



**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting Agenda
North Tahoe Event Center
8318 North Lake Boulevard, Kings Beach, CA**

Tuesday, November 14, 2023, at 2:00 P.M.

Welcome to a meeting of the North Tahoe Public Utility District Board of Directors

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and available online after the meeting has concluded. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

In addition, all written public comments received by 1:00 p.m. on November 14, 2023 will be distributed to the District Board Members for their consideration and all written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the discretion of the Board of Directors. Written comments may be emailed to mmoga@ntpud.org, mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

TIMED ITEMS ON THIS AGENDA

*Timed items on this agenda will be heard no earlier than the time listed below:
2:00 P.M. Public Comment and Questions*

- A. CALL TO ORDER/OPEN SESSION/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA** - *Agenda Items may be taken off the agenda or taken out of order.*
- C. PUBLIC COMMENT AND QUESTIONS (2:00 P.M.):** *Any person wishing to address the Board of Directors on items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*
- D. REPORTS TO THE BOARD OF DIRECTORS:** *Reports are informational only, and no action will be taken.*
 - 1. [Tahoe-Truckee Sanitation Agency \(T-TSA\) Report \(Pages 3-4\)](#)
 - 2. [Recreation & Parks Commissioner Report \(Pages 5-6\)](#)
- E. CONSENT CALENDAR:** *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*
 - 1. [Approve Accounts Paid and Payable for the Period from October 10, 2023 – November 13, 2023 \(Page 7\)](#)
 - 2. [Approve Regular and Special Meeting Minutes of October 10, 2023 \(Pages 8-13\)](#)

3. Authorize the General Manager to File a Notice of Completion for the Carnelian Woods Service Lateral and Meter Project (*Pages 14-15*)
4. Authorize the General Manager to File a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project (*Pages 16-17*)
5. Authorize Changes to the Incentive Certification Program for the Recreation & Community Event Supervisor Position (*Pages 18-20*)

F. GENERAL BUSINESS

1. Review, Discuss, and Select Resident Benefit and Park Supporter Sticker Artwork for 2024-2025 (*Pages 21-31*)
2. Receive and Discuss the Tahoe Vista Recreation Area Boat Ramp Operations End of Season Report (*Pages 32-35*)
3. Review, Discuss, and Provide Feedback on the Draft North Tahoe Event Center Architectural Planning Study (*Pages 36-85*)

G. MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

1. General Manager/CEO Report (*Pages 86-87*)
2. Public Information Officer Report (*Pages 88-95*)
3. Accounting Department Report for the month ending September 30, 2023 (*Pages 96-131*)
 - a. Monthly Financial Report
 - b. Treasurer's Report
4. Park, Recreation, and Facilities Department Report (*Pages 132-136*)
5. Planning and Engineering Department Report (*Pages 137-146*)
6. Utility Operations Department Report (*147-150*)
7. Legal Report (*Pages 151-152*)
8. Board Committee Reports

H. BOARD COMMENTS

I. LONG RANGE CALENDAR (*Pages 153-155*)

J. PUBLIC COMMENT AND QUESTIONS: *See protocol established under Agenda Item C, Public Comment and Questions.*

K. CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL** - Aqueous film-forming foams product liability litigation MDL No2:18-mm-2873-RMG (City of Camden, et al., v. 3M Company and City of Camden, et al., v. E.I. DuPont de Nemours and Company et al.)
2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: Chief Financial Officer*

L. ADJOURNMENT



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: D-1

FROM: Tahoe-Truckee Sanitation Agency (T-TSA) Representative

SUBJECT: T-TSA Regular Board of Directors Meeting Summary for October 18, 2023

1) The October 18, 2023 Board meeting was held in person:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

None.

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met and the plant performed well through the month.
- Drained and cleaned chem and recarb clarifiers side one to facilitate clarifier repairs.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Began preparation for digester cleaning.

b) Laboratory Report:

- Staff performed necessary laboratory testing.
- Lab staff in the process of implementing quality systems improvements.
- Corrective actions submitted to assessor September 27th and Lab waiting for response.

c) Capital Projects Report:

- Projects Under Construction: 2021 Chlorine Scrubber Improvements, 2023 Roof Repair Project, and Digital Scanning of Sewer Lines Project; Projects in Bid Phase: 2023 Sodium Hypochlorite Foundation Project; Projects in Development: Boiler Replacement Project, 2022 Filter Influent Condition

Assessment Project, 2022 Sodium Hypochlorite Disinfection Full Scale Project, 2022 TRI Alpine Meadows to Olympic Valley Rehabilitation Project, and 2024 Front Parking & Landscaping Improvements Project.


d) Other Items Report: The Board Approved:


- Approval of the minutes of the Regular Board meeting on September 20, 2023.
 - Ratification of payment of General Fund warrants and approval of Financial Statements.
 - Approval of Classification Descriptions.
 - Approval of 2023 Sodium Hypochlorite Foundation Project.
-
- Additionally:
 - Presentation and Discussion Agency Sewer Connection Fee Study by HDR Engineering, Inc.
 - Discussion on engaging the Regional Water Quality Control Board to update the Agency Permit.

LINKS:

[September 14, 2023 Minutes](#)
[October 31 Agenda and Packet](#)

REVIEW TRACKING:

Submitted By: 
Scott Wilson
T-TSA Representative

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: D-2

FROM: Recreation and Parks Commission

SUBJECT: Recreation and Parks Commission Report from October 26, 2023 meeting

Rec Connect:

- Manager Oberacker went through breathing exercises and chair movements to help people keep active even when they have long days at their desk or in meetings.

NTRP:

- Commissioners are pleased with the park projects and new signage. Looks great!
- The additional work on the trails by staff really shows how much the park is cared for and how far it has come in the past couple of years.
- Talked about removing the signs that point to items of interest that are no longer there.

TVRA:

- Commission pleased with the great year at TVRA with boat ramp open and the new rec software that is able to track activity in a way that wasn't possible before.

PIO:

- Webcam is very cool!
- Commissioners discussed the possibility of more corporate events at the NTEC. KB is limited by lodging.
- Discussed the New Zealand Mud Snail and the possibility of adding more educational signage for non-motorized watercraft on the importance of ensuring boards and kayaks are rinsed not bringing harmful invasive species into Lake Tahoe.
- Discussed the possibility of adding spray off station like one at Obexer's.

Engineering:

- Commissioners are pleased with how the pickleball courts turned out and that they will be open to the public this fall. They look great!
- Summer projects have made great improvements to the park.
- Great job to staff for low change order amounts.

Financials:

- Commissioners are pleased with the direction of financials.

General Commission/Committee Business:

- Selection of Resident Benefit & Park Supporter Sticker Artwork for 2024-2024
 - There were great submissions, and it was a hard decision for the commission. Ultimately the commission chose one related to the theme “Fun in the Park or At the Beach”.
- Update on the Draft North Tahoe Event Center Architectural Planning Study and Provide Feedback to the North Tahoe Public Utility District Board of Directors
 - Commission liked the expansion of Lakeview suite and patio. Overall favoring the Transformational Scheme.
 - Commission was concerned about the funding, therefore favoring an a la carte approach.
 - It was suggested by Commissioner Stoltzman to prioritize the improvements that would increase revenue first, to help pay for the overall cost.
 - Commissioner Williams inquired on naming the building for a donation.
 - Commission would like design to take into account auditory impaired guests.
- Tahoe Vista Recreation Area 2023 Boat Launch Review
 - Commission pleased with the data that was collected this summer.
 - Commission supports the implementation of a Day Use Fee and longer hours and/or reservation system for earlier/late season operations.
 - The Commission suggested more signage to help the flow of traffic.
 - Manager Oberacker said next year they plan to move kiosk to encourage better traffic flow.
 - Kayak and paddle board storage rentals – allow for shorter people to utilize lower racks.
- North Lake Tahoe Recreation and Aquatic Center Feasibility Study Update
 - Commission looks forward to the results of the polling by the consultant.
 - Commissioner Heggen has had great feedback and questions about how to help spread the word that a recreational facility will be a benefit to our community.

REVIEW TRACKING:

Submitted By: Ingrid Heggen

Ingrid Heggen
Recreation & Park Commission

Approved By: 

Bradley A. Johnson, P.E.
General Manager/CEO



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: November 14, 2023

ITEM: E-1

FROM: Accounting Department

SUBJECT: Approve Accounts Paid and Payable for the Period from October 10, 2023
– November 13, 2023

RECOMMENDATION:

Approve accounts paid and payable from October 10th, 2023, through November 13th, 2023.

DISCUSSION:

Pursuant to California Public Utilities Code 16116, "The Accountant ... shall draw all warrants to pay demands made against the District when the demands have been first approved by a majority of the Board present at the meeting at which the demands are acted upon." The Chief Financial Officer presents the Finance Committee with both Accounts Paid (warrants or checks written) and Accounts Payable (warrants or checks to be written or demands) for its review.

FISCAL ANALYSIS:


Sufficient funds are included in the 2023-2024 Fiscal Year budget. District Staff and the Finance Committee have reviewed and recommended these accounts paid and payable as appropriate District expenditures.

ATTACHMENTS: N/A

MOTION: Approve Staff Recommendation.

REVIEW TRACKING:

Submitted By: 
Vanetta N. Van Cleave
Chief Financial Officer

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: November 14, 2023

ITEM: E-2

FROM: Office of the General Manager

SUBJECT: Approve Regular and Special Meeting Minutes of October 10, 2023

RECOMMENDATION:

Approve Regular and Special Meeting minutes of October 10, 2023.

DISCUSSION:

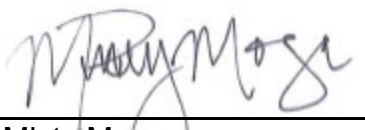
At the regular Board meeting and any special Board meetings, draft minutes from meeting(s) held during the previous month are presented to the Board of Directors for review and approval. Meeting minutes represent the official record of the District's actions. Minutes are considered to be a vital and historical record of the District.


FISCAL ANALYSIS: No Fiscal Impact

ATTACHMENTS: Draft Minutes from October 10, 2023

MOTION: Approve Staff Recommendation

REVIEW TRACKING:

Submitted By: 
Misty Moga
Administrative Liaison

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



DRAFT MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT Special Meeting held at the North Tahoe Event Center

**Attendance by Teleconference:
46-3907 Kapuna Rd., Honokaa, HI 96727**

Tuesday, October 10, 2023 at 12:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The special meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, October 10, 2023, at 12:00 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Daniels (via Zoom), Thompson, Mourelatos, Hughes, and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Engineering and Operations Manager Pomroy, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited. There were no changes to the agenda.

PUBLIC COMMENT AND QUESTIONS (12:00 p.m.): There were no requests for public comment.

Water and Sewer Utilities Cost-of-Service Study Workshop - Presentation by Shawn Koorn of HDR. The Board held a workshop and discussed escalation factors to operations, such as inflation. They discussed eventually phasing out of property tax allocation to allow funding General and Administrative costs allocated to the utility funds exclusively with utility rates. Director Mourelatos spoke about the need for a debt policy to address capital projects and private water system acquisitions.

Director Thompson requested to review property tax funding. He expressed concern about raising rates while spending surplus property tax allocations. He asked if we are going to accelerate capital or alleviate rates when we acquire grant funding. GM Johnson addressed Director Thompson's inquiry and spoke about fire hydrants and adequate infrastructure for fire suppression and postponing a significant portion of the water utility capital plan to outside the proposed five-year capital budget.

The Board and Staff discussed the need to be flexible to address current capital projects in water, wastewater, recreation, and workforce needs. GM Johnson mentioned that staff has pursued additional funding through grant acquisition, resulting in project acceleration. Director Daniels cautioned about the doubling of customers' utility bills. Director Hughes discussed the need to catch up with the current and upcoming rate increases in order to properly maintain our infrastructure, which had been neglected for many years. The Board agreed to an 11% rate increase, subject to annual review and optional deferral. The Board and Staff briefly discussed the future clean-up process of metering and EDUs.

PUBLIC COMMENT AND QUESTIONS: There were no requests for public comment.

ADJOURNMENT - With no further business to come before the Board, the meeting was adjourned at 2:30 p.m.



DRAFT MINUTES

NORTH TAHOE PUBLIC UTILITY DISTRICT
Regular Meetings are held at the North Tahoe Event Center

Attendance by Teleconference:
46-3907 Kapuna Rd., Honokaa, HI 96727

Tuesday, October 10, 2023, at 2:00 p.m.

CALL TO ORDER/ESTABLISH QUORUM

The regular meeting of the North Tahoe Public Utility District Board of Directors was held on Tuesday, October 10, 2023, at 2:38 p.m. at the North Tahoe Event Center. The Directors in attendance were Directors Thompson, Hughes, Mourelatos, Daniels (via Zoom), and President Coolidge. District Staff in attendance included General Manager Johnson, Chief Financial Officer Van Cleave, Utility Operations Manager Fischer, Engineering and Operations Manager Pomroy, Public Information Officer Broglio, Human Resources Manager Harris, and Administrative Liaison/Board Secretary Moga. District Legal Counsel Nelson was also present. The Pledge of Allegiance was recited.

PUBLIC COMMENT AND QUESTIONS (2:00 p.m.): No requests for public comment were made.

REPORTS TO THE BOARD OF DIRECTORS: *Reports are informational only, and no action will be taken.*

- Tahoe-Truckee Sanitation Agency (T-TSA) Report – Scott Wilson, TTSA Representative, provided highlights from his report.

CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

- Approve Accounts Paid and Payable for the Period from September 12, 2023 – October 9, 2023
- Approve Regular and Special Meeting Minutes of September 12, 2023
- Authorize the General Manager to File a Notice of Completion for the 2023 Pavement Maintenance Project
- Authorize the General Manager to Execute a Professional Services Agreement Amendment with HDR Engineering, Inc to Complete the 2023 Cost-of-Service Study
- Authorize the General Manager to Execute a Subaward Grant Agreement with the South Tahoe Public Utility District for Fireflow Capacity Improvements and Fire Hydrant Installation

MOTION: Director Hughes moved to approve the Consent Calendar. Director Mourelatos seconded the motion, which carried unanimously in favor by roll call vote (5-0).

GENERAL BUSINESS

Authorize the General Manager to Execute a Contract Amendment with Headwall Corporation for the Tahoe Treetop Adventure Park

- Director Mourelatos recused himself due to real property interest and excused himself from the room. GM Johnson introduced the item. The Board members thanked Jesse Desens, owner of Headwall. They added they enjoy having this amenity in the community.

MOTION: Director Thompson moved to Authorize the General Manager to execute a contract amendment with Headwall Corporation for the Tahoe Treetop Adventure Park. Director Daniels seconded the motion, which carried unanimously in favor by roll call vote (4-0).

Authorize the General Manager to Execute a Trail Improvements Interagency Agreement with Placer County for the North Tahoe Share-Use Trail – Segment 1 Project in the North Tahoe Regional Park

- Director Mourelatos recused himself due to real property interest. GM Johnson provided an introduction. In response to Director Thompson, GM Johnson noted this does not permit an easement. General Counsel Nelson referenced the perpetuity language. Director Hughes congratulated the PUD on this and requested the county install trail counters.

MOTION: Director Hughes moved to Authorize the General Manager to Execute a Trail Improvements Interagency Agreement with Placer County for the North Tahoe Share-Use Trail – Segment 1 Project in the North Tahoe Regional Park. Director Thompson seconded the motion which carried in favor by roll call vote (4-0).

MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action was taken.*

- **General Manager/CEO Report** – GM Johnson provided highlights from his report, including an update on Legislative Affairs. The Board and Staff discussed a partnership opportunity for CTC grant support for greenhouse gas emission/carbon footprint. GM Johnson spoke about the Placer County Grand Jury's request for our board member's compliance with AB 1234.
- **Public Information Officer Report** – PIO Broglio provided highlights from his report. Director Mourelatos complimented the open rate, content, and engagement.
- **Accounting Department Report for the month ending August 31, 2023**– CFO Van Cleave provided highlights from her report.
- **Recreation, Park, and Facilities Department Report** – GM Johnson provided highlights from RPF Oberacker's report.
- **Planning and Engineering Department Report** – EOM Pomroy provided highlights from his report. In response to Director Mourelatos, GM Johnson spoke about the satellite station rehabilitation project progress. In response to Director Mourelatos, GM Johnson spoke about a

soft opening for the pickleball/tennis courts and a grand opening for funding partners at a later date.

- **Utility Operations Department Report** – UOM Fischer provided highlights from his report.
- **Legal Report** – Legal Counsel Nelson provided highlights from his report, including an update on SB 731.
- **Board Committee Reports** – Director Thompson noted the Development and Planning Committee recommended items. President Coolidge noted the Finance committee recommended creating a debt policy.

BOARD COMMENTS – Director Thompson noted he will be gone the 2nd week in March. He requested to hold the Board meeting in the 1st week in March.

LONG RANGE CALENDAR – GM Johnson noted the Board is required to complete AB1234 ethics training, which will be hosted at the CSDA conference, online, or General Counsel Nelson could provide training.

The Board and Staff discussed holding a Special Board meeting on Monday, November 13, 10-12 p.m.

PUBLIC COMMENT AND QUESTIONS: There were no requests for public comment.

The meeting went into a closed session at 3:57 p.m.

CLOSED SESSION

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** – *Pursuant to Section 54957. Title: Chief Financial Officer*

There was no reportable action taken during the closed session.

ADJOURNMENT - There being no further business to come before the Board, the meeting was adjourned at 4:10 p.m.



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: E-3

FROM: Planning and Engineering Department

SUBJECT: Authorize the General Manager to File a Notice of Completion for the Carnelian Woods Service Lateral and Meter Project

RECOMMENDATION:

Authorize the General Manager to file a Notice of Completion for the Carnelian Woods Service Lateral and Meter Project (Project #2461).

DISCUSSION:

At the August 8, 2023 meeting, the Board of Directors awarded a contract in the amount of \$123,799 to Ruppert, Inc. for the Carnelian Woods Service Lateral and Meter Project. The project was completed on October 27, 2023. The following table is a summary of the Construction Phase Project finances.

Construction Project Budget:	
Carnelian Woods Service Lateral and Meter Project	\$ 125,000
Construction Project Expenses:	
Awarded Contract	\$ 123,799
NTPUD Staff Time (Construction Phase)	\$15,000
Estimated Total Construction Expenses	\$138,799
Estimated Construction Budget Summary	(\$13,799)

The Construction phase expenses for this project came in over budget by an estimated \$13,799, which was anticipated at the time of the contract award. The \$13,799 budget shortfall will be funded with available funds coming from savings from other projects within the Fiscal Year 2023/24 Water Fund Capital Budget to accommodate the contract value. Staff will continue to monitor the Water Fund Capital Budget and will agendaize a formal budget augmentation at a future meeting, should doing so become necessary. There were no change orders issued for this construction project.

FISCAL ANALYSIS:


The Fiscal Year 2023/24 project budget totaled \$125,000, and the total project expenses were \$138,799, which included the in-house construction observation. The project overall is \$13,799 over budget. The project is complete and will be closed with the final retention release.


STRATEGIC PLAN ALIGNMENT:

Goal 1: Provide safe, efficient, sustainable water and wastewater services with a focus on industry best practices and continuous improvement – Objective B: Optimize preventative maintenance of District utility system assets; and Objective D: Prioritize Capital Project planning and delivery toward uniform service using industry standards, asset condition data, and a focus on climate resilience and emergency preparedness.

MOTION: Approve Staff Recommendation.

REVIEW TRACKING:

Submitted By: 
Joseph J. Pomroy, P.E.
Engineering & Operations Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

Reviewed By: 
Vanetta N. Van Cleave
Chief Financial Officer



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: E-4

FROM: Planning and Engineering Department

SUBJECT: Authorize the General Manager to File a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project

RECOMMENDATION:

Authorize the General Manager to file a Notice of Completion for the Regional Park Pam Emmerich Pinedrop Trailhead Project (Project #2281).

DISCUSSION:

At the June 13, 2023 meeting, the Board of Directors awarded a contract in the amount of \$309,860 to GLA Morris Construction, Inc. for the Regional Park Pam Emmerich Pinedrop Trailhead Project. The project was completed on November 3, 2023. The following table is a summary of the Construction Phase Project finances.

Construction Project Budget:	
Regional Park Pam Emmerich Pinedrop Trailhead Project	\$ 382,434
Construction Project Expenses:	
Awarded Contract	\$ 309,860
Contract Change Orders	\$ 25,453
NTPUD Staff Time (Construction Phase)	\$ 21,000
Professional Services during Construction	\$ 9,600
District Furnished Materials	\$ 6,500
Estimated Total Construction Expenses	\$372,413
Estimated Construction Budget Summary	\$10,021

The Construction phase expenses for this project came in under budget by \$10,021. A total of 8.2% contingency was expended. The Board had authorized 10% in contingency funds for the construction contract.

FISCAL ANALYSIS:

The Fiscal Year 2023/24 project budget totaled \$382,434, and the total project expenses were \$372,413. The project overall is \$10,021 under budget. The project is complete and will be closed with the final retention release and payment of any remaining consultant invoices.

The District received two grants for this project totaling \$242,901. The budgetary impact to the District of the proposed project is summarized in the table below:


Item	Amount
Construction Phase Costs	\$372,413
Placer County TOT CAP Grant	(\$109,000)
CA State Parks, Habitat Conservation Fund Grant	(\$133,901)
Total District Commitment for Construction	\$128,177


STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective D: Utilize the North Tahoe Regional Park as a community asset for passive and active recreation – Tactic 1: Increase accessibility of the Park – Activity d: Begin efforts to renovate and improve the Pam Emmerich Memorial Pinedrop Trail; and Objective F: Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come – Tactic 3: Prioritize capital project planning and delivery of Park and Facility enhancements and new infrastructure.

MOTION: Approve Staff Recommendation.

REVIEW TRACKING:

Submitted By: 
Joseph J. Pomroy, P.E.
Engineering & Operations Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

Reviewed By: 
Vanetta N. Van Cleave
Chief Financial Officer



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: E-5

FROM: Office of the General Manager

SUBJECT: Authorize Changes to the Incentive Certification Program for the Recreation & Community Event Supervisor Position

RECOMMENDATION:

Authorize the General Manager to execute a Side Letter to the Memorandum of Understanding with Local 39 to add a 2.5% incentive certification for a California or Nevada Commercial Driver's License with Passenger Endorsement for the Recreation & Community Event Supervisor Position.

BACKGROUND:

As a component of ongoing improvements to the District's Incentive Certification Program, the Recreation, Parks, and Facilities Manager, General Manager/CEO, and Human Resources Manager have identified the Recreation & Community Event Supervisor Position holding a California or Nevada Commercial Driver's License with Passenger Endorsement as beneficial to the District.

The District's contract with the Boys & Girls Club of North Lake Tahoe (BGCNLT) provides the District with access and use of BGCNLT's 15-passenger vans; however California law requires a commercial driver's license with passenger endorsement when operating a vehicle with a capacity of greater than ten occupants. With the District's goal to grow recreation programming, utilization of the BGCNLT's vans by the District's Recreation & Community Event Supervisor to support programming would provide the District with additional programming options.

Management is proposing a 2.5% incentive for a Commercial Driver's License with Passenger Endorsement. This incentive amount is consistent with the District's other Commercial Driver's License incentives within the Utility Operations and Parks Departments. The proposed incentive was reviewed by Local 39 and the Board's Personnel Committee.

If approved by the Board, the changes to the incentive certification program would be memorialized with Local 39 via a Side Letter to the Memorandum of Understanding (MOU) between Local 39 and the NTPUD. The incumbent Recreation & Community Event Supervisor, who presently holds a commercial driver's license with passenger endorsement, would be eligible for the 2.5% incentive on a go-forward basis.

FISCAL ANALYSIS:

The new California or Nevada Commercial Driver's License with Passenger Endorsement certification incentive at 2.5% would presently affect one employee currently on staff. The fiscal impact for the remainder of Fiscal Year 2023/2024 is approximately \$1,500.

STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-drive recreation opportunities and event facilities – Objective A: Expand public access for recreation opportunities and promote the District as an exceptional provider of year-round programming, special events and recreation services – Tactic 1: Expand offerings to highlight the District's recreation and park assets and drive participation – Activity b: Assess District staffing, skill sets, and operational capacity to support desired growth in recreation programming and services.

Goal 4: Sustain and strengthen organizational resources, expertise, and culture – Objective A: Ensure the District can recruit and retain a qualified and skilled workforce – Tactic 4: Annually review organization chart and evaluate personnel gaps, technical needs and skills to meet District core function and priorities.

Goal 4: Sustain and strengthen organizational resources, expertise, and culture – Objective B: Maintain a culture of an empowered and professional workforce – Tactic 1: Offer professional development and certificate opportunities to all staff.


ATTACHMENTS:


Recreation & Community Event Supervisor Incentive Certification Program Sheet

MOTION: Approve Staff Recommendation

REVIEW TRACKING:

Submitted By: 
Kim Harris
Human Resources Manager

Reviewed By: 
Amanda Oberacker
Recreation, Parks, and Facilities Manager

Approved By: 
Bradley A. Johnson, P.E
General Manager/CEO

North Tahoe Public Utility District
Incentive Certification Program

Classifications
Recreation and Community Event Supervisor

Description	Incentive
Certified Park and Recreation Professional (CPRP)	2.5%
U.C. Davis Certification Program in Public Relations and Marketing	2.5%
USLA Open Water Lifeguard Certification	2%
Certified Playground Safety Inspector (CPSI)	1.5%
Bilingual Incentive: Speaking – requires passing test through a contracted professional initially and every three (3) years thereafter.	1%
Bilingual Incentive: Writing – requires passing test through a contracted professional initially and every three (3) years thereafter.	1%
<u>CA or NV Commercial Driver's License with Passenger Endorsement</u>	<u>2.5%</u>
College Accredited Courses, Classroom or Online: Successful completion of 3 Unit course or approved certification at an accredited college or university in job-related subject. Each course requires prior approval and must be completed on employee's time or during approved leave under Section 1.22.B of this MOU, at employee's expense. Upon successful completion, costs of exam, registration fee, and course materials will be reimbursed to the EMPLOYEE.	1.5%
College Non-Accredited Courses, Classroom or Online: Successful completion of a non-accredited course or approved certification at an accredited college or university in a job-related subject. A minimum of 8 hours is required to be considered for certification pay. Each course requires prior approval and must be completed on employee's time or during approved leave under Section 1.22.B of this MOU, at employee's expense. Upon successful completion, costs of exam, registration fee, and course materials will be reimbursed to the EMPLOYEE. (b) Examples of online courses (based on availability): <ul style="list-style-type: none"> • Ed2go (Sierra College or TMCC) online courses such as: Categories include Accounting and Finance (43 courses including Accounting Fundamentals, Accounting Software, Business Writing, Database Management); Business (150 courses including Business Communication, Business Software, General Business Skills, Grant Writing, Management and Leadership, Project Management); Business Communications, Effective Business Writing; Microsoft Access. • UGotClass Online Sierra College: Certificate in Data Analysis, Social Media for Business Certificate (3 courses, approximately 48 hours) • Any other course that may be deemed appropriate by management. 	0.2% for a minimum of 8 hours



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023 **Item:** F-1

FROM: Justin Broglio, Public Information Officer

SUBJECT: Review, Discuss, and Select Resident Benefit and Park Supporter Sticker Artwork for 2024-2025

RECOMMENDATION:

The Board of Directors review, discuss and select Resident Benefit and Park Supporter Sticker Artwork for 2024-2025.

BACKGROUND:

Every two years, the District puts out a public call for artwork from local students to create the next NTPUD Resident Benefit sticker and Park Supporter sticker.

This year, the District created a new artwork template with the theme of “Fun in the Park or at the Beach”, and we opened the Resident Sticker Artwork contest to all local students who live within the District boundaries (grades K-12). We partnered with the Boys and Girls Club of North Lake Tahoe (BGCNLT) and created a website and social media campaign to share the artwork contest with the public and invited people to submit their student’s artwork via email or drop-off at the District office. The campaign was shared in English and Spanish.

The District received over 30 pieces of artwork from both BGCNLT and public submissions. Staff narrowed down the artwork submissions to a final list of nine entries across the age ranges for review and selection by the District’s Recreation and Parks Commission at the October 26, 2024 meeting. The nine entries are attached to this report, with the Commission’s recommendation appearing first.

For the 2024-2025 stickers, staff recommends selecting one piece of student artwork that will serve as both the Resident Benefit Sticker and the Park Supporter Sticker.

- This will simplify the administrative load on staff for sticker distribution and sales.
- The same sticker will be issued for both customers, also reducing printing costs and making it easier for Parks staff to verify paid vehicles entering the Park and TVRA.

For 2024-2025, the District will provide residents who pay the CFD parcel tax with two Resident Benefit Stickers. Additionally, the District will offer a two-year Park Supporter Sticker option, which non-residents can purchase for a one-time fee equal to two years of a resident CFD parcel tax contribution.


The winner of the sticker artwork contest will receive a framed copy of the sticker and a winter recreation prize package.


STRATEGIC PLAN ALIGNMENT:


Goal 2: Provide high-quality community-driven recreation opportunities and event facilities.
Objective A: Expand public access for recreation opportunities and promote the District as an exceptional provider of year-round programming, special events and recreation services –
Tactic 2: Create a loyal user base among full time and seasonal residents as well as visitors.

ATTACHMENTS: Resident Benefit and Park Supporter Sticker Artwork Submissions

REVIEW TRACKING:

Submitted By: 
Justin Broglia
Public Information Officer

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

Reviewed By: 
Amanda Oberacker
Recreation, Parks & Facilities Manager

RESIDENT STICKER ART CONTEST



Design in the

Recreation and Parks Commission Recommended Selection

North Tahoe PUD

2024 - 20205



#19000

Resident

RESIDENT STICKER

ART CONTEST

Rennée♥

Rennée
Kunber
KPB



Design in the
inner box only.

North Tahoe PUD

2024 - 20205



#19000

Resident

RESIDENT STICKER

ART CONTEST



Design in the
inner box only.

North Tahoe PUD

2024 - 20205



#19000

Resident

RESIDENT STICKER

ART CONTEST

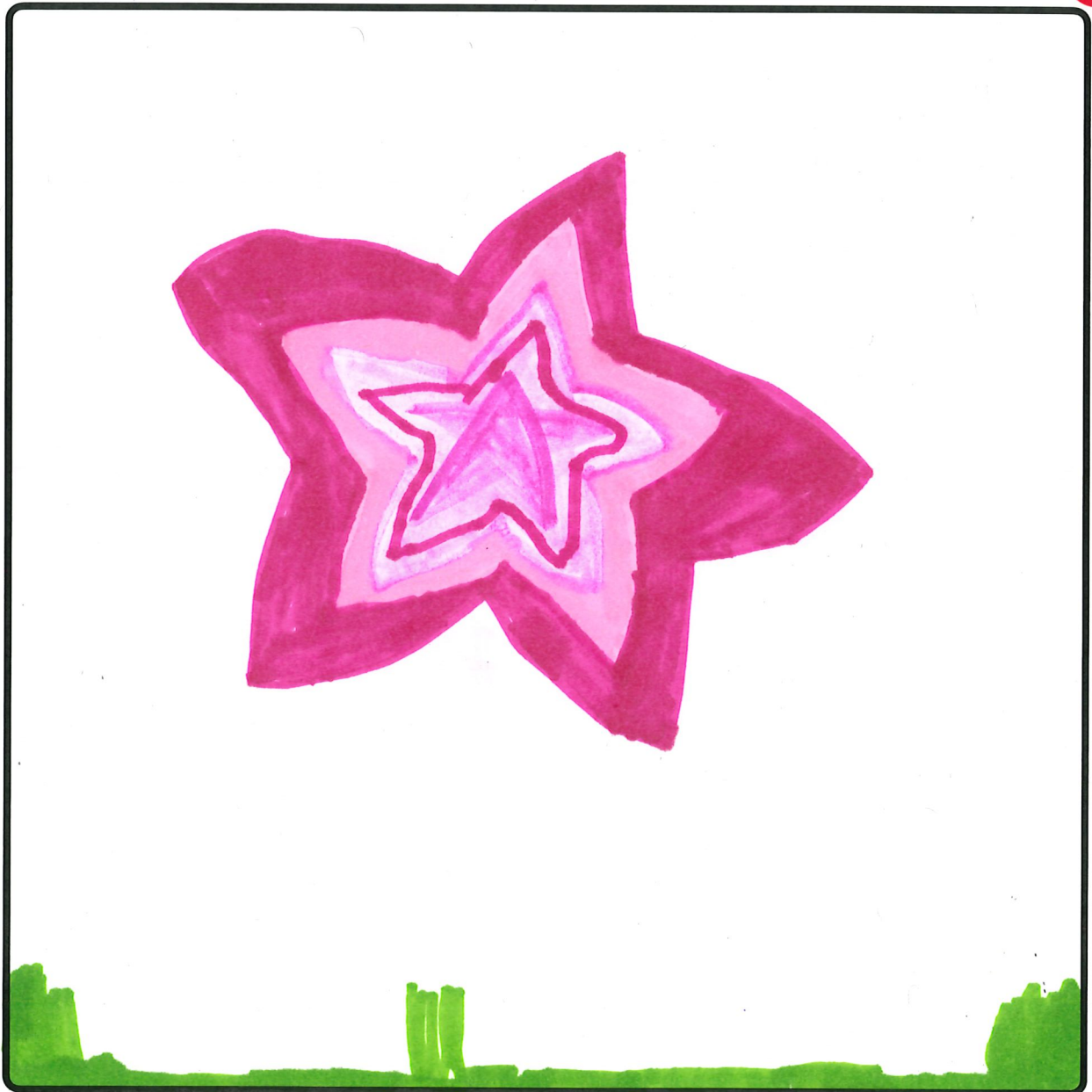


Design in the
inner box only.

North Tahoe PUD

2024 - 20205

#19000



Resident

RESIDENT STICKER

ART CONTEST

Henry
Kinder
Club



north tahoe
PUBLIC UTILITY DISTRICT
RECREATION & PARKS

Design in the
inner box only.

Henry

North Tahoe PUD

2024 - 20205



#19000

Resident

ART CONTEST

north tahoe
PUBLIC UTILITY DISTRICT
RECREATION & PARKS

Design in the
inner box only.

North Tahoe PUD



2024 - 20205

#19000

Resident

Milo

RESIDENT STICKER

ART CONTEST



Design in the
inner box only.

K Pvih

North Tahoe PUD



2024 - 20205

#19000

Resident



2024 - 20205

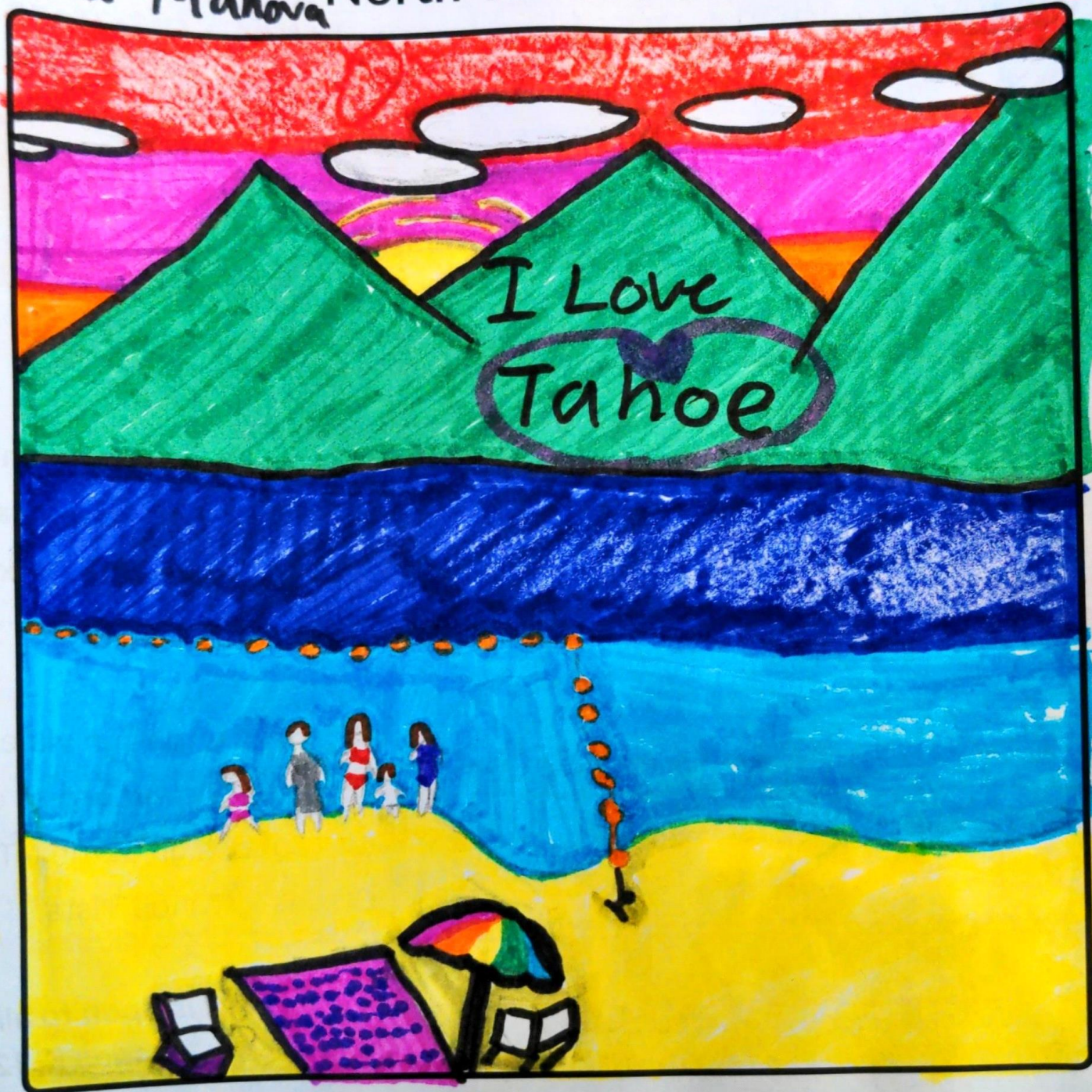


#19000

Resident



2024 - 20205



#19000

Resident



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: F-2

FROM: Recreation, Park, and Facilities Department

SUBJECT: Review and Discuss the Tahoe Vista Recreation Area 2023 Boat Ramp Operations End of Season Report

RECOMMENDATION:

The Board of Directors review, discuss, and provide feedback on the 2023 Boat Launch Season.

BACKGROUND:

The NTPUD opened the boat launch at Tahoe Vista Recreation Area (TVRA) for the first time in three and a half years for the 2023 season. Due to drought and subsequent low water levels, the launch did not have sufficient water to operate since August 2020. After a record-breaking snow season, the launch opened with many improvements in May of 2023.

Physical improvements to TVRA came in the form of the Scenic Overlook project and rentable kayak and paddleboard storage for community members. There was also a paving project to keep the launch in good operating condition. Operational improvements included the addition of recreation software to track launch data as well as a mobile kiosk to provide a base for staff and computer equipment. This is the first year on record that dependable data is available.

The attached TVRA 2023 annual review focuses on boat launch operations, specifically the seasonal staffing cost to operate the launch compared against the revenue received from boat launch fees. It does not include expenses to operate the entire TVRA facility, including but not limited to maintenance costs to maintain the restrooms and grounds, janitorial and landscaping materials, management hours, nor capital improvement expenses such as the slurry seal. The intent of this report is to give a snapshot of revenue generated by launch operations and use the attached data from 2023 to establish a baseline for operations in years to come.

This report was presented to the Recreation and Parks Commission at their October 26, 2023 meeting. The Commission was pleased to see operations this year at the ramp. Overall feedback, such as longer September hours, has been incorporated into the report. Opportunity is provided for the Board of Directors to provide feedback on the report and the season operations as a whole.

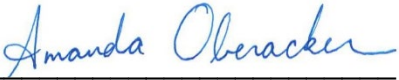
STRATEGIC PLAN ALIGNMENT:


Goal 2: Provide high-quality community-driven recreation opportunities and event facilities.

Objective B: Enhance Tahoe Vista Recreation Area (TVRA) as a public lakefront amenity; and review opportunities for additional public access to Lake Tahoe across the District.

ATTACHMENTS: TVRA 2023 Boat Launch Summary

REVIEW TRACKING:

Submitted By: 
Amanda Oberacker
Recreation, Parks & Facilities Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO



2023 Tahoe Vista Recreation Area Boat Launch Summary

Ben Visnyei, Recreation Supervisor

Amanda Oberacker, Recreation, Park and Facilities Manager

The Tahoe Vista Recreation Area Boat Launch opened to residents and visitors this summer for the first time since 2020. Significant improvements to the launch this year included a powered mobile kiosk, a point-of-sale computer system with a wireless network, a webcam, an updated fee structure, and the scenic overlook improvement project.

The NTPUD continued to educate boaters and strictly enforce the Aquatic Invasive Species program required by the Tahoe Regional Planning Agency. The information below is an overview of staff observations and comments from the 2023 season, as well as notable statistics from this year's operations.

Dates of Operation: May 26 – October 1, 2023

Hours: 9:00am-3:00pm (May, Sept., Oct.) 7:00am-7:00pm (June, July, Aug.)

Days: 7 days/week

Management & Front-line Staff Recommended Improvements for 2024:

- Implement a “Day Use Fee” as opposed to a “Launch Fee”. This fee will collect revenue from launches *and retrievals*. This will be implemented through the ability to view and verify boater activity through WID App.
- New tablet with 5G capabilities (similar to Park Staff tablets).
- Enter into a long-term use agreement with Tahoe City PUD to secure their mobile kiosk during the summer months. Relocate the kiosk to the lakeside of the parking lot.
- Adjust the dates and hours of operation (stay open longer, weather dependent).
- Reduce the days the support staff shift (9:00am-3:00pm, Mon.-Fri.) is scheduled. During midweek, a single staff member is sufficient to work the launch.
- Increased boat ramp and parking lot operation signage and physical communication, including info about dates and hours of operation, parking, overnight mooring, and traffic flow.
- Staff safety vests for busy weekends.

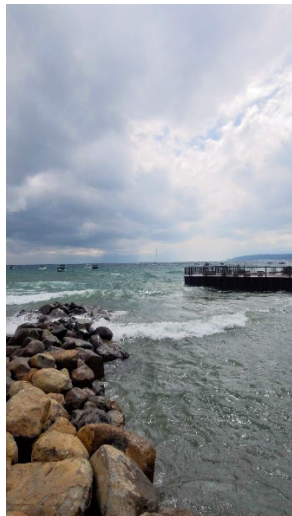
The 2023 season was a benchmark year for data collection. After being closed for three years, and not having clear usage numbers, management and staff ensured ramp use would be recorded through the WID App (TRPA, AIS Program), and the CivicRec software. The data below is a compilation of the data collected through a CivicRec reports.

2023 BOAT LAUNCH USE STATISTICS	May	June	July	Aug.	Sept.	Oct.	% per type	Total
Daily Resident Launches	22	167	484	290	122	7	49%	1092
Resident Season Pass Launches	19	74	187	173	66	0	24%	519
Total Resident Launches	41	241	671	463	188	0	72%	1611
Daily Non-Resident Launches	10	68	290	175	41	0	26%	584
Non-Resident Season Pass Launches	0	5	15	22	8	0	2%	50
Total Non-resident Launches	10	73	305	197	49	0	28%	634
Total Launches per Month	51	314	976	660	237	7	100%	2245
% of Launches Per Month	2%	14%	43%	29%	11%	0%		
							2023 Total	2245

2023 BOAT LAUNCH P.O.S. REVENUE	\$	May	June	July	Aug.	Sept./Oct	Total	Revenue
Daily Launch Fee	\$ 17.00	32	235	774	465	170	1676	\$ 28,492.00
Environmental & Facility Use Fee	\$ 43.00	10	68	290	175	41	584	\$ 25,112.00
Resident Season Pass	\$ 170.00	22	28	0	0	0	50	\$ 8,500.00
Non-resident Season Pass	\$ 600.00	0	5	3	0	0	8	\$ 4,800.00
TVRA Parking	\$ 10.00	0	0	165	122	17	304	\$ 3,040.00
Tahoe In Out Sticker (TRPA PASS THROUGH)	\$ 45.00	28	152	128	33	9	350	\$ -
								\$ 69,944.00

During the 2023 season, 7 seasonal Boat Launch Attendants worked at the Tahoe Vista Recreation Area. The chart below is an overview of the staff expenses incurred by these 7 seasonal staff.

2023 BOAT LAUNCH STAFFING EXPENSES	Staff Expenses
Staffing Straight Time Hours Cost - Average rate of pay for all 7 staff x Total Regular Hours worked (\$20.82 x 1552.25hrs.)	\$ 32,310.25
Overtime Pay - Total of only 2.25 hours of overtime for the whole season from boat launch attendants	\$ 73.50
Staff Seasonal Bonuses - 3 staff received the end of summer bonus for staying on past Labor Day weekend	\$ 500.50
Benefits 17.88% of Total Pay (Straight Time + OT + Bonuses)	\$ 5,866.56
	\$ 38,750.81



Pictured Above (Left to right): One closure day 9/1/23, Scenic Overlook Ceremony 8/7/23, Residents fill Kayak Racks and enjoy easy lake access all season 8/13/23.



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: F-3

FROM: Planning and Engineering Department

SUBJECT: Review, Discuss, and Provide Feedback on the Draft North Tahoe Event Center Architectural Planning Study

RECOMMENDATION:

The Board of Directors review, discuss, and provide feedback on the Draft North Tahoe Event Center Architectural Planning Study.

BACKGROUND:

NTPUD acquired the North Tahoe Event Center (NTEC) from Placer County for park purposes in 1979. In 1987, NTPUD renovated the building to its modern configuration. Since then, the building has served the community well, hosting community, governmental, and private events. Regular maintenance has been provided to varying degrees over the years, but as the building ages, the need and cost of the required maintenance will continue to grow. In order to prepare for future expenditures and to provide a road map of potential improvement opportunities, the District included funds in Fiscal Years 22/23 and 23/24 to prepare an Architectural Planning Study.

Goring and Straja Architects has completed a draft version of the Architectural Planning Study to be shared with the Recreation and Parks Commission, Committee, and Board of Directors for initial feedback and discussion. The study assessed the current condition of the NTEC and proposed two alternative improvement schemes. The alternative schemes represent a modest and aspirational approach, and the concepts from both alternatives were intentionally designed in a manner to allow the District to take an “a la carte” approach to future improvements depending on District and community desires and available funding. The contents, renderings, and photos contained within the Architectural Planning Study are intended to be aspirational in nature to give the reader a feel for what could be possible and do not represent what final facility improvements will look like. Should the District move forward with improvements identified in the Study, a significant design effort will be required, during which final decisions on floor plans, building architecture, aesthetics, and material selection will be made.

It is important to note that current District revenues, costs, and capital planning do not allow for near-term implementation of either of the proposed schemes, and the intent of the document is to facilitate and inform the District’s long-term planning efforts for the Event Center.

The draft schemes, associated construction cost impacts, and next steps will be summarized further at the meeting. This same presentation was brought to the Recreation and Parks Commission at their October 26, 2023 meeting. The Commissioners were enthusiastic about

the proposed improvements to the Event Center and interested in exploring funding options further. The opportunity for Directors to discuss the project and offer feedback to District staff is presented in this agenda item. The draft Architectural Planning Study is included in this Commission packet for your reference.

STRATEGIC PLAN ALIGNMENT:

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities.
Objective C: Capitalize on the North Tahoe Event Center as our community's lakefront asset for year-round events and programming – Tactic 1: Develop a Capital Improvement action plan based on the results of the architectural study.


Goal 2: Provide high-quality community-driven recreation opportunities and event facilities.
Objective F: Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come – Tactic 3: Prioritize capital project planning and delivery of Park and Facility enhancements and new infrastructure.

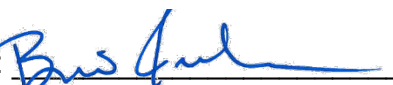
ATTACHMENTS:

- North Tahoe Event Center Architectural Planning Study PowerPoint Presentation
- North Tahoe Event Center Re-Visioning Feasibility Study, Goring and Straja Architects

REVIEW TRACKING:

Submitted By: 
Nathan Chorey, P.E.
Engineering Manager

Approved By: 
Amanda Oberacker
Recreation, Parks & Facilities Manager

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

North Tahoe Event Center – Architectural Planning Study

October 26, 2023



North Tahoe Event Center – Architectural Planning Study



Presentation Outline

- Brief History of NTEC
 - How we arrived at where we are today.
- Review Goring and Straja's Architectural Planning Study
- Thoughts on Study - Discussion
- Potential Next Steps

North Tahoe Event Center – Architectural Planning Study



Property Milestones

- 1979 – Placer County Quitclaims property and “old bowling alley building” to NTPUD for park purposes.
- 1987 – NTPUD renovates the building to the current configuration.
- 2017 – Laulima Partners approach NTPUD about a long-term lease.
- 2018 – NTEC Advisory Working Group finalizes recommendations to maintain NTPUD ownership and operation of NTEC.
 - Identifies 3 “Silos”: Community - Recreation, Governmental/Corporate, and Commercial/Private
 - Identifies need for new positions to support utilization of facility
 - Identifies the need for Upgrades/Enhancements and Deferred Maintenance
- 2022 – NTPUD contracts with Goring & Straja Architects to complete NTEC Architectural Planning Study.

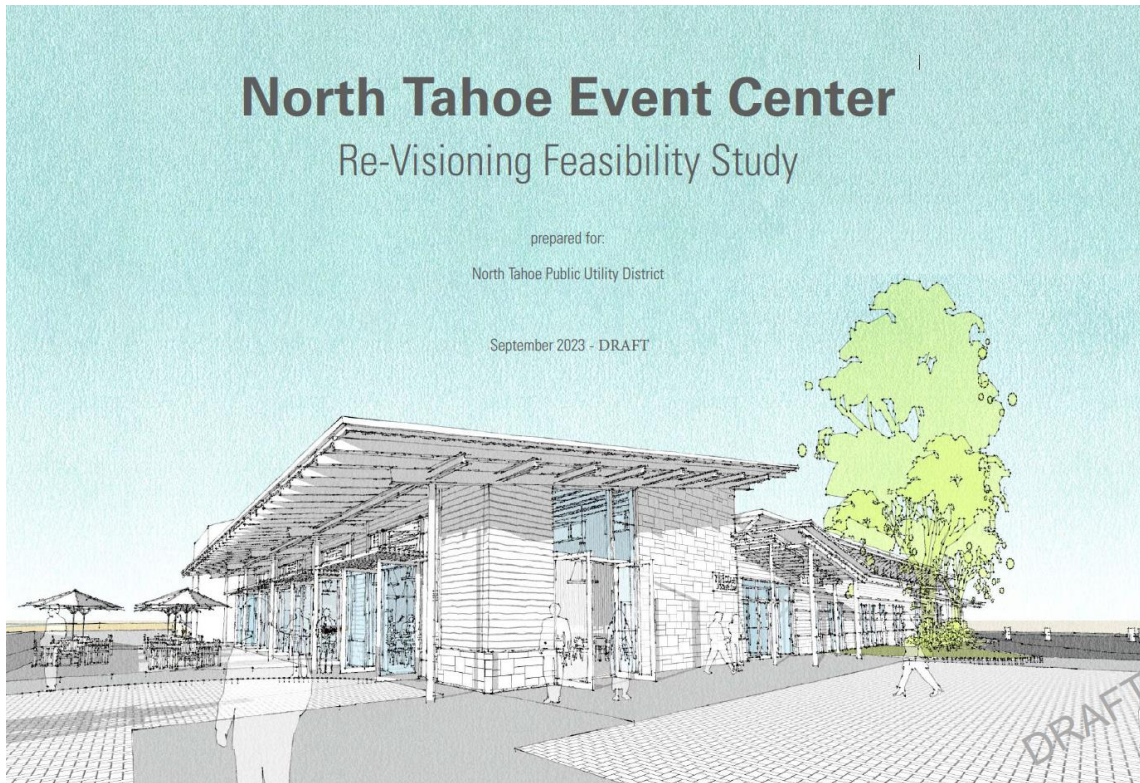
North Tahoe Event Center – Architectural Planning Study



Goring & Straja Architects Scope

- Existing conditions assessment
 - Structural
 - HVAC equipment
 - Electrical equipment
 - Kitchen equipment
- Analysis of existing space (meeting, kitchen, restroom, office entry, etc.) to identify friction points and growth opportunities
- Develop improvement alternatives
- Propose architectural vision

North Tahoe Event Center – Architectural Planning Study



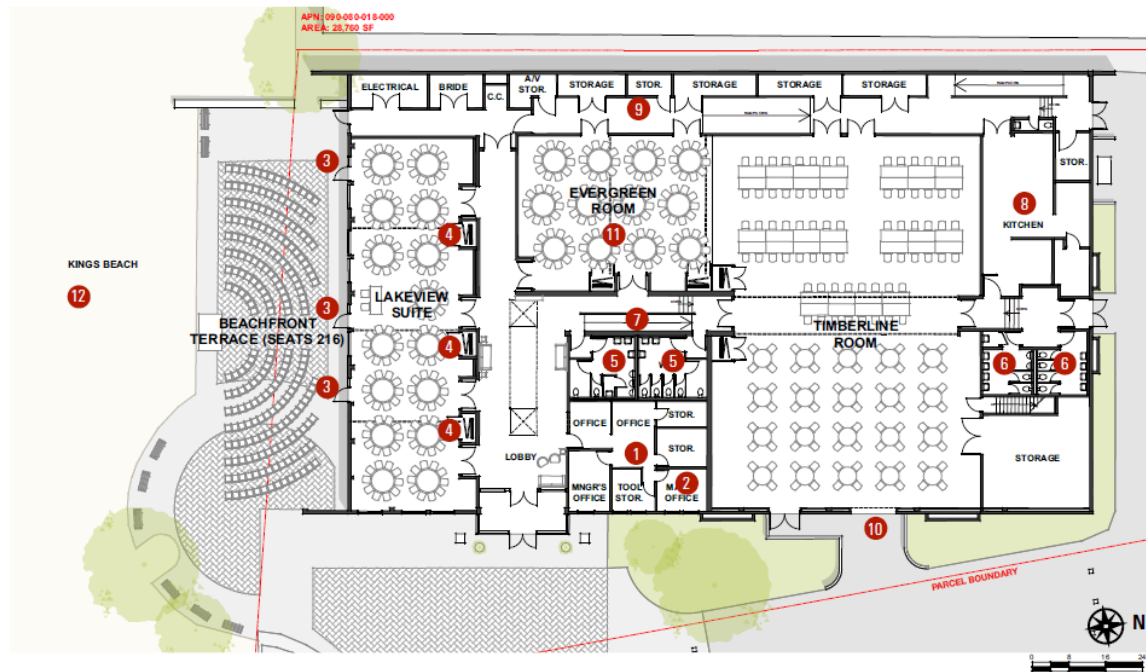
Re-Visioning Feasibility Study

- Existing Conditions Assessment
- Improvement Alternatives
 - Scheme A
 - Scheme B

North Tahoe Event Center – Architectural Planning Study, Existing Conditions



Existing Floor Plan



Concerns Identified

- 1 Some office spaces being used as storage.
- 2 Maintenance office is near the front entrance. Ideally it is to be moved to the Service Corridor.
- 3 There is desire for wider doors from the outdoor patio. The bride has to be separated from her escort when going through the door.
- 4 Movable partitions in Lakeview Suite are not being used.
- 5 Restroom doors are not compliant with modern building codes (not enough clearance), and the interior is outdated.
- 6 Restrooms do not have accessible stall. Not accessible. The interior is also outdated
- 7 Ramp is steeper than 1:12 (8.3%). Handrail is only on one side, and there is not enough room for second handrail extension without blocking restroom doors.
- 8 Kitchen exhaust makeup air does not work. There is not enough room for circulation in the kitchen. Beverage storage limits cold storage.
- 9 Temporary bussing station is set up in the corridor during large events to serve Lakeview Suite - is not ideal
- 10 Roll-up door is not being used regularly.
- 11 During large events, buffet tables are set up in this room. A/V equipment mounted on walls is not desirable.
- 12 Wind driven sand gets deposited onto the patio.

GORING & STRAJA ARCHITECTS, PC
729 Heinz Avenue, Suite 1, Berkeley, CA 94710

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Page 6 of the Study

North Tahoe Event Center – Architectural Planning Study, Existing Conditions



Engineering Assessment Summary

ELECTRICAL

- 1 Overall in good electrical shape and ongoing maintenance is being performed.
- 2 Currently in approval process to have emergency generator installed.
- 3 1,200A, 120/280V electrical utility service (1,200 amp main breaker) - could go down to 600A (less utility cost in the long run)
- 4 Electrical service and equipment are in good working order.
- 5 Fire Alarm is based on a Simplex 4001 main fire alarm control panel.
- 6 Kitchen hood is equipped with Ansul suppression system.
- 7 It appears every lighting fixture and lamp has been converted to LED.
- 8 Lighting control consisted of on-off switches, occupancy sensors, slide dimmers, and central time-clock based relay systems.
- 9 Multiples types and styles of panel boards (Siemens ITE and Square D). Most boards have spare breakers and breaker spaces.
- 10 Labeling and documentation seem to be in accordance with best practices, and no observed violations or vulnerabilities were observed.

MECHANICAL

- 1 HVAC equipment (Trane Co.) was manufactured 2001 - more than 20 year old. It's approaching the end of its usable life but has been well maintained, therefore could remain in service for additional 10 years.
- 2 Consider budgeting for minor maintenance or replacement for aging equipment.
- 3 Replace HVAC system if any major renovations of spaces to occur (Scheme B).
- 4 Kitchen exhaust fans (Greenheck) are in good working order but the hood exhaust makeup air does not work.

PLUMBING

- 1 Plumbing systems appear to be well maintained and in good working order.
- 2 Hot water tanks are in locations that make maintenance and repair difficult.
- 3 Flat roof systems relies on regular maintenance and snow melt system. Future design to consider improved drainage design.
- 4 Large fire main entering the building on the northwest corner provides ample protection for addition and alterations, but major renovation would require rework of the distribution to meet code requirement.

North Tahoe Event Center – Architectural Planning Study, Scheme A

Scheme A: Floor Plan

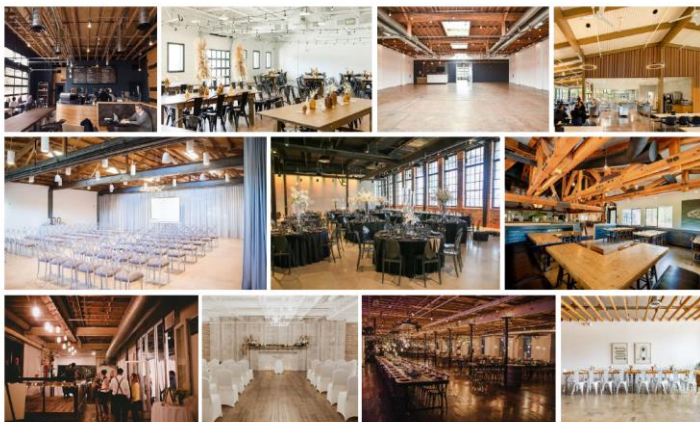


GORING & STRAJA ARCHITECTS, PC
720 North Avenue, Suite 1, Berkeley, CA 94710

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Page 13 of the Study

Scheme A: Reference Images



GORING & STRAJA ARCHITECTS, PC
720 North Avenue, Suite 1, Berkeley, CA 94710

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North Tahoe Event Center – Architectural Planning Study, Scheme A



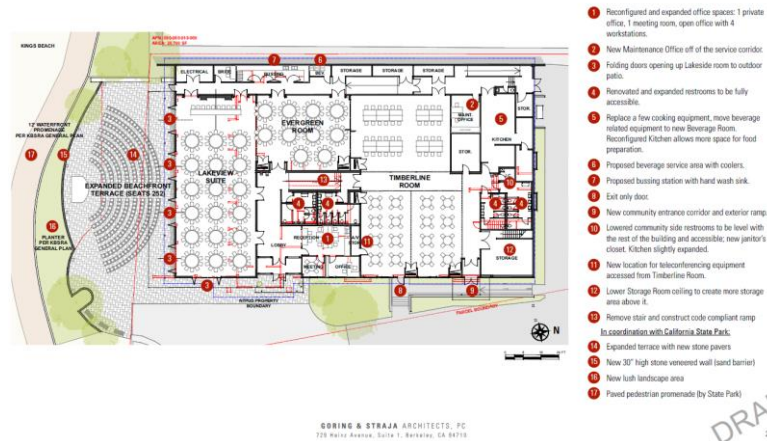
PROJECT: NORTH TAHOE EVENT CENTER		JOB NO: 23-007AR2			
LOCATION: KINGS BEACH, CA		PREPARED BY: JS			
CLIENT: GORING & STRAJA ARCHITECTS		CHECKED BY: IS			
DESCRIPTION: REMODEL		DATE: 8/4/2023			
MODEST SCHEME		BLDG GSF: 16,438			
		SITE AREA:			
CONCEPT ESTIMATE					
DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
SUMMARY OF THE ESTIMATE					
1.00	GENERAL REQUIREMENTS			1.83	\$ 30,000
2.00	EXISTING CONDITIONS			5.08	\$ 83,579
6.00	WOOD & PLASTICS			0.22	\$ 3,600
8.00	DOORS & WINDOWS			23.12	\$ 379,980
9.00	FINISHES			20.80	\$ 341,867
10.00	SPECIALTIES			12.48	\$ 205,069
11.00	EQUIPMENT			0.91	\$ 15,000
22.00	PLUMBING			4.41	\$ 72,450
23.00	HEATING, VENTILATION, AND AIR CONDITIONING			1.13	\$ 18,544
32.00	EXTERIOR IMPROVEMENTS			19.14	\$ 314,623
	TOTAL JOB DIRECT COSTS	16,438		89.11	\$ 1,464,712
	PRORATES				
	General Conditions	10.00%			\$ 146,471
	Estimating Contingency	30.00%			\$ 439,413
	Escalation (2025 Construction)	6.00%			\$ 87,883
	SUB-TOTAL	16,438		130.09	\$ 2,138,479
	Bonds / Insurance	2.00%			\$ 42,770
	Contractors Fee	8.00%			\$ 171,078
	TOTAL CONSTRUCTION COSTS	16,438		143.10	\$ 2,352,327

Scheme A Improvements

- Estimated Construction Cost \$2.3M
- Construction Duration 6-9 months

North Tahoe Event Center – Architectural Planning Study, Scheme B

Scheme B: Floor Plan



Page 21 of the Study

Scheme B: Reference Images



Page 24 of the Study

North Tahoe Event Center – Architectural Planning Study, Scheme B



PROJECT: NORTH TAHOE EVENT CENTER		JOB NO: 23-007AR2			
LOCATION: KINGS BEACH, CA		PREPARED BY: JS			
CLIENT: GORING & STRAJA ARCHITECTS		CHECKED BY: IS			
DESCRIPTION: REMODEL		DATE: 8/4/2023			
AMBITIOUS SCHEME		BLDG GSF: 16,438			
CONCEPT ESTIMATE					
DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
SUMMARY OF THE ESTIMATE					
1.00	GENERAL REQUIREMENTS			7.30 \$	120,000
2.00	EXISTING CONDITIONS			10.24 \$	148,304
3.00	CONCRETE			5.15 \$	84,675
4.00	MASONRY			16.48 \$	270,900
5.00	METALS			4.16 \$	68,302
6.00	WOOD & PLASTICS			34.74 \$	570,984
7.00	THERMAL AND MOISTURE PROTECTION			16.42 \$	269,888
8.00	DOORS & WINDOWS			40.77 \$	670,200
9.00	FINISHES			44.34 \$	728,794
10.00	SPECIALTIES			20.89 \$	343,328
11.00	EQUIPMENT			4.87 \$	80,000
14.00	CONVEYING EQUIPMENT			1.64 \$	27,000
21.00	FIRE SUPPRESSION			4.00 \$	65,752
22.00	PLUMBING			4.41 \$	72,450
23.00	HEATING, VENTILATION, AND AIR CONDITIONING			56.00 \$	920,528
26.00	ELECTRICAL			16.00 \$	263,008
27.00	COMMUNICATIONS			3.00 \$	49,314
28.00	ELECTRONIC SAFETY & SECURITY			10.00 \$	164,380
31.00	EARTHWORK			0.66 \$	10,907
32.00	EXTERIOR IMPROVEMENTS			21.48 \$	353,123
33.00	UTILITIES			-	NONE
TOTAL JOB DIRECT COSTS		16,438		322.54 \$	5,301,839

PROJECT: NORTH TAHOE EVENT CENTER

LOCATION: KINGS BEACH, CA

CLIENT: GORING & STRAJA ARCHITECTS

DESCRIPTION: REMODEL

AMBITIOUS SCHEME

JOB NO: 23-007AR2

PREPARED BY: JS

CHECKED BY: IS

DATE: 8/4/2023

BLDG GSF: 16,438

CONCEPT ESTIMATE

DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
	PRORATES				
	General Conditions	10.00%			\$ 530,184
	Estimating Contingency	30.00%			\$ 1,590,552
	Escalation (2026 Construction)	13.50%			\$ 715,748
	SUB-TOTAL	16,438		495.09	\$ 8,138,323
	Bonds / Insurance	2.00%			\$ 162,766
	Contractors Fee	8.00%			\$ 651,066
	TOTAL CONSTRUCTION COSTS	16,438		544.60	\$ 8,952,155

Scheme B Improvements

- Estimated Construction Cost \$8.95M
- Construction Duration 18-24 months

North Tahoe Event Center – Architectural Planning Study



Summary

- NTEC needs investment to continue serving the community.
- The existing conditions assessment identified concerns and states the mechanical equipment is approaching the end of life.
- Scheme A and Scheme B represent two capital investment alternatives. The District may also consider an “a la carte” approach to add to, subtract from, or phase the identified schemes.
- The Study is intended to be aspirational in nature, and decisions on floor plans and building architecture, aesthetics, and materials will be made during a future design phase.
- District’s current revenues do not allow for near-term implementation of either Scheme.
- NTPUD’s 5-year Capital Plan includes \$30,000 in FY 23/24 for additional architectural study and \$100,000 annually for FF&E and deferred maintenance
- **Thoughts on Study – Discussion**

North Tahoe Event Center – Architectural Planning Study



Next Steps

- Feedback from Rec & Park Commissioners, Committee, and the Board of Directors
- Conclude the Cost-of-Service Study
- Determine preferred improvements
- Determine funding mechanisms available

North Tahoe Event Center

Re-Visioning Feasibility Study

prepared for:

North Tahoe Public Utility District

September 2023 - DRAFT

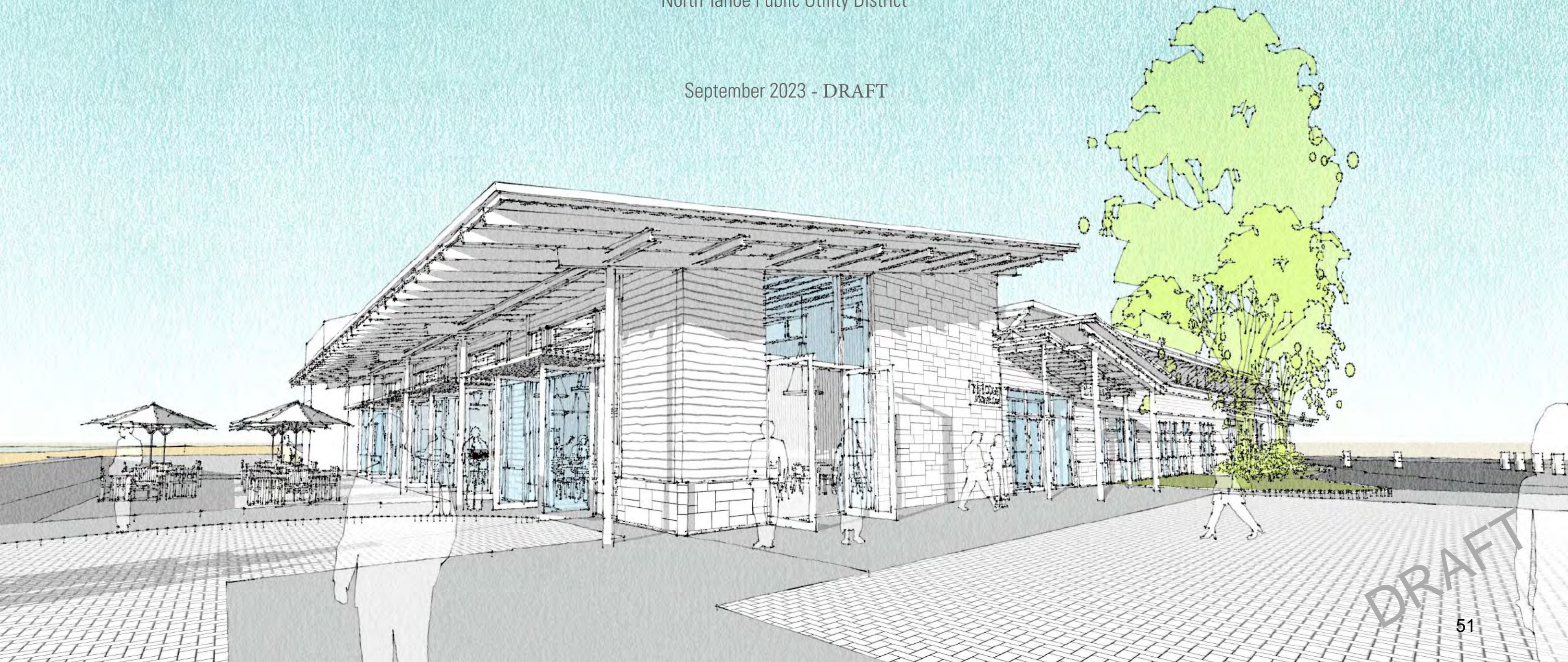
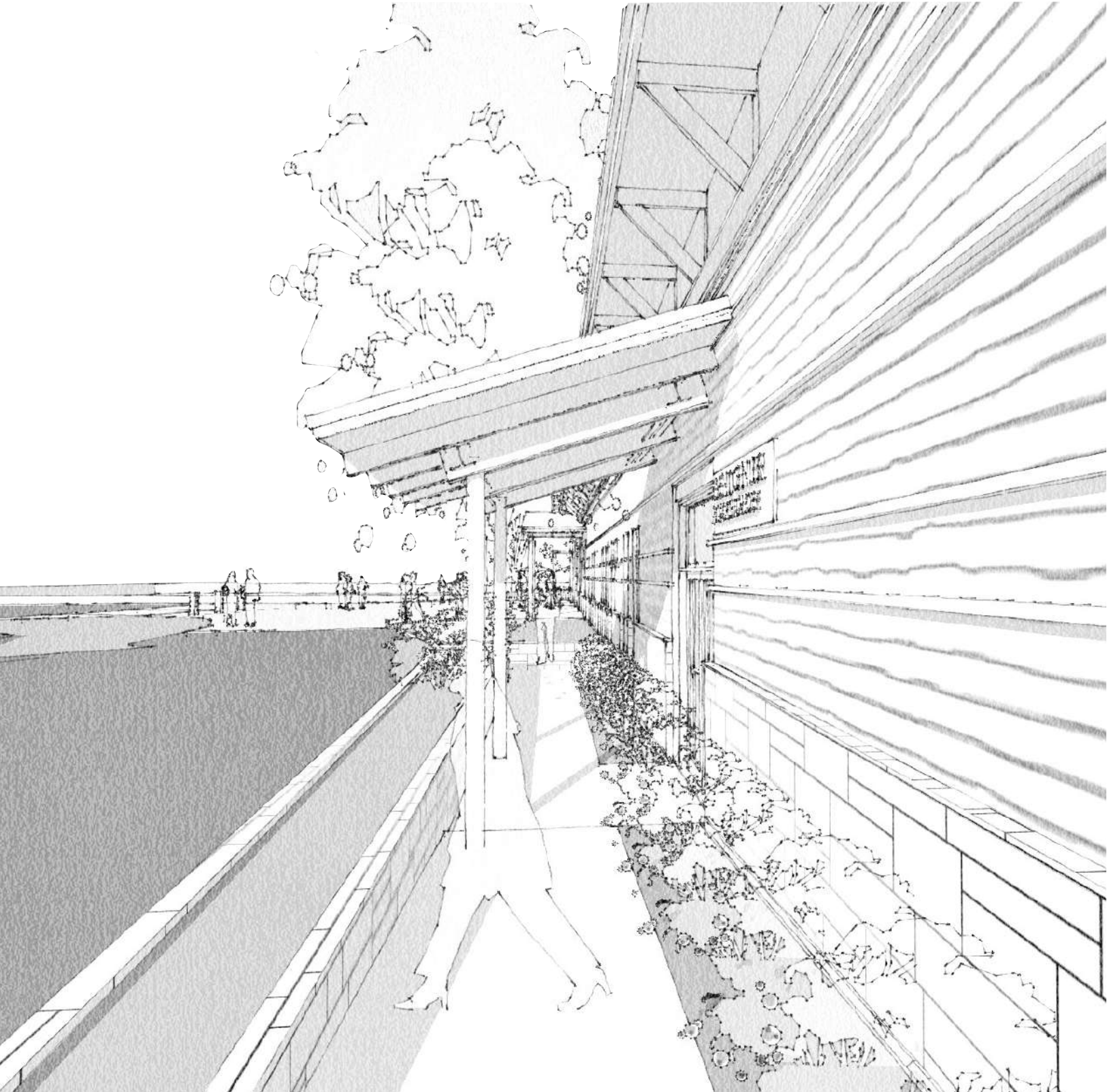


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Executive Summary

This study has been commissioned by the North Tahoe Public Utilities District to explore strategies that position the North Tahoe Event Center to both continue serving the community and best leverage its location to enhance revenue and increase the appeal of this public amenity. The recommendations here have been developed in concert with District as well as consulting engineers, cost and market analysis consultants.

Built on the shore of Lake Tahoe as a bowling alley originally, the property was remodeled in 1987 to serve as a multi use community center. It is comprised of differing size rooms providing space for meetings, gatherings, presentations, performances and class room uses, supported by a commercial kitchen, office and storage.

In the 40+ years since the District acquired the property, constant and changing use patterns have inevitably taken their toll on the fit of the building to its evolved uses, as well as its operating costs. In 2018 the District brought together the NTEC Advisory Working Group and Recommendation Team whose report “Assessment and Future Use Recommendations for the North Tahoe Event Center” provided clear direction for modest physical improvements and operations changes that strengthened focus on leveraging the lakeside asset of the facility as a host for special functions. The study presented here builds on the recommendations and examines two possible facilities improvement scenarios.

The first improvement scope studied, referred to here as Scheme A, is a modest approach echoing the physical improvements recommended in the 2018 report that will improve dated finishes throughout, upgrade the Lakeview suite’s ceiling, and remove its un-used acoustic partitions and related pockets to slightly enlarge the room. All exterior aluminum windows and doors will be updated for higher efficiency glazing, and paired doors will replace the single doors leading to the beachfront terrace. This scheme will leave the structural elements and exterior envelope of the facility unchanged, but address the most limiting issues described by the District and facility management staff.

A more ambitious improvement approach, Scheme B, proposes to significantly increase in the capacity of the lakeside special event space and completely re-imagines the appearance of the building to more appropriately compliment the natural beauty surrounding its lake-side site, providing a fitting welcome and lodge-like space for special events. Scheme B also re-arranges the lake side assembly room, enlarging it as well as directly connecting it to the adjacent meeting rooms. This more than doubles the seated capacity of the lakeside room from less than 150 to nearly 300 guests, allowing it to compete directly for functions in a much larger market, while still being divisible to keep serving the more modest functions currently hosted. This scope completely re-constructs the 25% of the building on the lake shore, changing the room from a flat ceilinged generic commercial space, to high roofed Tahoe-like hall recalling nearby grand mountain public spaces. The remaining exterior of the building would be re-finished with materials in line with typical State and National Park mountain materials to increase appeal, compliment the natural environment, and maximize outdoor space. Two entries would be provided to allow both the continuing community functions and more formal income producing functions to be carried out simultaneously. It is anticipated that the district may successfully work with the State Park system to

slightly increase the lakeside plaza in conjunction with Kings Beach Recreation Area improvements the state is currently studying.

In addition to the facility upgrade and renovation, the market analysis consultant also recommends operating and marketing strategies outlined below in order to increase NTEC revenue:

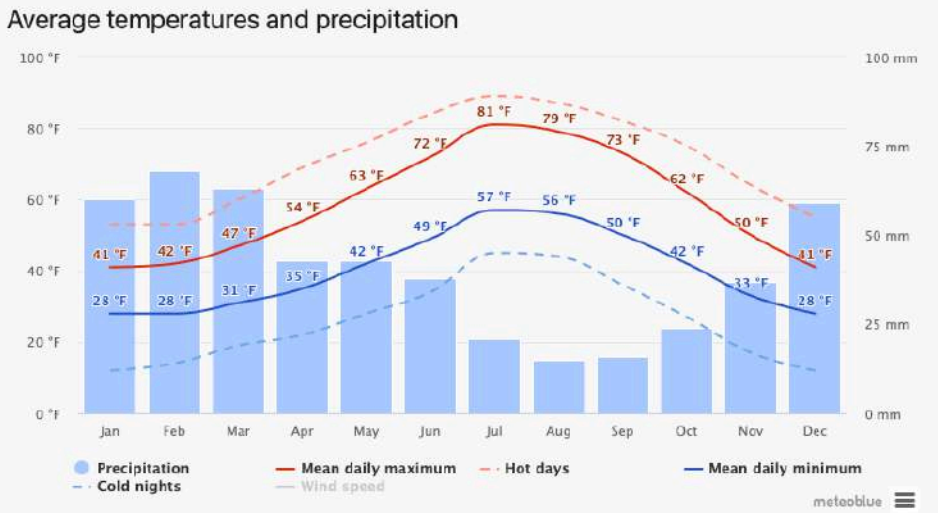
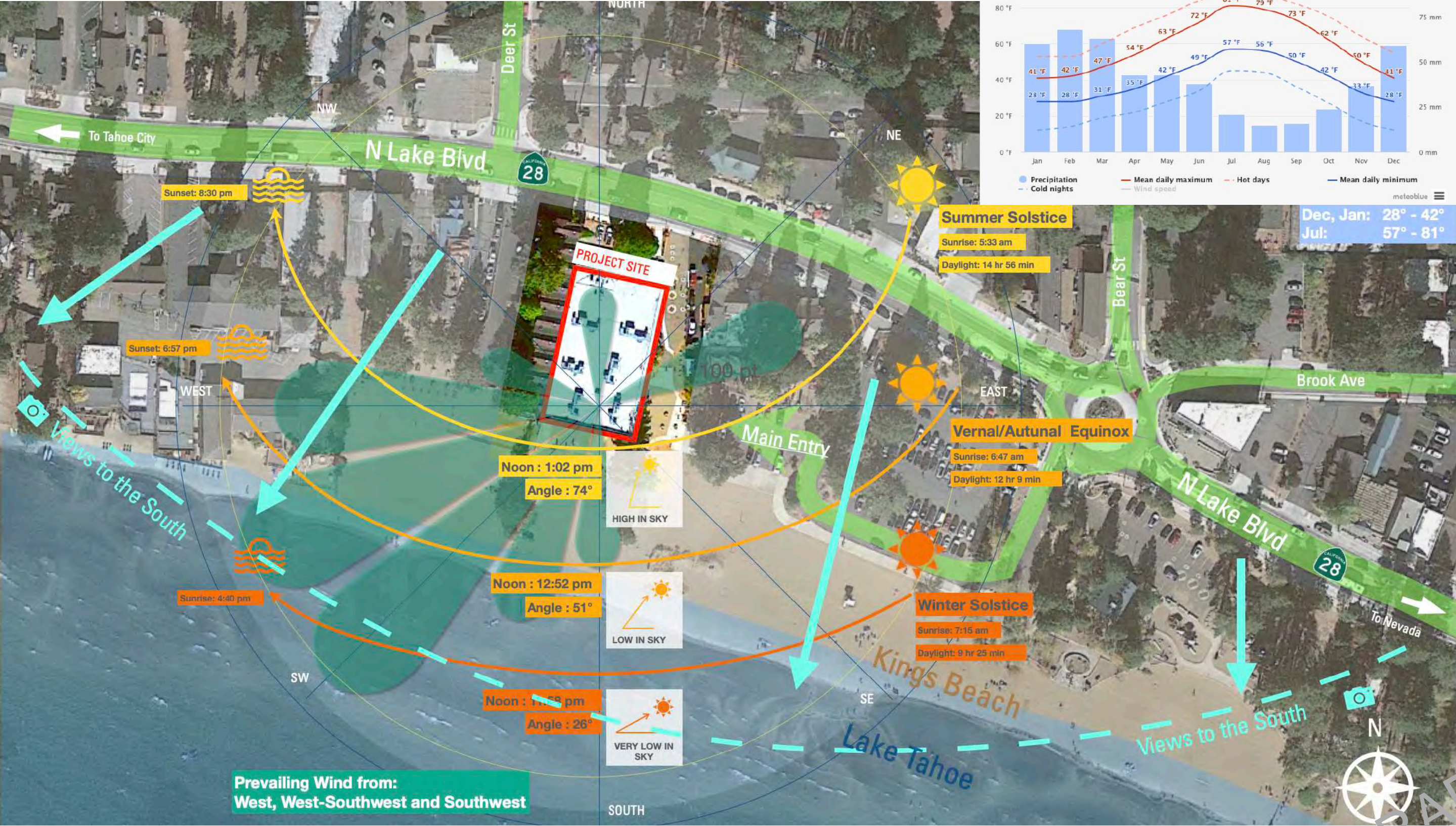
1. Increase rental rate for weddings. NTEC is an undervalued asset in the community due to the low rental fees in comparison with other event venues in the region.
2. Launch rebranding of NTEC operation. “NTEC” and “North Tahoe Event Center” are not memorable. The lakeside location is unique and along with rebranding, it could attract more weddings and corporate meetings to NTEC.
3. Draw more bookings and events from Truckee area. Population within close proximity to NTEC have remained fairly steady and is projected to remain steady for the next five to ten years. However Reno and Truckee are growing.
4. Attract more business and corporate meetings, in addition to local community events. The data suggest this is a competitive market. A meeting event consultant could be engaged to suggest specific ways forward with a business meeting plan.
5. Work with an beverage concessioner. Alcohol has a high profit margin. Because NTEC is a publicly-owned entity that cannot earn revenue from the direct sale of alcohol, it is recommended that NTEC contract with a concessioner.

Implementing recommendations from NTEC Advisory Working group, an Event Manager was hired in 2020 and NTEC was able to increase gross revenue by \$153k annually between 2019 and 2022. However the facility still had a Net Operating loss of \$74k for the fiscal year ended on June 30, 2022. For Scheme A, the conservative projection of Net Operating Income is \$224k if the operating and marketing recommendations of the market analysis consultant above are implemented. 2025 year construction cost for Scheme A is estimated to be \$2.35m. Entitlements for this scope of work are relatively straightforward, so from start of design to completion of construction could be 16 months. For the more transformational Scheme B, the anticipated NOI is \$534k, and construction cost for Scheme B is estimated at \$8.95m with an anticipated timeline including TRPA entitlements of 34 months. All income proformas exclude income from alcohol sales.

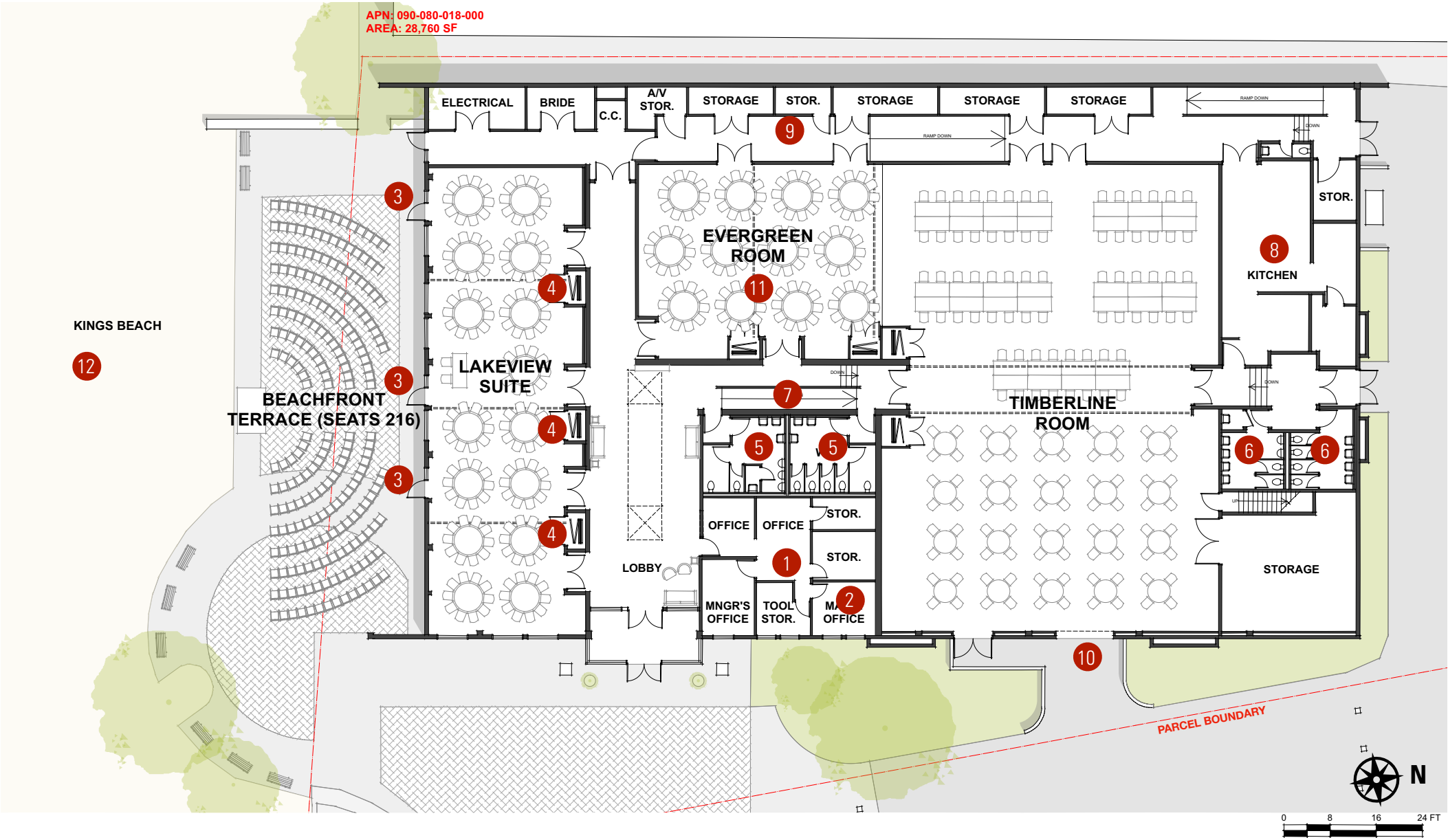
These schemes represent a reasonable minimum and maximum scope of work for the District to evaluate - an “à la carte” approach may be considered as well. More intangible factors, including potential economic impact on local tax districts and businesses might also be considered in deciding on a scope of work to move forward with.

I. Existing Conditions

Site Analysis



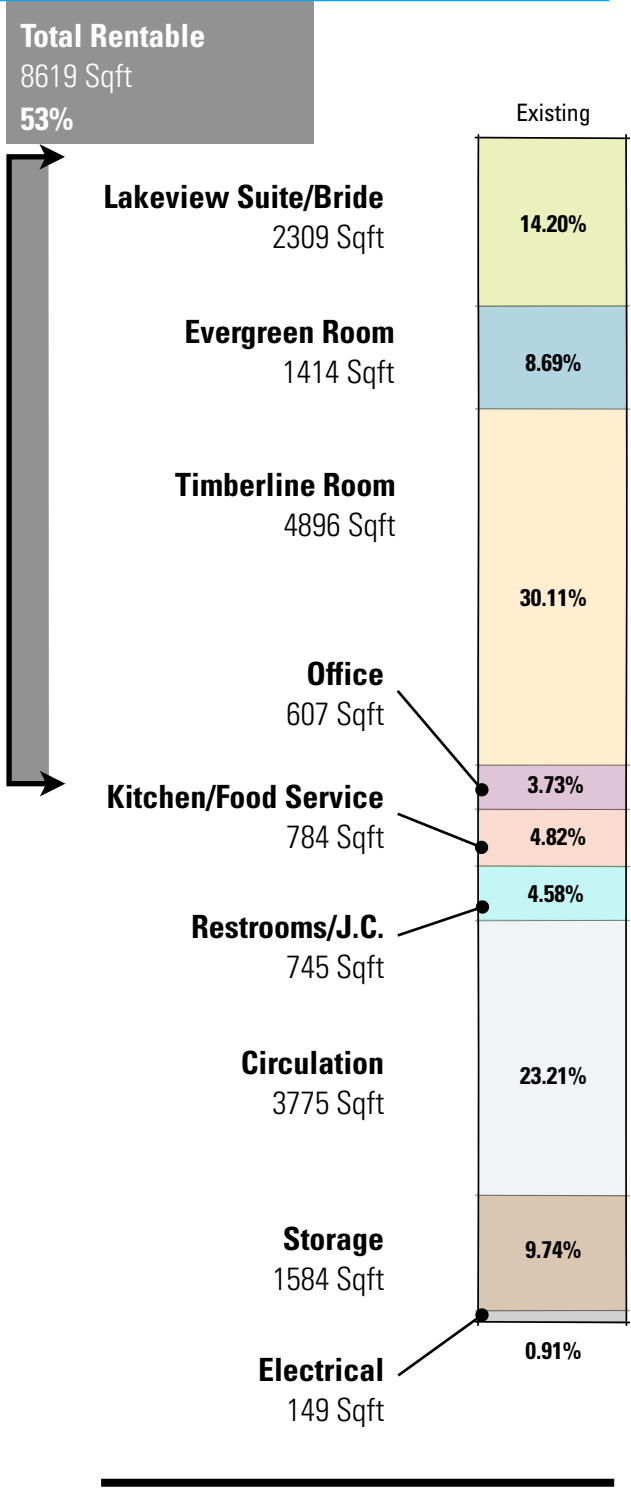
Existing Floor Plan



Concerns Identified

- 1 Some office spaces being used as storage.
- 2 Maintenance office is near the front entrance. Ideally it is to be moved to the Service Corridor.
- 3 There is desire for wider doors from the outdoor patio. The bride has to be separated from her escort when going through the door.
- 4 Movable partitions in Lakeview Suite are not being used.
- 5 Restroom doors are not compliant with modern building codes (not enough clearance), and the interior is outdated.
- 6 Restrooms do not have accessible stall. Not accessible. The interior is also outdated
- 7 Ramp is steeper than 1:12 (8.3%). Handrail is only on one side, and there is not enough room for second handrail extension without blocking restroom doors.
- 8 Kitchen exhaust makeup air does not work. There is not enough room for circulation in the kitchen. Beverage storage limits cold storage.
- 9 Temporary bussing station is set up in the corridor during large events to serve Lakeview Suite - is not ideal
- 10 Roll-up door is not being used regularly.
- 11 During large events, buffet tables are set up in this room. A/V equipment mounted on walls is not desirable.
- 12 Wind driven sand gets deposited onto the patio.

Existing Program Breakdown



Photos of Existing Conditions

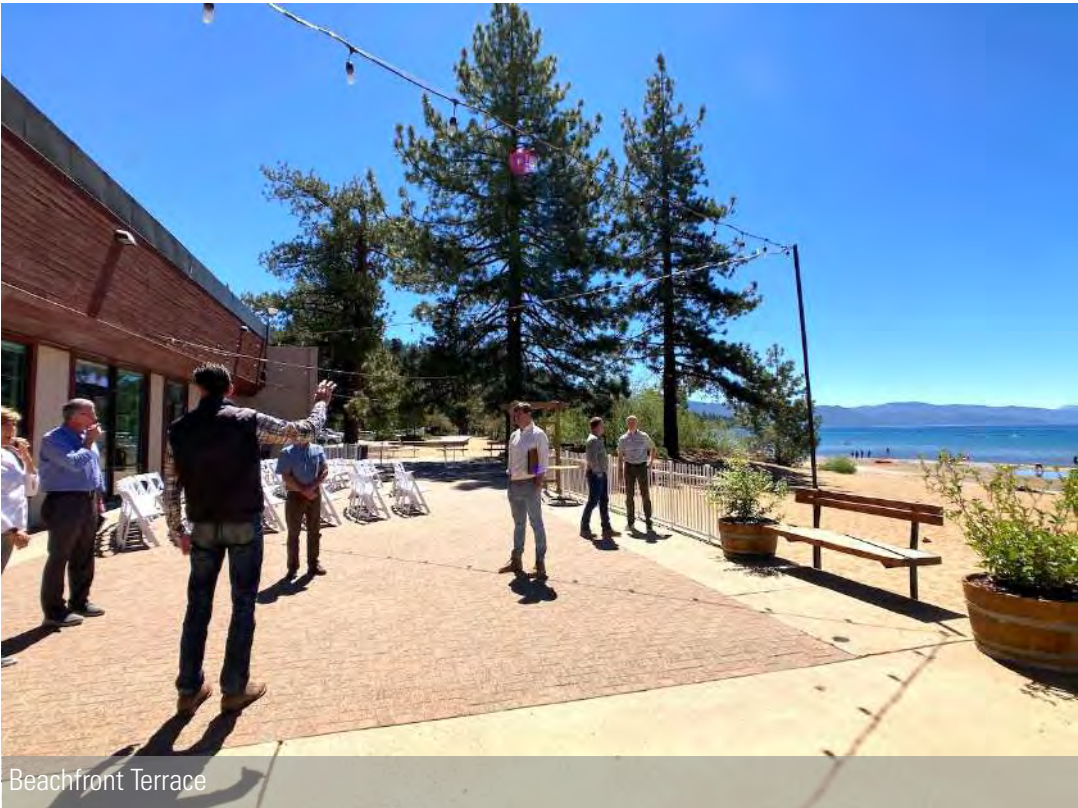
Exterior Photos



Beachfront Terrace - View from the beach



Main Entry Plaza - View from adjacent public parking lot



Beachfront Terrace



Access from N. Lake Blvd.

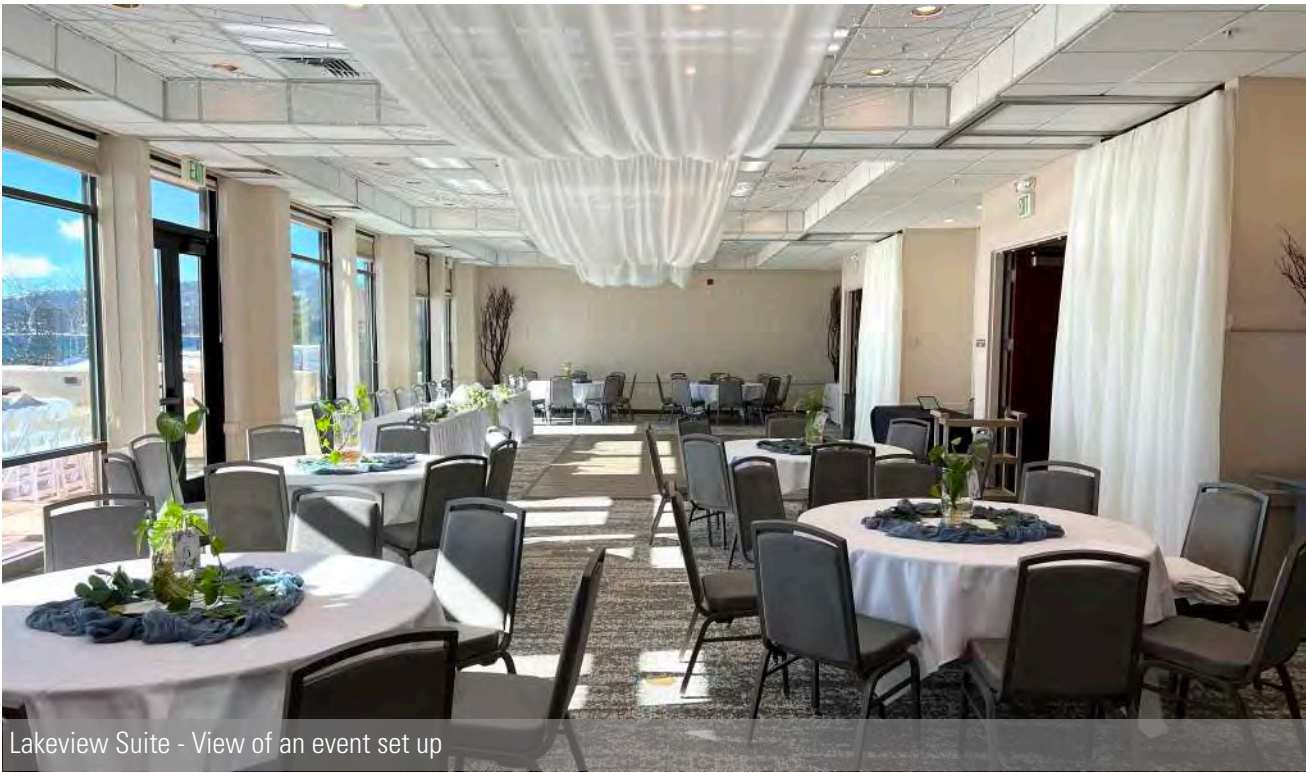


Northeast Corner - View from N. Lake Blvd.

Photos of Existing Conditions



Main Lobby



Lakeview Suite - View of an event set up



Evergreen Room - View with the movable partition in open position



Lakeview Suite - View of an event set up

Interior Photos

Photos of Existing Conditions

Interior Photos



Kitchen - space and circulation is tight



Service Corridor - often used for food prep.



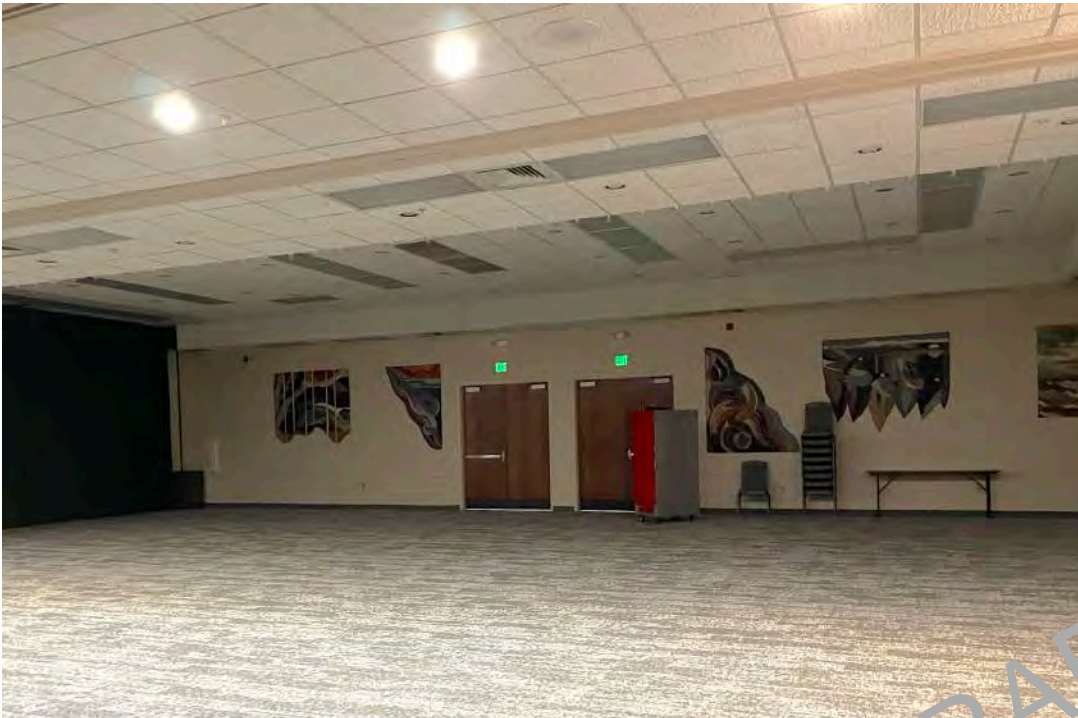
Storage - need lots of storage areas



Kitchen - mostly in good working order



Service Corridor - with access from Terrace



Timberline Room - largest event room without windows

DRAFT

Engineering Assessment

Summary

ELECTRICAL

- 1 Overall in good electrical shape and ongoing maintenance is being performed.
- 2 Currently in approval process to have emergency generator installed.
- 3 1,200A, 120/280V electrical utility service (1,200 amp main breaker) - could go down to 600A (less utility cost in the long run)
- 4 Electrical service and equipment are in good working order.
- 5 Fire Alarm is based on a Simplex 4001 main fire alarm control panel.
- 6 Kitchen hood is equipped with Ansul suppression system.
- 7 It appears every lighting fixture and lamp has been converted to LED.
- 8 Lighting control consisted of on-off switches, occupancy sensors, slide dimmers, and central time-clock based relay systems.
- 9 Multiples types and styles of panel boards (Siemens ITE and Square D). Most boards have spare breakers and breaker spaces.
- 10 Labeling and documentation seem to be in accordance with best practices, and no observed violations or vulnerabilities were observed.

MECHANICAL

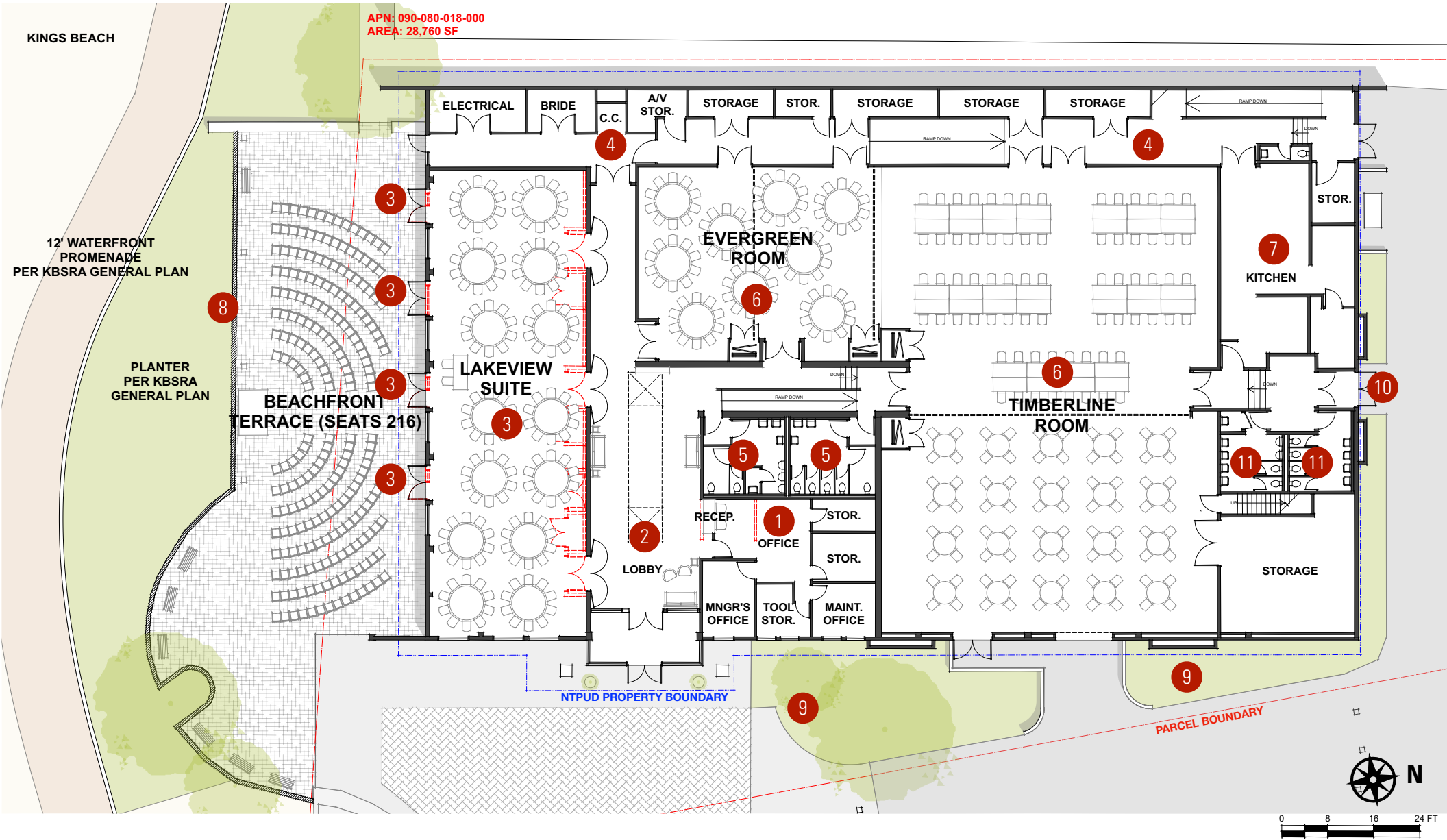
- 1 HVAC equipment (Trane Co.) was manufactured 2001 - more than 20 year old. It's approaching the end of its usable life but has been well maintained, therefore could remain in service for additional 10 years.
- 2 Consider budgeting for minor maintenance or replacement for aging equipment.
- 3 Replace HVAC system if any major renovations of spaces to occur (Scheme B).
- 4 Kitchen exhaust fans (Greenheck) are in good working order but the hood exhaust makeup air does not work.

PLUMBING

- 1 Plumbing systems appear to be well maintained and in good working order.
- 2 Hot water tanks are in locations that make maintenance and repair difficult.
- 3 Flat roof systems relies on regular maintenance and snow melt system. Future design to consider improved drainage design.
- 4 Large fire main entering the building on the northwest corner provides ample protection for addition and alterations, but major renovation would require rework of the distribution to meet code requirement.

II. Scheme A: Modest Scheme

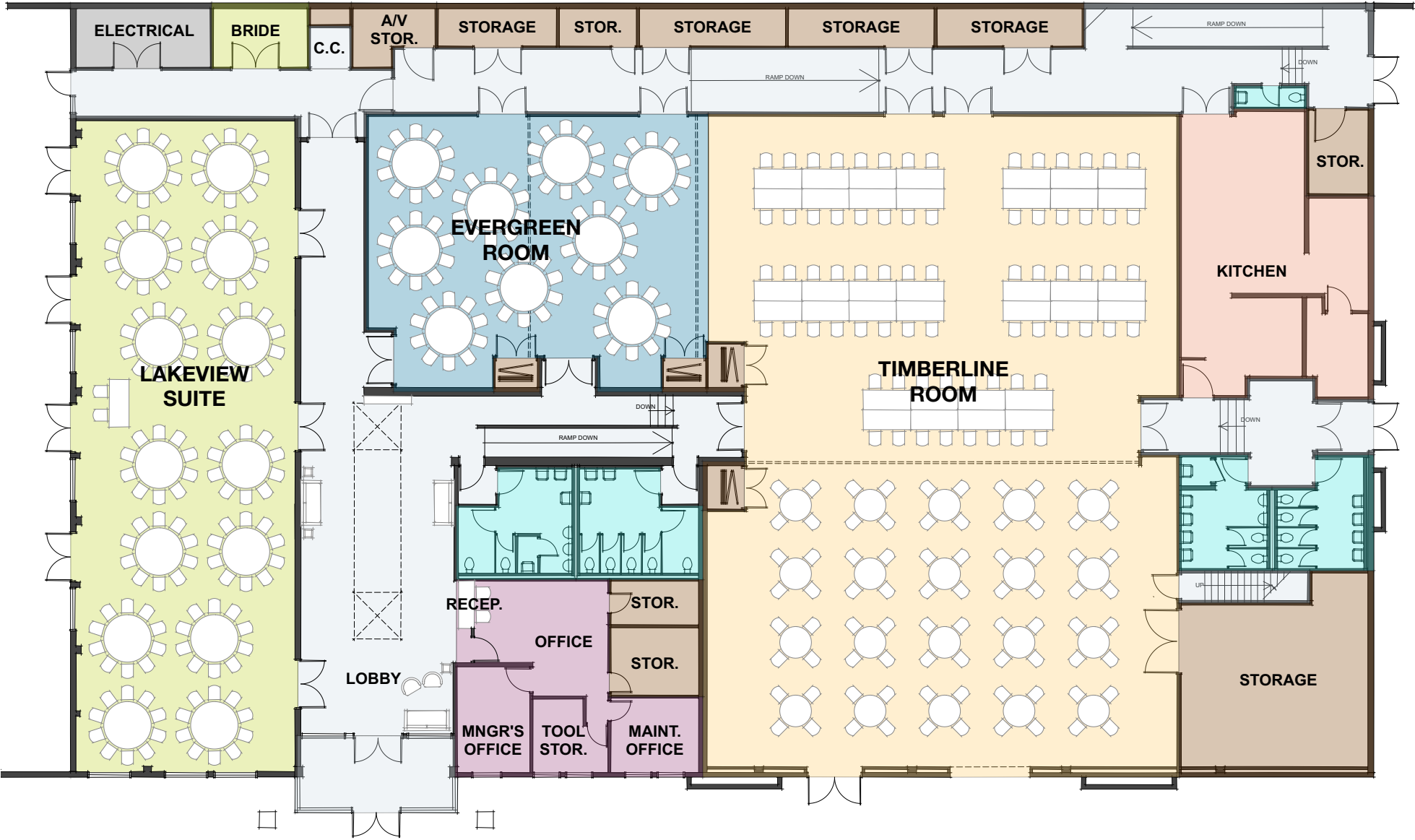
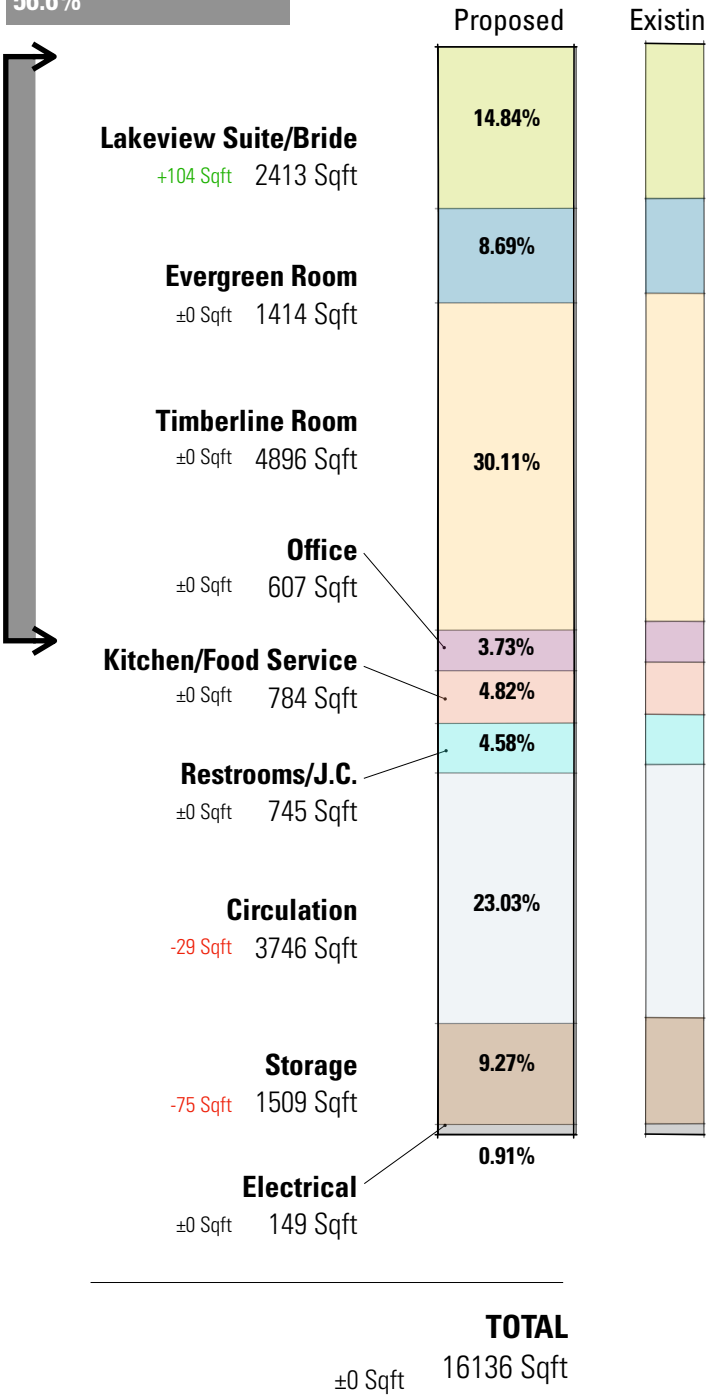
Scheme A: Floor Plan



- 1 Offices: Repaint all walls and new carpeting. Improve re-partition and enhance receptionist area.
- 2 Lobby: Repaint all walls and new carpeting.
- 3 Lakeview Suite: New wood panelling on walls and new vinyl plank flooring; remove ceiling finishes to expose structure and new rigid ductwork. New doors and windows to the terrace. Upgrade lighting. Remove movable partitions.
- 4 Hallway: Repaint all walls.
- 5 Restrooms: Retile and repaint all walls and new floor tiling; replace toilet stall partitions and lavatory counters.
- 6 Evergreen & Timberline Rooms: Repaint all walls and new carpeting. Upgrade movable partitions.
- 7 Kitchen: Repaint all walls; replace a few pieces of kitchen equipment.
- 8 New 30" high stone veneered wall (sand barrier)
- 9 Exterior improvements may include new landscaping, new building sign.
- 10 Community entrance: Modest improvements (e.g. adding architectural elements) to increase curb appeal and make more welcoming.
- 11 Community-side restrooms: modernize interior. If allowed by AHJ to reduce number of fixtures, create an accessible stall in each restroom.

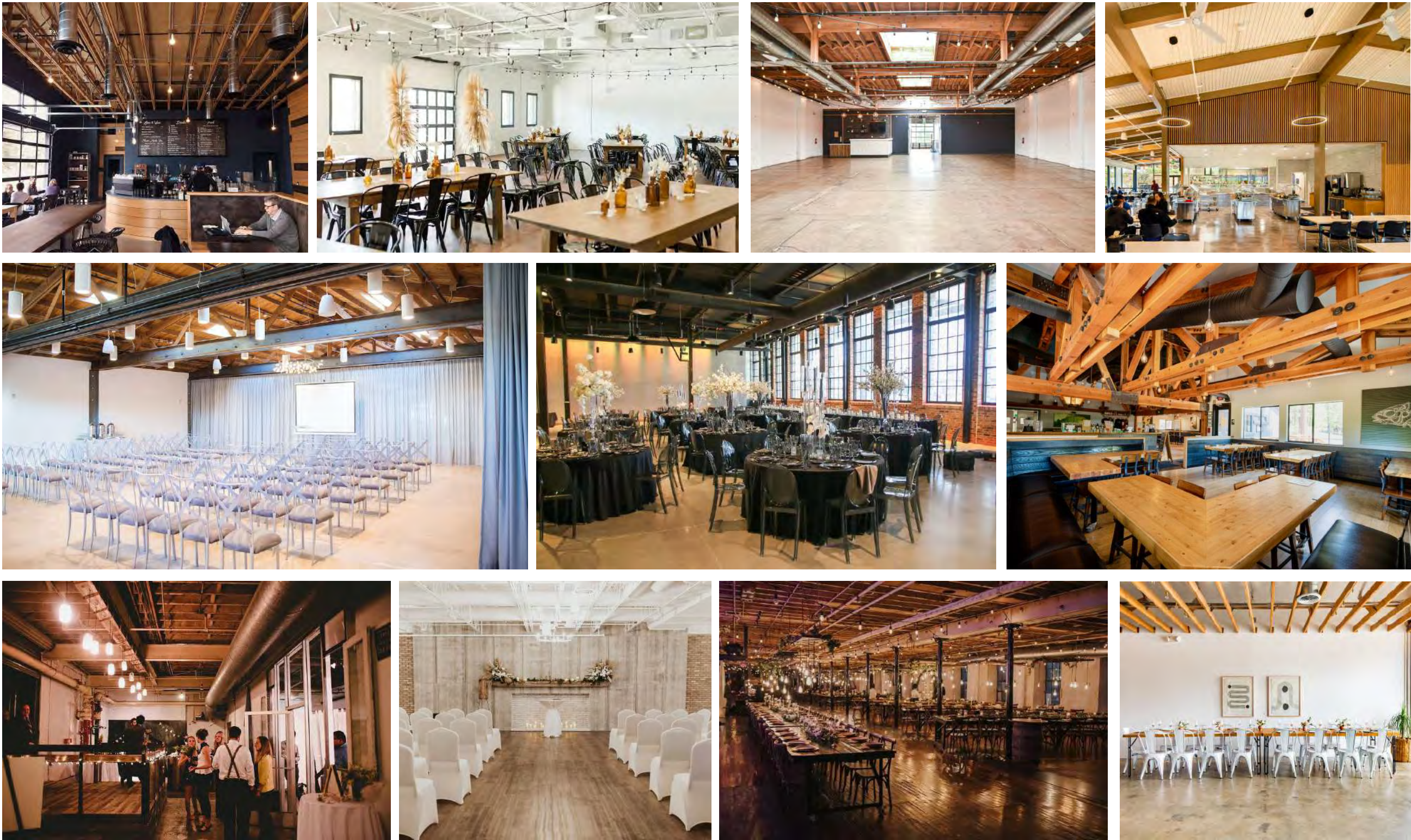
Scheme A: Program Breakdown

Total Rentable
8723 Sqft +104 Sqft
56.6%

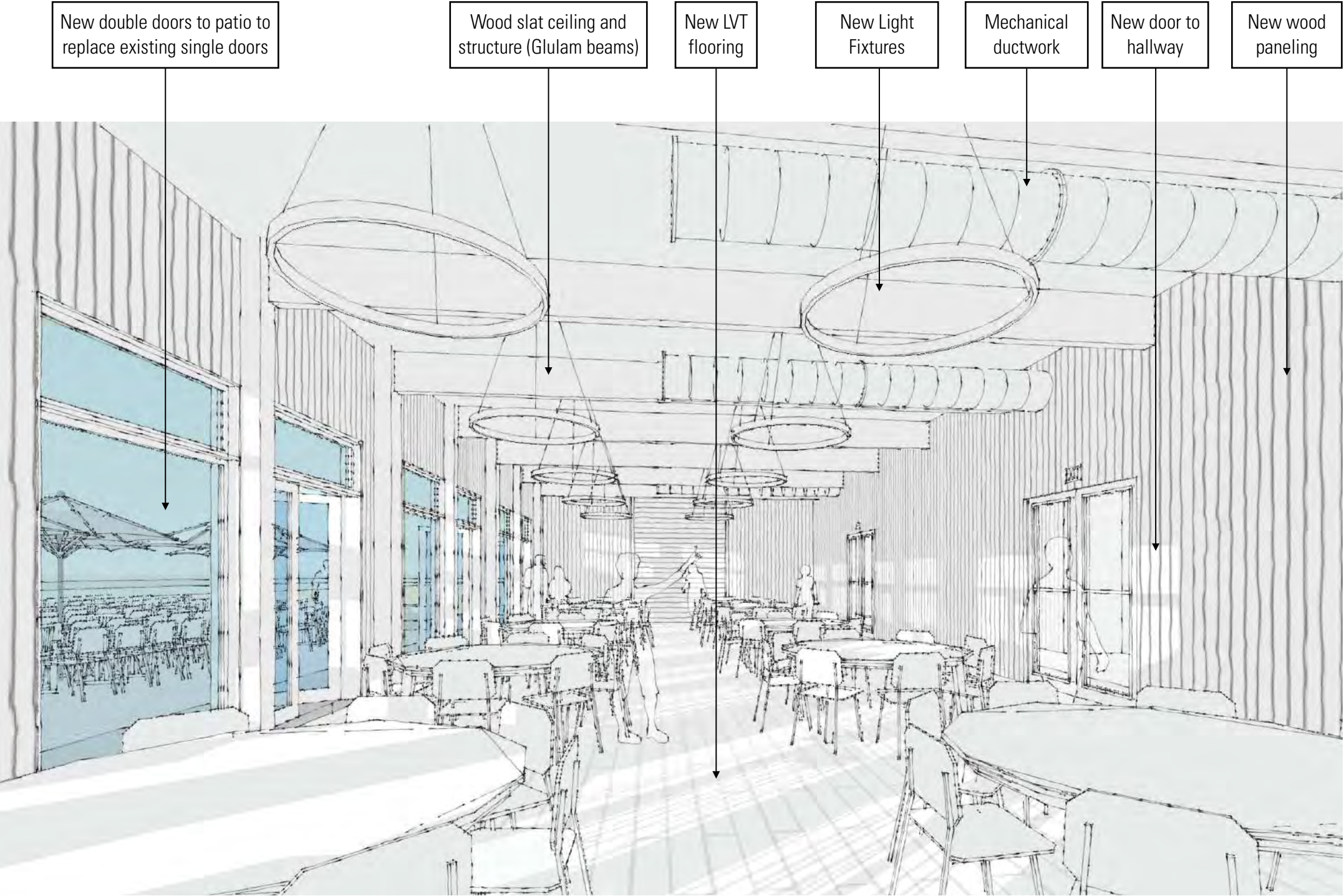


Seating Capacity	Sq. Footage			Theater			Classroom			Banquet		
	Prop.	Extg.	Chg.	Prop.	Extg.	Chg.	Prop.	Extg.	Chg.	Prop.	Extg.	Chg.
Lakeview Suite	2,413	2,309	+104	288	238	+50	128	128	0	142	134	+8
Evergreen Room	1,414	1,414	0	168	168	0	84	84	0	90	90	0
Timberline Room	4,896	4,896	0	500	500	0	350	350	0	400	400	0

Scheme A: Reference Images

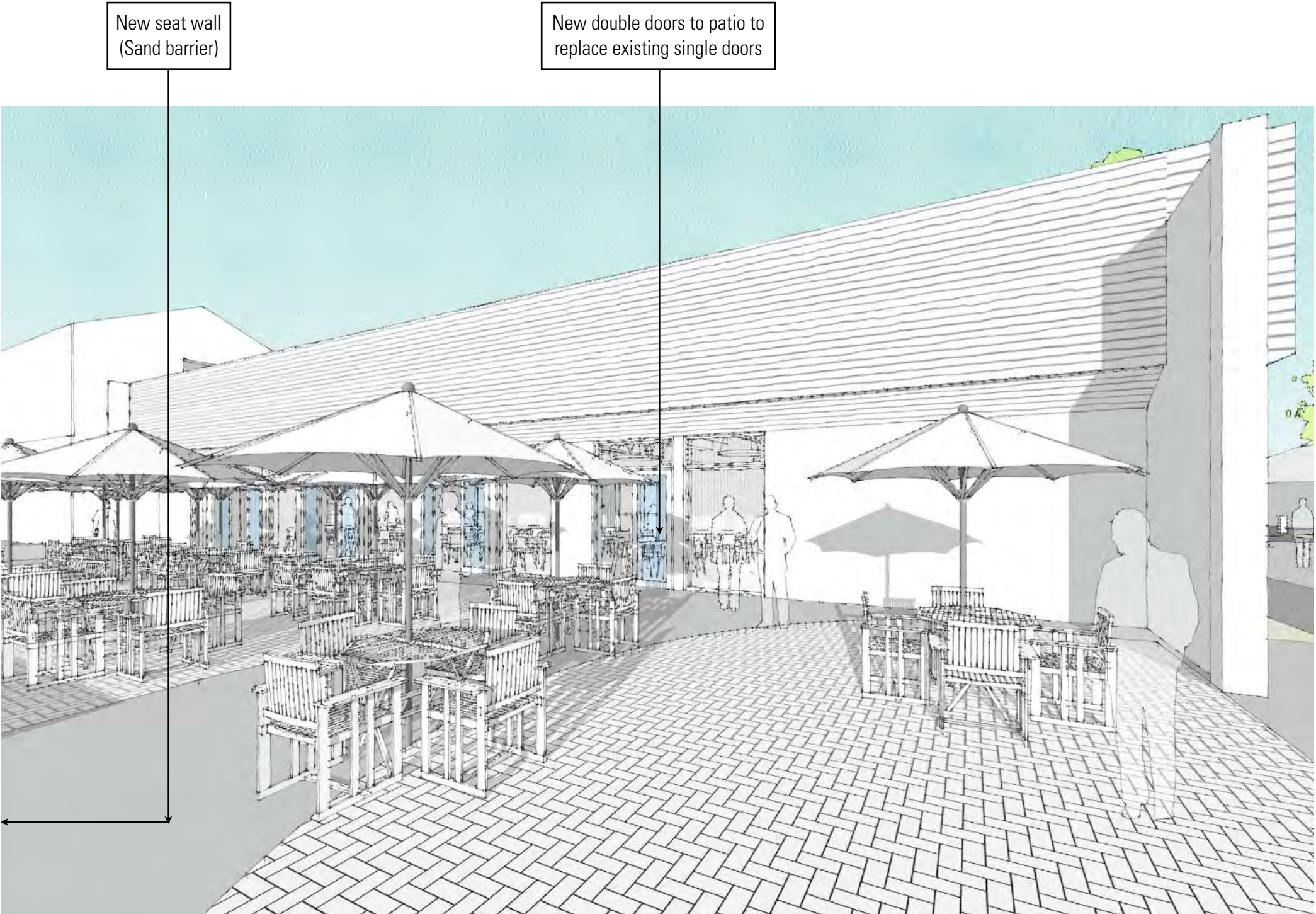


Scheme A: Light Touch Interior Improvement



Lakeview Suite: Banquet Set-up

Scheme A: Light Touch Patio Improvement



Beachfront Terrace: New Double Doors

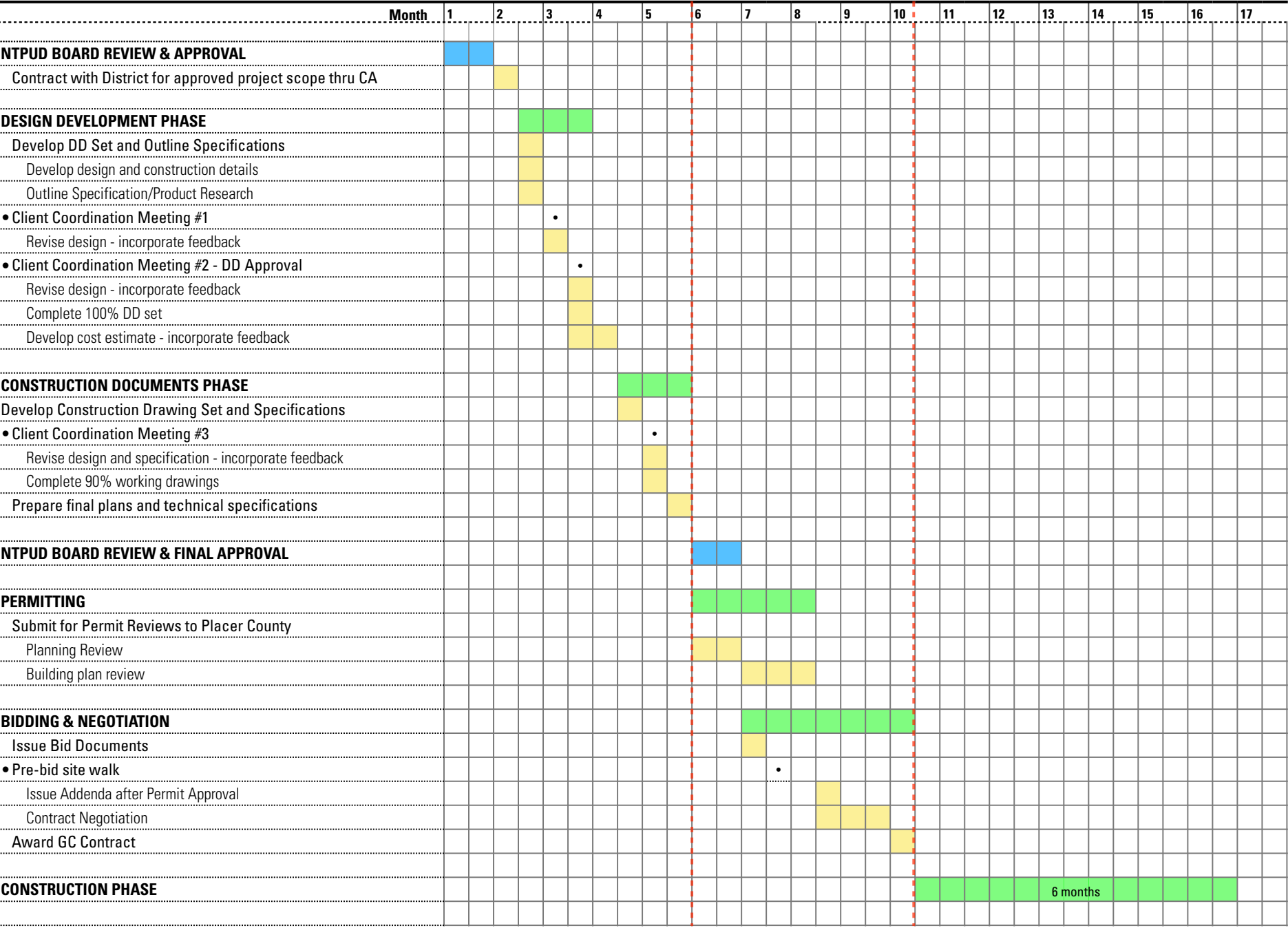
Scheme A: Construction Cost Estimate

Summary

LELAND SAYLOR ASSOCIATES					
PROJECT: NORTH TAHOE EVENT CENTER			JOB NO: 23-007AR2		
LOCATION: KINGS BEACH, CA			PREPARED BY: JS		
CLIENT: GORING & STRAJA ARCHITECTS			CHECKED BY: IS		
DESCRIPTION: REMODEL			DATE: 8/4/2023		
MODEST SCHEME			BLDG GSF: 16,438		
			SITE AREA:		
CONCEPT ESTIMATE					
DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
SUMMARY OF THE ESTIMATE					
1.00	GENERAL REQUIREMENTS			1.83	\$ 30,000
2.00	EXISTING CONDITIONS			5.08	\$ 83,579
6.00	WOOD & PLASTICS			0.22	\$ 3,600
8.00	DOORS & WINDOWS			23.12	\$ 379,980
9.00	FINISHES			20.80	\$ 341,867
10.00	SPECIALTIES			12.48	\$ 205,069
11.00	EQUIPMENT			0.91	\$ 15,000
22.00	PLUMBING			4.41	\$ 72,450
23.00	HEATING, VENTILATION, AND AIR CONDITIONING			1.13	\$ 18,544
32.00	EXTERIOR IMPROVEMENTS			19.14	\$ 314,623
TOTAL JOB DIRECT COSTS		16,438		89.11	\$ 1,464,712
	PRORATES				
	General Conditions	10.00%			\$ 146,471
	Estimating Contingency	30.00%			\$ 439,413
	Escalation (2025 Construction)	6.00%			\$ 87,883
SUB-TOTAL		16,438		130.09	\$ 2,138,479
	Bonds / Insurance	2.00%			\$ 42,770
	Contractors Fee	8.00%			\$ 171,078
TOTAL CONSTRUCTION COSTS		16,438		143.10	\$ 2,352,327

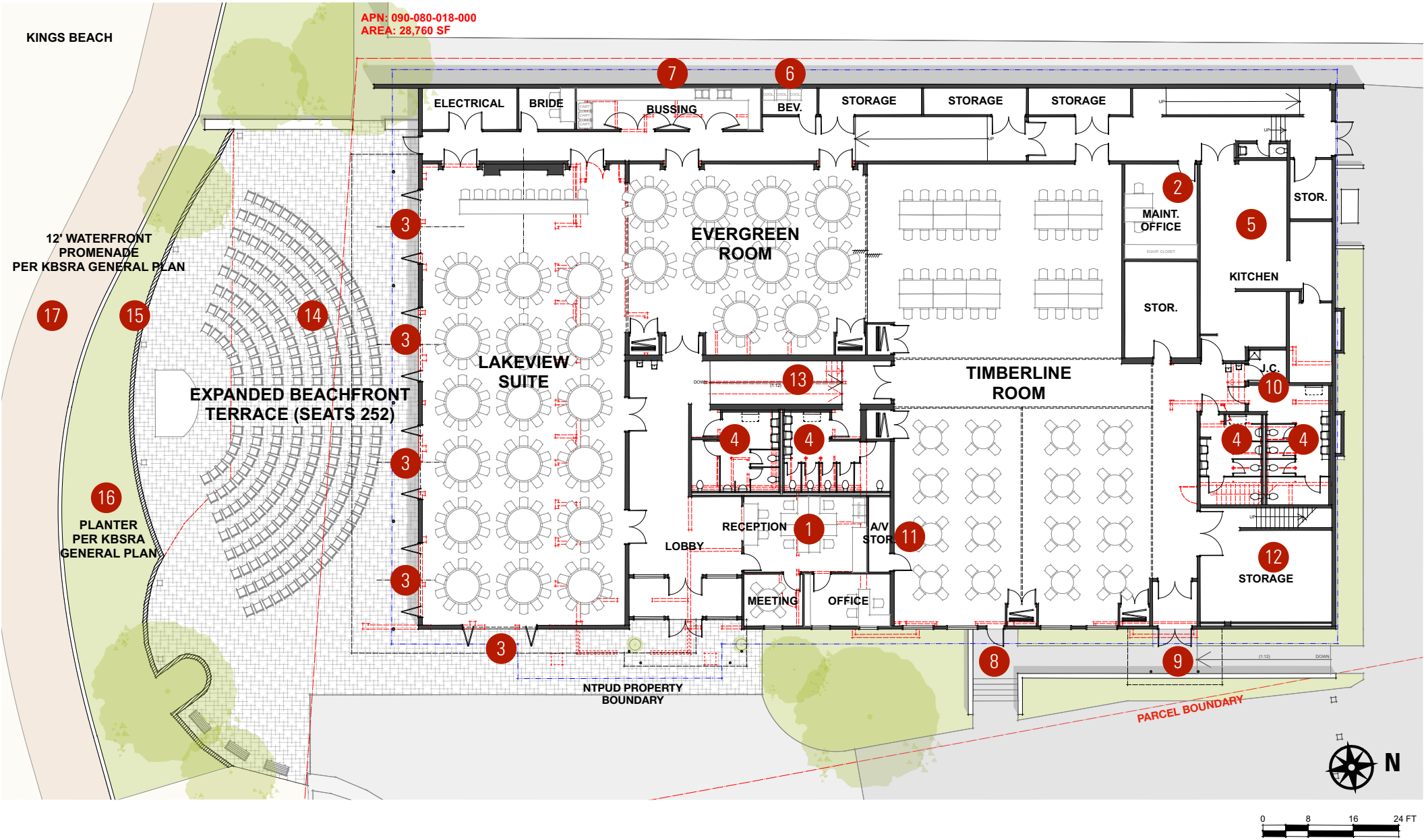
Scheme A: Project Bellwether Schedule

3 August, 2023



III. Scheme B: Transformational Scheme

Scheme B: Floor Plan

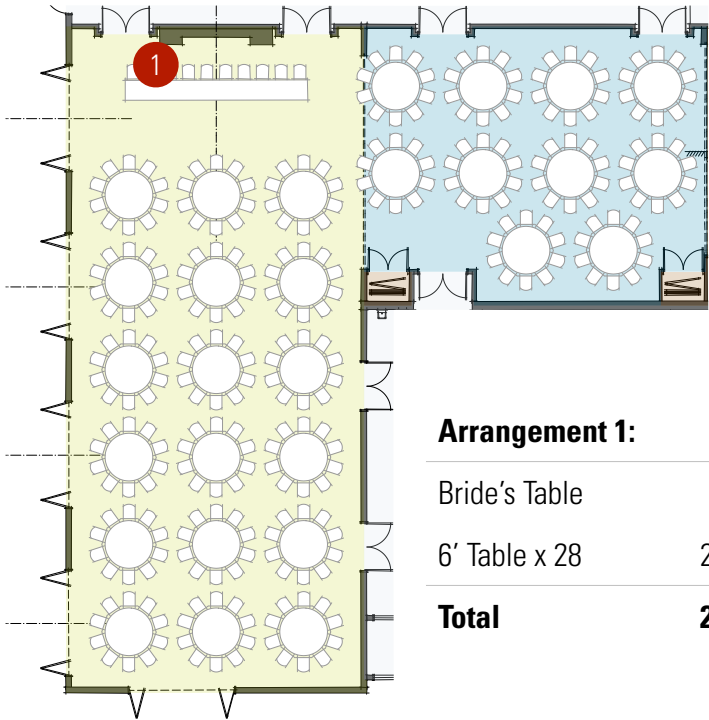


- 1 Reconfigured and expanded office spaces: 1 private office, 1 meeting room, open office with 4 workstations.
 - 2 New Maintenance Office off of the service corridor.
 - 3 Folding doors opening up Lakeside room to outdoor patio.
 - 4 Renovated and expanded restrooms to be fully accessible.
 - 5 Replace a few cooking equipment, move beverage related equipment to new Beverage Room. Reconfigured Kitchen allows more space for food preparation.
 - 6 Proposed beverage service area with coolers.
 - 7 Proposed bussing station with hand wash sink.
 - 8 Exit only door.
 - 9 New community entrance corridor and exterior ramp.
 - 10 Lowered community side restrooms to be level with the rest of the building and accessible; new janitor's closet. Kitchen slightly expanded.
 - 11 New location for teleconferencing equipment accessed from Timberline Room.
 - 12 Lower Storage Room ceiling to create more storage area above it.
 - 13 Remove stair and construct code compliant ramp
- In coordination with California State Park:
- 14 Expanded terrace with new stone pavers
 - 15 New 30" high stone veneered wall (sand barrier)
 - 16 New lush landscape area
 - 17 Paved pedestrian promenade (by State Park)

Scheme B: Program Breakdown

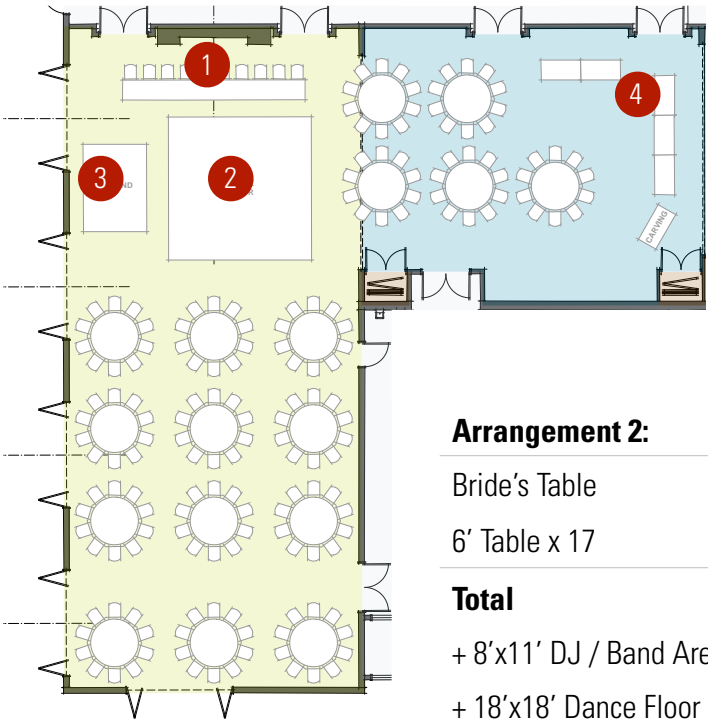


Scheme B: Alternate Seating Layouts



Arrangement 1:

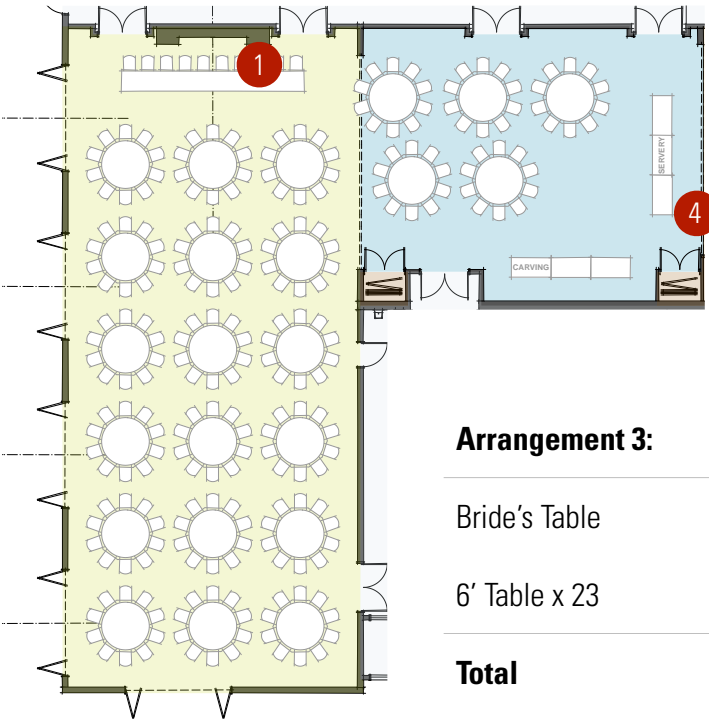
Bride's Table	10
6' Table x 28	280
Total	290



Arrangement 2:

Bride's Table	10
6' Table x 17	170
Total	180

+ 8'x11' DJ / Band Area
+ 18'x18' Dance Floor
+ Servery Area



Arrangement 3:

Bride's Table	10
6' Table x 23	230
Total	240

+ Servery Area

- 1 Bride's Table (seats 10)
- 2 Dance Floor (18'x18')
- 3 DJ/Band (8'x11')
- 4 Serving/Carving Station

Scheme B: Reference Images



Scheme B: Transformational Scheme

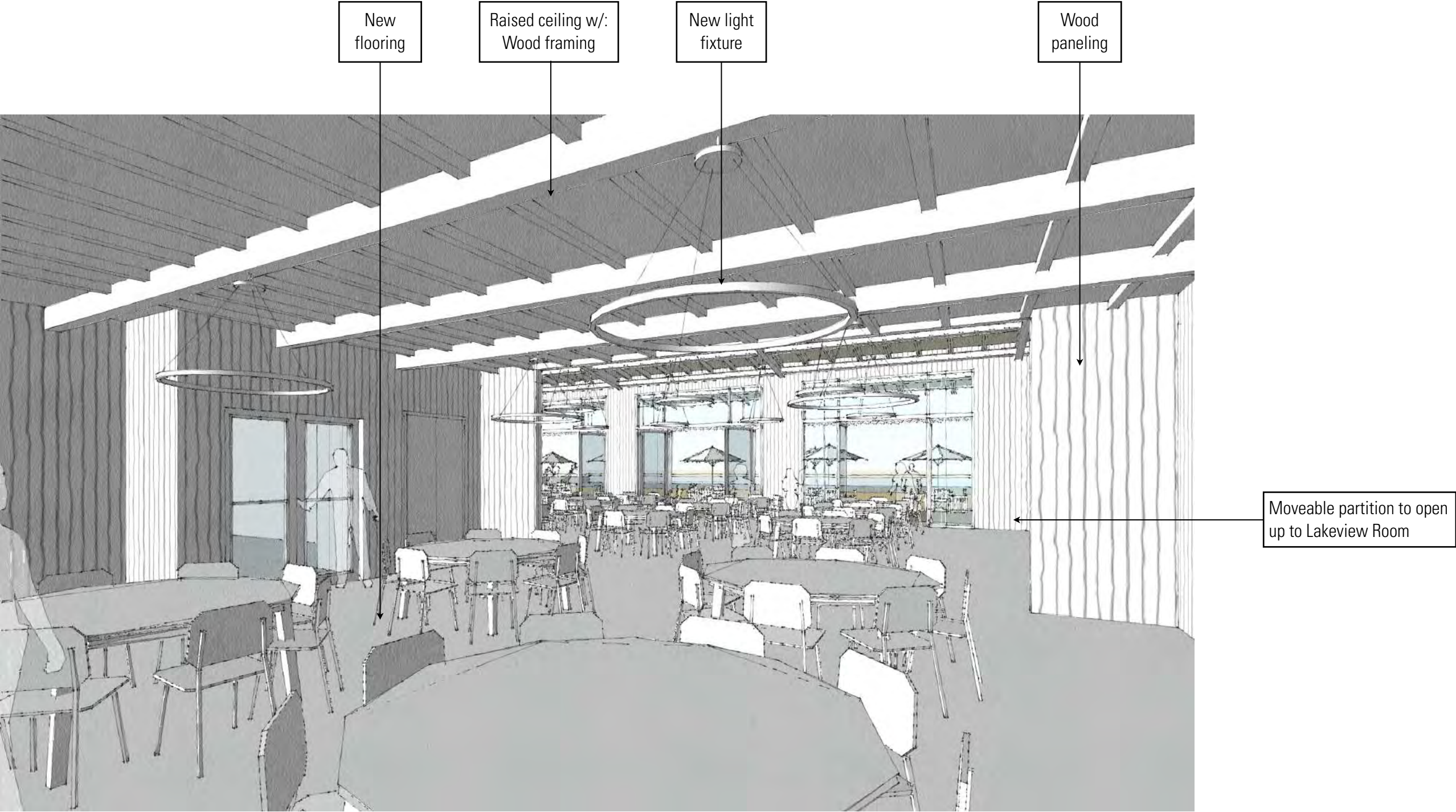


Scheme B: Larger Lakeview Suite



Lakeview Suite: Banquet Set-up

Scheme B: Evergreen Open to Lakeview



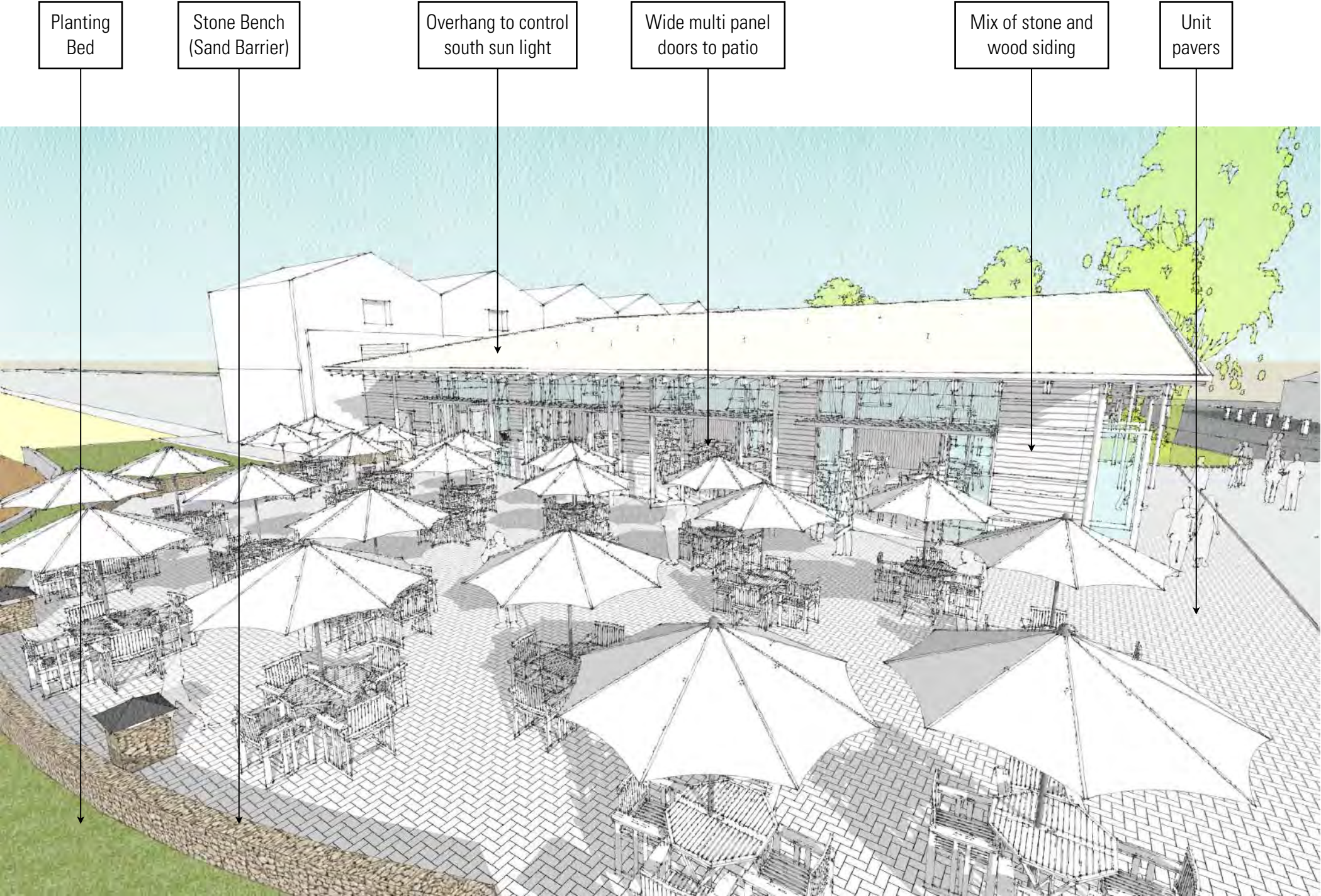
Evergreen room open towards Lakeview Suite

Scheme B: Improve Connection between Lakeview Suite and Patio



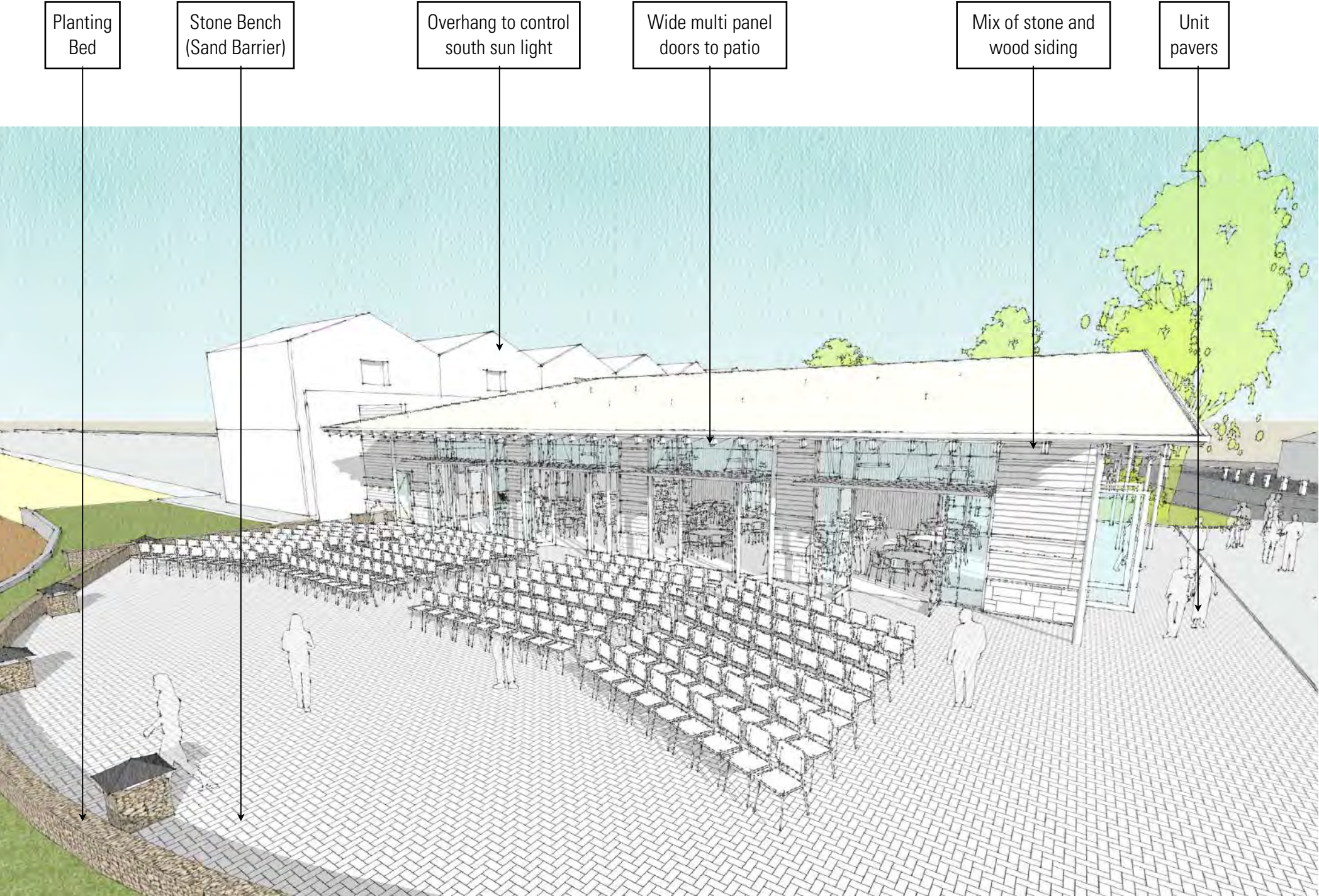
View from patio through Lakeview Suite to Evergreen room

Scheme B: More Generous Patio to Accommodate Large Events



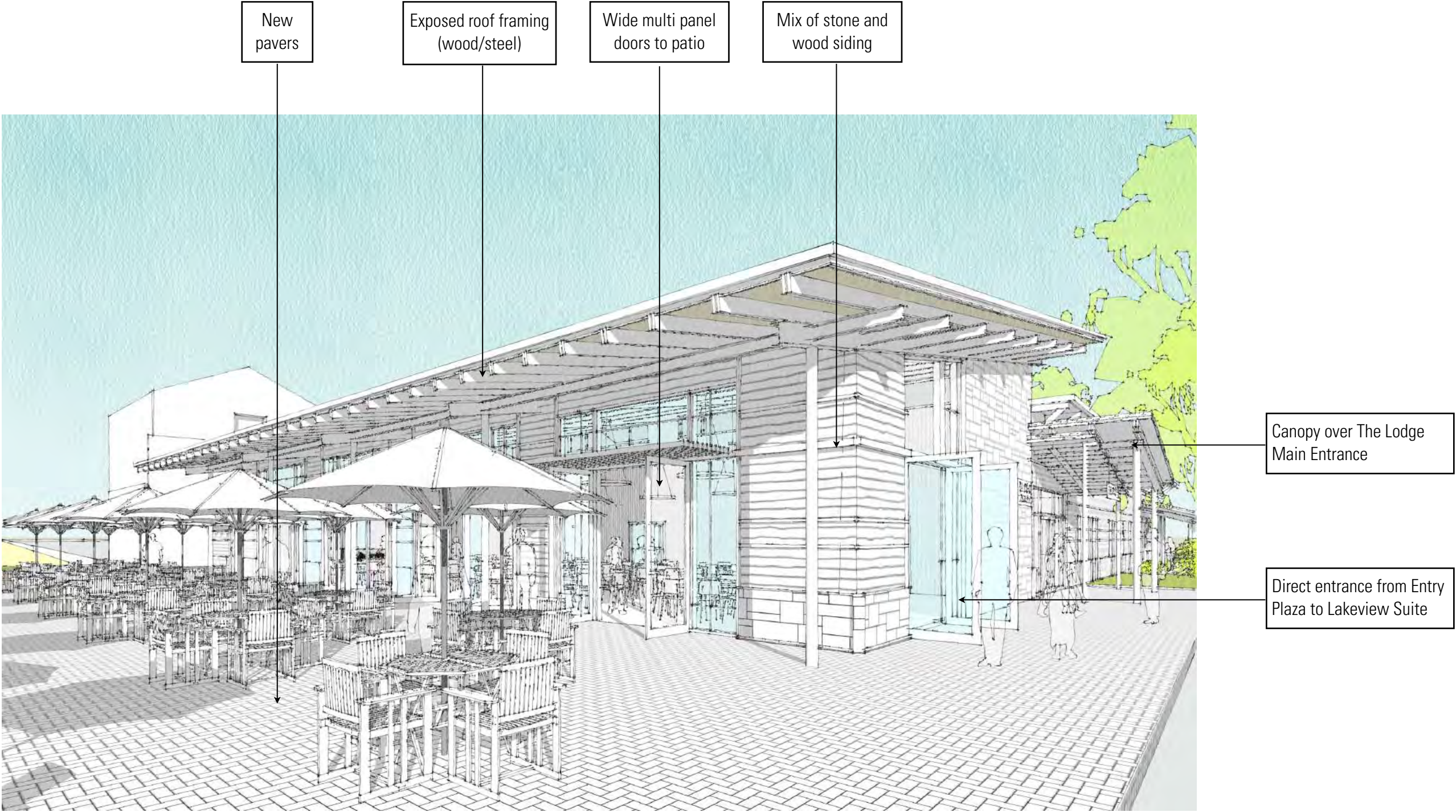
Birdseye View of Patio Towards Lakeview Suite Set Up for Casual Dining

Scheme B: More Generous Patio to Accommodate Large Ceremony



Birdseye View of Patio Towards Lakeview Suite Set Up for a Wedding Ceremony

Scheme B: Inviting Direct Access to Lakeview Suite



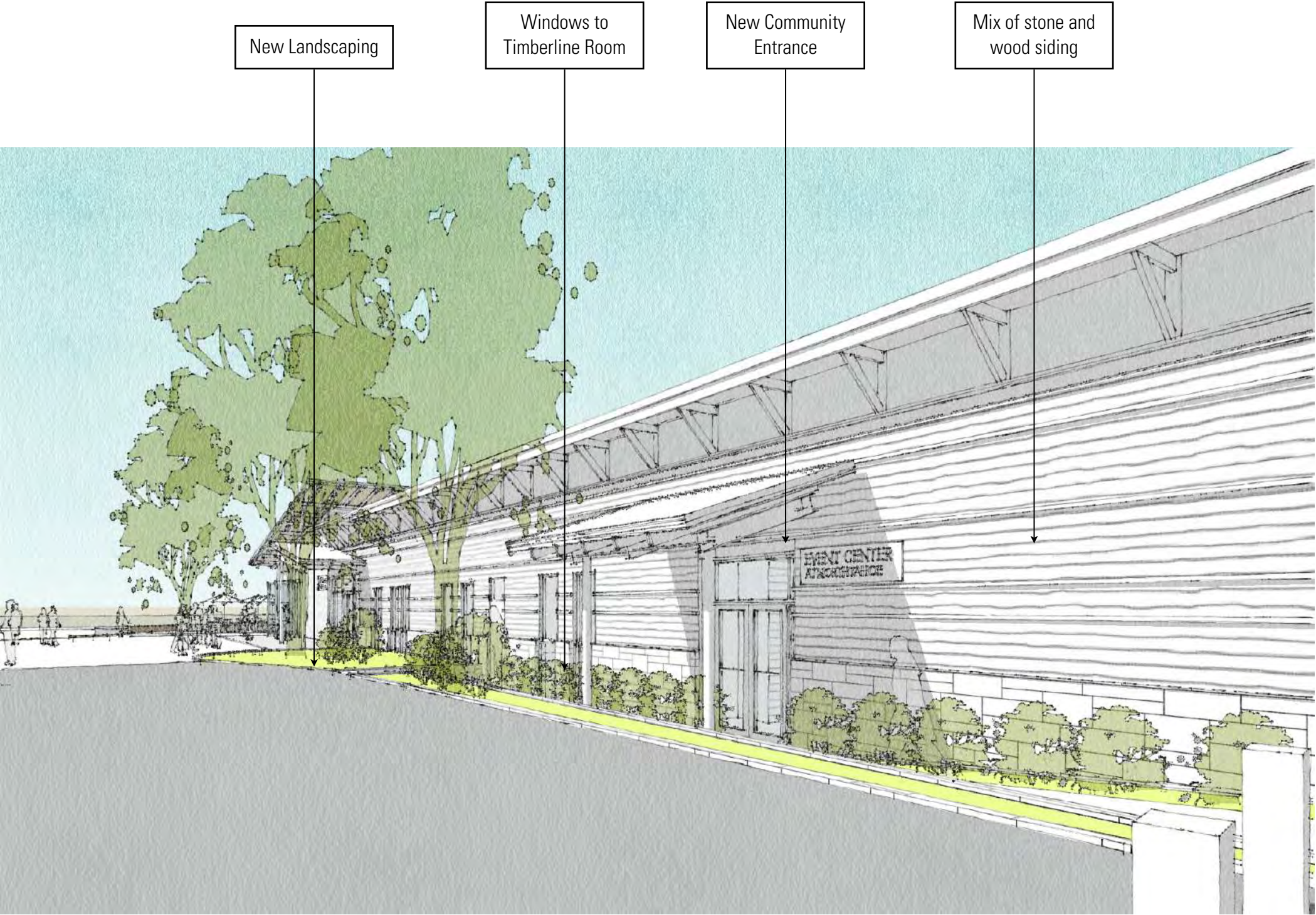
View of Patio and Lakeview Suite Southeast Corner

Scheme B: Clear Entry from East Plaza



View of Building Entrances from East Entry Plaza

Scheme B: Inviting Community Entrance



View of the New Community Entrance on East Facade

Scheme B: Construction Cost Estimate

Summary

LELAND SAYLOR ASSOCIATES

PROJECT: NORTH TAHOE EVENT CENTER			JOB NO: 23-007AR2		
LOCATION: KINGS BEACH, CA			PREPARED BY: JS		
CLIENT: GORING & STRAJA ARCHITECTS			CHECKED BY: IS		
DESCRIPTION: REMODEL			DATE: 8/4/2023		
AMBITIOUS SCHEME			BLDG GSF: 16,438		
CONCEPT ESTIMATE					
DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
SUMMARY OF THE ESTIMATE					
1.00	GENERAL REQUIREMENTS			7.30	\$ 120,000
2.00	EXISTING CONDITIONS			10.24	\$ 168,304
3.00	CONCRETE			5.15	\$ 84,675
4.00	MASONRY			16.48	\$ 270,900
5.00	METALS			4.16	\$ 68,302
6.00	WOOD & PLASTICS			34.74	\$ 570,986
7.00	THERMAL AND MOISTURE PROTECTION			16.42	\$ 269,888
8.00	DOORS & WINDOWS			40.77	\$ 670,200
9.00	FINISHES			44.34	\$ 728,794
10.00	SPECIALTIES			20.89	\$ 343,328
11.00	EQUIPMENT			4.87	\$ 80,000
14.00	CONVEYING EQUIPMENT			1.64	\$ 27,000
21.00	FIRE SUPPRESSION			4.00	\$ 65,752
22.00	PLUMBING			4.41	\$ 72,450
23.00	HEATING, VENTILATION, AND AIR CONDITIONING			56.00	\$ 920,528
26.00	ELECTRICAL			16.00	\$ 263,008
27.00	COMMUNICATIONS			3.00	\$ 49,314
28.00	ELECTRONIC SAFETY & SECURITY			10.00	\$ 164,380
31.00	EARTHWORK			0.66	\$ 10,907
32.00	EXTERIOR IMPROVEMENTS			21.48	\$ 353,123
33.00	UTILITIES			-	NONE
TOTAL JOB DIRECT COSTS		16,438		322.54	\$ 5,301,839

LELAND SAYLOR ASSOCIATES

PROJECT: NORTH TAHOE EVENT CENTER

LOCATION: KINGS BEACH, CA

CLIENT: GORING & STRAJA ARCHITECTS

DESCRIPTION: REMODEL

AMBITIOUS SCHEME

JOB NO: 23-007AR2

PREPARED BY: JS

CHECKED BY: IS

DATE: 8/4/2023

BLDG GSF: 16,438

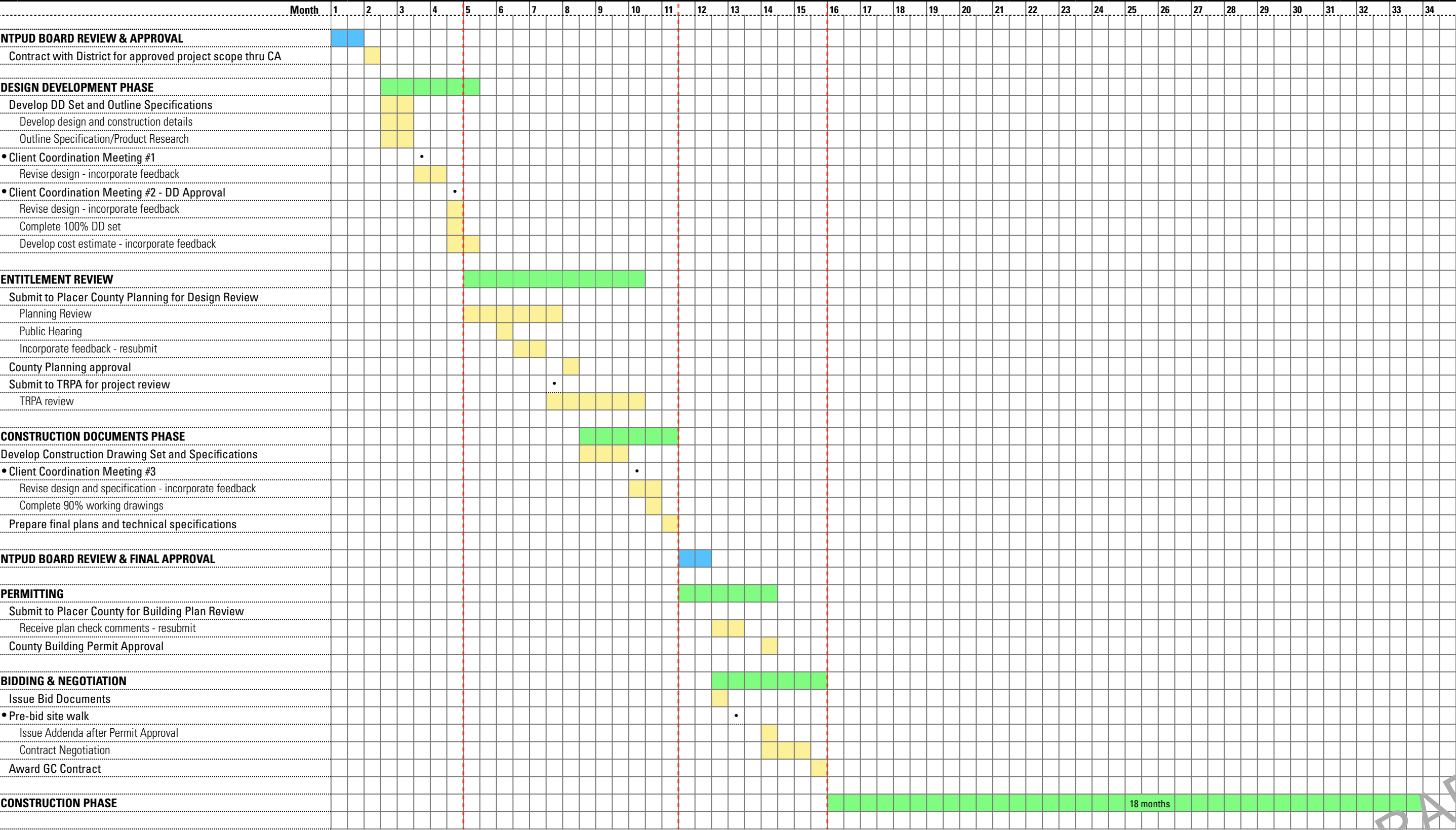
CONCEPT ESTIMATE

DIV #	DESCRIPTION	QTY	UNIT	UNIT COST	TOTALS
	PRORATES				
	General Conditions	10.00%			\$ 530,184
	Estimating Contingency	30.00%			\$ 1,590,552
	Escalation (2026 Construction)	13.50%			\$ 715,748
	SUB-TOTAL	16,438		495.09	\$ 8,138,323
	Bonds / Insurance	2.00%			\$ 162,766
	Contractors Fee	8.00%			\$ 651,066
	TOTAL CONSTRUCTION COSTS	16,438		544.60	\$ 8,952,155

DRAFT

Scheme B: Project Bellwether Schedule

3 August, 2023



18 months



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: G-1

FROM: Office of the General Manager

SUBJECT: General Manager/CEO Report

Major monthly items of note are included as agenda items or are addressed in the Department Managers' reports in this packet. Additional items are as follows:

- 1) With the recent surge in COVID-19 cases nationwide, the District continues to monitor the federal, state, and county guidance and directives regarding the impacts of COVID-19. This includes updates from the Centers for Disease Control and Prevention (CDC) and the State of California Department of Public Health (CDPH). All work practices at the District remain in conformance with CDC, CDPH, and Cal/OSHA requirements. The District did not see any COVID cases among Staff over the last month.
- 2) The District, Tahoe City Public Utility District (TCPUD), and the South Tahoe Public Utility District (STPUD) continue their partnership work on legislative matters:
 - a) At the federal level, the partnership is working on developing the 2024 project priority list in anticipation of a potential United States Forest Service (USFS) 2024 allocation for the Tahoe water for fire suppression program.
 - b) At the state level, the partnership is working to debrief the veto of [SB 470 \(Alvarado-Gill\)](#) by the Governor and develop our legislative strategy for 2024. The partnership anticipates an opportunity to continue to advance the water infrastructure for fire suppression issue on both a stand-alone basis as well as a component on an anticipated climate resiliency bond.
 - c) The District, along with TCPUD and North Tahoe Fire Protection District, were selected by the California Special District Association (CSDA) for their annual Virtual Special Districts Tour. The three Districts' collaborative efforts on behalf of wildfire resiliency in the Tahoe Basin and water infrastructure for fire suppression will be featured. Past virtual tours by CSDA can be found on their website: <https://www.csda.net/learn/specialdistrictstour>.

CSDA anticipates launching their 2023 Virtual Tour on December 5, 2023.

- 3) The District is working with TCPUD on a grant application to the California Tahoe Conservancy to fund a green house gas inventory of both districts' operations. The goal is for the grant to fund 100% of the direct costs of the effort (approximately \$80,000) with NTPUD and TCPUD providing in-kind labor.
- 4) The North Tahoe Business Association (NTBA) held its regularly scheduled Board meeting on October 18, 2023. The following items were topics of discussion:
 - a) Presentation from Cal Neva development project
 - b) Advocacy Policy changes
 - c) Board Member recruitment discussion
 - d) NTCA, TCDA, NTBA integration and roadmap planning
 - e) Committee updates
 - f) Review of NTBA financials

The next regularly scheduled NTBA Board meeting is November 15, 2023.

- 5) The Boys and Girls Club of North Lake Tahoe (BGCNLT) held its regularly scheduled Board meeting on October 25, 2023. The following items were topics of discussion:
 - a) Facility Safety Audits
 - b) Updates from the Board President
 - c) Updates from the CEO
 - d) Updates from the Finance Committee - review of Club financials
 - e) Planning for CEO annual performance evaluation

The next regularly scheduled BGCNLT Board meeting is November 16, 2023.

- 6) The District is recruiting for one open position, including:
 - Utility Operations Maintenance Worker I/II

Submitted By:



Bradley A. Johnson, P.E.
General Manager/CEO



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: G-2

FROM: Justin Broglio, Public Information Officer

SUBJECT: Public Information and Community Outreach Report

DISCUSSION:

Public Information and Community Outreach:

- For the month of October, our communications and outreach focused on – 1) promotion of the new Tennis & Pickleball facility opening; 2) promotion of Fall community events and Recreation programs; 3) final outreach to close up the Summer 2023 construction season; 4) ongoing promotion of the District's essential water and wastewater service through 75th Anniversary year highlights and photos/videos.
- Staff continues planning of outreach, marketing, and materials for the upcoming 2024 Rate Adjustment including the required 218 notices, public hearing notices, and social media and website content campaigns.
- Staff coordinated website add-ons and coordination with the CSR team on the District's new "Customer Service Experience" survey. This survey will help us better understand how our customers interact with our website and our staff when they call with a concern/question/problem or service issue.
- Staff continues to promote the activities, events, and programs offered through the 2023 Fall/Winter Recreation Activity Guide.
- Staff coordinated resources and attended a video shoot with TCPUD staff and CSDA staff, preparing footage and scripting for the CSDA Virtual Tour highlight video of "Water Infrastructure for Firefighting in Lake Tahoe."
- Staff continued to assist with the final printing and delivery of the Regional Park Wayfinding Signage Update project.
- Staff continues to update the website and outreach planning for Phase 3 of the Recreation & Aquatics Center Feasibility study - <https://northtahoerec.org/>.
 - Staff coordinated outreach to our new website-collected email list to notify people of the Nov. 9th NTRAC meeting presentation about the study.
- Staff continues to add content and update the District's new website as needed.

Community Events:

- Staff attended the KB Elementary School annual Walk-a-Thon event and provided our Drink Tahoe Tap water fountain and refilling station for all the runners/walkers.
- Staff attended the Boys and Girls Club of North Lake Tahoe's annual Harvest Festival and coordinated with our Recreation Dept. and Utility Operations Dept. to showcase our NTPUD "Monster" Truck or Treat. The event was a huge success and went very well.

Grants:

- The District's two applications for the NTCA's Community Vitality and Economic Health Investment Program Three-year Sponsorship Program were reviewed and approved in concept by the Placer County Board of Supervisors at its October 16th meeting.
 - The District's \$240,000 grant through the TBID/Zone 1 Committee was approved and we are awaiting contract from the NTCA.
 - Staff is continuing to coordinate with Placer County CEO's Office and the NTCA Grant Manager on the District's \$600,000 grant request through the TOT/CAP Committee.
- Staff is continuing to monitor and review grant opportunities as appropriate.

North Tahoe Event Center Marketing:

- Staff is coordinating with NTEC staff and our marketing/graphic design firm to build new marketing brochures and highlight videos for the NTEC that will launch in early 2024. These will focus on both our wedding clients and our corporate/meeting clients.
- Staff continues to monitor and update (as needed) the NTEC's social media strategy for social media and lead generation.

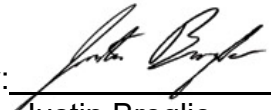
Community and Regional Partner Connections:

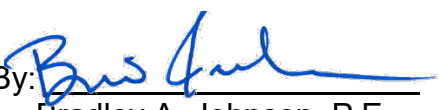
- Participated in bi-weekly Tahoe-Truckee PIO team meetings and North Lake Tahoe-Truckee Stakeholder meetings.
 - October meetings focused on the regional winter recreation messaging, new traffic control measures at the major resorts, Fall events around the

region, and an update on TRPA's updated Invasive Species messaging on the Zealand Mud Snail response effort.

- Attended the Placer County Board of Supervisors meeting on Oct. 16, 2023 to monitor and review the approval of NTCA multi-year grant applications.
- Attended the NTCA's Grant Showcase for the Community Vitality and Economic Health Investment Program Three-year Sponsorship Program.
- Attended the NTCA's Board of Directors meeting to monitor and review the NTCA Community Vitality Program & Economic Health Investment Program – Annual Grant Application Information.
- Attended the NTCA's Monthly First Tuesday Breakfast Club.
 - Staff provided updates on the District's Fall events and winter operations planning for the North Tahoe Regional Park.

Review Tracking:

Submitted By: 
Justin Broglio
Public Information Officer

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

District Social Media Channels – October 2023

SUMMARY: For October, we saw average engagement and social traffic across all of our platforms in October, with the Tennis & Pickleball photos and updated drawing in a lot of engagement and excitement.

Facebook Business Pages

	Monthly Reach	Highest Post Reach	Top Post	Followers
<i>Recreation & Parks</i>	4,744	1,105	<i>Tennis & Pickleball Opening</i>	3,888
<i>District</i>	668	349	<i>Walk-a-Thon Sponsor</i>	1,214
<i>Event Center</i>	3,612	329	<i>Wedding Caters & Food</i>	1,160

Facebook Page Reach - The number of people who saw any content from our Page or about our Page, including posts, stories, ads, and shares.

Instagram Business Accounts

	Monthly Reach	Highest Post Reach	Top Post	Followers
<i>Recreation & Parks</i>	1,251	766	<i>Paving & Const. Updates</i>	1,988
<i>District</i>	120	99	<i>Walk-a-thon Sponsor</i>	465
<i>Event Center</i>	863	182	<i>Wedding Packages Review</i>	991

Instagram Reach - The number of unique accounts that saw any of our posts or stories at least once.

Twitter Business Accounts	@NorthTahoePUD
<i>Estimated Monthly Impressions</i>	499
<i>Followers</i>	434
<i>Top Tweet</i>	<i>Walk & Learn Tour Promotion</i>

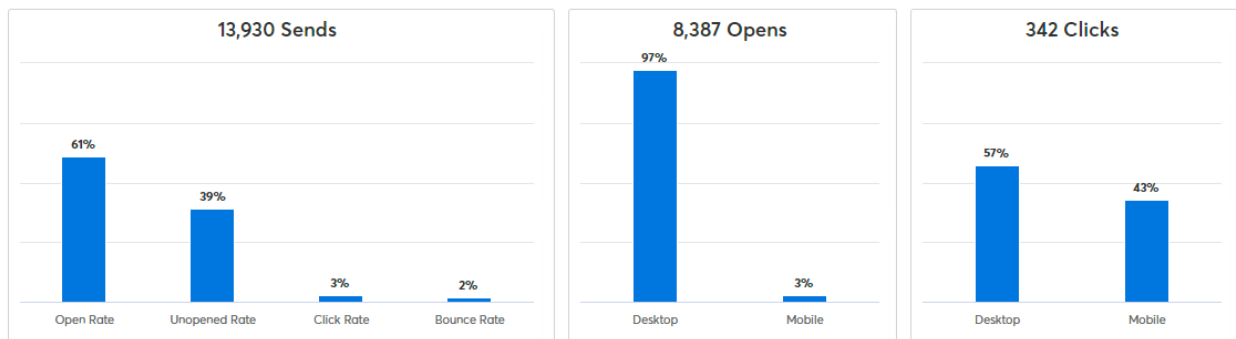
Twitter Impressions – The number of times a user saw a tweet that we posted or retweeted

Email Newsletter Metrics –

Our newsletters continue to grow as an immediate and impactful way to share news and information with our community. Specifically, our new smaller targeted lists (which are using CivicRec registrations) are garnering some of the best open rates I have ever seen. Although they are small groups, they are very engaged with our content.

For the announcement of the Tennis & Pickleball Court opening, we had a 92% open rate and 55% of those people clicked on the link we provided to RSVP for the opening event.

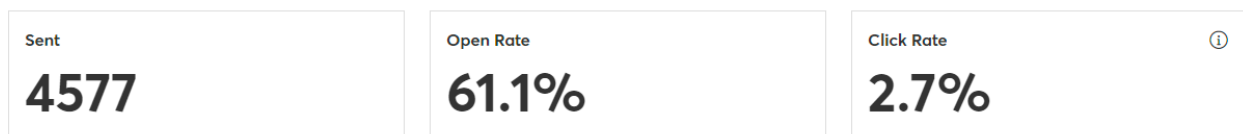
October metrics for the District's Recreation Newsletter and Board Meeting Notices -



Highlight – Friday, Oct. 27th Recreation Newsletter –

Email Performance

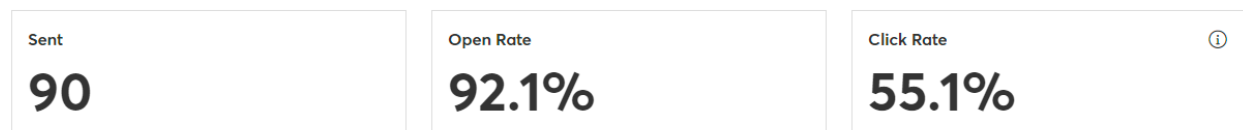
See how your emails are doing with your audience. [Compare your results to the industry average.](#)



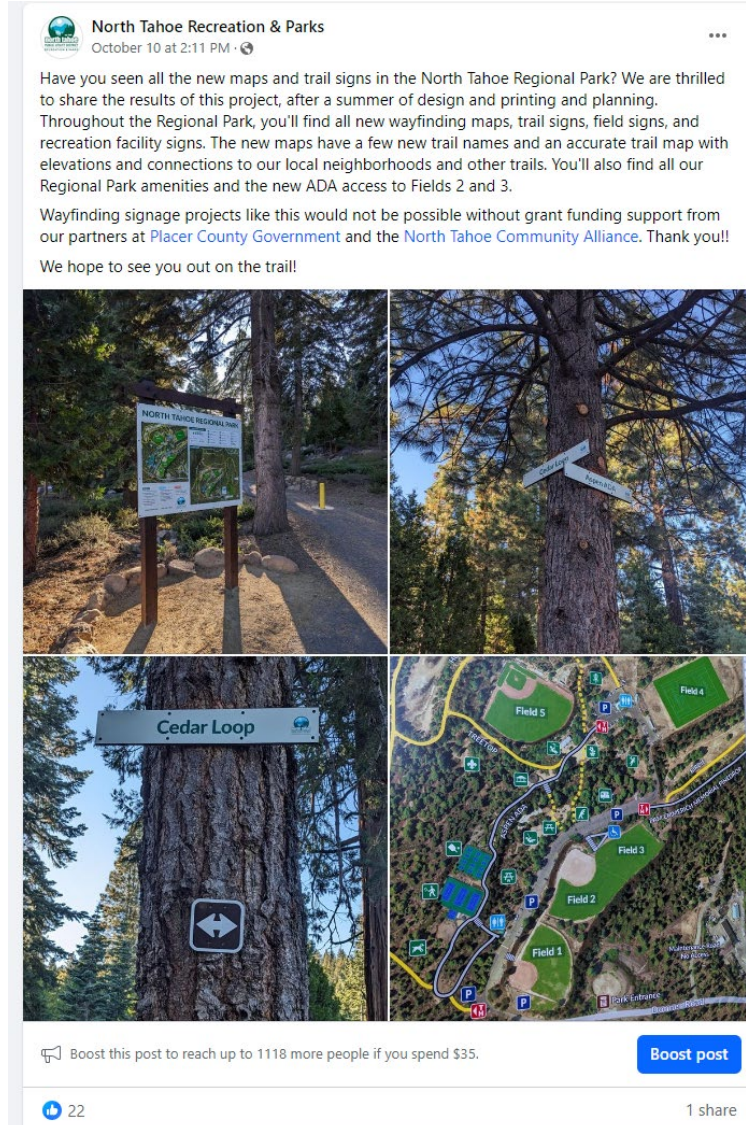
Targeted metrics for our new Tennis & Pickleball Player list –

Email Performance

See how your emails are doing with your audience. [Compare your results to the industry average.](#)



Social Media Content –



We are proud to be a sponsor and official #DrinkTahoeTap water supplier of the Kings Beach Elementary School Annual Walk-a-thon. Special thanks to the Kings Beach Elementary PACE - PTO for putting on another great event this year! Go Lions!

Boost this post to reach up to 1118 more people if you spend \$35.

Boost post

Brooke Johnson and 17 others

1 comment 1 share

Like Comment Share

Most relevant

Write a comment...

You're commenting as Justin Broglio.

Brooke Johnson
THANK YOU!!!! 🙏🙏

2w Like Reply

North Tahoe Public Utility District

November 1 at 10:32 AM · 🌐

Temperatures have dropped and winter is nearly here. Is your home ready? Here are a few quick winterization items that you can do now to avoid major issues in the middle of winter. Don't wait for an emergency, plan ahead and be ready.

- #1 - Make sure all of your outdoor irrigation is drained and disconnected.
- #2 - Insulate your pipes and close all foundation vents.
- #3 - Prepare for cold temperatures and make sure you know where your water shutoff valves are located.

Learn more online at - <https://ntpud.org/winterization/>

Helpful tips to

AVOID FROZEN PIPES

Don't wait for an emergency! Get prepared and learn more at ntpud.org/winterization

PREPARE FOR THE COLD SEASON

- Check all sprinklers and outdoor irrigation systems. Make sure everything is turned off and drained properly.
- Eliminate sources of cold air near water lines. Close or cover foundation vents.
- Insulate pipes or faucets located in unheated and exposed areas of the house.

PLAN FOR WHEN TEMPERATURES WILL DROP BELOW FREEZING

- If you leave town for an extended period, shut off the water and winterize your home.
- If you rent your home, make sure renters can access shut off valves and are prepared for emergencies.
- If pipes run through cabinets or vanities, open the doors to let warmer room air flow in.

WHAT TO DO IF YOUR PIPES DO FREEZE

- Shut off the water first!**
Call NTPUD (530) 546-4212 if you don't know how or where.
- Thaw the pipes with warm air, using a hair dryer or space heater.
- Turn the water on slowly, open all faucets, and check.



northtahoeepud • Follow ...

northtahoeepud Did you spot our crews working on Hwy 28 this week? Thankfully, we don't have to hold traffic for these important seasonal flushes of our wastewater export pipelines.

Crews first inspect the manholes on the highway and then flush out the wastewater pipeline after handling a very busy summer season. We call these "holiday lines" because they handle the increased flows during the busy holiday seasons in our region.

It's not a pretty job, but someone has to do it and our crews take pride in knowing that for over 75 years, the NTPUD has provided this essential service to our community.

4 likes
OCTOBER 26

Log in to like or comment.



northtahoeevents and roundaboutreno
North Tahoe Event Center ...

northtahoeevents 3 questions to ask before hiring a wedding caterer ⓘ

✦ Does your desired caterer offer menu options that fit within your budget?

✦ Do you have any dietary restrictions or preferences to accommodate, such as vegetarian, vegan, or gluten-free options?

15 likes
OCTOBER 6

Log in to like or comment.



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: G-3a

FROM: Finance Department

SUBJECT: Monthly Financial Reports through September 30, 2023

DISCUSSION:

The following financial reports provide the revenue and expense status of the North Tahoe Public Utility District as of the month ending September 30, 2023. This report represents 3/12 or 25% of the fiscal year.

- **All Funds:** At the end of September, the District's Revenues exceeded Expenses by \$1,755,041. This represents Net Income of \$727,552 over Budget. Operating Revenues are below budget by (\$111,062). The District as a whole, is (\$546,878) or (12.1%) under Budget for expenses at month end primarily due to Outside Services/Contractual below budget by (\$124,905) and Other Operating Expenses being under budget by (\$325,964). Non-Operating Revenues are higher than Budget by \$293,445 at month end primarily due to the timing of Grant Revenue. Capital projects and purchases in the amount of \$7,142,393 have been initiated year-to-date (YTD).
- **All Wastewater Funds:** This report includes the Wastewater Operations Fund, the Wastewater Reserve Fund, and the Wastewater System Replacement Fund. At the end of September, the Wastewater Revenues exceeded Expenses by \$164,665. Operating Revenues YTD are \$11,047 above Budget. Operating Expenses are (\$183,780) or (17.1%) under Budget at month end, largely due to Other Operating Expenses and Depreciation. Combined this results in a YTD performance of \$194,827 better than Budget.

The Wastewater Fund has expended \$356,762 and encumbered an additional \$717,751 for CIP through September 30, 2023. See Capital Outlay page.

- **All Water Funds:** This report includes the Water Operations Fund, the Water Reserve Fund, and the Water System Replacement Fund. At the end of September, the Water Revenues exceeded Expenses by \$629,143. Operating Revenues YTD are under budget by (\$73,985) partially due to lower than anticipated consumption. Operating Expenses YTD are under budget by (\$98,447) or (8.9%). Combined this results in a YTD performance of \$22,925 better than Budget.

The Water Fund has expended \$1,352,121 and encumbered an additional \$1,302,000 for CIP through September 30, 2023.

- **All Recreation & Parks:** This report includes the Regional Park, Recreation Programming, the TVRA Boat Ramp, the Event Center, and contractual maintenance services provided to Placer County and Kings Beach Elementary School. At the end of September, the Recreation & Parks Revenues exceeded Expenses by \$1,581,515. Recreation and Parks Operating Revenues are below Budget YTD by (\$60,242) or (9.3%). Total Expenses YTD are (\$41,996) or (5.2%) under Budget. Non-Operating Revenue exceeded Budget by \$292,598 primarily due to the timing of Grant Revenue.

The Recreation and Parks have expended \$1,863,744 and encumbered an additional \$533,662 for CIP Parks Projects through September 30, 2023. See Capital Outlay page.

- **North Tahoe Event Center (NTEC):** NTEC has a Net Loss of (\$30,044) YTD compared to Budget Net Loss of \$(27,568), a performance of (\$2,476) lower than budget.
- **Fleet:** Operating Expenses YTD are \$55,573 under budget, due to Other Operating Expenses.

Fleet has expended \$210,461 for CIP but encumbered \$698,564 through September 30, 2023. See Capital Outlay page.

- **General & Administrative and Base:** Operating Expenses YTD are (\$167,081) or (12.6%) below Budget, due to Outside Services/Contractual and Other Operating Expenses.

Administration has expended \$40,857 for CIP and encumbered \$66,471 through September 30, 2023. See Capital Outlay page.

- **Capital Outlay:** The District has expended \$3,823,945 on Capital and encumbered an additional \$3,318,448 for a total of \$7,142,393 through the month of September 30, 2023.

ATTACHMENTS: Financial Reports for September 30, 2023

REVIEW TRACKING:

Submitted by:



Vanetta N. Van Cleave
Chief Financial Officer

Approved by:



Bradley A. Johnson, P.E.
General Manager/CEO



Statement of Revenues and Expenses
For the Period Ended September 30, 2023

Income Statement	Month-To-Date				Year-To-Date				FY 2023
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ 926,969	\$ 956,807	\$ (29,838)	-3.1%	\$ 2,972,241	\$ 3,092,309	\$ (120,068)	-3.9%	\$ 2,801,079
Internal Revenue	11,284	11,707	(423)	-3.6%	39,628	30,622	9,006	29.4%	46,298
Total Operating Revenue	\$ 938,253	\$ 968,514	\$ (30,261)	-3.1%	\$ 3,011,869	\$ 3,122,931	\$ (111,062)	-3.6%	\$ 2,847,377
Salaries and Wages	\$ (441,717)	\$ (462,635)	\$ 20,918	4.5%	\$ (1,474,182)	\$ (1,460,081)	\$ (14,101)	-1.0%	\$ (1,330,748)
Employee Benefits	(213,697)	(237,216)	23,519	9.9%	(661,221)	(726,782)	65,561	9.0%	(585,452)
Outside Services/Contractual	(122,875)	(129,363)	6,488	5.0%	(318,220)	(443,125)	124,905	28.2%	(313,597)
Utilities	(67,039)	(51,566)	(15,473)	-30.0%	(198,239)	(176,496)	(21,743)	-12.3%	(148,929)
Other Operating Expenses	(111,269)	(237,955)	126,686	53.2%	(377,002)	(702,966)	325,964	46.4%	(512,030)
Insurance	(31,277)	(31,072)	(205)	-0.7%	(93,666)	(93,217)	(449)	-0.5%	(69,366)
Internal Expense	(11,284)	(11,707)	423	3.6%	(39,628)	(30,622)	(9,006)	-29.4%	(44,270)
Debt Service	(3,239)	(3,462)	223	6.4%	(9,717)	(11,038)	1,321	12.0%	(13,621)
Depreciation	(262,044)	(286,663)	24,619	8.6%	(785,563)	(859,989)	74,426	8.7%	(779,148)
Total Operating Expense	\$ (1,264,441)	\$ (1,451,639)	\$ 187,198	12.9%	\$ (3,957,438)	\$ (4,504,316)	\$ 546,878	12.1%	\$ (3,797,161)
Operating Income(Loss)	\$ (326,188)	\$ (483,125)	\$ 156,937	32.5%	\$ (945,569)	\$ (1,381,385)	\$ 435,816	31.5%	\$ (949,784)
Non-Operations									
Property Tax Revenue	\$ 525,000	\$ 525,000	\$ -	0.0%	\$ 1,575,000	\$ 1,575,000	\$ -	0.0%	\$ 1,466,250
Community Facilities District (CFD 94-1)	56,964	58,575	(1,611)	-2.8%	170,892	175,725	(4,833)	-2.8%	167,468
Grant Revenue	-	217,300	(217,300)	-100.0%	949,330	651,899	297,431	45.6%	106,668
Interest	3,512	3,750	(238)	-6.3%	11,081	11,250	(169)	-1.5%	3,631
Other Non-Op Revenue	8,768	6,667	2,101	31.5%	21,016	20,000	1,016	5.1%	24,351
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	(8,903)	(8,333)	(570)	-6.8%	(26,709)	(25,000)	(1,709)	-6.8%	(30,175)
Income(Loss)	\$ 259,153	\$ 319,834	\$ (60,681)	-19.0%	\$ 1,755,041	\$ 1,027,489	\$ 727,552	70.8%	\$ 788,409
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ 259,153	\$ 319,834	\$ (60,681)	-19.0%	\$ 1,755,041	\$ 1,027,489	\$ 727,552	70.8%	\$ 788,409
Operating Income	\$ (326,188)	\$ (483,125)	\$ 156,937	32.5%	\$ (945,569)	\$ (1,381,385)	\$ 435,816	31.5%	\$ (949,784)
Net Income(Loss)	\$ 259,153	\$ 319,834	\$ (60,681)	-19.0%	\$ 1,755,041	\$ 1,027,489	\$ 727,552	70.8%	\$ 788,409
Earnings Before Interest, Depreciation & Amortization	\$ 524,436	\$ 609,959	\$ (85,523)	-14.0%	\$ 2,550,321	\$ 1,898,516	\$ 651,805	34.3%	\$ 1,581,178
Operating Ratio	135%	150%	-15%	-10.1%	131%	144%	-13%	-8.9%	133%
Operating Ratio - plus Tax & CFD	83%	94%	-10%	-11.1%	83%	92%	-9%	-10.0%	85%
Debt Service Coverage Ratio	80.01	92.38	-1237%	10476%	180.62	93.09	8753%	556%	57.88



Actual Results For the Month Ended September 30, 2023

Income Statement	Wastewater	Water	Recreation & Parks	Fleet & Equipment	General & Administrative	Total
Operations						
Operating Revenue	\$ 387,185	\$ 410,390	\$ 126,208	\$ -	\$ 3,186	\$ 926,969
Internal Revenue	3,680	6,004	1,600	-	-	11,284
Total Operating Revenue	\$ 390,865	\$ 416,394	\$ 127,808	\$ -	\$ 3,186	\$ 938,253
Salaries and Wages	\$ (85,182)	\$ (78,637)	\$ (81,928)	\$ (11,281)	\$ (184,689)	\$ (441,717)
Employee Benefits	(45,454)	(41,632)	(40,542)	(6,141)	(79,928)	(213,697)
Outside Services/Contractual	(34,117)	(16,317)	(19,080)	(55)	(53,306)	(122,875)
Utilities	(15,276)	(36,913)	(5,990)	(729)	(8,131)	(67,039)
Other Operating Expenses	(17,935)	(23,208)	(18,726)	(14,191)	(37,210)	(111,269)
Internal Expense	(975)	(1,122)	(6,355)	(137)	(2,695)	(11,284)
Debt Service	-	(3,239)	-	-	-	(3,239)
Insurance	(6,217)	(6,217)	(6,382)	(5,436)	(7,025)	(31,277)
Depreciation	(98,697)	(95,346)	(55,443)	(9,365)	(3,193)	(262,044)
Total Operating Expense	(303,853)	(302,631)	(234,447)	(47,334)	(376,176)	(1,264,441)
Operating Contribution	\$ 87,012	\$ 113,763	\$ (106,639)	\$ (47,334)	\$ (372,990)	\$ (326,188)
Allocation of Fleet	\$ (25,828)	\$ (24,290)	\$ (9,154)	\$ 59,273	\$ -	\$ -
Operating Income(Loss)	\$ 61,184	\$ 89,473	\$ (115,793)	\$ 11,939	\$ (372,990)	\$ (326,188)
Non-Operations						
Property Tax Revenue	\$ -	\$ 141,667	\$ 220,833	\$ 35,417	\$ 127,083	\$ 525,000
Community Facilities District (CFD 94-1)	-	-	56,964	-	-	56,964
Grant Revenue	-	-	-	-	-	-
Interest	-	-	-	-	3,512	3,512
Other Non-Op Revenue	-	6,215	-	-	2,553	8,768
Capital Contribution	-	-	-	-	-	-
Other Non-Op Expenses	-	-	(570)	-	(8,333)	(8,903)
Income(Loss)	\$ 61,184	\$ 237,355	\$ 161,434	\$ 47,355	\$ (248,175)	\$ 259,153
Additional Funding Sources						
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-
Balance	\$ 61,184	\$ 237,355	\$ 161,434	\$ 47,355	\$ (248,175)	\$ 259,153
Earnings Before Interest, Depreciation & Amortization	\$ 159,881	\$ 335,939	\$ 216,878	\$ 56,721	\$ (244,982)	\$ 524,436
Operating Ratio	78%	73%	183%		11808%	Median
Operating Ratio - plus Tax & CFD	78%	54%	58%	134%	289%	54%



YTD For the Period Ended September 30, 2023

Income Statement	Wastewater	Water	Recreation & Parks	Fleet & Equipment	General & Administrative	Total
Operations						
Operating Revenue	\$ 1,125,081	\$ 1,245,973	\$ 578,969	\$ -	\$ 22,218	\$ 2,972,241
Internal Revenue	11,039	18,089	10,501	-	-	39,628
Total Operating Revenue	\$ 1,136,119	\$ 1,264,062	\$ 589,470	\$ -	\$ 22,218	\$ 3,011,869
Salaries and Wages	\$ (286,152)	\$ (268,833)	\$ (284,849)	\$ (33,810)	\$ (600,538)	\$ (1,474,182)
Employee Benefits	(147,400)	(137,310)	(138,340)	(18,620)	(219,551)	(661,221)
Outside Services/Contractual	(43,628)	(42,833)	(53,934)	(205)	(177,620)	(318,220)
Utilities	(48,126)	(92,998)	(28,157)	(2,018)	(26,940)	(198,239)
Other Operating Expenses	(50,996)	(144,767)	(52,263)	(41,187)	(87,789)	(377,002)
Internal Expense	(2,926)	(4,366)	(19,219)	(425)	(12,692)	(39,628)
Debt Service	-	(9,717)	-	-	-	(9,717)
Insurance	(18,651)	(18,651)	(18,981)	(16,308)	(21,075)	(93,666)
Depreciation	(296,091)	(286,037)	(165,762)	(28,096)	(9,578)	(785,563)
Total Operating Expense	(893,971)	(1,005,513)	(761,503)	(140,669)	(1,155,782)	(3,957,438)
Operating Contribution	\$ 242,149	\$ 258,550	\$ (172,033)	\$ (140,669)	\$ (1,133,565)	\$ (945,569)
Allocation of Fleet	\$ (77,485)	\$ (72,870)	\$ (27,463)	\$ 177,818	\$ -	\$ -
Operating Income(Loss)	\$ 164,663	\$ 185,680	\$ (199,497)	\$ 37,149	\$ (1,133,565)	\$ (945,569)
Non-Operations						
Property Tax Revenue	\$ -	\$ 425,000	\$ 662,500	\$ 106,250	\$ 381,250	\$ 1,575,000
Community Facilities District (CFD 94-1)	-	-	170,892	-	-	170,892
Grant Revenue	-	-	949,330	-	-	949,330
Interest	-	-	-	-	11,081	11,081
Other Non-Op Revenue	-	18,463	-	-	2,553	21,016
Capital Contribution	-	-	-	-	-	-
Other Non-Op Expenses	-	-	(1,709)	-	(25,000)	(26,709)
Income(Loss)	\$ 164,663	\$ 629,143	\$ 1,581,516	\$ 143,399	\$ (763,680)	\$ 1,755,041
Additional Funding Sources						
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-
Balance	\$ 164,663	\$ 629,143	\$ 1,581,516	\$ 143,399	\$ (763,680)	\$ 1,755,041
Earnings Before Interest, Depreciation & Amortization	\$ 460,754	\$ 924,897	\$ 1,747,278	\$ 171,495	\$ (754,102)	\$ 2,550,321
Operating Ratio	79%	80%	129%			Median
Operating Ratio - plus Tax & CFD	79%	60%	54%			54%



Wastewater Operations
Statement of Revenues and Expenses
For the Period Ended September 30, 2023

Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ 387,185	\$ 371,345	\$ 15,840	4.3%	\$ 1,125,081	\$ 1,114,035	\$ 11,046	1.0%	\$ 1,038,205
Internal Revenue	3,680	3,679	1	0.0%	11,039	11,038	1	0.0%	10,213
Total Operating Revenue	\$ 390,865	\$ 375,024	\$ 15,841	4.2%	\$ 1,136,120	\$ 1,125,073	\$ 11,047	1.0%	\$ 1,048,418
Salaries and Wages	\$ (85,182)	\$ (95,781)	\$ 10,599	11.1%	\$ (286,152)	\$ (301,160)	\$ 15,008	5.0%	\$ (266,527)
Employee Benefits	(45,454)	(48,577)	3,123	6.4%	(147,400)	(153,326)	5,926	3.9%	(132,414)
Outside Services/Contractual	(34,117)	(24,075)	(10,042)	-41.7%	(43,628)	(72,175)	28,547	39.6%	(25,050)
Utilities	(15,276)	(10,523)	(4,753)	-45.2%	(48,126)	(34,322)	(13,804)	-40.2%	(34,348)
Other Operating Expenses	(17,935)	(48,850)	30,915	63.3%	(50,996)	(154,455)	103,459	67.0%	(138,408)
Insurance	(6,217)	(6,341)	124	2.0%	(18,651)	(19,022)	371	2.0%	(12,888)
Internal Expense	(975)	(976)	1	0.1%	(2,926)	(2,928)	2	0.1%	(8,122)
Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
Depreciation	(98,697)	(113,454)	14,757	13.0%	(296,091)	(340,362)	44,271	13.0%	(309,188)
Total Operating Expense	\$ (303,853)	\$ (348,577)	\$ 44,724	12.8%	\$ (893,970)	\$ (1,077,750)	\$ 183,780	17.1%	\$ (926,945)
Operating Contribution	\$ 87,012	\$ 26,447	\$ 60,565	229.0%	\$ 242,150	\$ 47,323	\$ 194,827	411.7%	\$ 121,473
Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Allocation of Fleet	(25,828)	(25,828)	-	0.0%	(77,485)	(77,485)	-	0.0%	(76,437)
Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
Operating Income(Loss)	\$ 61,184	\$ 619	\$ 60,565	9784.3%	\$ 164,665	\$ (30,162)	\$ 194,827	645.9%	\$ 45,036
Non-Operations									
Property Tax Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ 137,500
Community Facilities District (CFD 94-1)	-	-	-	0.0%	-	-	-	0.0%	-
Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Interest	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	-	-	-	0.0%	-	-	-	0.0%	(4,000)
Income(Loss)	\$ 61,184	\$ 619	\$ 60,565	9784.3%	\$ 164,665	\$ (30,162)	\$ 194,827	645.9%	\$ 178,536
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ 61,184	\$ 619	\$ 60,565	9784.3%	\$ 164,665	\$ (30,162)	\$ 194,827	645.9%	\$ 178,536
Earnings Before Interest, Depreciation & Amortization	\$ 159,881	\$ 114,073	\$ 45,808	40.2%	\$ 460,756	\$ 310,200	\$ 150,556	48.5%	\$ 487,724
Operating Ratio	78%	93%	-15%	-16.4%	79%	96%	-17%	-17.9%	88%
Operating Ratio - plus Tax & CFD	78%	93%	-15%	-16.4%	79%	96%	-17%	-17.9%	78%



**Statement of Revenues and Expenses
For the Period Ended September 30, 2023**

Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ 410,390	\$ 433,271	\$ (22,881)	-5.3%	\$ 1,245,973	\$ 1,325,312	\$ (79,339)	-6.0%	\$ 1,233,089
Internal Revenue	6,004	4,245	1,759	41.4%	18,089	12,735	5,354	42.0%	20,001
Total Operating Revenue	\$ 416,394	\$ 437,516	\$ (21,122)	-4.8%	\$ 1,264,062	\$ 1,338,047	\$ (73,985)	-5.5%	\$ 1,253,090
Salaries and Wages	\$ (78,637)	\$ (91,396)	\$ 12,759	14.0%	\$ (268,833)	\$ (287,308)	\$ 18,475	6.4%	\$ (252,831)
Employee Benefits	(41,632)	(44,903)	3,271	7.3%	(137,310)	(141,723)	4,413	3.1%	(124,442)
Outside Services/Contractual	(16,317)	(31,530)	15,213	48.2%	(42,833)	(71,000)	28,167	39.7%	(53,227)
Utilities	(36,913)	(26,893)	(10,020)	-37.3%	(92,998)	(84,717)	(8,281)	-9.8%	(70,134)
Other Operating Expenses	(23,208)	(54,790)	31,582	57.6%	(144,767)	(186,155)	41,388	22.2%	(167,428)
Insurance	(6,217)	(6,341)	124	2.0%	(18,651)	(19,022)	371	2.0%	(12,888)
Internal Expense	(1,122)	(1,122)	-	0.0%	(4,366)	(3,365)	(1,001)	-29.7%	(7,376)
Debt Service	(3,239)	(3,462)	223	6.4%	(9,717)	(11,038)	1,321	12.0%	(13,621)
Depreciation	(95,346)	(99,877)	4,531	4.5%	(286,037)	(299,631)	13,594	4.5%	(278,047)
Total Operating Expense	\$ (302,631)	\$ (360,314)	\$ 57,683	16.0%	\$ (1,005,512)	\$ (1,103,959)	\$ 98,447	8.9%	\$ (979,994)
Operating Contribution	\$ 113,763	\$ 77,202	\$ 36,561	47.4%	\$ 258,550	\$ 234,088	\$ 24,462	10.4%	\$ 273,096
Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Allocation of Fleet	(24,290)	(24,290)	-	0.0%	(72,870)	(72,870)	-	0.0%	(71,851)
Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
Operating Income(Loss)	\$ 89,473	\$ 52,912	\$ 36,561	69.1%	\$ 185,680	\$ 161,218	\$ 24,462	15.2%	\$ 201,245
Non-Operations									
Property Tax Revenue	\$ 141,667	\$ 141,667	\$ -	0.0%	\$ 425,000	\$ 425,000	\$ -	0.0%	\$ 1,037,500
Community Facilities District (CFD 94-1)	-	-	-	0.0%	-	-	-	0.0%	-
Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	57,618
Interest	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Revenue	6,215	6,667	(452)	-6.8%	18,463	20,000	(1,537)	-7.7%	22,600
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	-	-	-	0.0%	-	-	-	0.0%	-
Income(Loss)	\$ 237,355	\$ 201,246	\$ 36,109	17.9%	\$ 629,143	\$ 606,218	\$ 22,925	3.8%	\$ 1,318,963
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ 237,355	\$ 201,246	\$ 36,109	17.9%	\$ 629,143	\$ 606,218	\$ 22,925	3.8%	\$ 1,318,963
Earnings Before Interest, Depreciation & Amortization	\$ 335,940	\$ 304,585	\$ 31,355	10.3%	\$ 924,897	\$ 916,887	\$ 8,010	0.9%	\$ 1,610,631
Operating Ratio	73%	82%	-10%	-11.7%	80%	83%	-3%	-3.6%	78%
Operating Ratio - plus Tax & CFD	54%	62%	-8%	-12.8%	60%	63%	-3%	-4.9%	43%



Recreation & Parks Operations
Statement of Revenues and Expenses
For the Period Ended September 30, 2023

Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ 126,208	\$ 148,825	\$ (22,617)	-15.2%	\$ 578,969	\$ 642,863	\$ (63,894)	-9.9%	\$ 523,350
Internal Revenue	1,600	3,783	(2,183)	-57.7%	10,501	6,849	3,652	53.3%	14,056
Total Operating Revenue	\$ 127,808	\$ 152,608	\$ (24,800)	-16.3%	\$ 589,470	\$ 649,712	\$ (60,242)	-9.3%	\$ 537,406
Salaries and Wages	\$ (81,928)	\$ (95,448)	\$ 13,520	14.2%	\$ (284,849)	\$ (298,442)	\$ 13,593	4.6%	\$ (212,290)
Employee Benefits	(40,542)	(44,155)	3,613	8.2%	(138,340)	(139,233)	893	0.6%	(102,575)
Outside Services/Contractual	(19,080)	(18,026)	(1,054)	-5.8%	(53,934)	(52,228)	(1,706)	-3.3%	(44,449)
Utilities	(5,990)	(4,588)	(1,402)	-30.6%	(28,157)	(27,576)	(581)	-2.1%	(20,782)
Other Operating Expenses	(18,726)	(18,815)	89	0.5%	(52,263)	(84,446)	32,183	38.1%	(67,973)
Insurance	(6,382)	(6,341)	(41)	-0.6%	(18,981)	(19,022)	41	0.2%	(13,053)
Internal Expense	(6,355)	(4,608)	(1,747)	-37.9%	(19,219)	(13,825)	(5,394)	-39.0%	(20,714)
Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
Depreciation	(55,443)	(56,243)	800	1.4%	(165,762)	(168,729)	2,967	1.8%	(147,701)
Total Operating Expense	\$ (234,446)	\$ (248,224)	\$ 13,778	5.6%	\$ (761,505)	\$ (803,501)	\$ 41,996	5.2%	\$ (629,537)
Operating Contribution	\$ (106,638)	\$ (95,616)	\$ (11,022)	-11.5%	\$ (172,035)	\$ (153,789)	\$ (18,246)	-11.9%	\$ (92,131)
Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Allocation of Fleet	(9,154)	(9,154)	-	0.0%	(27,463)	(27,463)	-	0.0%	(27,044)
Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
Operating Income(Loss)	\$ (115,792)	\$ (104,770)	\$ (11,022)	-10.5%	\$ (199,498)	\$ (181,252)	\$ (18,246)	-10.1%	\$ (119,175)
Non-Operations									
Property Tax Revenue	\$ 220,833	\$ 220,833	\$ -	0.0%	\$ 662,500	\$ 662,500	\$ -	0.0%	\$ 387,500
Community Facilities District (CFD 94-1)	56,964	58,575	(1,611)	-2.8%	170,892	175,725	(4,833)	-2.8%	167,468
Grant Revenue	-	217,300	(217,300)	-100.0%	949,330	651,899	297,431	45.6%	49,050
Interest	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	(570)	-	(570)	-100.0%	(1,709)	-	(1,709)	-100.0%	(1,675)
Income(Loss)	\$ 161,435	\$ 391,938	\$ (230,503)	-58.8%	\$ 1,581,515	\$ 1,308,872	\$ 272,643	20.8%	\$ 483,168
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ 161,435	\$ 391,938	\$ (230,503)	-58.8%	\$ 1,581,515	\$ 1,308,872	\$ 272,643	20.8%	\$ 483,168
Earnings Before Interest, Depreciation & Amortization	\$ 216,878	\$ 448,181	\$ (231,303)	-51.6%	\$ 1,747,277	\$ 1,477,601	\$ 269,676	18.3%	\$ 630,869
Operating Ratio	183%	163%	21%	12.8%	129%	124%	6%	4.5%	117%
Operating Ratio - plus Tax & CFD	58%	57%	0%	0.6%	54%	54%	0%	-0.9%	58%



Division
Department

51-5100
Recreation & Parks
Event Center Operations

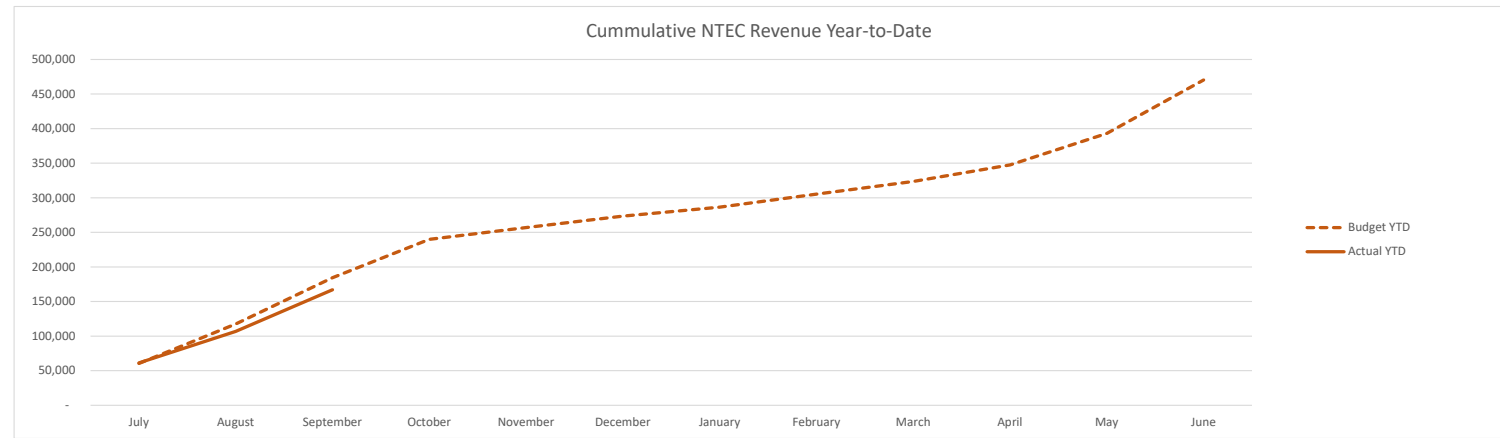
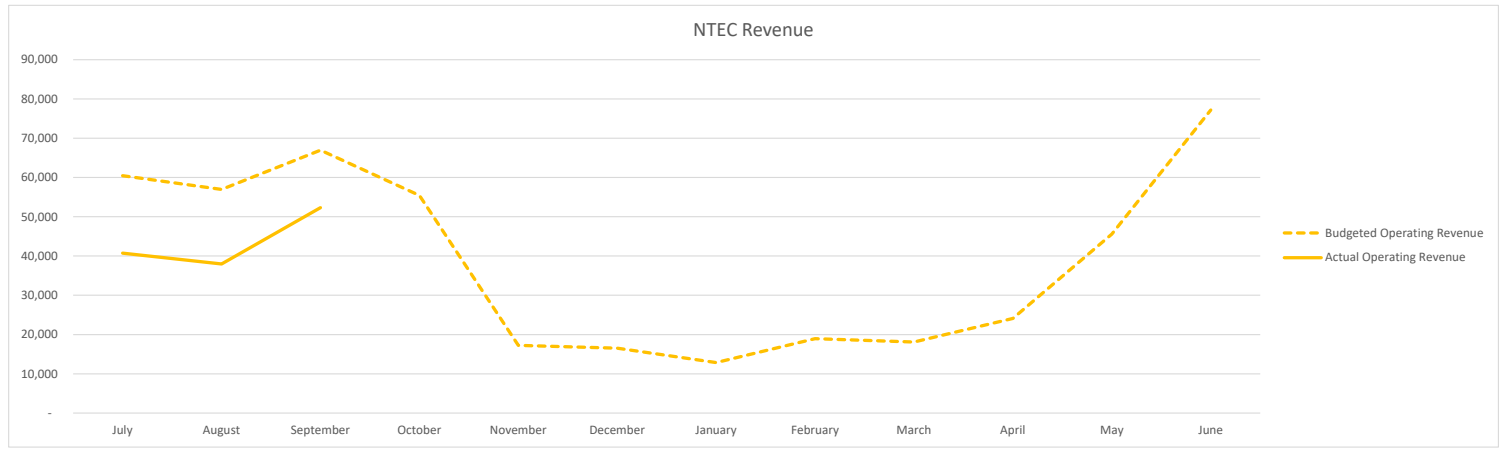
**Statement of Revenues and Expenses
For the Period Ended September 30, 2023**

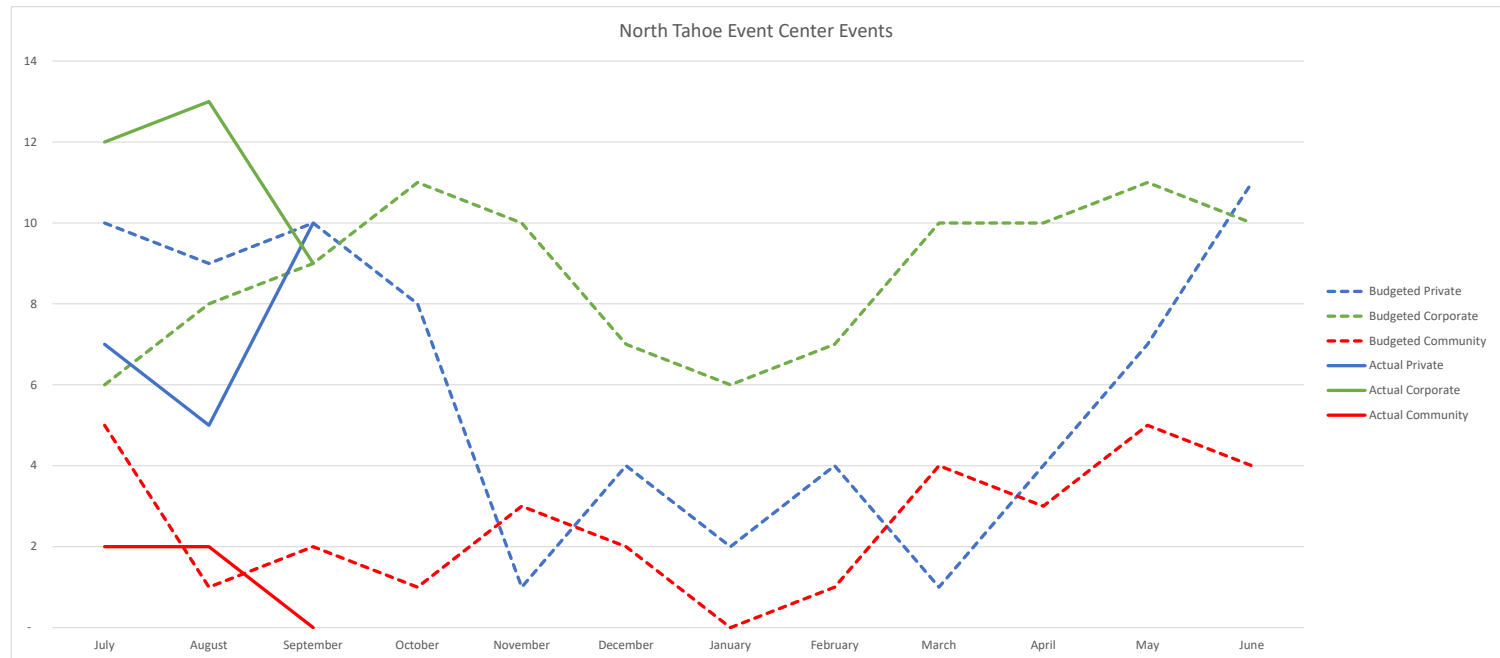
Income Statement	Month-To-Date					Year-To-Date					Prior
	Actual	Budget	Variance	% Variance		Actual	Budget	Variance	% Variance		YTD
Operations											
Operating Revenue	\$ 58,609	\$ 63,187	\$ (4,578)	-7.2%		\$ 156,542	\$ 177,549	\$ (21,007)	-11.8%		\$ 189,306
Internal Revenue	1,600	3,783	(2,183)	-57.7%		10,501	6,849	3,652	53.3%		6,556
Total Operating Revenue	\$ 60,209	\$ 66,970	\$ (6,761)	-10.1%		\$ 167,043	\$ 184,398	\$ (17,355)	-9.4%		\$ 195,862
Salaries and Wages	\$ (31,960)	\$ (32,591)	\$ 631	1.9%		\$ (100,791)	\$ (102,501)	\$ 1,710	1.7%		\$ (77,069)
Employee Benefits	(15,280)	(14,617)	(663)	-4.5%		(47,529)	(46,134)	(1,395)	-3.0%		(35,411)
Outside Services/Contractual	(220)	(2,291)	2,071	90.4%		(864)	(4,423)	3,559	80.5%		(1,610)
Utilities	(3,725)	(2,380)	(1,345)	-56.5%		(15,845)	(11,504)	(4,341)	-37.7%		(12,598)
Other Operating Expenses	(8,826)	(6,815)	(2,011)	-29.5%		(26,773)	(42,236)	15,463	36.6%		(42,037)
Insurance	-	-	-	0.0%		-	-	-	0.0%		-
Internal Expense	(1,763)	(1,723)	(40)	-2.3%		(5,285)	(5,168)	(117)	-2.3%		(4,907)
Debt Service	-	-	-	0.0%		-	-	-	0.0%		-
Depreciation	-	-	-	0.0%		-	-	-	0.0%		-
Total Operating Expense	\$ (61,774)	\$ (60,417)	\$ (1,357)	-2.2%		\$ (197,087)	\$ (211,966)	\$ 14,879	7.0%		\$ (173,632)
Operating Contribution	\$ (1,565)	\$ 6,553	\$ (8,118)	-123.9%		\$ (30,044)	\$ (27,568)	\$ (2,476)	-9.0%		\$ 22,230
Allocation of Base	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -	0.0%		\$ -
Allocation of Fleet	-	-	-	0.0%		-	-	-	0.0%		-
Allocation of General & Administrative	-	-	-	0.0%		-	-	-	0.0%		-
Operating Income(Loss)	\$ (1,565)	\$ 6,553	\$ (8,118)	-123.9%		\$ (30,044)	\$ (27,568)	\$ (2,476)	-9.0%		\$ 22,230
Non-Operations											
Property Tax Revenue	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -	0.0%		\$ -
Community Facilities District (CFD 94-1)	-	-	-	0.0%		-	-	-	0.0%		-
Grant Revenue	-	-	-	0.0%		-	-	-	0.0%		-
Interest	-	-	-	0.0%		-	-	-	0.0%		-
Other Non-Op Revenue	-	-	-	0.0%		-	-	-	0.0%		-
Capital Contribution	-	-	-	0.0%		-	-	-	0.0%		-
Other Non-Op Expenses	-	-	-	0.0%		-	-	-	0.0%		-
Income(Loss)	\$ (1,565)	\$ 6,553	\$ (8,118)	-123.9%		\$ (30,044)	\$ (27,568)	\$ (2,476)	-9.0%		\$ 22,230
Additional Funding Sources											
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%		\$ -	\$ -	\$ -	0.0%		\$ -
Transfers	-	-	-	0.0%		-	-	-	0.0%		-
Balance	\$ (1,565)	\$ 6,553	\$ (8,118)	-123.9%		\$ (30,044)	\$ (27,568)	\$ (2,476)	-9.0%		\$ 22,230

North Tahoe Event Center

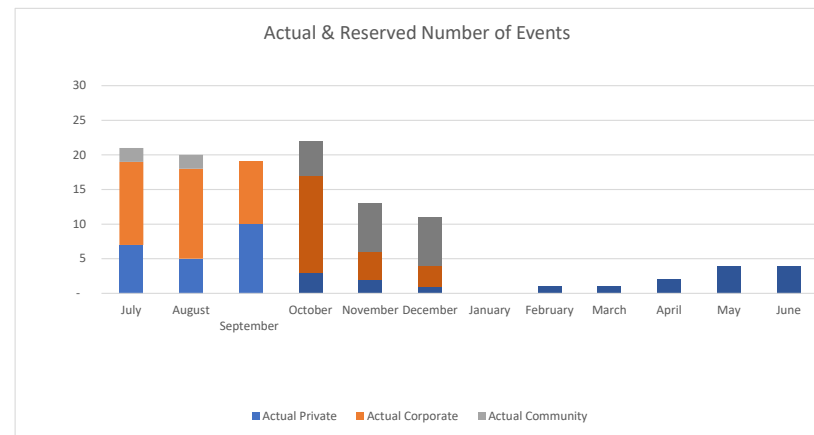
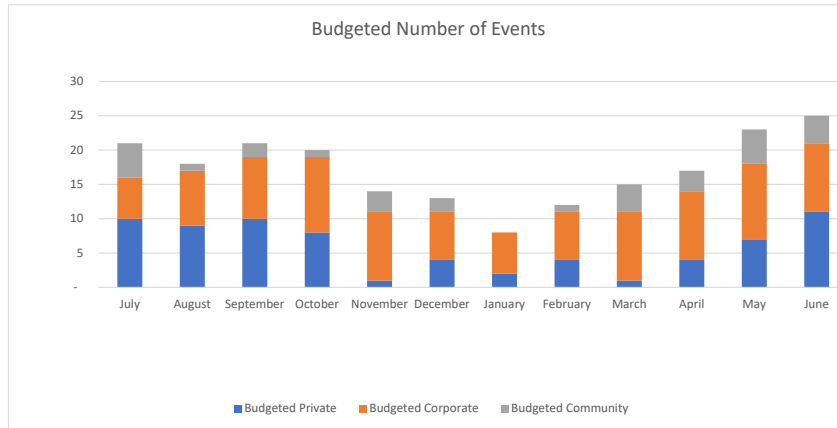
FY 2023-24

	July	August	September	October	November	December	January	February	March	April	May	June	Total
Revenue													
Private	45,600	39,300	45,600	35,900	2,100	8,400	4,200	8,400	2,100	8,400	19,300	49,000	268,300
Corporate	3,620	8,452	9,557	10,171	10,154	4,598	7,912	7,998	10,154	10,654	12,839	12,264	108,373
Community	3,150	1,106	2,213	1,106	2,656	1,771	-	885	3,542	2,656	4,427	4,426	27,938
Budgeted Total Room Rent	52,370	48,858	57,370	47,177	14,910	14,769	12,112	17,283	15,796	21,710	36,566	65,690	404,611
Program Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Ancillary Revenue	8,100	8,100	9,600	8,250	2,350	1,750	750	1,680	2,300	2,380	9,000	11,500	65,760
Budgeted Operating Revenue	60,470	56,958	66,970	55,427	17,260	16,519	12,862	18,963	18,096	24,090	45,566	77,190	470,371
Private	33,455	22,221	45,678	-	-	-	-	-	-	-	-	-	101,354
Corporate	7,277	11,932	6,639	-	-	-	-	-	-	-	-	-	25,848
Community	-	3,825	-	-	-	-	-	-	-	-	-	-	3,825
Actual Total Room Rent	40,732	37,978	52,317	-	-	-	-	-	-	-	-	-	131,026
Program Revenue	-	196	-	-	-	-	-	-	-	-	-	-	196
Ancillary Revenue	20,554	7,374	7,893	-	-	-	-	-	-	-	-	-	35,821
Actual Operating Revenue	61,286	45,548	60,209	-	-	-	-	-	-	-	-	-	167,043
Variance to Budget	816	(11,410)	(6,761)	(55,427)	(17,260)	(16,519)	(12,862)	(18,963)	(18,096)	(24,090)	(45,566)	(77,190)	(303,328)
# Events													
Budgeted Private	10	9	10	8	1	4	2	4	1	4	7	11	71
Budgeted Corporate	6	8	9	11	10	7	6	7	10	10	11	10	105
Budgeted Community	5	1	2	1	3	2	-	1	4	3	5	4	31
	21	18	21	20	14	13	8	12	15	17	23	25	207
Actual Private	7	5	10	-	-	-	-	-	-	-	-	-	22
Actual Corporate	12	13	9	-	-	-	-	-	-	-	-	-	34
Actual Community	2	2	-	-	-	-	-	-	-	-	-	-	4
	21	20	19	-	-	-	-	-	-	-	-	-	60





* Program & Recreation events reporting to be forthcoming





Fleet & Equipment Support
Statement of Revenues and Expenses
For the Period Ended September 30, 2023

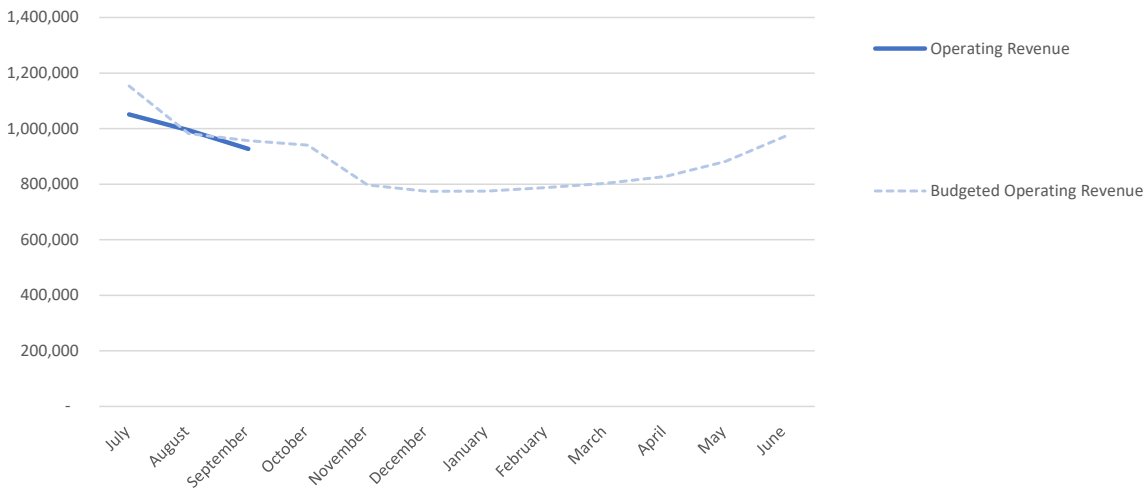
Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Internal Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Total Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Salaries and Wages	\$ (11,281)	\$ (8,653)	\$ (2,628)	-30.4%	\$ (33,810)	\$ (27,329)	\$ (6,481)	-23.7%	\$ (39,325)
Employee Benefits	(6,141)	(4,868)	(1,273)	-26.2%	(18,620)	(15,375)	(3,245)	-21.1%	(20,465)
Outside Services/Contractual	(55)	(1,225)	1,170	95.5%	(205)	(1,650)	1,445	87.6%	(512)
Utilities	(729)	(402)	(327)	-81.3%	(2,018)	(1,176)	(842)	-71.6%	(936)
Other Operating Expenses	(14,191)	(63,000)	48,809	77.5%	(41,187)	(92,550)	51,363	55.5%	(52,185)
Insurance	(5,436)	(4,942)	(494)	-10.0%	(16,308)	(14,827)	(1,481)	-10.0%	(15,222)
Internal Expense	(137)	(137)	-	0.0%	(425)	(411)	(14)	-3.4%	(401)
Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
Depreciation	(9,365)	(14,308)	4,943	34.5%	(28,096)	(42,924)	14,828	34.5%	(39,281)
Total Operating Expense	\$ (47,335)	\$ (97,535)	\$ 50,200	51.5%	\$ (140,669)	\$ (196,242)	\$ 55,573	28.3%	\$ (168,327)
Operating Contribution	\$ (47,335)	\$ (97,535)	\$ 50,200	51.5%	\$ (140,669)	\$ (196,242)	\$ 55,573	28.3%	\$ (168,327)
Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Allocation of Fleet	59,273	59,273	-	0.0%	177,818	177,818	-	0.0%	175,333
Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
Operating Income(Loss)	\$ 11,938	\$ (38,262)	\$ 50,200	131.2%	\$ 37,149	\$ (18,424)	\$ 55,573	301.6%	\$ 7,006
Non-Operations									
Property Tax Revenue	\$ 35,417	\$ 35,417	\$ -	0.0%	\$ 106,250	\$ 106,250	\$ -	0.0%	\$ -
Community Facilities District (CFD 94-1)	-	-	-	0.0%	-	-	-	0.0%	-
Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Interest	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	-	-	-	0.0%	-	-	-	0.0%	-
Income(Loss)	\$ 47,355	\$ (2,845)	\$ 50,200	1764.5%	\$ 143,399	\$ 87,826	\$ 55,573	63.3%	\$ 7,006
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ 47,355	\$ (2,845)	\$ 50,200	1764.5%	\$ 143,399	\$ 87,826	\$ 55,573	63.3%	\$ 7,006
Earnings Before Interest, Depreciation & Amortization	\$ 56,720	\$ 11,463	\$ 45,257	394.8%	\$ 171,495	\$ 130,750	\$ 40,745	31.2%	\$ 46,287



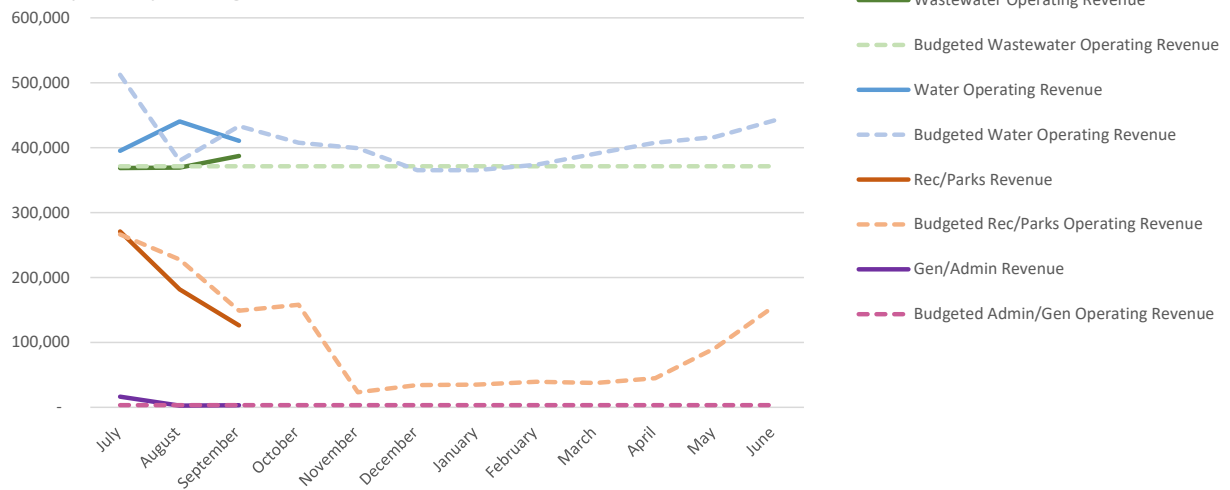
General & Administrative Support
Statement of Revenues and Expenses
For the Period Ended September 30, 2023

Income Statement	Month-To-Date				Year-To-Date				Prior
	Actual	Budget	Variance	% Variance	Actual	Budget	Variance	% Variance	YTD
Operations									
Operating Revenue	\$ 3,186	\$ 3,367	\$ (181)	-5.4%	\$ 22,218	\$ 10,099	\$ 12,119	120.0%	\$ 8,462
Internal Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Total Operating Revenue	\$ 3,186	\$ 3,367	\$ (181)	-5.4%	\$ 22,218	\$ 10,099	\$ 12,119	120.0%	\$ 8,462
Salaries and Wages	\$ (184,689)	\$ (171,358)	\$ (13,331)	-7.8%	\$ (600,538)	\$ (545,842)	\$ (54,696)	-10.0%	\$ (559,775)
Employee Benefits	(79,928)	(94,714)	14,786	15.6%	(219,551)	(277,125)	57,574	20.8%	(205,555)
Outside Services/Contractual	(53,306)	(54,507)	1,201	2.2%	(177,620)	(246,072)	68,452	27.8%	(190,360)
Utilities	(8,131)	(9,160)	1,029	11.2%	(26,940)	(28,705)	1,765	6.1%	(22,728)
Other Operating Expenses	(37,210)	(52,500)	15,290	29.1%	(87,789)	(185,360)	97,571	52.6%	(86,036)
Insurance	(7,025)	(7,108)	83	1.2%	(21,075)	(21,324)	249	1.2%	(15,315)
Internal Expense	(2,695)	(4,864)	2,169	44.6%	(12,692)	(10,093)	(2,599)	-25.8%	(7,658)
Debt Service	-	-	-	0.0%	-	-	-	0.0%	-
Depreciation	(3,193)	(2,781)	(412)	-14.8%	(9,578)	(8,343)	(1,235)	-14.8%	(4,931)
Total Operating Expense	\$ (376,177)	\$ (396,992)	\$ 20,815	5.2%	\$ (1,155,783)	\$ (1,322,864)	\$ 167,081	12.6%	\$ (1,092,358)
Operating Contribution	\$ (372,991)	\$ (393,625)	\$ 20,634	5.2%	\$ (1,133,565)	\$ (1,312,765)	\$ 179,200	13.7%	\$ (1,083,896)
Allocation of Base	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Allocation of Fleet	-	-	-	0.0%	-	-	-	0.0%	-
Allocation of General & Administrative	-	-	-	0.0%	-	-	-	0.0%	-
Operating Income(Loss)	\$ (372,991)	\$ (393,625)	\$ 20,634	5.2%	\$ (1,133,565)	\$ (1,312,765)	\$ 179,200	13.7%	\$ (1,083,896)
Non-Operations									
Property Tax Revenue	\$ 127,083	\$ 127,083	\$ -	0.0%	\$ 381,250	\$ 381,250	\$ -	0.0%	\$ (96,250)
Community Facilities District (CFD 94-1)	-	-	-	0.0%	-	-	-	0.0%	-
Grant Revenue	-	-	-	0.0%	-	-	-	0.0%	-
Interest	3,512	3,750	(238)	-6.3%	11,081	11,250	(169)	-1.5%	3,631
Other Non-Op Revenue	2,553	-	2,553	100.0%	2,553	-	2,553	100.0%	1,751
Capital Contribution	-	-	-	0.0%	-	-	-	0.0%	-
Other Non-Op Expenses	(8,333)	(8,333)	-	0.0%	(25,000)	(25,000)	-	0.0%	(24,500)
Income(Loss)	\$ (248,176)	\$ (271,125)	\$ 22,949	8.5%	\$ (763,681)	\$ (945,265)	\$ 181,584	19.2%	\$ (1,199,264)
Additional Funding Sources									
Allocation of Non-Operating Revenue	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -	\$ -	0.0%	\$ -
Transfers	-	-	-	0.0%	-	-	-	0.0%	-
Balance	\$ (248,176)	\$ (271,125)	\$ 22,949	8.5%	\$ (763,681)	\$ (945,265)	\$ 181,584	19.2%	\$ (1,199,264)
Earnings Before Interest, Depreciation & Amortization	\$ (244,983)	\$ (268,344)	\$ 23,361	8.7%	\$ (754,103)	\$ (936,922)	\$ 182,819	19.5%	\$ (1,194,333)

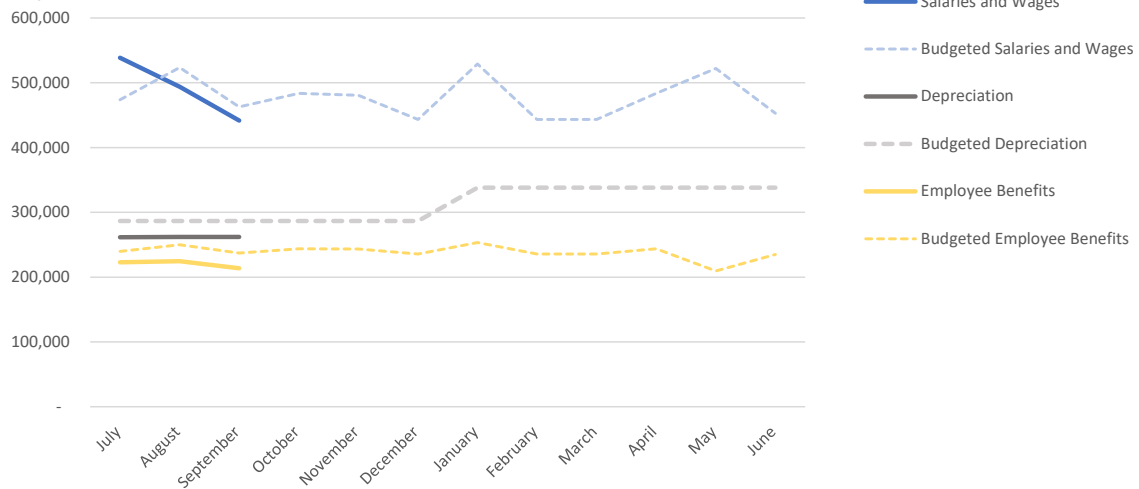
Operating Revenues Year to Date



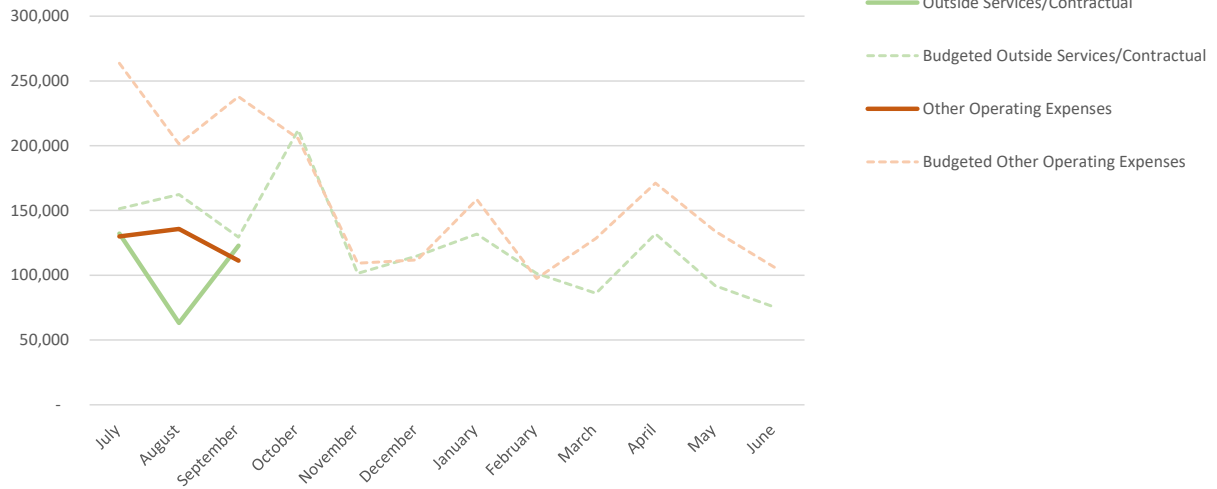
Enterprise Operating Revenues Year to Date



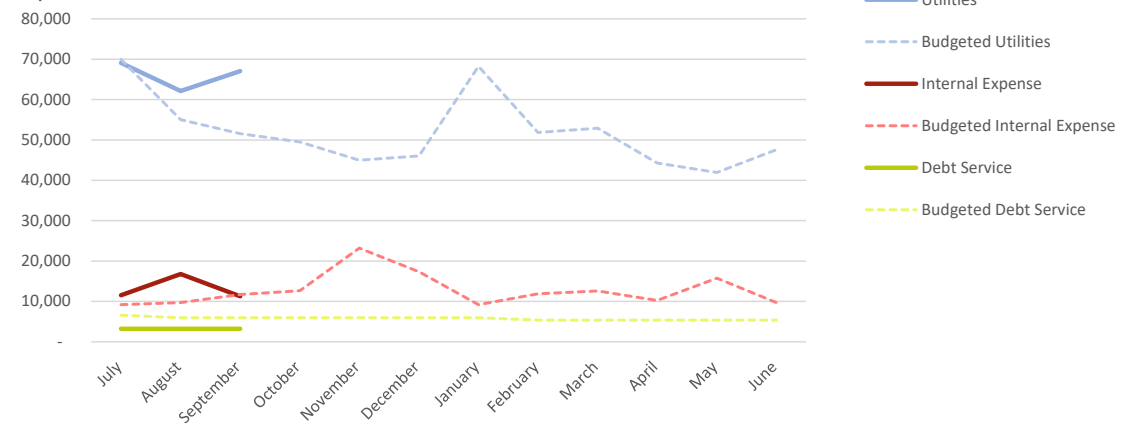
Expenses Year to Date



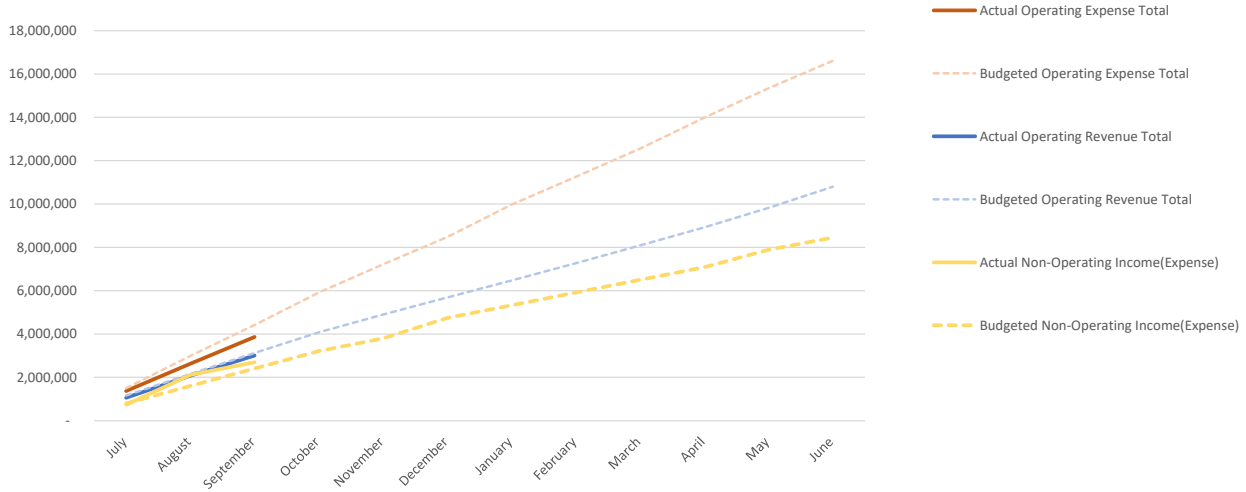
Expenses Year to Date



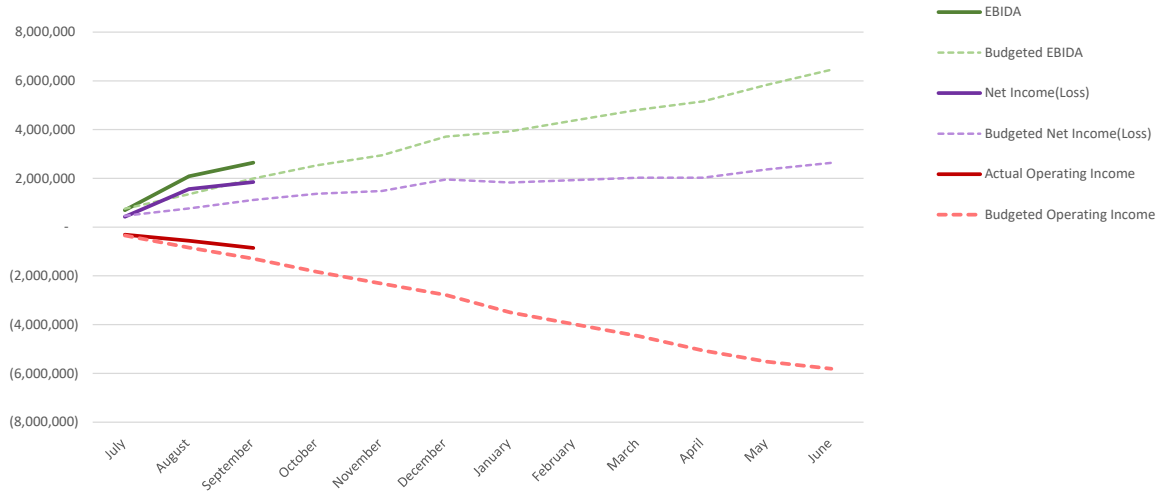
Expenses Year to Date



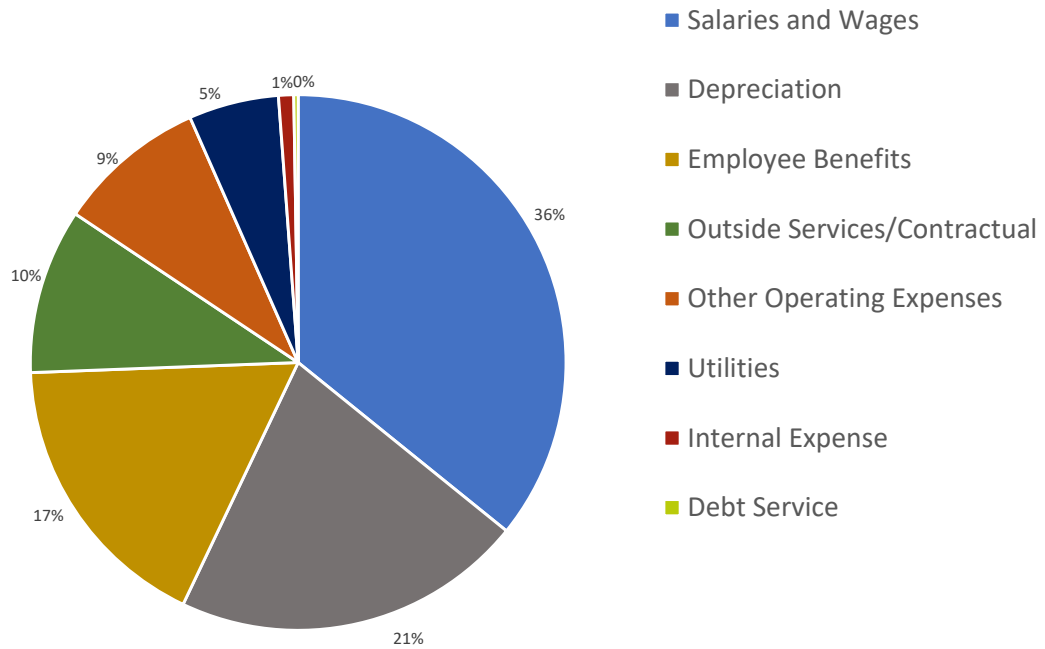
Revenues & Expenses Year to Date



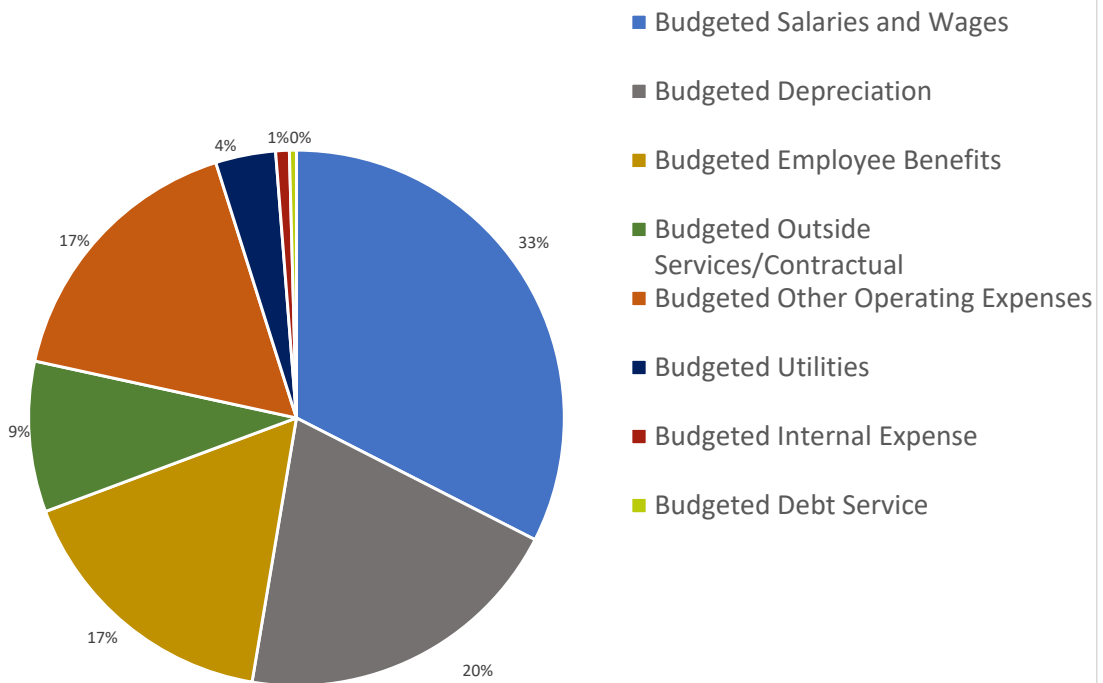
Income & EBIDA Year to Date



Actual September



Budgeted September



Capital Outlay

Projects In Process

For the Period Ended September 30, 2023

Project Number	Project Description	2024 Adopted Budget	Prior Year Open Project Rollforward	Budget Adjustment	Total Available Budget	Year To Date			Return to Reserves	C = Comp	G = Grant	Grant Amount
						Actual	Encumbered	(Over) Under Budget				
Administration & Base												
2401-0000	Base Administration Building Improvements	\$ 25,000	\$ -	\$ -	25,000	\$ -	\$ -	\$ 25,000				
2402-0000	Operations Office Reconfiguration	50,000	-	-	50,000	-	30,167	19,833				
2151-0000	Master Plan: Corporation Yard Layout	200,000	-	-	200,000	-	-	200,000				
2403-0000	Administration Building Roof Improvements **	40,000	-	-	40,000	316	-	39,684				
2405-0000	Base Facility Detention Pond Fencing	25,000	-	-	25,000	667	-	24,333				
2406-0000	Pavement Maintenance Plan - Engineering	60,000	-	-	60,000	2,698	36,304	20,998				
2450-0011	Pavement Maintenance - Slurry Seal	30,000	-	-	30,000	37,176	-	(7,176)				
2407-0000	Electric Vehicle Charging Station	30,000	-	-	30,000	-	-	30,000				
2415-0000	Server and Network Equipment Replacement	50,000	-	-	50,000	-	-	50,000				
Total Administration Purchases		\$ 510,000	\$ -	\$ -	\$ 510,000	\$ 40,857	\$ 66,471	\$ 402,672	\$ -			
Fleet												
2320-0000	#78 Air Compressor*	\$ 15,000	\$ 26,000	\$ -	\$ 41,000	\$ -	\$ 35,575	\$ 5,425				
2420-0000	Pavement Saw Slurry Vacuum	15,000	-	-	15,000	-	11,890	3,110				
2422-0000	Snow Removal MultiPurpose Tractor	200,000	-	-	200,000	194,763	-	5,237				
2423-0000	Mid-Size Loader	325,000	-	-	325,000	15,698	282,430	26,872				
2430-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
2431-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
2432-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
2433-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
2434-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
2435-0000	Truck: 3/4 ton 2500HD 4x4 GMC Sierra	75,000	-	-	75,000	-	61,445	13,555				
Total Fleet Purchases		\$ 1,005,000	\$ 26,000	\$ -	\$ 1,031,000	\$ 210,461	\$ 698,564	\$ 121,975	\$ -			
Wastewater												
Packaged Satellite Sewer Pump Station Improvements Project S-1,												
2244-0000	S-2, N-2, D-2, D-5, S-3*	\$ -	\$ 949,165	\$ 70,000	\$ 1,019,165	\$ 317,528	\$ 638,430	\$ 63,207				
2440-0000	Lower Lateral CIPP Rehabilitation	70,000	-	-	70,000	-	-	70,000				
2441-0000	Sewer Force Main Improvements	70,000	-	-	70,000	-	-	70,000				
2442-0000	Lower Lateral Replacement	70,000	-	(70,000)	-	-	-	-				
2443-0000	Sewer Collection System Improvements	70,000	-	-	70,000	17,449	-	52,551				
2444-0000	Gravity Main Rehabilitation and Replacement **	100,000	-	-	100,000	-	-	100,000				
2445-0000	Sewage Export System Inspection/Analysis Predesign **	150,000	-	-	150,000	-	-	150,000				
2446-0000	Satellite PS Rehabilitation Design	200,000	-	-	200,000	5,045	58,095	136,860				
2447-0000	N-3, C-2, D-4 Satellite PS Improvements Project**	50,000	-	-	50,000	-	-	50,000				
2448-0000	Easement Clearing (location TBD)	65,000	-	-	65,000	-	-	65,000				
2449-0000	SCADA Infrastructure Improvements	120,000	-	-	120,000	-	-	120,000				
2451-0000	CCTV Push Camera	20,000	-	-	20,000	-	21,226	(1,226)				
2452-0000	Sewage Pump Station Improvements	25,000	-	-	25,000	-	-	25,000				
2450-0021	Pavement Maintenance - Slurry Seal	20,000	-	-	20,000	16,740	-	3,260				
Total Wastewater Purchases		\$ 1,030,000	\$ 949,165	\$ -	\$ 1,979,165	\$ 356,762	\$ 717,751	\$ 904,652	\$ -			

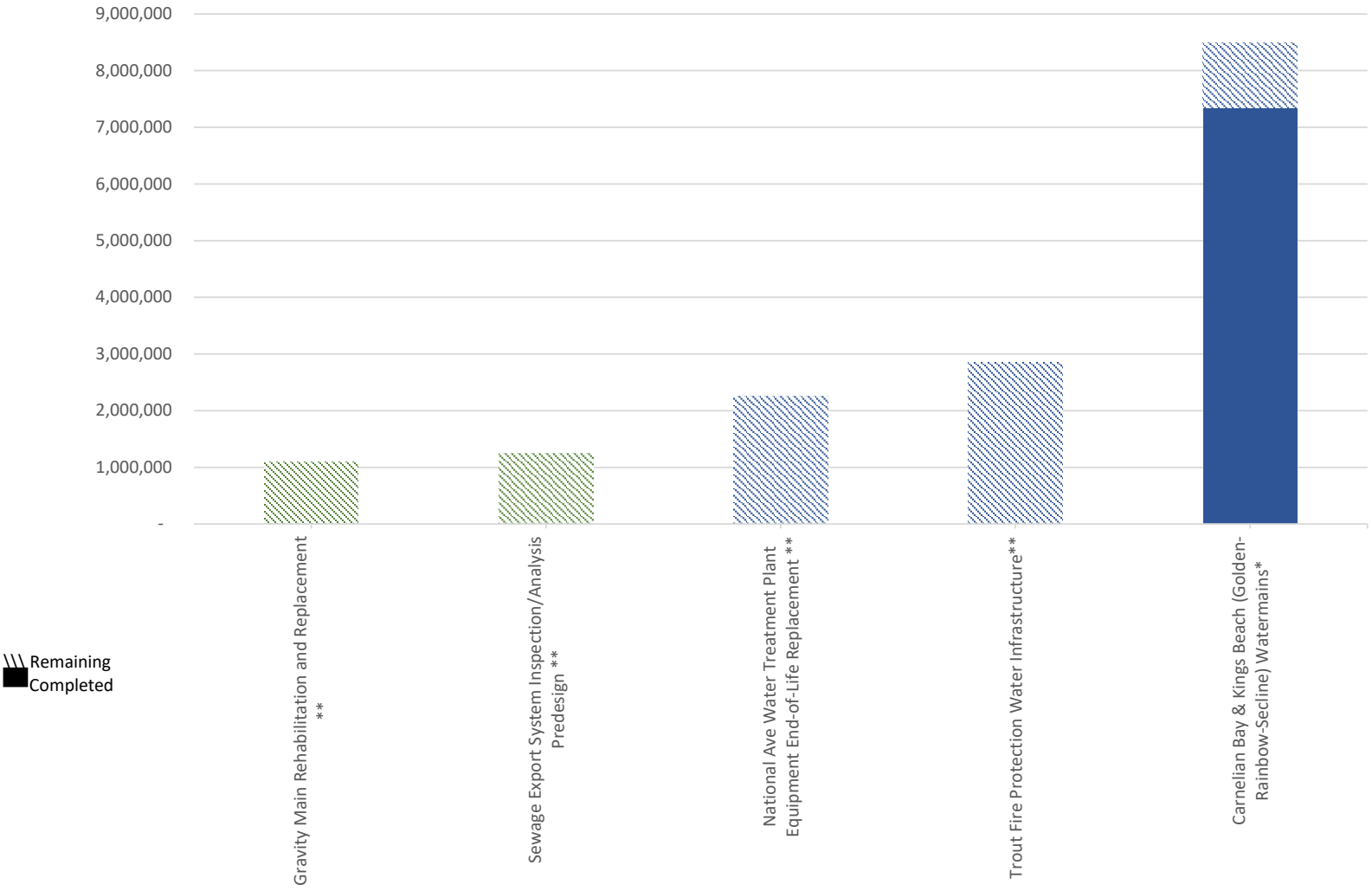
Capital Outlay

Projects In Process

For the Period Ended September 30, 2023

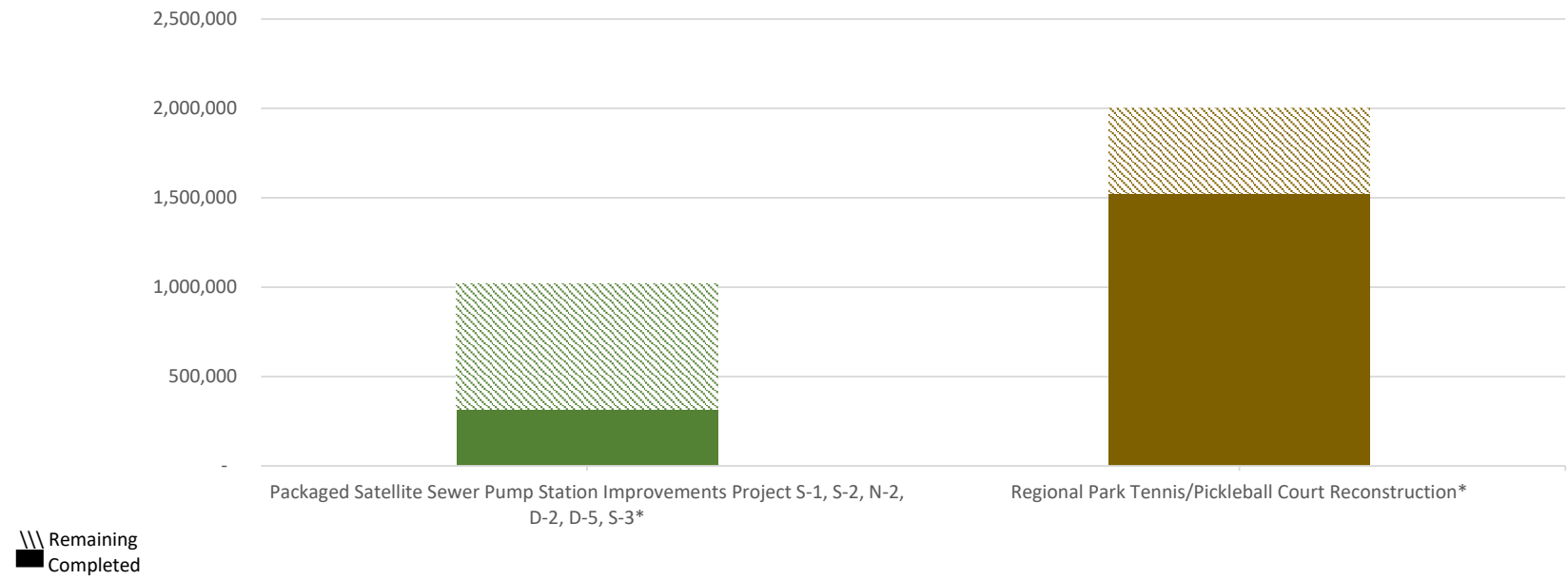
Projects In Process												
For the Period Ended September 30, 2023												
Project Number	Project Description	2024 Adopted Budget	Prior Year Open Project Rollforward	Budget Adjustment	Total Available Budget	Year To Date			Return to Reserves	C = Complete	G = Grant Funded	Grant Amount
						Actual	Encumbered	(Over) Under Budget				
Water												
2260-0000	Cybersecurity Assessment and Implementation Phase I*	\$ -	\$ 137,380	\$ -	\$ 137,380	\$ -	\$ 133,436	\$ 3,944				
2361-0000	Brockway Vista at North Lake at Speed Boat Watermain*	-	12,059	-	12,059	2,397	-	9,662				
2362-0000	National Ave Water Treatment Plant Programmable Logical Carnelian Bay & Kings Beach (Golden-Rainbow-Secline)	-	30,860	-	30,860	-	30,860	-				
2264-0000	Watermains*	2,466,000	1,341	-	2,467,341	1,320,469	1,001,905	144,967				
2460-0000	Dollar Cove SR28 Watermain Crossing	250,000	-	-	250,000	-	-	250,000				
2464-0000	National Ave Water Treatment Plant Equipment End-of-Life Replacement **	150,000	-	-	150,000	-	-	150,000				
2465-0000	Trout Fire Protection Water Infrastructure**	50,000	-	-	50,000	861	-	49,139				
2470-0000	Water PS Mechanical and Electrical Improvements	70,000	-	-	70,000	-	-	70,000				
2471-0000	Water Facility Improvements	70,000	-	-	70,000	-	-	70,000				
2450-0031	Pavement Maintenance - Slurry Seal	25,000	-	-	25,000	20,088	-	4,912				
2461-0000	Carnelian Woods Service Lateral and Meter Replacement	125,000	-	-	125,000	8,306	135,799	(19,105)				
2462-0000	Smart Metering Infrastructure Improvements	20,000	-	-	20,000	-	-	20,000				
Total Water Purchases		\$ 3,226,000	\$ 181,640	\$ -	\$ 3,407,640	\$ 1,352,121	\$ 1,302,000	\$ 753,519	\$ -			
Recreation and Parks												
2481-0000	Joint Needs Analysis - NTPUD/TCPUD Phase III	\$ 100,000	\$ -		\$ 100,000	\$ 8,289	\$ 75,178	\$ 16,533		#	\$	50,000
1623-0000	Wayfinding Sign	-	11,941	-	11,941	10,524	4,651	(3,234)		G		13,169
2040-PLC	Wayfinding and Destination Signage Project * **	50,000	19,894	-	69,894	-	26,889	43,006		G		69,894
2280-WEB	TVRA Marian Trail Webcam Completion	-	-		-		20,780	(20,780)				
2284-0000	NTEC Architectural Planning Study *	78,185	(38,624)	-	39,561	8,888	6,986	23,687				
2392-0000	Regional Park Tennis/Pickleball Court Reconstruction*	2,792,715	(791,815)	-	2,000,900	1,523,720	261,650	215,529		G		750,000
2192-0000	NTEC Emergency Generator*	275,000	11,176	-	286,176	3,147	19,162	263,867		G		188,406
2490-0000	NTEC - Furnishings, Fixtures and Building Improvements	75,000	-	-	75,000	1,354	-	73,646				
2482-0000	Park Facility Improvements	60,000	-	-	60,000	1,886	32,688	25,426				
2281-0000/1PLC	Regional Park Pam Emmerich Pine Drop Trailhead Project*	430,000	(47,566)	-	382,434	282,500	82,118	17,816		G		241,901
2450-0043	Pavement Maintenance - Slurry Seal	30,000	-	-	30,000	23,436	3,560	3,004				
2484-0000	NTRP Multi-Purpose Trail Connection (Design)	30,000	-	-	30,000	-	-	30,000				
2485-0000	Electric Vehicle Charging Station	30,000	-	-	30,000	-	-	30,000				
Total Recreation and Parks Purchases		\$ 3,950,900	\$ (834,994)	\$ -	\$ 3,115,906	\$ 1,863,744	\$ 533,662	\$ 718,501	\$ -			
* Project carry-over from Prior Year												
** Multi-year encumbrance - on 5 year CIP												
# Non-grant cost reimbursement												
Administration & Base												
Fleet		\$ 1,005,000	\$ 26,000	\$ -	\$ 1,031,000	\$ 210,461	\$ 698,564	\$ 121,975	\$ -			
Wastewater		1,030,000	949,165	-	1,979,165	356,762	717,751	904,652	-			
Water		3,226,000	181,640	-	3,407,640	1,352,121	1,302,000	753,519	-			
Recreation and Parks		3,950,900	(834,994)	-	3,115,906	1,863,744	533,662	718,501	-			
Total Capital Expenditures		\$ 9,721,900	\$ 321,811	\$ -	\$ 10,043,711	\$ 3,823,945	\$ 3,318,448	\$ 2,901,318	\$ -			

Multi-Year Capital Projects \$1M and Above

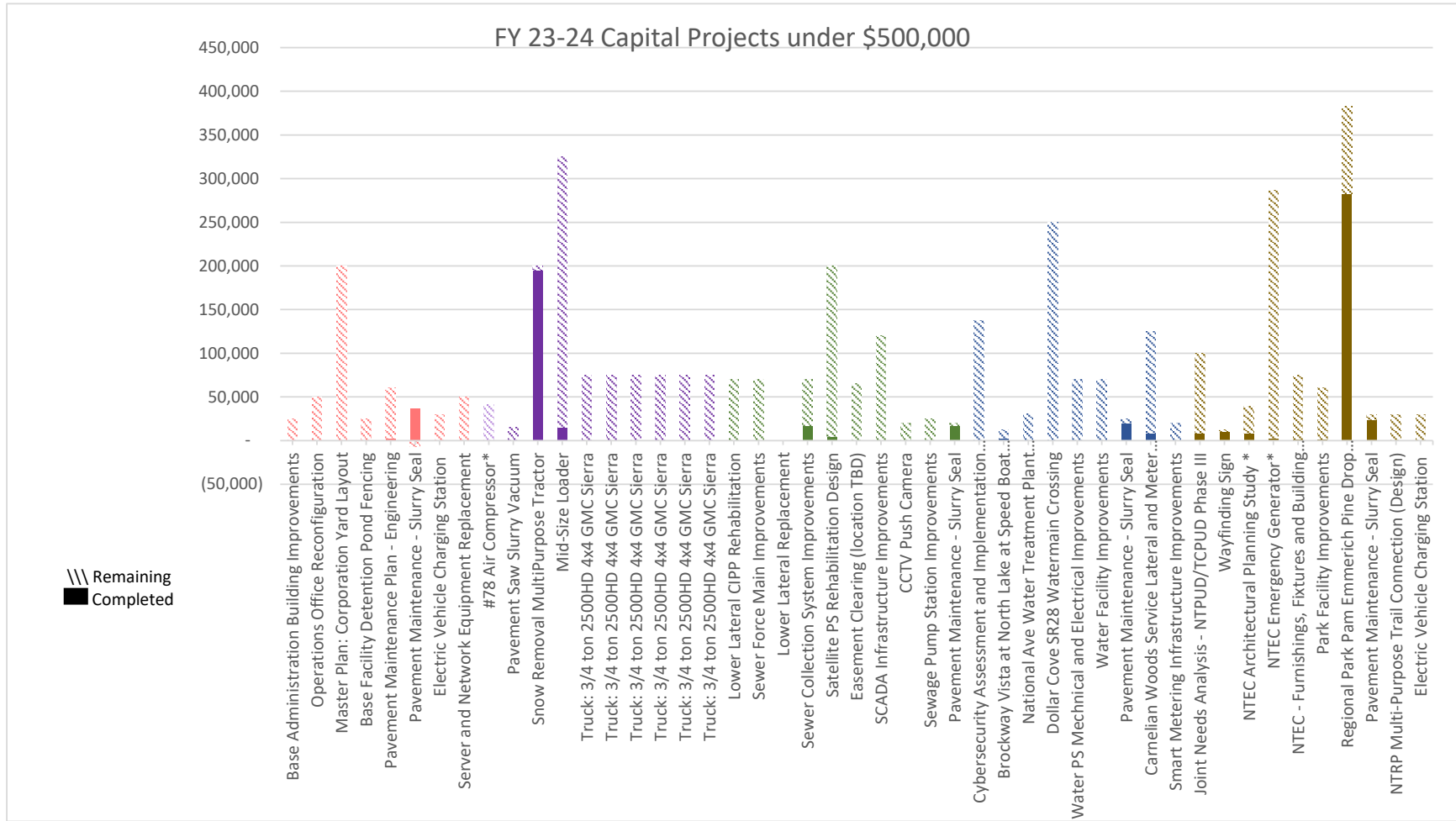




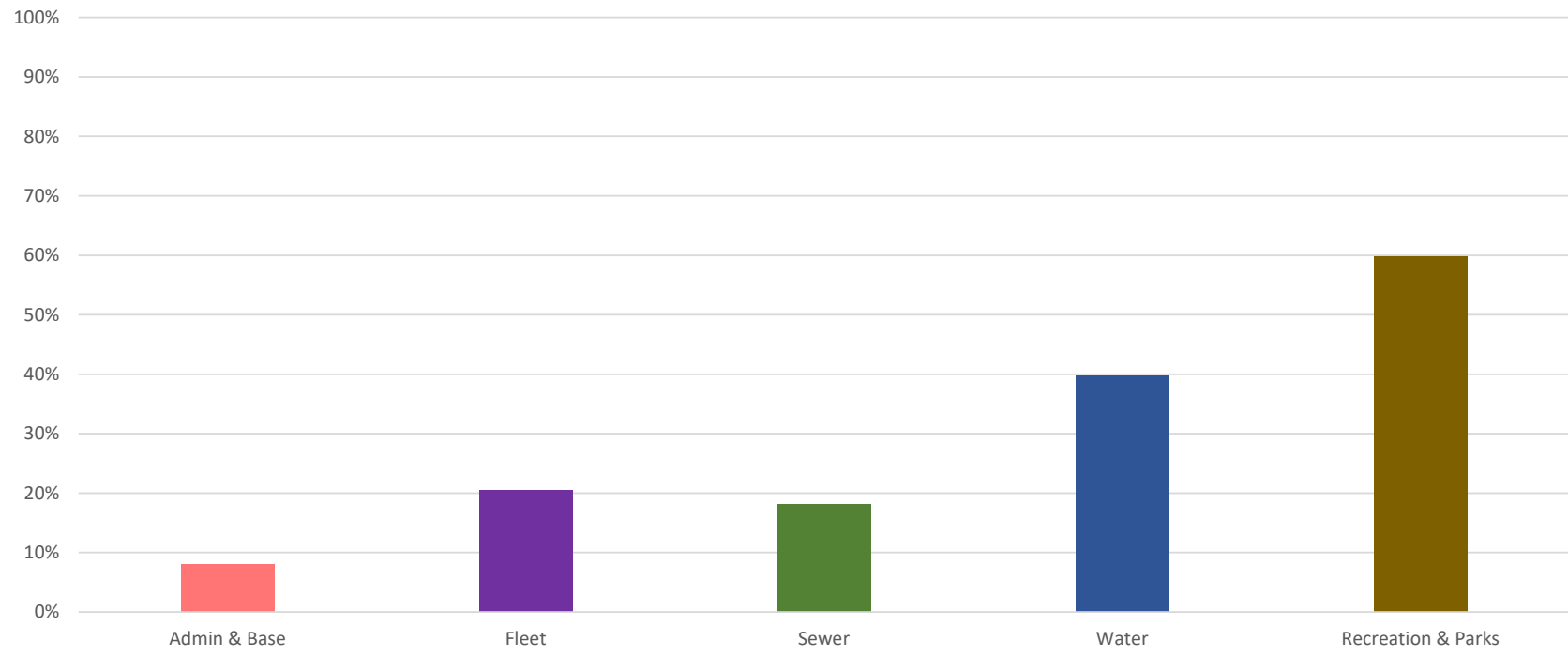
FY 23-24 Capital Projects \$500,000 and Above



** Multi-year encumbrance



Capital Projects Expended by Enterprise as % of Current Year Budget for Enterprise





Consolidated Balance Sheet
For the Period Ended September 30, 2023

	Current Month	Prior Month	FYE 2023
ASSETS			
Current Assets			
Cash & Cash Equivalents	\$ 6,809,949	\$ 8,022,718	\$ 12,457,350
Investments	1,302,518	1,302,518	902,842
Due (To)/From Other Fund	-	-	-
Accounts Receivable	2,892,106	2,420,933	259,632
Inventory	168,443	168,443	168,443
Deposits and Prepaid Expenses	357,239	405,474	624,855
Total Current Assets	\$ 11,530,254	\$ 12,320,085	\$ 14,413,122
Restricted Assets			
Cash & Cash Equivalents	\$ 420,019	\$ 420,019	\$ 407,278
Accounts Receivable	1,293,093	1,606,326	679,277
Deposits and Prepaid Expenses	-	-	-
Total Restricted Assets	\$ 1,713,112	\$ 2,026,345	\$ 1,086,554
Non-Current Assets			
Property, Plant & Equipment			
Work in Process	\$ 13,237,341	\$ 12,089,723	\$ 9,463,304
Land	7,123,368	7,123,368	7,123,368
Property Rights	15,237	15,237	15,237
Buildings and Improvements	27,933,046	27,933,046	27,878,345
Vehicles and Equipment	8,164,962	8,164,962	8,164,962
Furniture and Office Equipment	1,937,233	1,937,233	1,937,233
Water System	39,147,924	39,147,924	39,147,924
Sewer System	41,036,492	41,036,492	41,036,492
Subtotal - Property, Plant & Equipment	138,595,603	137,447,985	134,766,866
Accumulated Depreciation	(69,449,024)	(69,186,980)	(68,685,419)
Net Property, Plant & Equipment	\$ 69,146,579	\$ 68,261,006	\$ 66,081,447
DEFERRED OUTFLOWS OF RESOURCES	\$ 1,510,207	\$ 1,510,207	\$ 1,187,215
TOTAL ASSETS & DEFERRED OUTFLOWS	\$ 83,900,153	\$ 84,117,642	\$ 82,768,338



Consolidated Balance Sheet
For the Period Ended September 30, 2023

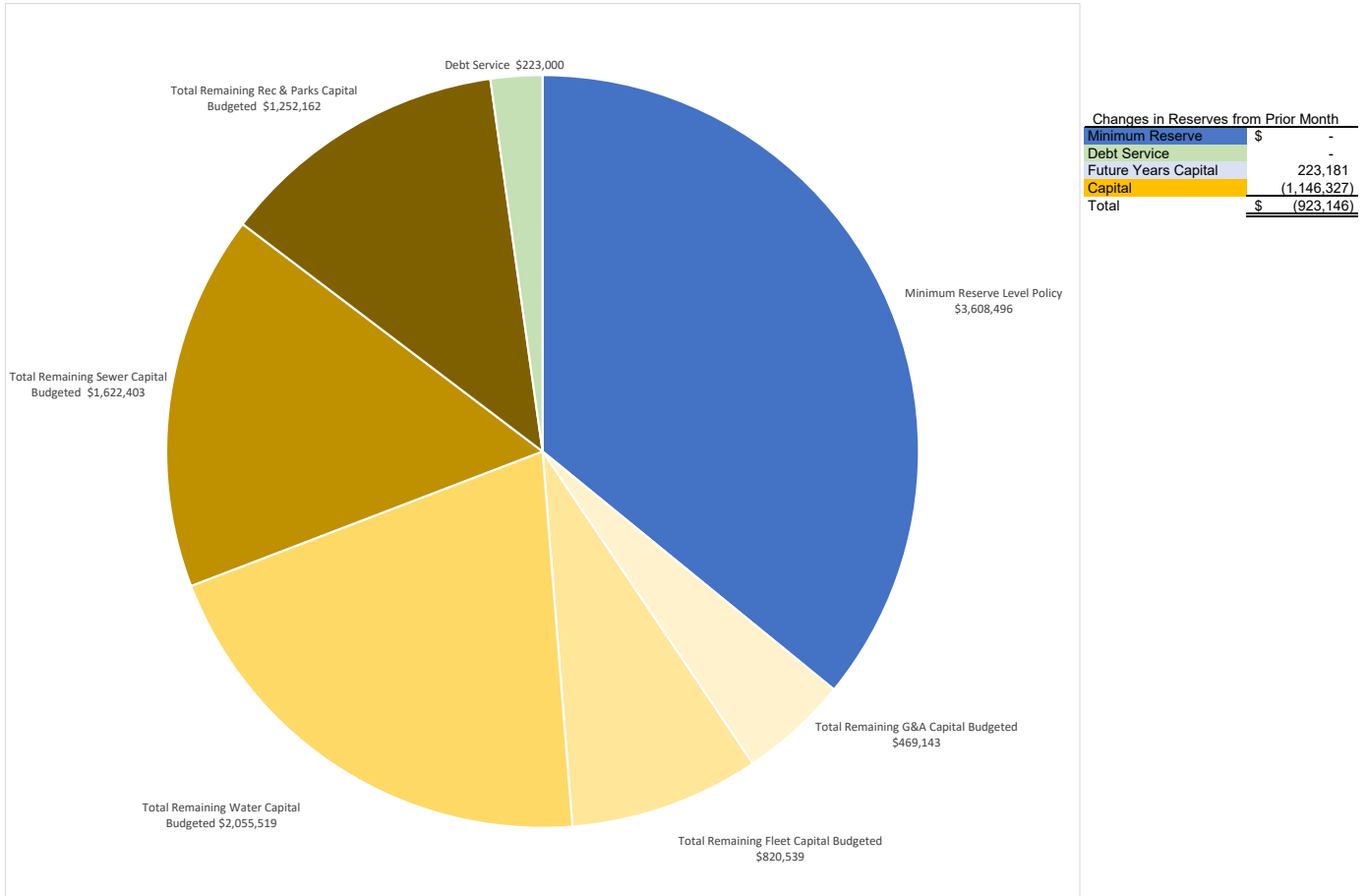
	Current Month	Prior Month	FYE 2023
LIABILITIES			
Current Liabilities			
Accounts Payable	\$ 1,068,323	\$ 1,545,373	\$ 3,135,738
Deferred Revenue	491,914	514,483	560,895
Compensated Absences Payable	778,124	787,862	712,749
Accrued Liabilities	782,376	749,661	645,237
Current Portion of Long-Term Debt	400,477	400,477	385,115
	<u>3,521,214</u>	<u>3,997,856</u>	<u>5,439,734</u>
Current Liabilities (Payable from Restricted Assets)			
Deferred Grant Revenue	\$ -	\$ -	\$ -
Accounts Payable	-	-	-
Total Current Liabilities	\$ 3,521,214	\$ 3,997,856	\$ 5,439,734
Non-Current Liabilities			
Long-Term Debt, Net of Current Portion	\$ 651,235	\$ 651,235	\$ 864,878
Net Pension Liability	324,699	324,699	(1,023,760)
Total Long Term Liabilities	\$ 975,934	\$ 975,934	\$ (158,882)
DEFERRED INFLOWS OF RESOURCES	\$ 102,597	\$ 102,597	\$ 1,068,788
NET POSITION			
Net Investment in Capital Assets (Net of Debt)	\$ 68,094,867	\$ 67,209,294	\$ 64,831,454
Debt Services	445,936	445,936	445,936
Net Restricted Assets	1,713,112	2,026,344.63	1,086,554.49
Unrestricted	7,291,451	7,863,793	6,883,387
Current Year Income / (Loss)	1,755,041	1,495,888	3,171,367
Balance	\$ 79,300,408	\$ 79,041,255	\$ 76,418,699
TOTAL LIABILITIES, DEFERRED INFLOWS & FUND BALANCE	\$ 83,900,153	\$ 84,117,642	\$ 82,768,338
Ratios	Median	NTPUD	FYE 2023
Days in Cash (Cash/Operating Expenses less Depreciation)	296	204	
Days of Working Capital (Reserves/Operating Expenses less Depreciation)	92	246	
Debt Ratio (Total Liabilities/Total Assets)	36%	5%	6%
Return on Assets (Net Income/Total Assets)	2.5%	3.8%	3.9%
Debt Service Coverage Ratio	1.3		
Reserves			
Unrestricted Reserves	\$ 8,009,041	\$ 8,322,229	\$ 8,973,388
Minimum Reserve Level Policy	(3,260,071)	(3,057,239)	(3,057,239)
Available for Investment	\$ 4,748,969	\$ 5,264,989	\$ 5,916,149
Additional FY 2024 EBIDA	4,175,478		
Total Available	\$ 8,924,447		
Total Remaining FY 2024 Capital Budgeted	(6,219,766)		
Debt Service	\$ (223,000)		
Unbudgeted	\$ 2,481,681		

NTPUD (consolidated)
Statement of Cash Flows
For the Period Ended September 30, 2023
(In Thousands)

	<u>Current Month</u>	<u>Year-to Date</u>
Operating Activities		
Net Income (Loss)	\$259,153	\$1,755,041
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	261,932	785,563
Net changes in operating assets and liabilities:		
(Increase)/Decrease Account Receivables	(268,008)	(1,492,848)
(Increase)/Decrease Inventories	-	-
(Increase)/Decrease Deposits & Prepaid expenses	350,284	267,616
(Increase)/Decrease Deferred Outflows	-	-
(Decrease)/Increase Payables & Accrued Liabilities	1,322,657	(1,976,124)
(Decrease)/Increase Deferred Grant Revenue	-	-
(Decrease)/Increase in Deferred Inflows	-	-
Net Cash Provided (Used) by operating activities	1,926,017	(660,751)
Investing Activities		
Change in Restricted Assets	(772,094)	(614,962)
Net Purchases of property, plant and equipment	(2,168,411)	(3,829,676)
Net Cash Provided (Used) by investing activities	(2,940,505)	(4,444,637)
Financing Activities		
Change in Capital Loan	(198,281)	(198,281)
Change in Net Pension Liability	-	-
Net Cash Provided (Used) by financing activities	(198,281)	(198,281)
Net increase/(decrease) in cash and cash equivalents	(1,212,768)	(5,303,669)
Cash and Equivalents at beginning of period	9,325,236	13,416,136
Cash and Equivalents at end of period	\$8,112,467	\$8,112,467

North Tahoe Public Utility District
As Of 9/30/2023

Total Reserve Funds of \$8,009,040, of which \$3,608,495 is Restricted as Minimum Reserve, plus remaining Budgeted EBIDA of \$4,175,478 totals \$12,184,518 available to meet the Capital and Minimum Reserves in the Current Year



Total Remaining Capital Budgeted is in reference to current year budget



Division Balance Sheet
For the Period Ended September 30, 2023

	Wastewater	Water	Recreation & Parks	Fleet & Equipment	General & Administrative and Base	Total
ASSETS						
Current Assets						
Cash & Cash Equivalents	\$ 1	\$ 445,936	\$ 17,529	\$ -	\$ 6,346,483	\$ 6,809,949
Investments	-	-	-	-	1,302,518	1,302,518
Due (To)/From Other Fund	2,976,502	2,119,768	722,102	718,660	(6,537,032)	-
Accounts Receivable	65,169	118,575	285,897	-	2,422,465	2,892,106
Inventory	168,443	-	-	-	-	168,443
Deposits and Prepaid Expenses	-	-	22,542	-	334,696	357,239
Total Current Assets	\$ 3,210,114	\$ 2,684,280	\$ 1,048,071	\$ 718,660	\$ 3,869,131	\$ 11,530,254
Restricted Assets						
Cash & Cash Equivalents	\$ -	\$ -	\$ -	\$ -	\$ 420,019	\$ 420,019
Accounts Receivable	-	27,100	1,259,993	-	6,000	1,293,093
Deposits and Prepaid Expenses	-	-	-	-	-	-
Total Restricted Assets	\$ -	\$ 27,100	\$ 1,259,993	\$ -	\$ 426,019	\$ 1,713,112
Non-Current Assets						
Property, Plant & Equipment						
Work in Process	\$ 1,256,880	\$ 8,305,344	\$ 3,419,007	\$ 210,461	\$ 45,649	\$ 13,237,341
Land	86,310	772,058	6,265,000	-	-	7,123,368
Property Rights	7,237	8,000	-	-	-	15,237
Buildings and Improvements	8,222,285	-	19,522,494	-	188,266	27,933,046
Vehicles and Equipment	5,806,355	285,750	817,577	1,255,279	-	8,164,962
Furniture and Office Equipment	925,994	35,919	843,687	-	131,633	1,937,233
Water System	-	39,147,924	-	-	-	39,147,924
Sewer System	41,036,492	-	-	-	-	41,036,492
Subtotal - Property, Plant & Equipment	57,341,554	48,554,996	30,867,765	1,465,740	365,548	138,595,603
Accumulated Depreciation	(33,928,398)	(21,556,346)	(13,236,478)	(665,310)	(62,491)	(69,449,024)
Net Property, Plant & Equipment	\$ 23,413,155	\$ 26,998,649	\$ 17,631,287	\$ 800,430	\$ 303,058	\$ 69,146,579
DEFERRED OUTFLOWS OF RESOURCES	\$ 60,750	\$ 337,412	\$ 238,372	\$ 8,384	\$ 865,288	\$ 1,510,207
TOTAL ASSETS & DEFERRED OUTFLOWS	\$ 26,684,019	\$ 30,047,441	\$ 20,177,723	\$ 1,527,474	\$ 5,463,495	\$ 83,900,153



Division Balance Sheet
For the Period Ended September 30, 2023

	Wastewater	Water	Recreation & Parks	Fleet & Equipment	General & Administrative and Base	Total
LIABILITIES						
Current Liabilities						
Accounts Payable	\$ 86,764	\$ 459,039	\$ 336,166	\$ 216,117	\$ (29,763)	\$ 1,068,323
Deferred Revenue	-	-	491,914	-	-	491,914
Compensated Absences Payable	133,393	140,514	108,362	22,088	373,767	778,124
Accrued Liabilities	-	5,602	5,949	-	770,825	782,376
Current Portion of Long-Term Debt	-	400,477	-	-	-	400,477
	220,157	1,005,632	942,390	238,205	1,114,830	3,521,214
Current Liabilities (Payable from Restricted Assets)						
Deferred Grant Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accounts Payable	-	-	-	-	-	-
Total Current Liabilities	\$ 220,157	\$ 1,005,632	\$ 942,390	\$ 238,205	\$ 1,114,830	\$ 3,521,214
Non-Current Liabilities						
Long-Term Debt, Net of Current Portion	\$ -	\$ 651,235	\$ -	\$ -	\$ -	\$ 651,235
Net Pension Liability	(54,574)	53,716	49,076	(11,143)	287,624	324,699
Total Long Term Liabilities	\$ (54,574)	\$ 704,951	\$ 49,076	\$ (11,143)	\$ 287,624	\$ 975,934
DEFERRED INFLOWS OF RESOURCES	\$ 24,118	\$ 36,437	\$ 19,130	\$ 5,971	\$ 16,940	\$ 102,597
NET POSITION						
Net Investment in Capital Assets (Net of Debt)	\$ 23,413,155	\$ 25,946,937	\$ 17,631,287	\$ 800,430	\$ 303,058	\$ 68,094,867
Debt Services	-	445,936	-	-	-	445,936
Net Restricted Assets	-	27,100	1,259,993	-	426,019	1,713,112
Unrestricted	2,916,499	1,251,304	(1,305,669)	350,611	4,078,705	7,291,451
Current Year Income / (Loss)	164,663	629,143	1,581,516	143,399	(763,680)	1,755,041
Balance	\$ 26,494,318	\$ 28,300,420	\$ 19,167,127	\$ 1,294,441	\$ 4,044,101	\$ 79,300,408
TOTAL LIABILITIES, DEFERRED INFLOWS & FUND BALANCE	\$ 26,684,019	\$ 30,047,441	\$ 20,177,723	\$ 1,527,474	\$ 5,463,495	\$ 83,900,153



Division Balance Sheet
For the Period Ended September 30, 2023

	Wastewater	Water	Recreation & Parks	Fleet & Equipment	General & Administrative and Base	Total
Reserves						
Unrestricted Reserves	\$ 2,989,957	\$ 1,678,647	\$ 105,681	\$ 480,454	\$ 2,754,301	\$ 8,009,041
Minimum Reserve Level Policy	(757,651)	(777,515)	(595,282)	54,050	(1,183,673)	(3,260,071)
Available for Investment	\$ 2,232,306	\$ 901,132	\$ (489,601)	\$ 534,505	\$ 1,570,628	\$ 4,748,969
Additional FY 2024 EBIDA	1,117,395	2,692,915	2,444,848	513,453	(2,593,132)	4,175,478
Total Available	\$ 3,349,701	\$ 3,594,047	\$ 1,955,247	\$ 1,047,957	\$ (1,022,505)	\$ 8,924,447
Total Remaining FY 2024 Capital Budgeted	(1,622,403)	(2,055,519)	(1,252,162)	(820,539)	(469,143)	(6,219,766)
Debt Service		(223,000)				\$ (223,000)
Unbudgeted	\$ 1,727,297	\$ 1,315,528	\$ 703,085	\$ 227,418	\$ (1,491,647)	\$ 2,481,681



Trended by Month
Statement of Revenues and Expenses
For the Period Ended September 30, 2023

Income Statement	Actual July	Actual August	Actual September	Budget October	Budget November	Budget December	Budget January	Budget February	Budget March	Budget April	Budget May	Budget June	Expected Total	Budgeted Total	Variance
Operations															
Operating Revenue	\$ 1,051,086	\$ 994,186	\$ 926,969	\$ 940,415	\$ 797,198	\$ 774,290	\$ 774,875	\$ 787,809	\$ 803,192	\$ 827,477	\$ 881,853	\$ 972,426	\$ 10,531,776	\$ 10,651,843	\$ (120,067)
Internal Revenue	11,547	16,797	11,284	12,657	23,207	17,374	9,207	11,874	12,624	10,257	15,757	9,707	162,292	153,288	9,004
Total Operating Revenue	\$ 1,062,633	\$ 1,010,983	\$ 938,253	\$ 953,072	\$ 820,405	\$ 791,664	\$ 784,082	\$ 799,683	\$ 815,816	\$ 837,734	\$ 897,610	\$ 982,133	\$ 10,694,068	\$ 10,805,131	\$ (111,063)
Salaries and Wages	\$ (538,627)	\$ (493,838)	\$ (441,717)	\$ (483,836)	\$ (480,590)	\$ (443,393)	\$ (529,032)	\$ (443,393)	\$ (443,498)	\$ (483,836)	\$ (522,110)	\$ (453,082)	\$ (5,756,952)	\$ (5,742,850)	\$ (14,102)
Employee Benefits	(222,909)	(224,614)	(213,697)	(243,644)	(243,396)	(235,744)	(253,387)	(235,744)	(235,752)	(243,644)	(209,530)	(235,006)	(2,797,067)	(2,862,628)	65,561
Outside Services/Contractual	(132,152)	(63,194)	(122,875)	(212,076)	(101,459)	(115,023)	(131,881)	(101,397)	(86,098)	(132,046)	(91,904)	(75,332)	(1,365,437)	(1,490,340)	124,903
Utilities	(69,083)	(62,117)	(67,039)	(49,500)	(44,960)	(46,039)	(68,232)	(51,848)	(52,901)	(44,283)	(41,949)	(47,584)	(645,535)	(623,792)	(21,743)
Other Operating Expenses	(129,990)	(135,744)	(111,269)	(205,497)	(109,227)	(111,906)	(158,431)	(97,490)	(128,478)	(171,038)	(133,920)	(105,961)	(1,598,951)	(1,924,914)	325,963
Insurance	(31,112)	(31,277)	(31,277)	(31,072)	(31,072)	(31,072)	(31,072)	(31,072)	(31,072)	(35,023)	(35,023)	(35,023)	(385,167)	(384,721)	(446)
Internal Expense	(11,547)	(16,797)	(11,284)	(12,657)	(23,207)	(17,374)	(9,207)	(11,874)	(12,624)	(10,257)	(15,757)	(9,707)	(162,292)	(153,288)	(9,004)
Debt Service	(3,239)	(3,239)	(3,239)	(3,462)	(3,462)	(3,462)	(3,462)	(2,796)	(2,796)	(2,796)	(2,796)	(2,796)	(37,545)	(38,868)	1,323
Depreciation	(261,588)	(261,932)	(262,044)	(286,663)	(286,663)	(286,663)	(338,123)	(338,123)	(338,123)	(338,123)	(338,123)	(338,123)	(3,674,291)	(3,748,716)	74,425
Total Operating Expense	\$ (1,400,247)	\$ (1,292,752)	\$ (1,264,441)	\$ (1,528,407)	\$ (1,324,036)	\$ (1,290,676)	\$ (1,522,827)	\$ (1,313,737)	\$ (1,331,342)	\$ (1,461,046)	\$ (1,391,112)	\$ (1,302,614)	\$ (16,423,237)	\$ (16,970,117)	\$ 546,880
Operating Income(Loss)	\$ (337,614)	\$ (281,769)	\$ (326,188)	\$ (575,335)	\$ (503,631)	\$ (499,012)	\$ (738,745)	\$ (514,054)	\$ (515,526)	\$ (623,312)	\$ (493,502)	\$ (320,481)	\$ (5,729,169)	\$ (6,164,986)	\$ 435,817
Non-Operations															
Property Tax Revenue	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 525,000	\$ 6,300,000	\$ 6,300,000	\$ -
Community Facilities District (CFD 94-1)	56,964	56,964	56,964	58,575	58,575	58,575	58,575	58,575	58,575	58,575	58,575	58,575	698,067	702,900	(4,833)
Grant Revenue	156,100	793,230	-	217,300	-	-	-	-	-	-	217,300	217,300	1,601,230	1,303,797	297,433
Interest	-	7,569	3,512	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	3,750	44,831	45,000	(169)
Other Non-Op Revenue	6,124	6,124	8,768	6,667	6,667	366,367	6,667	6,667	6,667	6,667	6,667	6,667	440,719	439,700	1,019
Capital Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Non-Op Expenses	(8,903)	(8,903)	(8,903)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(8,333)	(248,333)	(341,706)	(340,000)	(1,706)
Income(Loss)	\$ 397,671	\$ 1,098,215	\$ 259,153	\$ 227,624	\$ 82,028	\$ 446,347	\$ (153,086)	\$ 71,605	\$ 70,133	\$ (37,653)	\$ 309,457	\$ 242,478	\$ 3,013,972	\$ 2,286,411	\$ 727,561
Additional Funding Sources															
Allocation of Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Balance	\$ 397,671	\$ 1,098,215	\$ 259,153	\$ 227,624	\$ 82,028	\$ 446,347	\$ (153,086)	\$ 71,605	\$ 70,133	\$ (37,653)	\$ 309,457	\$ 242,478	\$ 3,013,972	\$ 2,286,411	\$ 727,561
Operating Income	\$ (337,614)	\$ (281,769)	\$ (326,188)	\$ (575,335)	\$ (503,631)	\$ (499,012)	\$ (738,745)	\$ (514,054)	\$ (515,526)	\$ (623,312)	\$ (493,502)	\$ (320,481)	\$ (5,729,169)	\$ (6,164,986)	\$ 435,817
Net Income(Loss)	\$ 397,671	\$ 1,098,215	\$ 259,153	\$ 227,624	\$ 82,028	\$ 446,347	\$ (153,086)	\$ 71,605	\$ 70,133	\$ (37,653)	\$ 309,457	\$ 242,478	\$ 3,013,972	\$ 2,286,411	\$ 727,561
Earnings Before Interest, Depreciation & Amortization	\$ 662,498	\$ 1,363,386	\$ 524,436	\$ 517,749	\$ 372,153	\$ 736,472	\$ 188,499	\$ 412,524	\$ 411,052	\$ 303,266	\$ 650,376	\$ 583,397	\$ 6,725,808	\$ 6,073,995	\$ 651,813
Operating Ratio	132%	128%	135%	160%	161%	163%	194%	164%	163%	174%	155%	133%	154%	157%	492%
Operating Ratio - plus Tax & CFD	85%	81%	83%	99%	94%	94%	111%	95%	95%	103%	94%	83%	93%	95%	472%
Debt Service Coverage Ratio	122.78	339.06	80.01	65.75	23.69	128.93	(44.22)	25.61	25.08	(13.47)	110.68	86.72	80.28	58.83	(549.93)



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

DATE: November 14, 2023

ITEM: G-3b

FROM: Finance Department

SUBJECT: Treasurer's Report – as of September 30, 2023

FISCAL ANALYSIS:

The CFO has reviewed the District's investment portfolio and has included its value within the attached Treasurer's Report.

The District's investments are governed by the Board of Directors' approved Investment Policy. While continuing to operate within this Investment Policy, the District has continued to emphasize safety.


Total bank value of cash and investments equaled \$8,546,001 as of September 30, 2023. Of the total, \$1,375,685 of the District's portfolio is restricted. The total of Cash and Investments decreased \$1,239,240 during September.

The portfolio meets the guidelines of the Investment policy.

ATTACHMENTS: Treasurer's Report as of September 30, 2023.

REVIEW TRACKING:

Submitted By: 
Vanetta N. Van Cleave
Chief Financial Officer

Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

PRESENTED BY: Vanetta N. Van Cleave, CFO

Cash and Investments

Statement Date	Institution/Account Number	Market Value	Description
Bank of the West			
09/30/23	025-381186	\$1,179,182	General Checking
	243-000486	56,691	Payroll
	243-000874	128,430	Utility Billing Deposit Account
	243-001708	12,060	Event Center Deposit Account
	243-004157	1,564	Parks Dept. Sweep Account
		<u>1,377,928</u>	Total Bank of the West
Local Agency Investment Fund			
09/30/23	85-31-003	3,329,097	General Investment Account
UBS Financial Services Inc.			
09/30/23	OG 00829 70	16,983	Cash & Cash Alternatives Balance
	"	643,390	Money Market Instruments
	"	1,313,738	Certificates of Deposit
	"	20,783	Mutual Funds
	"	461,701	U.S. Government Securities
	"	6,696	Accrued Interest
		<u>2,463,291</u>	Total UBS Financial Services Inc.
Total Unrestricted Cash and Investments:		\$7,170,316	

Restricted

Statement Date	Institution/Account Number	Market Value	Description
Bank of the West			
09/30/23	243-058559	\$4,641	FSA
	243-058567	509,368	HRA
	245-713245	-	
Bank of the West			
09/30/23	041-441346	445,936	NTBC - BofA Install.Payment Fund
CalPERS 115 Trust			
09/30/23		405,542	CalPERS Prefunding of Pension Expense
Bank of the West			
09/30/23	000-459874	10,197	TRPA C.D.'s
Total Restricted Cash and Investments:		\$1,375,685	

Total Cash and Investments:

Total Cash and Investments:	\$8,546,001
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NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: G-4

FROM: Recreation, Parks, and Facilities Manager

SUBJECT: Recreation, Parks, and Facilities Department Report

Parks

- Coinciding with the completion of the Pam Emmerich Memorial Pinedrop Trailhead, Park staff have formalized a new trail. *Birdie Trail* runs parallel to the Pam Emmerich trail through the lower meadow and curves up past the well to cut into North Ridge trail. This new trail gives winter sport enthusiasts groomed, on-snow trail access from the trail head throughout the trail network. Previously skiers and snowshoers would have had to take off their skis during the plowed portion of the Pam Trail.

Additionally, in preparation for the winter, staff and community service workers have been moving through all the trails, cutting back bushes and limbs to make room for the snowcat grooming machine.



The Birdie Trail as it passes north of the Park Well

- The sign installation for trails and facilities throughout the Park is complete. The comprehensive signage program will increase accessibility for all visitors to the Park,

with well-marked trails, maps with “you are here” indicators and several trailhead access points. The next and final portion of the signage project is the North Tahoe Disc Golf map and tee box improvements.

- Winter preparation is in full force in the Parks Department.

Recreation

- For the second year in a row, NTPUD joined the Boys and Girls Club of North Lake Tahoe for the Harvest Festival. Traditionally an indoor event for the Kings Beach community, the NTPUD Recreation and Utilities department have expanded the event by bringing trucks and heavy equipment to the patio space in between Club and the school. Monster Truck or Treat, as it is called, offers candy treats and an opportunity for kids to climb aboard and interact with the equipment.



A Giant Eyeball drives the loader



A group of kids pile into the crane truck

- Also in its second year, the Bags of Fall Cornhole tournament occurred on October 14th. While slightly less participation than last year, participants enjoyed a beautiful fall day that highlighted more community partnerships, this time with Tahoe Backyard.
- Ben Visnyei and Amanda Oberacker visited the BCG every Thursday in October to host futsal clinics. The clinic took place for one hour each Thursday to get kids excited for the upcoming futsal season and teach the rules of the game.
- The Tennis and Pickleball courts had a soft opening on October 28. The community came out, with about 50 participants bringing treats and celebrating the opening of the best public courts on this side of the Sierra Nevada. Additionally, the tennis and pickleball email list has reached 140 people. Staff is using this list to gauge interest in spring programming, such as leagues, clinics and tournaments for both the tennis and pickleball players.

While the courts are playable, there are still some punch-list items that need to be addressed before the project is complete. Because the completion of the project is

pushing so close to winter, the staff has decided to wait to have the grand opening celebration until spring.



All the pickleball courts were full on opening day.

North Tahoe Event Center

- Event Center Coordinator Charlotte Croley will be retiring this November and in preparation for her retirement, staff recruited and hired her replacement in October. Salina Taylor-Caldwell will be filling the position. Salina has experience working at large-scale special events, catering, and in the customer service world.
- Winter Warmth and Wellness took place on October 21, 2023. This is the first of three community wellness events that take place at the Event Center annually, and it serviced 300 families with jackets and household necessities for winter.
- The Sierra Avalanche Training took place with over 200 attendees in October. The Event Center also served as a home for a last-minute meeting for 100 Search and Rescue participants who needed an indoor location for their meeting when the weather turned bad.
- The North Tahoe Business Association hosted their annual Passport to Dining on November 2, 2023. This annual event is NTBA's biggest fundraiser and couldn't be done without the partnership of NTPUD.

Administration

- There was a significant amount of movement in Phase III of the Active Recreation Assessment in October. The survey that will poll community residents' tolerance for a tax assessment to fund a bond measure that would build a combined recreation and aquatic center will be conducted between Thanksgiving and Christmas. As a part of that survey, consultants from EPS concluded tax calculations based on a variety of factors that create an upper and lower tax threshold. These now established thresholds will be used in the polling questionnaire.

Additionally, at the November 3, 2023 Ad-Hoc meeting, Ad-Hoc members had a rich discussion on the current cost estimate for the joint Recreation and Aquatic Center as well as the Field House. The Ad-Hoc decided that, as a result of the high cost to build as well as the limited community support (with Phase I survey results listing the interest at under 20%), the Indoor Field House will not be included in upper polling thresholds. The survey will still give an idea of the community interest in the Field House, but the annual tax that is being assessed will only be for the joint Recreation and Aquatic Center.

- It was reported in early October that TRPA has discovered New Zealand mudsnails in Lake Tahoe. This is the first time the species has been detected in the Tahoe Basin, however this aquatic invasive species is prevalent in nearby waterways including the Lower Truckee River near Reno, Nevada, and in 22 states. The snails are between 2-6 mm in size and notoriously difficult to detect (ten can fit on a pinky nail).

TRPA is still determining their response, including how to eradicate the group that was found and how to alter inspection processes in the future to reduce the chances of more entering and spreading throughout Lake Tahoe.

- Amanda Oberacker and Ben Visnyei attended the annual NRPA conference in Dallas TX in October. The theme of the conference this year, *Where Community Grows*, did a great job of reminding participants how important parks and recreation are to promote wellness, safety, comradery, and inclusion throughout the country. Amanda's presentation, *Read the Room: Dynamics for Effective Communication*, was a success with over 200 participants in attendance.

REVIEW TRACKING:

Submitted By: 

Amanda Oberacker
Recreation, Park & Facilities Manager

Approved By: 

Bradley A. Johnson, P.E.
General Manager/CEO

	Oct-23		
North Tahoe Regional Park / Gym	Days	Events	Touches
RENTALS			
Baseball Fields (1, 2 & 5)	0	0	0
Field 3 (AYSO)	20	1	300
Field 4	3	3	60
Disc Golf/Tennis	0	0	
Ramada	0	0	
Scout Camp	0	0	
Picnic Areas	0	0	
Subtotal Rentals	23	4	360
PROGRAMMING	Days	Programs	Participants
Special Events	3	3	831
Community Enrichment Programs	0	0	0
Fitness Classes & Programs	8	3	127
Subtotal Programming	11	958	
North Tahoe Regional Park - Total Monthly Users =			1318

	Oct-23		
North Tahoe Event Center	Days	Events	Touches
RENTALS			
Private	3	3	281
<i>weddings, memorials, parties</i>			
Corporate	11	11	291
<i>gov't, corporate, board meetings</i>			
Community	4	4	570
<i>community events</i>			
Subtotal Rentals	18	18	1142
PROGRAMMING	Days	Programs	Participants
Golden Hour & Toddler Time	10	2	98
Community Classes & Program	7	3	21
Fitness Classes & Programs	30	30	446
Subtotal Programming	47	35	565
North Tahoe Event Center - Monthly Total Users			1,707



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023 **ITEM:** G-5

FROM: Planning and Engineering Department

SUBJECT: Planning and Engineering Department Status Report

DISCUSSION: Capital Improvement Projects, Internal Operations & Planning, and Outside Agency/Private Development

CAPITAL IMPROVEMENT PROJECTS

The Engineering Division is managing the following CIP projects.

Construction Phase Projects

Golden and Rainbow Watermain Improvements Project (Project #2264): This project will construct approximately 7,700 linear feet of new watermain in the Golden Avenue, Rainbow Avenue, Steelhead Avenue (partial), and Secline Street rights-of-way in Kings Beach, see image below. The new watermain will replace the existing small-diameter watermain located along the back of the properties and provide fire hydrant coverage to all properties within the project area in accordance with the California Fire Code.

Status: All infrastructure is complete and in service, including 7,928' of new 8" water main, 12 fire hydrants, 190 service lines with meter sets. Contractor is completing punch list items such as paving at valve boxes, clean up, adjusting grade at meter boxes, and de-mobilizing.



Valve Boxes Paved

Vinciguerra Construction – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$4,897,130	(\$94,000)	\$4,803,130	\$4,191,608.26	\$611,521.74
Estimated Construction Status as of 10/31: 95% complete				

Carnelian Bay North Lake Blvd Watermain Improvements Project: This project will construct approximately 3,100 linear feet of new watermain in the State Route 28 right-of-way between Gar Woods Restaurant and Watson Creek. The new watermain will replace the existing small-diameter watermain currently in service and add fire hydrants in accordance with California Fire Code standards.

Status: All infrastructure is complete and in service, including 3,042' of new 12" water main, 6 new fire hydrants, 33 new water services with meter sets, All customers are connected to the new main. The old 2" main is out of service. Contractor is continuing to complete punch list items such as clean up, paving, and de-mobilizing.

Vinciguerra Construction – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$3,223,210	\$73,437.50	\$3,296,647.50	\$2,980,600.29	\$316,047.21
Estimated Construction Status as of 10/31: 95% complete				

Packaged Satellite Sewer Pump Station Improvements Project (Project #2244):

This project will replace five (5) packaged sewer pump stations (S-1, S-2, N-2, D-2, and D-5), including the control systems, power connections, and appurtenances, with five new similar packaged sewer pump station systems. This project includes improvements to the controls, power, and communication at S-3 necessary to operate Satellite Pump Station S-1 and S-2.

Status: All five of the new pump stations have been installed and are in operation. The contractor is waiting for long lead time electrical panels for installation and completion of the project. Some of that equipment is not anticipated until March of 2024. Contractor is completing punch list and site clean-up.



Old Pump Station D-5



New station at S-1

K.G. Walters Construction Co., Inc. – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$807,000.00	\$117,899.79	\$924,899.79	\$589,477.40	\$335,422.39
Estimated Construction Status as of 10/31: 73% complete				

Regional Park Tennis/Pickleball Court Reconstruction Project (Project #2392): A 2022-2023 Capital Improvement Project to reconstruct the existing tennis courts with a combination of tennis and pickleball courts in the North Tahoe Regional Park.

Status: The Board of Directors awarded a construction contract to McCuen Construction, Inc. at the May 9, 2023 meeting. McCuen Construction has completed most of the project and only a few items remain. Construction is scheduled to be completed at the end of November. The courts opened to the public on October 28th.



McCuen Construction, Inc. – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$2,282,693.71	\$56,426.11	\$2,339,119.82	\$2,078,069.46	\$261,050.36
Estimated Construction Status as of 10/31: 93% complete				

Regional Park Pam Emmerich Memorial Pinedrop Trailhead Project (Project #2281):

A 2023-2024 Capital Improvement Project to construct a trailhead at the beginning of the Pam Emmerich Memorial Pinedrop Trail in the North Tahoe Regional Park. NTPUD has received grants for \$109,000 from Placer County and \$132,901 from the Habitat Conservation Fund.

Status: The Board of Directors awarded a construction contract to GLA-Morris, Inc. at the June 13, 2023 meeting. GLA-Morris, Inc. has completed construction. The authorization to issue a Notice of Completion is on the agenda of the November 14, 2023 Board Meeting.



GLA Morris Construction, Inc. – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$309,860.16	\$25,453.26	\$335,313.42	\$318,548.55	\$16,764.87
Estimated Construction Status as of 10/31: 100% complete				

Carnelian Woods Condominiums Water Service Line Replacement Project Units

21 – 32 (Project #2461): A 2023-2024 Capital Improvement Project to replace the water service laterals from the watermain to the existing meter locations. The water

service laterals have a history of leaking, and NTPUD's crews are regularly called out to complete repairs. Additionally, this project will relocate the water meters closer to the watermain and out of areas prone to large snow accumulations from shedding roofs.

Status: The Board of Directors awarded a construction contract to Ruppert, Inc. at the August 8, 2023 meeting. Ruppert, Inc. has completed construction. The authorization to issue a Notice of Completion is on the agenda of the November 14, 2023 Board Meeting.



Ruppert, Inc. – Construction Contract Status:

Original Contract Amount	Change Orders	Current Total Contract Amount	Total Payments for Work Completed	Current Balance to Completion (including retention)
\$123,799	\$0	\$123,799	\$117,609.05	\$6,189.95
Estimated Construction Status as of 10/31: 100% complete				

Uniform Public Construction Cost Accounting Act

The District elected to participate in the Act to utilize alternative bidding procedures for public works projects. This section reports out contracts awarded for projects between \$15,000 and \$60,000 that are now issued under the General Manager's authority.

ACTIVE PROJECTS			
Project	Contractor	Contract Amount	Award Date
NAWTP PLC Redundancy Module Upgrade	Tesco Controls, Inc.	\$30,860	October 25, 2022
Staff has identified a failure in the hot standby programmable logic controller (PLC) at the National Avenue Water Treatment Plant. The issue is that the redundancy module that provides communication and synchronization between the primary and hot standby PLC has failed. This work is an unbudgeted capital project in the Water Fund. Staff expects that there will be available funds from other project budgets not fully expended within the FY 2023/24 Water Capital Budget. Staff will continue to monitor the Water Capital Budget and will agendize a formal budget augmentation at a future meeting, should doing so become necessary. The install date is October 2023 because of the long lead times to acquire computer parts.			
COMPLETED PROJECTS			
Corp. Yard Paving	Lakeside Paving	\$24,999	September 29, 2023
The NTPUD Corporation Yard's asphalt had reached its end of life and was identified by NCE for replacement in the pavement maintenance plan. Utilizing the excess budget in the Pavement Maintenance Plan capital project we were able to remove and replace 4,600 SF of "alligating" asphalt. NTPUD crews removed the existing asphalt and prepared the base to help reduce the overall cost of the project. This project is complete.			
Potable Water Tank Inspection and Cleaning Services	Catalyst Diving, Inc.	\$15,745	August 18, 2023
Underwater evaluation/inspection of all interior tank components using a diver or a remotely operated vehicle and removal of sand, silt, sediment and other accumulations on the bottom of the Districts 8 potable water tanks. Epoxy lining repairs may be required as directed according to the submitted pricing. The scope of work also includes the inspection and cleaning of the District potable water chlorine contract chamber located at the water treatment facility. The complete inspection shall			

be provided in electronic format to the District that includes video, audio and photos. The project is complete.			
Tahoe Vista Recreation Area Web Camera	Intermountain Electric, Inc.	\$17,815	August 11, 2023
Underground communication conduits and a mounting pole were installed at TVRA as part of the Peninsula Improvement Project. This project provided the additional conduit and CAT6 cables required to operate a web camera. The project is complete.			
CW2 Tank Welding	Joel's Welding and Fabrication, Inc.	\$23,400	August 10, 2023
The Carnelian Woods 2 water tank's safety railing on the top of the tank was damaged during the winter of 2022-23. This project replaces the railing with heavier gauge metal to withstand heavy snowfall and improve safety for staff working on the tank. This project is complete.			
Concrete Panel Repair	GLA-Morris Construction, Inc.	\$15,678.80	July 27, 2023
Several concrete sidewalk panels and sections of curb and gutter were damaged during sewer and water repairs over the last couple years. This project replaced the temporary cold patch asphalt with concrete. The project is complete.			
Kayak and SUP Racks	MSM Sheet Metal & Steel Fabrication	\$23,489.27	March 28, 2023
Fabricate and powder coat three (3) kayak racks and two (2) stand-up paddleboard racks to be installed at TRVA. The project is complete.			
NTEC Card Lock System	FLS, Inc.	\$25,599.95	March 23, 2023
Install a networked access control system at the main entrances to the North Tahoe Event Center. The lock system was installed on the Administration, Vehicle Shop, and Sprung Structure at Base nearly a year ago, and Staff is pleased with the technology. This project will modernize NTEC facilities and improve building security. The project is complete.			
NTEC Projector and Motorized Screen	Teledata Technologies	\$21,723.90	February 6, 2023
Install a projector mounted to the ceiling and a motorized screen in the Timberline Room at the North Tahoe Event Center. The existing projector screen is manually controlled by ropes and requires Staff to raise and lower the screen from a ladder. The existing projector is on a mobile cart which regularly conflicts with desired room layout and requires extension cords for power. This project will modernize NTEC facilities and improve worker safety. The project is complete.			

Design / Bid Preparation Phase Projects

NTEC Architectural Planning Study (Project #2049): A 2022-2023 Capital Improvement Project to retain an architectural consultant to complete a planning study for the North Tahoe Event Center.

Status: NTPUD has retained Goring and Straja Architects (GaS) to complete the architectural planning study. GaS and their sub-consultants have completed the review of available background information, conducted staff interviews, and prepared schematic improvement alternatives. The draft NTEC Architectural Planning Study was presented to the Recreation and Parks Commission at their October 26th Meeting. The study will be presented to the Board of Directors at the November 14, 2023 Board Meeting.

NTEC Emergency Generator (Project #2192): A 2022-2023 Capital Improvement Project to add an emergency generator at the North Tahoe Event Center. The project is grant funded in part by FEMA and Placer County.

Status: NTPUD has retained PR Design and Engineering to complete the design and bid documents. Dudek has prepared an acoustical study to calculate the level of noise at the property line. Design work is anticipated to be completed this summer, with construction bidding in winter 2023 for completion in 2024.

Wayfinding and Destination Signage Project (NTEC Sign) (Project #2040): A Capital Improvement Project to add a changeable message monument sign at the North Tahoe Event Center. The project is grant-funded in part by Placer County.

Status: PR Design and Engineering has completed a preliminary sign design and site layout. On January 24th, the project was presented to the Placer County Design Review Committee as an informal item and received generally positive feedback. Placer County and TRPA have determined a changeable message board sign will require a code amendment. NTPUD staff and PR Design and Engineering are discussing revising the sign to include a static monument sign in the short term but providing future flexibility to convert to a changeable message sign in the future.

Kings Beach Grid Watermain Replacement and Fire Hydrant Installation Project: Pre-design work (survey, biological assessment, and archaeological) for a 2023-2024 capital project to replace waterlines and add fire hydrants in Kings Beach Grid, specific locations include Secline Street south of SR 28 to the end of Brockway Vista Drive, and segments along Trout, Brook, and Salmon Avenue, and Raccoon and Chipmunk Street. The project is grant funded in part by Placer County Water Agency.

Status: Auerbach Engineering has completed the topographic survey of the project area. Dr. Susan Lindstrom has completed the archeological study. Ascent Environmental, Inc. has completed the biological assessment. NTPUD Engineering Staff is actively preparing construction drawings for the watermain replacement in Trout Avenue.

North Lake Boulevard at Speedboat and Brockway Vista Watermain Project Brockway: Pre-design work (survey, environmental, and archaeological) for a future Capital Improvement Project to replace waterlines and add fire hydrants along SR28 from Park Avenue to the main entrance to Cal-Neva, including the entirety of Yacht Street, White Cap Lane, Pelican Dive and Pilot Circle and segments along Lake Street. Additionally, Runnymede Lane and Suffolk Place in the Kingswood area are included in the project. The project is grant funded in part by Placer County Water Agency.

Status: Auerbach Engineering has completed the topographic survey of the project area. Dr. Susan Lindstrom has completed the archeological study. Ascent Environmental, Inc. has completed the biological assessment. NTPUD Engineering Staff is in the process of preparing construction drawings for the watermain improvement project.

Pavement Maintenance Analysis (Project #2406): Identify and prioritize pavement maintenance projects that can be performed in future budget years. The analysis includes inspection of existing pavement conditions using a basic Good/Fair/Poor method.

Status: NTPUD has retained Nichols Consulting Engineers (NCE), to prepare a Pavement Maintenance Plan. NTPUD staff and NCE have inspected all NTPUD's pavement assets, and prepared the draft plan. NTPUD staff is reviewing the plan.

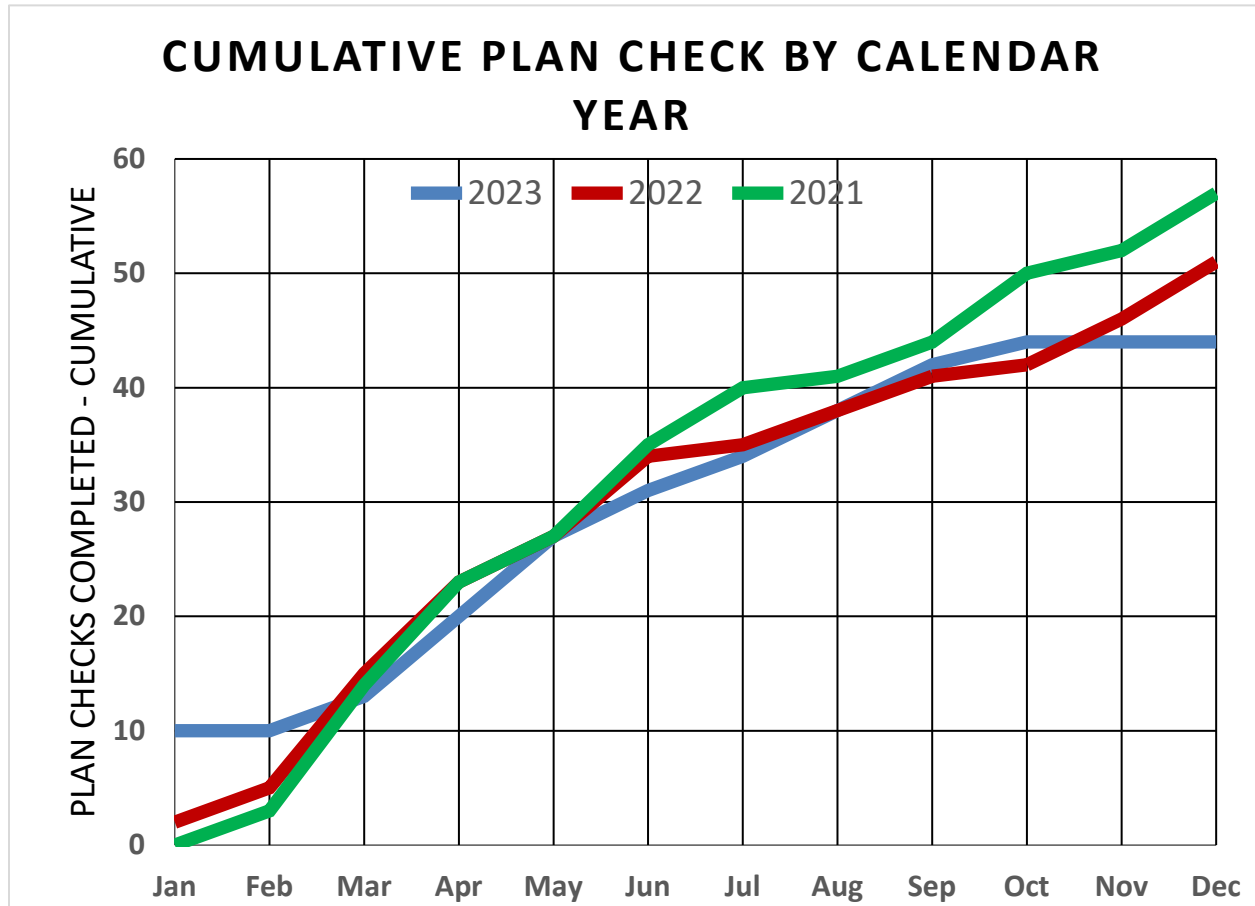
INTERNAL OPERATIONS & PLANNING

Psomas, the District's water modeler, is actively engaged with the Agate and Fulton Water Companies to develop their water system models. Staff has entered into a contract with Webb and Associates to prepare the annual water audits for the Tahoe Main, Carnelian, and Dollar water systems. They have successfully completed our audits for the last four years. This is a regulatory requirement in California that assesses all the production and uses of water in a water system and calculates the real water losses for each system. This will be the 6th year of water auditing that the District has performed. Previous results were reported in the recent December, January, and February Engineering reports in the Board packet.

Completed the Tahoe Water Suppliers Association annual survey. This information, along with NTPUD's water flow analysis and other statistical information, is incorporated into the overall Watershed Control Program Annual Report which TWSA submits to the state regulators on behalf of TWSA members.

OUTSIDE AGENCY/PRIVATE DEVELOPMENT

Plan Reviews



REVIEW TRACKING:

Submitted By: Joseph J. Pomroy
Joseph J. Pomroy, P.E.
Engineering and Operations Manager

Approved By: Bradley A. Johnson
Bradley A. Johnson, P.E.
General Manager/CEO



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023 **ITEM:** G-6
FROM: Operations Department
SUBJECT: Operations Department Status Report
DISCUSSION: Department Highlights for the month of October 2023

Maintenance Division

We have completed semi-annual holiday line and wet well cleaning, annual F.O.G (fats, oils, grease) inspections, monthly manhole washdowns, and bi-annual inspection/root cutting of problem sewer laterals. Problem laterals are monitored until they can be repaired and taken off the list, this year eight laterals were lined and one was repaired. We installed one new sewer and four new water services. Five services on Golden were re-connected to the new watermain and we repaired two water service line leaks.

Water Quality / Quantity Division

Weekly and monthly distribution samples were collected, and all four monthly state reports were submitted in good standing. The annual backflow testing program is complete, all property owners who were required to do so have submitted test results per State Law. Monthly water meter readings, and excessive use consumption investigations were successfully completed.

Technician Division

Daily, weekly, and monthly PMs were completed. All eight stationary generators were load tested per scheduled 6-month maintenance plan. A load test is done to verify that the generators will work in the most crucial moments. Biennial maintenance was done to the automatic control valves on the booster pump at National Ave Water Treatment Plant. Chlorine pump hoses were rotated or replaced at Carnelian and National Main Sewer Stations per the quarterly maintenance schedule. One Tech was assigned to oversee and assist divers with inspection of all eight water storage tanks. This job was done over the course of one week with two tanks inspected each day. We haven't received an official inspection report, but nothing was called out by divers as needing immediate attention.

Fleet Division

In October, 29 work orders were completed in Fleet, including six-month service to nine vehicles, miscellaneous diagnostics, repairs, welding/fabrication, and shop maintenance. The designated construction truck was taken to Reno so an air compressor could be installed in the bed of that truck, eliminating the need to tow a trailer with compressor to job sites. All large pieces of equipment were inspected, and all snowblowers have been inspected/repared in anticipation of the first snowfall.


Departmentwide in October


Crew Chief Toby Robinson celebrated 13 years with the District on October 18. All District fire extinguishers have been serviced per our annual maintenance schedule. We are pleased to have been invited back for a second time to participate in the Boys and Girls club annual harvest festival which included a MONSTER TRUCK OR TREAT outdoor section featuring District big trucks and Operations staff. Summer seasonal worker Leo King was promoted to fill one of two vacant Maintenance Worker I/II positions, and we continue to recruit for that second vacant position. Water Quality Control Technician, Kelly Moore, earned her Collections grade 2 certification.

REVIEW TRACKING:

Submitted By: CColburn
Catherine Colburn
Operations Coordinator

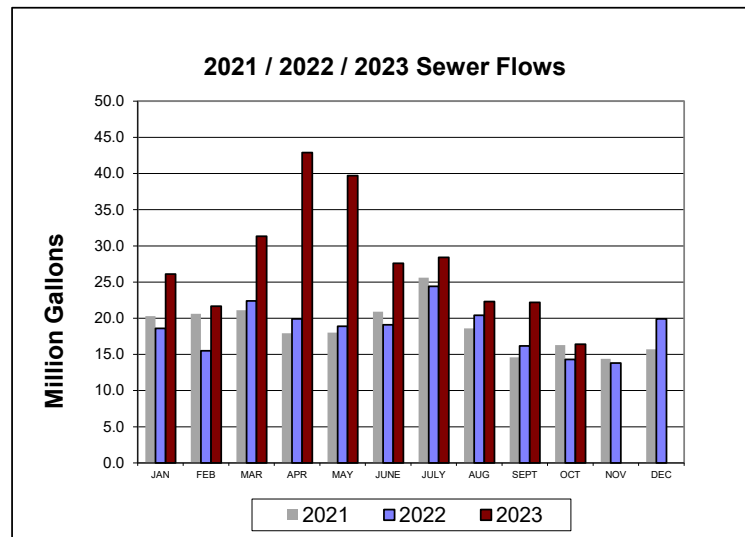
Reviewed By: 
Kenneth P. Fischer
Operations Manager

Approved By : 
Joseph J. Pomroy, P.E.
Engineering and Operations Manager

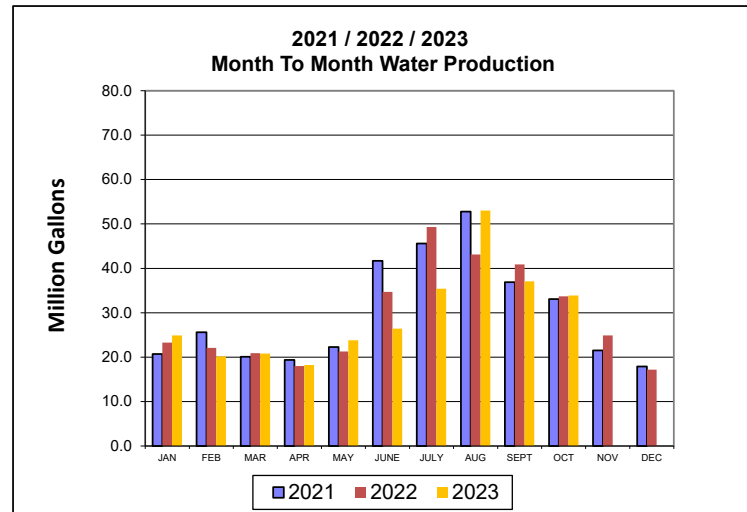
Approved By: 
Bradley A. Johnson, P.E.
General Manager/CEO

Sewer

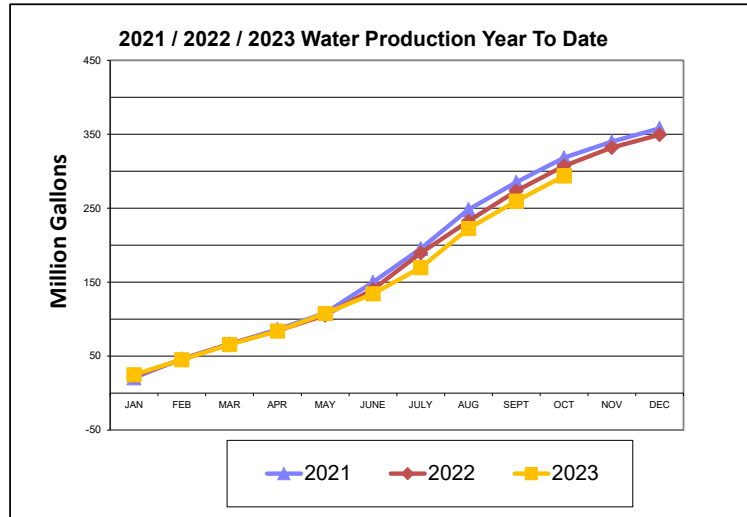
	Monthly		
	2021	2022	2023
JAN	20.3	18.6	26.1
FEB	20.6	15.5	21.6
MAR	21.1	22.4	31.3
APR	17.9	19.9	42.9
MAY	18.0	18.9	39.7
JUNE	20.9	19.1	27.6
JULY	25.6	24.4	28.4
AUG	18.6	20.4	22.3
SEPT	14.6	16.2	22.2
OCT	16.3	14.3	16.4
NOV	14.4	13.8	
DEC	15.7	19.9	
Average	18.7	18.6	27.9
Total	224.0	223.4	278.6

**Water**

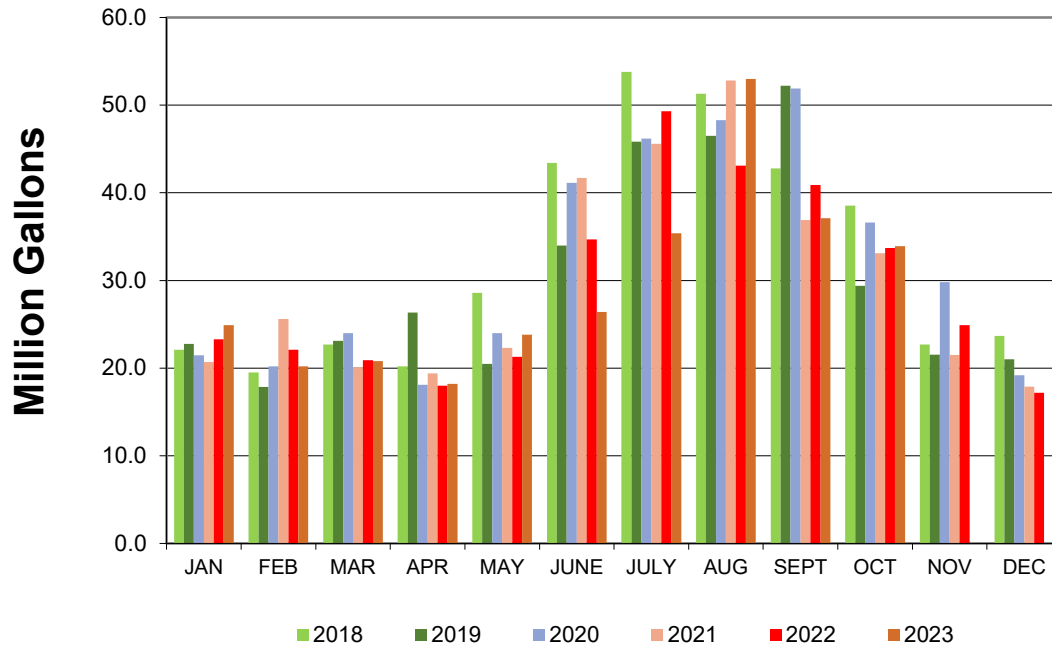
	Monthly		
	2021	2022	2023
JAN	20.7	23.3	24.9
FEB	25.6	22.1	20.2
MAR	20.1	20.9	20.8
APR	19.4	18.0	18.2
MAY	22.3	21.3	23.8
JUNE	41.7	34.7	26.4
JULY	45.6	49.3	35.4
AUG	52.8	43.1	53.0
SEPT	36.9	40.9	37.1
OCT	33.1	33.7	33.9
NOV	21.5	24.9	
DEC	17.9	17.2	

**Water**

	Cumulative		
	2021	2022	2023
JAN	20.7	23.3	24.9
FEB	46.3	45.4	45.1
MAR	66.4	66.3	65.9
APR	86.0	84.3	84.1
MAY	108.3	105.6	107.9
JUNE	150.0	140.3	134.3
JULY	195.6	189.6	169.7
AUG	248.4	232.7	222.7
SEPT	285.3	273.6	259.8
OCT	318.4	307.3	293.7
NOV	340.1	332.2	
DEC	358.0	349.4	



Total Water Production 2018 - 2023



District Water Production

YEAR	2018	2019	2020	2021	2022	2023	2018-22 5-yr Avg	2023 vs 5 yr Avg
JAN	22.1	22.8	21.5	20.7	23.3	24.9	22.5	110%
FEB	19.5	17.8	20.2	25.6	22.1	20.2	20.9	97%
MAR	22.7	23.1	24.0	20.1	20.9	20.8	21.9	95%
APR	20.2	26.4	18.1	19.4	18.0	18.2	20.0	91%
MAY	28.6	20.5	24.0	22.3	21.3	23.8	23.4	102%
JUNE	43.4	34.0	41.2	41.7	34.7	26.4	36.9	72%
JULY	53.8	45.8	46.2	45.6	49.3	35.4	46.0	77%
AUG	51.3	46.5	48.3	52.8	43.1	53.0	49.2	108%
SEPT	42.8	52.2	51.9	36.9	40.9	37.1	43.6	85%
OCT	38.5	29.4	36.6	33.1	33.7	33.9	34.2	99%
NOV	22.7	21.6	29.8	21.5	24.9		24.1	0%
DEC	23.7	21.0	19.2	17.9	17.2		19.8	0%
Total	389	361	381	358	349	294	368	80%

MONTH: September 2023

Compiled By:

Michael Harper

Water Production:	Gallage	Pump run	COMMENTS
National Ave. Treatment Plant	25,706,000		
Park Well	3,312,847	59.1 hrs	934.2 AVG GPM
Carnelian Well	2,658,360	223.4	198.3 AVG GPM
Dollar Inter-Tie	2,180,000		
Total Production	33,857,207		



NORTH TAHOE PUBLIC UTILITY DISTRICT

DATE: November 14, 2023

ITEM: G-7

FROM: Office of the General Counsel

SUBJECT: Legal Report

Below is a summary of noteworthy legal items for this month:

Legislative Updates

1. AB 480 & SB 747

The Governor recently signed Assembly Bill 480 and Senate Bill 747, which together revise the Surplus Land Act (“SLA”) and provide clarity and flexibility for disposing of surplus lands of public agencies.

Some of the most notable changes include the following:


- Updates the penalty provisions to provide that first violations of the SLA result in a penalty of 30% of either the final sale price or fair market value of the land at disposition, whichever is greater. Subsequent violations result in the same type of penalty but at 50% instead of 30%. Until now, penalties have been based solely on the final sale price of surplus land.
- Defines the term “dispose” to mean the sale of surplus land or a lease of any surplus land entered into on or after January 1, 2024, for a term longer than 15 years, including renewal options. The term “dispose” does not include entering a lease for surplus land on which no development or demolition will occur, regardless of the term of the lease.
- Provides an optional new procedure for making some “exempt surplus” declarations. For some exemptions, agencies can publish an exemption notice and provide an exemption notice to specified entities for 30 days before the exemption takes effect instead of making the exemption declaration by passing a resolution at a public meeting. This new procedure is available only for specific exempt surplus lands including, but not limited to, the following: 1) land below a specified size; 2) a former street, right of way, or easement and is being conveyed to an owner of adjacent property; and 3) land granted by the state in trust to a local agency.


- Requires more supporting evidence for using the “valid legal restrictions” exemption for property with legal restrictions prohibiting housing. Additionally, the bills clarify that “valid legal restrictions” for determining whether land is “exempt” surplus land include contractual rights agreed to before September 30, 2019, that prevent the use of the property for housing.
- Increases the “small size” exemption for sites up to one-half acre that are not contiguous to land owned by a state or local agency used for open space or affordable housing purposes.

2. Reminder on New Legislation

All bills approved by the Legislature and signed by the Governor that are not urgency bills will take effect January 1, 2024. The Office of the General Counsel has previously provided summaries of new legislation and will make available a more detailed summary of all new legislation once that is available.

REVIEW TRACKING:

Submitted By: 
 Joshua Nelson/BB&K
 District Counsel

Approved By: 
 Bradley A. Johnson, P.E.
 General Manager/CEO

**Board of Directors
Long Range Calendar**

November 2023 Dates of Interest	Date			
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC	
NTCA First Tuesday Breakfast Club	11/7/2023			
North Tahoe Business Association - Passport to Dining event at NTEC, 6-9 p.m.	11/2/2023			
BGCNLT Community Thanksgiving	11/16/2023		KB Clubhouse	
Kings Beach Parents Night Out	11/17/2023		NTEC	
Community Thanksgiving - NTEC	11/23/2023		NTEC	
December 2023 Dates of Interest	Date			
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC	
NTCA First Tuesday Breakfast Club	12/5/2023			
Community Tree Lighting - NTEC	12/1/2023			
Employee Appreciation Party	12/9/2023			
NTPUD Recreation & Parks Commission and Committee Special Joint Meeting (rescheduled)	12/14/2023			
Toys for Tots - NTEC	12/16/2023			
December 12, 2023 Regular Board of Directors Meeting		Finance Committee	D&P Committee	Other Committees
Board Organizational matters - Selection of Officers, Board Committee Appointments, Meeting date/time/location				
Audit presentation				
Closed session - CFO Performance Evaluation				
Notice of Completion for Tennis and Pickleball Reconstruction			X	
Notice of Completion for Watermain Project			X	
District Facility Naming Policy Update				
Set the Date for Utility Rate Public Hearing				
CalTrans Snow Storage Contract Renewal				
January 2024 Dates of Interest	Date			
Toddler Time & Golden Hour Socials	ongoing Tuesday	10 a.m. & 11:30 a.m.	NTEC	
Winter/Spring Activity Guide Release	1/16/2023			
Nordic Nights Under the Lights	1/27/2023			
January 9, 2024 Regular Board of Directors Meeting		Finance Committee	D&P Committee	Other Committees
Adopt Resolutions for Investment Policy (NTPUD and NTBC) for 2024				
Annual North Tahoe Building Corporation Meeting (immediately following regular meeting)				
Closed Session - Board CFO Performance Evaluation Discussion				
Strat plan and mid-year budget update				
February 2024 Dates of Interest	Date			
Toddler Time & Golden Hour Socials				
CWEA Awards Dinner				
NTPUD Recreation & Parks Commission and Committee Regular Joint Meeting				
California Parks & Recreation Society Conference in Palm Springs, CA	2/27-3/1			
Nordic Nights Under the Lights				

**Board of Directors
Long Range Calendar**

February 13, 2024 Regular Board of Directors Meeting		Committee	D&P Committee	Committees
North Tahoe Event Center Status Update and Strategic Review				
Closed Session - Board CFO Performance Evaluation and Compensation Discussion				
CFO Performance Evaluation and Compensation				
Employee Service Awards - Kirk Misiewicz (5 years)				
March 2024 Dates of Interest	Date			
Toddler Time & Golden Hour Socials				
SnowFest! Kings Beach Pancake Breakfast/Parade				
Special Districts Risk Management Authority (SDRMA) Spring Education Day				
Annual Joint Sewer Facilities (JSF) D&P Committee Meeting with TCPUD Sewer & Water				
NLTPFA Meeting (pending confirmation from Placer County)				
Budget Workshop				
SDRMA Spring Education Day (Safety Day)	3/20/2024 TBD			
Nordic Nights Under the Lights				
Special District Leadership Academy Conference - La Quinta				
March 14, 2024 Regular Board of Directors Meeting				
Approve General Liability Insurance and Property Insurance Program for 2024/2025 (effective April 1, 2023)				
Award Construction contract for the TVRA Scenic Overlook Improvements Project				
North Tahoe Event Center Status Update and Strategic Review				
April 2024 Dates of Interest	Date			
Form 700s are due April 1, 2024	4/1			
Toddler Time & Golden Hour Socials				
Spring Scavenger Hunt				
California Park and Recreation Society Annual Conference				
NTPUD Recreation & Parks Commission and Committee Regular Joint Meeting				
Semi-Annual Employee Meeting				
TVRA 2023 Operations & fees				
Special Board Meeting - Budget Workshop				
Special Board Meeting - Capital Budget Workshop				
California Trails and Greenways Conference - Evergreen Resort	4/30-5/1			
April 9, 2024 Regular Board of Directors Meeting		Finance Committee	D&P Committee	Other Committees
Sewer and Water Utility Rate Adjustment Effective July 1, 2024				
Award a Construction Contract for the Replacement of Asphalt Concrete in Various Locations			X	
Capital Improvement Project Budget Workshop (special meeting)				
Employee Service Awards - Chris Cannizzaro (35 years)				
May 2024 Dates of Interest				
Capital Budget Workshop and Tour				
Bulk Item Collection Day - District Offices				
Summer Activity Guide release				
Disc Golf Tournament				
TVRA Boat Ramp opens				
Special Board Meeting - Budget Workshop				
ACWA Spring Conference				

**Board of Directors
Long Range Calendar**

May 14, 2024 Regular Board of Directors Meeting		Finance Committee	D&P Committee	Other Committees
Draft Budget Review and Workshop				
Resolution for <i>Parks Make Life Better!</i> Month in July				
Award Purchase Contract for Sodium Hypochlorite				
GM Evaluation (Closed session)				
Employee Service Awards - Cathy Becker (5 years), Misty Moga (5 years)				
Request election services from Placer				
Items with dates pending				
California Fair Political Practices Commission Ethics Training (AB 1234) by General Counsel, Joshua Nelson, Best Best & Krieger LLP (Required every two years; Due 9/12/2025)				
Interagency Agreement with Tahoe Conservancy for Fuels Management for Infrastructure				
Employee survey				
Anti Harrassment Training Workshop for Board (AB1661) (Required every two years; Due September 2024)				
Request election services from Placer May 2024				
Biennial Filing - Amend Conflict of Interest Code September 2024 (start process in Spring 2024)				
GM Eval (May-June); CFO Eval (Oct-Jan)				