







**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

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**DATE:** November 14, 2023 **ITEM:** E-4  
**FROM:** Planning and Engineering Department  
**SUBJECT:** Authorize the General Manager to File a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project

**RECOMMENDATION:**

Authorize the General Manager to file a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project (Project #2281).

**DISCUSSION:**

At the June 13, 2023 meeting, the Board of Directors awarded a contract in the amount of \$309,860 to GLA Morris Construction, Inc. for the Regional Park Pam Emmerich Pinedrop Trailhead Project. The project was completed on November 3, 2023. The following table is a summary of the Construction Phase Project finances.

<b>Construction Project Budget:</b>	
Regional Park Pam Emmerich Pinedrop Trailhead Project	<b>\$ 382,434</b>
<b>Construction Project Expenses:</b>	
Awarded Contract	\$ 309,860
Contract Change Orders	\$ 25,453
NTPUD Staff Time (Construction Phase)	\$ 21,000
Professional Services during Construction	\$ 9,600
District Furnished Materials	\$ 6,500
<b>Estimated Total Construction Expenses</b>	<b>\$372,413</b>
<b>Estimated Construction Budget Summary</b>	
	<b>\$10,021</b>

The Construction phase expenses for this project came in under budget by \$10,021. A total of 8.2% contingency was expended. The Board had authorized 10% in contingency funds for the construction contract.

**FISCAL ANALYSIS:**

The Fiscal Year 2023/24 project budget totaled \$382,434, and the total project expenses were \$372,413. The project overall is \$10,021 under budget. The project is complete and will be closed with the final retention release and payment of any remaining consultant invoices.

The District received two grants for this project totaling \$242,901. The budgetary impact to the District of the proposed project is summarized in the table below:


Item	Amount
Construction Phase Costs	\$372,413
Placer County TOT CAP Grant	(\$109,000)
CA State Parks, Habitat Conservation Fund Grant	(\$133,901)
Total District Commitment for Construction	\$128,177


**STRATEGIC PLAN ALIGNMENT:**

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective D: Utilize the North Tahoe Regional Park as a community asset for passive and active recreation – Tactic 1: Increase accessibility of the Park – Activity d: Begin efforts to renovate and improve the Pam Emmerich Memorial Pinedrop Trail; and Objective F: Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come – Tactic 3: Prioritize capital project planning and delivery of Park and Facility enhancements and new infrastructure.

**MOTION:** Approve Staff Recommendation.

**REVIEW TRACKING:**

Submitted By:   
 Joseph J. Pomroy, P.E.  
 Engineering & Operations Manager

Approved By:   
 Bradley A. Johnson, P.E.  
 General Manager/CEO

Reviewed By:   
 Vanetta N. Van Cleave  
 Chief Financial Officer