



**NORTH TAHOE PUBLIC UTILITY DISTRICT
Board of Directors Regular Meeting Agenda
North Tahoe Event Center
8318 North Lake Boulevard, Kings Beach, CA**

Tuesday, September 12, 2023, at 2:00 P.M.

Welcome to a meeting of the North Tahoe Public Utility District Board of Directors

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. With a few exceptions, all meetings are recorded and available online after the meeting has concluded. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

In addition, all written public comments received by 1:00 p.m. on September 12, 2023 will be distributed to the District Board Members for their consideration and all written comments will be included in the minutes. Pictures, graphics, or other non-written comments may be included in the minutes at the discretion of the Board of Directors. Written comments may be emailed to mmoga@ntpud.org, mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

The Board of Directors may take action upon any item listed on the agenda at any time during the meeting. Scheduled items will be heard at or after the time noted, but the Directors may interrupt or defer discussion in order to deal with other matters. No action will be taken at the meeting on any business not appearing on the posted agenda except as permitted by Government Code Section 54954.2.

TIMED ITEMS ON THIS AGENDA

*Timed items on this agenda will be heard no earlier than the time listed below:
2:00 P.M. Public Comment and Questions*

- A. CALL TO ORDER/OPEN SESSION/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA** - *Agenda Items may be taken off the agenda or taken out of order.*
- C. PUBLIC COMMENT AND QUESTIONS (2:00 P.M.):** *Any person wishing to address the Board of Directors on items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*
- D. EMPLOYEE ANNIVERSARY AWARDS:**
 - Ryan Wenz – Customer Service Team Leader – 5 Years of Service
 - Brad Johnson – General Manager – 5 Years of Service
- E. CLOSED SESSION**
 - 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS** – *Property: North Tahoe Regional Park (APN 112-010-015). Agency Designated Representative: Brad Johnson, General Manager/CEO. Negotiating parties: Headwall Corporation. Under Negotiation: Rent and Terms of Rent.*
- F. OPEN SESSION**

G. MANAGEMENT TEAM INFORMATIONAL UPDATES: *Reports are informational only, and no action will be taken.*

1. Tahoe-Truckee Sanitation Agency (T-TSA) Report
2. Recreation & Parks Commissioner Report
3. General Manager/CEO Report
4. Public Information Officer Report
5. Accounting Department Report for the month ending July 31, 2023
 - a. Monthly Financial Report
 - b. Treasurer's Report
6. Recreation, Park, and Facilities Department Report
7. Planning and Engineering Department Report
8. Utility Operations Department Report
9. Legal Report
10. Board Committee Reports

H. CONSENT CALENDAR: *Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion, it may be removed from the Consent Calendar prior to action.*

1. Approve Accounts Paid and Payable for the Period from August 8, 2023 – September 11, 2023
2. Approve Regular Meeting Minutes of August 8, 2023
3. Adopt Resolution 2023-13 to Approve an Amendment to the North Lake Tahoe Public Financing Authority Joint Powers Agreement – Designating Certain Officers of the Authority
4. Authorize the General Manager to Execute a One Month Contract Extension with Headwall Corporation for the Tahoe Treetop Adventure Park
5. Approve Updates to the Event Center Manager Job Description and the Event Center Coordinator Job Description and Wage Range

I. GENERAL BUSINESS

1. Authorize an Increase in the Construction Contingency Executable by the General Manager for the Satellite Sewer Pump Station Replacement Project
2. Review, Discuss, and Provide Direction on the District's Proposed Commemorative Seating Program
3. Authorize the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor
4. Outside Agency Presentation, Schedule of District Business, and Pace of Meetings Discussion

J. BOARD COMMENTS

K. LONG RANGE CALENDAR

L. PUBLIC COMMENT AND QUESTIONS: *See protocol established under Agenda Item C, Public Comment and Questions.*

M. ADJOURNMENT