox"/>	<input type="checkbox"/>

I certify that the information provided is complete and accurate.

\_\_\_\_\_  
Property Owner/Agent Signature

\_\_\_\_\_  
Date

NTPUD STAFF RECEIVING PLANS \_\_\_\_\_

DATE \_\_\_\_\_

PLAN REVIEW TRACKING NUMBER: \_\_\_\_\_

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

**PLANS WILL NOT BE APPROVED IF ANY REQUIRED INFORMATION IS MISSING ON THE PLANS.**

REQUIRED DOCUMENTATION TO BE PROVIDED BY CUSTOMER BY TYPE OF PROJECT

Each item must be provided by the Owner/Agent **AND** shown on the plans unless the N/A box is checked.

**OVER-THE-COUNTER PLAN REVIEW:**

**DECK REPLACEMENT WITHIN EXISTING FOOTPRINT / RESIDENTIAL INTERIOR REMODEL WITH NO ADDITIONAL PLUMBING FIXTURES OR CHANGES TO EXISTING PLUMBING:**

- Floor plans showing existing and proposed work.
  - N/A – Deck replacement only
- Site plans showing existing and proposed deck and location of existing and/or proposed easements.
  - N/A – Interior remodel only
- Site plans showing all existing and proposed structures including buildings, sheds, fences, etc.
  - N/A – Interior remodel only

**NEW DECK / DECK ADDITION / NEW OR REPLACEMENT FENCE:**

- Site plans showing existing and proposed deck.
- Site plans with location of existing and/or proposed easements.
- Site plans showing location of existing water service lines and meter location.
  - N/A – Not within NTPUD water district
- Site plans showing location of existing sewer service lines, laterals, and **ALL** cleanouts (property line, building, every 100 feet, and upstream of any 45 degree angles and greater).
- Site plans showing all existing and proposed structures including buildings, sheds, fences, etc.

**ENGINEERING DEPARTMENT PLAN REVIEW:**

**RESIDENTIAL INTERIOR REMODEL WITH CHANGES TO EXISTING PLUMBING AND/OR CONVERSION OF NON-CONDITIONED LIVING SPACE TO CONDITIONED LIVING SPACE:**

- Floor plans showing existing and proposed square footage of conditioned living space.
  - N/A – Not converting unconditioned living space to conditioned living space.

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

- Floor plans showing all existing and/or proposed interior and exterior plumbing fixtures, including hose bibs and floor drains.
- If fire protection is required:
  - Fire protection not required or Not within NTPUD water district.
  - Using NTPUD's standard of 1" Fire Service and Fire Service Meter from main to property line (Single Family Residential only).
  - Need larger than 1" Fire Service: Fire sprinkler plans, including fire riser detail and location are required with this submittal. Project plans showing required tap size, pipe sizes, the proposed back flow prevention device (air gap or a reduced pressure assembly only), location of the backflow device, and meter/detector check assembly location.
    - Fire Suppression BFP Size, Type, and Model Number \_\_\_\_\_
  - Installing pressurized holding tank. Specifications of tank showing Air Gap and fill method must be included with this submittal.
- ADDITION (SINGLE FAMILY RESIDENTIAL):**
  - Floor plans showing existing and proposed square footage of conditioned living space.
  - Floor plans showing all existing and/or proposed interior and exterior plumbing fixtures, including hose bibs and floor drains.
  - Site plans indicating property lines.
  - Site plans with location of existing and/or proposed easements.
  - Site plans showing all existing and proposed structures including buildings, sheds, fences, etc.
  - Site plans showing location of existing and/or proposed water service lines and meter location.
    - N/A – No change to water service or not within NTPUD water district
  - Site plans showing location of existing and/or proposed sewer service lines, laterals, and **ALL** cleanouts (**property line, building, every 100 feet, and upstream of any 45 degree angles and greater**).
    - N/A – No change to sewer service or cleanout locations.
  - If fire protection is required:
    - Fire protection not required or Not within NTPUD water district.
    - Using NTPUD's standard of 1" Fire Service and Fire Service Meter from main to property line (Single Family Residential only).
    - Need larger than 1" Fire Service: Fire sprinkler plans, including fire riser detail and location are required with this submittal. Project plans showing required tap size, pipe sizes, the proposed back flow prevention device (air gap or a reduced pressure assembly only), location of the backflow device, and meter/detector check assembly location.

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

- Fire Suppression BFP Size, Type, and Model Number \_\_\_\_\_
- Installing pressurized holding tank. Specifications of tank showing Air Gap and fill method must be included with this submittal.
  
- Project plans showing location of existing and proposed irrigation lines and expected flow in gallons per minute.
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district
  
- Irrigation BFP Type and Model Number \_\_\_\_\_
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district
  
- NEW CONSTRUCTION/TEARDOWN/REBUILD (SINGLE FAMILY RESIDENTIAL AND/OR GARAGE):**
  - Placer County Environmental Health *Confirmation of Water and Sewer Services* form.
  - Floor plans showing existing and proposed square footage of conditioned living space.
  - Floor plans showing all proposed interior and exterior plumbing fixtures, including hose bibs and floor drains.
  - Site plans indicating property lines.
  - Site plans with location of existing and/or proposed easements.
  - Site plans showing all existing and proposed structures including buildings, sheds, fences, etc.
  - Site plans showing location of existing and/or proposed water service lines and meter location.
    - N/A – Not within NTPUD water district
  - Site plans showing location of existing and/or proposed sewer service lines, laterals, and **ALL** cleanouts (**property line, building, every 100 feet, and upstream of any 45 degree angles and greater**).
  - If fire protection is required:
    - Fire protection not required or Not within NTPUD water district.
    - Using NTPUD’s standard of 1” Fire Service and Fire Service Meter from main to property line (Single Family Residential only).
    - Need larger than 1” Fire Service: Fire sprinkler plans, including fire riser detail and location are required with this submittal. Project plans showing required tap size, pipe sizes, the proposed back flow prevention device (air gap or a reduced pressure assembly only), location of the backflow device, and meter/detector check assembly location.
      - Fire Suppression BFP Size, Type, and Model Number \_\_\_\_\_

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

- Installing pressurized holding tank. Specifications of tank showing Air Gap and fill method must be included with this submittal.
  
- Heating System BFP Type and Model Number \_\_\_\_\_
  - N/A – No Hydronic Heating System
  - N/A – Closed Heating System with no connection to water
  - N/A – Not within NTPUD water district
  
- Site plans showing location of existing and proposed irrigation lines and expected flow in gallons per minute.
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district
  
- Irrigation BFP Type, Size, and Model Number \_\_\_\_\_
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district
  
- Project plans showing type of pumped sewer system, including backflow prevention device (typically an air gap), discharge line, dimensions of pump chamber or wet pit, location of system alarms, and any other pertinent information.
  - N/A – No Pumped Sewer System
  
- Form for Individual Wastewater Pumping Systems.
  - N/A – No Pumped Sewer System
  
- NEW CONSTRUCTION OR REMODEL OF MULTI-FAMILY RESIDENTIAL, COMMERCIAL, OR MIXED USE:**
  - Fee Acknowledgement Form signed with \$2,000 deposit
    - N/A – Already submitted form and paid deposit
    - N/A – Interior remodel only
  
  - Placer County Environmental Health *Confirmation of Water and Sewer Services* form.
  
  - Plumbing plans showing all existing and/or proposed interior and exterior plumbing fixtures, including hose bibs and floor drains.
  
  - Plumbing plans showing all plumbing fixtures connected to Grease Interceptor
    - N/A –Not a Food Service Establishment
  
  - Floor plans showing existing and proposed square footage of each conditioned residential living space.
    - N/A – Interior remodel only
    - N/A – No residential units proposed
  
  - Floor plans showing all restaurant/bar seats
    - N/A –Not a Food Service Establishment

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

- Site plans indicating property lines.
  - N/A – Interior remodel only
  
- Site plans with location of existing and/or proposed easements.
  - N/A – Interior remodel only
  
- Site plans showing all existing and proposed structures including buildings, sheds, fences, etc.
  - N/A – Interior remodel only
  
- Site plans showing location of existing and/or proposed water service lines and meter locations. NOTE: Common area irrigation shall be separately metered.
  - N/A – No change to water service or not within NTPUD water district
  
- Site plans showing location of existing and/or proposed sewer service lines, laterals, and **ALL** cleanouts (**property line, building, every 100 feet, and upstream of any 45 degree angles and greater**).
  - N/A – No change to sewer service
  
- Site plans showing location of existing and/or proposed gravity grease interceptor.
  - N/A –No Food Service Establishment Facilities proposed.
  
- Project plans showing type, make and model of all backflow prevention (BFP) devices needed for fire suppression, irrigation and/or heating systems. BFP devices must be California approved lead-free devices in some cases.
  
- If fire protection is required, fire sprinkler plans, including fire riser detail, are required with this submittal. Fire sprinkler plans showing required tap size, pipe sizes, the proposed back flow prevention device (air gap or a reduced pressure assembly only), location of the backflow device, and detector check meter location. **NOTE: Because sizing of the fire sprinkler service is an important part of our review and approval, the NTPUD does not allow deferred submittals.**
  - N/A – Fire protection not required
  - N/A – Not within NTPUD water district
  
- Fire Suppression BFP Size, Type, and Model Number
  - N/A – Fire protection not required \_\_\_\_\_
  - N/A – Not within NTPUD water district
  
- Heating System BFP Type and Model Number
  - N/A – No Hydronic Heating System \_\_\_\_\_
  - N/A – Closed Heating System with no connection to water
  - N/A – Not within NTPUD water district
  
- Project plans showing location of existing and proposed irrigation lines and expected flow in gallons per minute.
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district

NORTH TAHOE PUBLIC UTILITY DISTRICT  
PLAN REVIEW REQUEST

- Irrigation BFP Type and Model Number \_\_\_\_\_
  - N/A – No Irrigation
  - N/A – Not within NTPUD water district
  
- Project plans showing type of pumped sewer system, including backflow prevention device (typically an air gap), discharge line, dimensions of pump chamber or wet pit, location of system alarms, and any other pertinent information.
  - N/A – No Pumped Sewer System
  
- Form for Individual Wastewater Pumping Systems.
  - N/A – No Pumped Sewer System
  
- Grease Interceptor Size, Type, and Model Number \_\_\_\_\_
  - N/A –Not a Food Service Establishment
  
- Grease Interceptor Maintenance Plan and Cleaning Schedule
  - N/A –Not a Food Service Establishment
  
- DEMOLITION:**
  - Site plans showing location of existing sewer and/or water service lines with callouts for where service lines are to be capped. Services must be capped **prior to demolition.**
  
- SWIMMING POOLS (NOTE – During periods of drought, swimming pools are not allowed to be refilled with potable water):**
  - Site plans showing location of backwash filter and sewer cleanouts.
  - Method of refilling
  - \_\_\_\_\_
  - TTSA Waste Discharge Permit.