



**AGENDA AND MEETING NOTICE  
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT  
DEVELOPMENT AND PLANNING COMMITTEE  
Monday, August 7, 2023 at 1:00 p.m.**

**North Tahoe Public Utility District  
Administrative Offices  
875 National Avenue  
Tahoe Vista, CA 96148**

Welcome to a meeting of the North Tahoe Public Utility District  
Development & Planning Committee

A meeting of the North Tahoe Public Utility District Development & Planning Committee will be held on Monday, August 7, 2023, 1:00 p.m. at the North Tahoe Public Utility District Administrative Offices, 875 National Ave. Tahoe Vista, CA 96148

The District welcomes you to its meetings. Your opinions and suggestions are encouraged. The meeting is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the North Tahoe Public Utility District office at (530) 546-4212, at least two days prior to the meeting.

All written public comments received by 12:00 p.m. on Monday, August 7, 2023 will be distributed to the District Board Committee Members for their consideration at the meeting. Written comments may be emailed to [mmoga@ntpud.org](mailto:mmoga@ntpud.org), mailed or dropped-off at NTPUD's Administrative Offices located at 875 National Ave., Tahoe Vista, CA. 96148.

**1. CALL TO ORDER**

- 2. PUBLIC COMMENT** – *Any person wishing to address the Development & Planning on Items on the agenda or matters of interest to the District not listed elsewhere on the agenda may do so at this time. Please limit comments and questions to three (3) minutes since no action can be taken on items presented under Public Comment.*

**3. TOPICS OF DISCUSSION**

- a. Review and Discuss Authorizing the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor - Recommendation to Full Board (Pages 2-5)
- b. Review and Discuss Awarding a Construction Contract and Authorizing the General Manager to Execute the Agreement with Ruppert, Inc. for the Carnelian Woods Service Lateral and Meter Replacement Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities) – Recommendation to Full Board (Pages 6-8)
- c. Review and Discuss Awarding a Construction Contract and Authorizing General Manager to Execute the Agreement with Intermountain Slurry Seal, Inc. for the 2023 Pavement Maintenance Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities) – Recommendation to Full Board (Pages 9-11)
- d. Review and Discuss Adopting Resolution 2023-12 to Accept Public Utility Facilities Improvements on Turquoise Avenue – Recommendation to Full Board (Pages 12-15)
- e. Review and Discuss Authorizing the General Manager to File a Notice of Completion for the Tahoe Vista Recreation Area Peninsula Improvements Project – Recommendation to Full Board (Pages 16-17)
- f. Review and Discuss Authorizing the General Manager to File a Notice of Completion for the North Tahoe Regional Park ADA Access and Stairway Rebuild Project – Recommendation to Full Board (Pages 18-19)

**4. ADJOURNMENT**



## **NORTH TAHOE PUBLIC UTILITY DISTRICT**

**DATE:** August 8, 2023 **ITEM:** G-3  
**FROM:** Recreation, Parks, and Facilities Department  
**SUBJECT:** Authorize the General Manager to Execute a Purchase Order for the Procurement of a Multihog MX 130 Multi-purpose Tractor

### **RECOMMENDATION:**

Authorize the General Manager to execute a Purchase Order with Alpine Smith Inc. for the procurement of a Multihog MX 130 Multi-purpose Tractor for \$194,763

### **DISCUSSION:**

The District currently owns a Bobcat S630 Skid Steer Loader that is primarily used for snow removal and shared between the Utility Operations and Parks Departments. The shared use of this crucial piece of snow removal equipment has proven problematic for both departments. As the Recreation, Parks, and Facilities Department grows, it is essential that the department have its own piece of equipment. The Bobcat currently used (purchased in 2015) will stay in the fleet for Utility Operations use. The new Multihog is specified with a universal mounting plate to allow the use of existing Bobcat attachments across both machines and both departments for versatility. This new Multihog will be used for snow removal at the District Base Facility, Tahoe Vista Recreation Area paved trail, North Tahoe Regional Park ADA pathway, Field #4 access pathway, as well as North Tahoe Event Center terrace and walkways.

Multihog Multi-purpose Tractors are successfully utilized by Tahoe City Public Utility District, Placer County, Town of Truckee, the Incline Village General Improvement District, and Washoe County for similar snow removal purposes in our region.

The District's Fiscal Year (FY) 2023/24 Capital Improvement Budget includes the purchase of a Snow Removal Multi-Purpose Tractor. A summary of the Sourcwell contract pricing is provided below and in the attachment to this report. The Alpine Smith Inc. quote reflects their Sourcwell member pricing.

<b>Vendor</b>	<b>Item</b>	<b>Price</b>
Alpine Smith Inc. (Sourcwell*)	Multihog MX 130 Multi-purpose Tractor	\$194,763

\*This quote utilized Sourcewell pricing. Sourcewell, authorized under the Minnesota State Statute, is a Minnesota-based municipal contracting agency that provides nationally leveraged, competitively solicited, and cooperatively shared procurement contracts to its member agencies.

#### **FISCAL ANALYSIS:**

The FY 2023/24 Capital Budget includes \$200,000 for the purchase of one Snow Removal Multipurpose Tractor in the Fleet Fund. The purchase amount from Alpine Smith Inc. is \$194,763.

#### **STRATEGIC PLAN ALIGNMENT:**


Goal 4: Sustain and strengthen organizational resources, expertise, and culture – Objective D: Ensure the District's fleet and equipment are safe and well maintained, and in alignment with industry standards and best practices – Tactic 2: Ensure timely maintenance, service cycles, and replacement by leveraging the computerized maintenance management system.


#### **ATTACHMENTS:**

Purchase quote from Alpine Smith Inc., Sourcewell Contract #030619-MUL


**MOTION:** Approve Staff Recommendation

#### **REVIEW TRACKING:**

Submitted By:   
Joseph J. Pomroy, P.E.  
Engineering and Operations Manager

Submitted By:   
Josh Ramey  
Parks and Facilities Superintendent

Reviewed By:   
Vanetta N. Van Cleave  
Chief Financial Officer

Approved By:   
Bradley A. Johnson, P.E.  
General Manager/CEO



# ALPINE SMITH, Inc.

2193 Eloise Avenue  
 South Lake Tahoe, CA 96150  
 530-541-0250  
 www.alpinesmith.com

## Quotation

Date	Estimate #
6/30/2023	1148

Name / Address
North Tahoe Public Utility District Josh Ramey PO Box 139, Tahoe Vista, CA 96148

Project

Item	Description	Qty	Price	Total
MHMX130	Sourcewell contract # 030619-MUL  New Multihog MX130 TIER 4 FINAL Multi-purpose tractor -130 HP 3.6 liter water cooled Dual Cert Tier IV Deutz 3.6 liter diesel engine -. Cab heating and air-conditioning - 4 wheel hydrostatic drive -Stereo radio - Seat mounted armrest with compact joystick and miniature control levers -Heated mirrors  Options included on this machine: •Yellow panels •A/C •Opening windows (2) •LED work lights (4) •LED amber flashers (4) •BFG mud terrain tires 285/75 R16 or Track Super 440/50 R17 tires		156,408.00	156,408.00T
5% Discount	5% Discount for Sourcewell customers		-5.00%	-7,820.40
PROPGS-800-MX	Pronovost PGS-800 snowblower with hydraulic kit for Multihog MX		26,019.00	26,019.00T
5% Discount	5% Discount for Sourcewell customers		-5.00%	-1,300.95
In-bound freight	In-bound freight		1,265.00	1,265.00
MHMRB	Rear platform (bed) for Multihog MH/MX-Demonstrator -fixed bed, non tipping		4,872.00	4,872.00T
		<b>Subtotal</b>		
		<b>Sales Tax (7.25%)</b>		
		<b>Total</b>		



# ALPINE SMITH, Inc.

2193 Eloise Avenue  
South Lake Tahoe, CA 96150  
530-541-0250  
www.alpinesmith.com

## Quotation

Date	Estimate #
6/30/2023	1148

Name / Address
North Tahoe Public Utility District Josh Ramey PO Box 139, Tahoe Vista, CA 96148

Project

Item	Description	Qty	Price	Total
5% Discount	5% Discount for Sourcewell customers		-5.00%	-243.60
MH SSL QUICK	Multihog Skid Steer adapter plate		2,614.00	2,614.00T
5% Discount	5% Discount for Sourcewell customers		-5.00%	-130.70
	Notes: -this quote is valid for 30 days from the above date. -This includes deliver and 1/2 day of operator/maintenance training. -Equipment is subject to prior sale.			
			<b>Subtotal</b>	USD 181,682.35
			<b>Sales Tax (7.25%)</b>	USD 13,080.26
			<b>Total</b>	USD 194,762.61



**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

**DATE:** August 8, 2023

**ITEM:** G-4

**FROM:** Planning and Engineering Department

**SUBJECT:** Award Construction Contract and Authorize the General Manager to Execute the Agreement with Ruppert, Inc. for the Carnelian Woods Service Lateral and Meter Replacement Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines § 15301 (Existing Facilities)

**RECOMMENDATION:**

Award a construction contract and authorize the General Manager to execute the agreement with Ruppert, Inc. for the Carnelian Woods Service Lateral and Meter Replacement Project in the amount of \$123,799; and authorize up to 10% of the construction contract, \$12,000 as construction reserves executable by the General Manager. Concurrently, find that approval of the Agreement is exempt from CEQA as repair, maintenance, and/or minor alterations of existing facilities.

**DISCUSSION:**

The Carnelian Woods Service Lateral and Meter Replacement Project will replace the water service laterals and meter assemblies for Carnelian Woods Condominiums, Units 21-32. The existing service laterals have reached the end of their service life and are leaking on a more frequent basis. Additionally, the meter assembly locations are in snow shed areas, making it difficult to access the boxes in the winter. The meter boxes will be relocated to more accessible areas as part of this project.

The project's civil design was completed by District Engineering Staff. The design was completed in June 2023, and the project was publicly advertised for bids.

**Construction Contract:**

The project was advertised for bids on June 23 & June 30, 2023. The bid results are shown below.

- Bid Period: 6/23/2023 – 7/20/2023
- Bids Received: 7
- Base Bid Range: \$123,799 to \$233,000 (see table below)
- Engineer's Construction Estimate: \$120,000

<b>Contractor</b>	<b>Bid Amount</b>
Ruppert, Inc.	\$123,799
Green Bear Construction	\$126,093.75
Longo Incorporated	\$147,400
F.W. Carson, Co.	\$158,030.95
McCuen Construction, Inc.	\$180,589.93
J&L Constructors, Inc.	\$189,876
Vinciguerra Construction, Inc.	\$233,000

The bids were reviewed by Staff, and Ruppert, Inc. is the lowest responsive bidder at \$123,799. Ruppert, Inc. recently completed the Tahoe Vista Recreation Area Peninsula Improvement Project.

Award of this agreement is exempt from CEQA under CEQA Guidelines § 15301 as repairs, maintenance, and minor alterations of existing facilities. Staff will file a Notice of Exemption for the project.

#### Construction Phase Costs:

The following table provides an estimate to complete the construction phase of the project. The table includes the capitalization of Staff costs associated with the execution of the project.

#### **Construction Phase Costs**

Ruppert, Inc.	\$123,799	<u>Construction:</u> \$135,799 (93%)
10% Construction Contingency	\$12,000	
NTPUD Staff	\$10,000	<u>Staff Time</u> \$10,000 (7%)
Total:	\$145,799	

The total projected construction cost is estimated to be \$145,799.

If awarded, the project will begin immediately with the issuance of contracts and review of material submittals from the contractor. Construction will begin at the end of August and be completed no later than October 15, 2023.

**FISCAL ANALYSIS:**

The proposed Fiscal Year (FY) 2023/24 Capital Budget includes \$125,000 for Carnelian Woods Service Lateral and Meter Replacement Project in the Water Fund. The project construction phase costs are estimated to be \$145,799. The \$20,799 budget shortfall will be funded with District reserves. While the proposed contract exceeds the project budget, Staff believes there are available funds coming from savings from other projects within the FY 2023/24 Water Fund Capital Budget to accommodate the contract value. Staff will continue to monitor the Water Fund Capital Budget and will agendize a formal budget augmentation at a future meeting, should doing so become necessary.

**STRATEGIC PLAN ALIGNMENT:**

Goal 1: Provide safe, efficient, sustainable water and wastewater services with a focus on industry best practices and continuous improvement – Objective B: Optimize preventative maintenance of District utility system assets; and Objective D: Prioritize Capital Project planning and delivery toward uniform service using industry standards, asset condition data, and a focus on climate resilience and emergency preparedness.

**MOTION:** Approve Staff Recommendation

**REVIEW TRACKING:**

Submitted By:		Approved By:	
	Joseph J. Pomroy, P.E.		Bradley A. Johnson, P.E.
	Engineering & Operations Manager		General Manager/CEO

Reviewed By:	
	Vanetta N. Van Cleave
	Chief Financial Officer





**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

**DATE:** August 8, 2023

**ITEM:** G-5

**FROM:** Planning and Engineering Department

**SUBJECT:** Award Construction Contract and Authorize the General Manager to Execute the Agreement with Intermountain Slurry Seal, Inc. for the 2023 Pavement Maintenance Project and Find that the Agreement is Exempt from the California Environmental Quality Act (CEQA) Under CEQA Guidelines § 15301 (Existing Facilities)

**RECOMMENDATION:**

Award a construction contract and authorize the General Manager to execute the agreement with Intermountain Slurry Seal, Inc. for the 2023 Pavement Maintenance Project in the amount of \$83,700; and authorize up to \$17,300 as construction reserves executable by the General Manager. Concurrently, find that approval of the Agreement is exempt from CEQA as repair, maintenance, and/or minor alterations of existing facilities.

**DISCUSSION:**

The 2023 Pavement Maintenance Project will treat the upper North Tahoe Regional Park parking lot, the Base parking lots, and the Tahoe Vista Recreation Area access and short term parking area with Caltrans Type II Slurry Seal and replace the existing parking lot striping in-kind. These three (3) areas are ideal candidates for slurry seal treatment as the asphalt is just starting to develop minor cracks and oxidation. The slurry seal will seal the surface, fills minor cracks, and prolongs the life of the asphalt.

The project's drawings and documents were prepared by District Engineering Staff. The documents were completed in July 2023 and the project was publicly advertised for bids.

Bid results came in below the engineer's estimate and the Fiscal Year (FY) 2023/24 Capital Budget. As such, District staff is requesting a larger than-normal construction reserve (~20%) to take advantage of the competitive pricing to treat additional pavement areas that would benefit from a slurry seal application. By utilizing the full capital budget, a larger surface of asphalt will be treated with Type II Slurry Seal, prolonging the life of a vital District asset.

### Construction Contract:

The project was advertised for bids on July 21 & July 28, 2023. The bid results are shown below.

- Bid Period: 7/21/2023 – 8/2/2023
- Bids Received: 6
- Base Bid Range: \$83,676.35 to \$176,120 (see table below)
- Engineer's Construction Estimate: \$90,000

<b>Contractor</b>	<b>Bid Amount</b>
Intermountain Slurry Seal, Inc.	\$83,700
Dryco Construction, Inc.	\$101,750
Pavement Coating Co.	\$105,000
American Pavement Systems, Inc.	\$115,000
Sierra Nevada Construction, Inc.	\$146,250
VSS International, Inc.	\$176,120

The bids were reviewed by Staff, and Intermountain Slurry Seal, Inc. is the lowest responsive bidder at \$83,700.

Award of this agreement is exempt from CEQA under CEQA Guidelines § 15301 as repairs, maintenance, and minor alterations of existing facilities. Staff will file a Notice of Exemption for the project.

### Construction Phase Costs:

The following table provides an estimate to complete the construction phase of the project. The table includes the capitalization of Staff costs associated with the execution of the project.

#### **Construction Phase Costs**

Intermountain Slurry Seal, Inc	\$83,700	<u>Construction:</u> \$101,000 (96%)
Additional Construction Reserves	\$17,300	
NTPUD Staff	\$4,000	<u>Staff Time</u> \$4,000 (4%)
Total:	\$105,000	

The total projected construction cost is estimated to be \$105,000.

If awarded, the project will begin immediately with the issuance of contracts and review of material submittals from the contractor. District Staff will work with the contractor to identify a mutually agreeable four-day period between August 21, 2023, and September 29, 2023, to complete the project.

#### **FISCAL ANALYSIS:**

The approved FY 2023/24 Capital Budget includes \$105,000 for pavement maintenance across the Wastewater, Water, Recreation & Parks, and Base Funds. The project construction phase costs are estimated to be \$105,000 including construction reserves.

#### **STRATEGIC PLAN ALIGNMENT:**

Goal 1: Provide safe, efficient, sustainable water and wastewater services with a focus on industry best practices and continuous improvement – Objective B: Optimize preventative maintenance of District utility system assets.; and

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come.

**MOTION:** Approve Staff Recommendation

#### **REVIEW TRACKING:**

Submitted By:		Approved By:	
	Joseph J. Pomroy, P.E.		Bradley A. Johnson, P.E.
	Engineering & Operations Manager		General Manager/CEO

Reviewed By:	
	Vanetta Van Cleave
	Chief Financial Officer



**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

**DATE:** August 8, 2023

**ITEM:** G-6

**FROM:** Planning and Engineering Department

**SUBJECT:** Adopt Resolution 2023-12 to Accept Public Utility Facilities Improvements on Turquoise Avenue

**RECOMMENDATION:**

Adopt Resolution 2023-12 accepting public utility facilities improvements for the Turquoise Avenue Water System Facilities, developed by Joe Hollis and Brandon Hollis.

**DISCUSSION:**

On August 24, 2021, the District entered into a Development Agreement with Joe Hollis and Brandon Hollis, Joint Tenants of APNs 115-030-015 and 115-030-016, to allow the installation of one fire hydrant on Turquoise Avenue.

The property owner prepared and submitted plans for the development of the residential property to the permitting authorities. The North Tahoe Fire District required increased fire protection over the currently available fire supply on Turquoise Avenue. The property owner elected to install a new fire hydrant on the District's watermain adjacent to Turquoise Avenue to satisfy the permit requirements from the Fire District.

The District has inspected the improvements for compliance with our specifications and is now ready to formally accept the facilities by Resolution for ownership, operation, and maintenance.

**FISCAL ANALYSIS:**


These facilities will be added to District water assets upon acceptance. The estimated value of these facilities is \$11,000


**ATTACHMENTS:**

- Resolution 2023-12 Accepting Public Utility Facilities
- Transfer of Ownership of Utility Facilities

**MOTION:** Approve Staff Recommendation

**REVIEW TRACKING:**

Submitted By:   
Joseph J. Pomroy, P.E.  
Engineering and Ops Manager

Approved By:   
Bradley A. Johnson, P.E.  
General Manager/CEO

**RESOLUTION NO. 2023-12**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF**  
**THE NORTH TAHOE PUBLIC UTILITY DISTRICT**  
**ACCEPTING PUBLIC UTILITY FACILITIES**

**WHEREAS**, Joe Hollis and Brandon Hollis, Joint Tenants of APNs 115-030-015 and 115-030-016 (hereafter “Developer”) have constructed one fire hydrant in accordance with that certain DEVELOPMENT AGREEMENT (hereafter “Agreement”) by and between Developer and the North Tahoe Public Utility District (hereafter “District”) dated August 24, 2021, and;

**WHEREAS**, said facilities were constructed per District standards and specifications, and;

**WHEREAS**, said facilities met all inspection requirements of the District, and;

**WHEREAS**, the Developer and their agents guarantee the materials and workmanship for a period of one year from the date of acceptance of these facilities, and;

**WHEREAS**, said facilities are free of liens, encumbrances, and liabilities as certified by the Developer to the satisfaction of the District, and;

**WHEREAS**, the Agreement provides that the facilities shall be conveyed without charge to District free of all liens and liabilities, and;

**WHEREAS**, Developer has executed that certain TRANSFER OF OWNERSHIP OF UTILITY FACILITIES attached hereto and incorporated herein by this reference, and it is appropriate for the District to formally accept the facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT** that the North Tahoe Public Utility District hereby accepts said facilities as a part of its public utility system for use, operation, maintenance, and repair hereinafter in its normal and customary manner.

**PASSED AND ADOPTED THIS 8<sup>th</sup> DAY OF AUGUST 2023 BY THE FOLLOWING ROLL CALL VOTE:**

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

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**Sarah Coolidge, President**  
**Board of Directors**

**ATTEST:**

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**Bradley A. Johnson, P.E.**  
**General Manager/CEO**

**TRANSFER OF OWNERSHIP OF UTILITY FACILITIES**

**WHEREAS**, Joe Hollis and Brandon Hollis, Joint Tenants of APNs 115-030-015 and 115-030-016, hereafter "Developer") have constructed one fire hydrant in accordance with that certain DEVELOPMENT AGREEMENT (hereafter "Agreement") by and between Developer and the North Tahoe Public Utility District (hereafter "District") dated August 24, 2021, and;

**WHEREAS**, said facilities were constructed per District standards and specifications, and;

**WHEREAS**, said facilities met all inspection requirements of the District, and;

**WHEREAS**, Developer and their agents guarantee the materials and workmanship for a period of one year from the date of acceptance of these facilities, and;

**WHEREAS**, said facilities are free of liens, encumbrances and liabilities as certified by the Developer to the satisfaction of the District, and;

**WHEREAS**, the Agreement provides that the facilities shall be conveyed without charge to District free of all liens and liabilities.

NOW, THEREFORE, for the consideration set forth in the Agreement, the receipt of which is hereby acknowledged, Developer hereby assigns, transfers, conveys, and delivers to District those public utility facilities and other items described in the Agreement (hereafter the "Property"), which Agreement is hereby incorporated herein by reference hereto.

Developer hereby warrants: (1) that Developer is the lawful owner of the Property; (2) that Developer has the right to transfer and convey the Property; (3) that the Property is free from all liens, claims, encumbrances, liabilities or security interests (except as set forth in the Agreement); (4) that Developer and their agents guarantee the materials and workmanship of the Property for a period of one year from the date of formal acceptance of the Property by the Board of Directors of the District; and (5) that Developer will defend the District's title to the Property against all persons.

**DEVELOPERS:**

Joe Hollis:

by

(signature)

Dated:

Brandon Hollis:

by

(signature)

Dated:



## NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** August 8, 2023

**ITEM:** G-7

**FROM:** Planning and Engineering Department

**SUBJECT:** Authorize the General Manager to File a Notice of Completion for the Tahoe Vista Recreation Area Peninsula Improvements Project

### **RECOMMENDATION:**

Authorize the General Manager to file a Notice of Completion for the Tahoe Vista Recreation Area (TVRA) Peninsula Improvement Project (Project #2280).

### **DISCUSSION:**

At the March 14, 2023 meeting, the Board of Directors awarded a contract in the amount of \$367,972 to Ruppert, Inc. for the TVRA Peninsula Improvement Project. The project was completed on June 30, 2023. The following table is a summary of the Construction Phase Project finances.

<b>Construction Project Budget:</b>	
TVRA Peninsula Improvement Project	\$ 468,822
<b>Construction Project Expenses:</b>	
Awarded Contract	\$ 367,972
Contract Change Orders	\$12,806
District Furnished Paddleboard and Kayak Racks	\$23,462
Webcam, Network Infrastructure, and other District Supplied Appurtenances*	\$20,000
NTPUD Staff Time (Construction Phase)	\$20,202
Professional Services during Construction	\$921
<b>Total Construction Expenses</b>	<b>\$445,363</b>
<b>Construction Budget Summary</b>	<b>\$23,459</b>

\*This work, completed by the District separately from the Ruppert, Inc contract, continued into Fiscal Year 2023/24 and budget was rolled forward from the Fiscal Year 2022/23 Recreation Fund Capital Budget into the new Fiscal Year.

The Construction phase expenses for this project came in under budget by \$23,459. A total of 3.5% contingency was expended. The Board had authorized 10% in contingency funds for the construction contract.



## **FISCAL ANALYSIS:**

The Fiscal Year 2021/22 and 2022/23 Recreation and Parks Capital Plan included funds to complete the design, permitting, and construction phases of the Tahoe Vista Recreation Area (TVRA) Bulkhead Repairs and Dredging Project. The peninsula improvements (bulkhead repairs) and dredging were designed and permitted as a combined project but were split up when it came time to solicit construction bids. The dredging portion of the project was removed from the bid solicitation and re-budgeted for a future year because Lake Tahoe filled to a sufficient level for full boat ramp operations. The TVRA Peninsula Improvements Project was completed and is summarized in the discussion. The combined Fiscal Year 2021/22 and 2022/23 design and construction budgets totaled \$830,000, and the total project expenses were \$575,770, which included the design phase for both project components.

There is \$254,230 remaining in Fiscal Year 2022/23 Recreation Fund Capital Budget for the TVRA Scenic Overlook and Dredging Project. The project is complete and will be closed to unencumber the remaining budget after retention release and payment of the remaining consultant invoices.


The District received two grants in 2022 for this project, a Placer County Tourism Master Plan Capital (CAP) grant for \$214,200 and a California Tahoe Conservancy grant for \$130,800, totaling \$345,000. Requests for reimbursement are being prepared and will be sent to the funding partners.


## **STRATEGIC PLAN ALIGNMENT:**

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective B: Enhance Tahoe Vista Recreation Area (TVRA) as a public lakefront amenity; and review opportunities for additional public access to Lake Tahoe across the District; and Objective F: Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come.

**MOTION:** Approve Staff Recommendation.

## **REVIEW TRACKING:**

Submitted By:   
Joseph J. Pomroy, P.E.  
Engineering & Operations Manager

Approved By:   
Bradley A. Johnson, P.E.  
General Manager/CEO

Reviewed By:   
Vanetta N. Van Cleave  
Chief Financial Officer



## NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** August 8, 2023

**ITEM:** G-8

**FROM:** Planning and Engineering Department

**SUBJECT:** Authorize the General Manager to File a Notice of Completion for the North Tahoe Regional Park ADA Access and Stairway Rebuild Project

### RECOMMENDATION:

Authorize the General Manager to file a Notice of Completion for the North Tahoe Regional Park ADA Access and Stairway Rebuild Project (Project #2283).

### DISCUSSION:

At the June 14, 2022 meeting, the Board of Directors awarded a contract in the amount of \$329,390 to GLA Morris Construction, Inc. for the Regional Park Stairway Rebuild Project. The project was completed on June 30, 2023. The following table is a summary of the Construction Phase Project finances.

<b>Construction Project Budget:</b>	
Regional Park Stairway Rebuild Project	\$ 398,390
<b>Construction Project Expenses:</b>	
Awarded Contract	\$ 329,390
Contract Change Orders	\$18,777
NTPUD Staff Time (Construction Phase)	\$51,106
Professional Services during Construction	\$6,400
Miscellaneous Expenses	\$2,177
<b>Total Construction Expenses</b>	<b>\$407,850</b>
<b>Construction Budget Summary</b>	
	<b>(\$9,460)</b>

The Construction phase expenses for this project came in over budget by \$9,460. Additional NTPUD staff time was expended due to the extended construction schedule. The project was originally expected to be completed in Fall 2022 but delays in materials and the extended winter pushed completion to June 2023. This resulted in increased staff management time. Professional services came in under budget as staff was able to perform some of those required activities. A total of 5.7% contingency was expended. The Board had authorized 10% in contingency funds for the construction contract.

**FISCAL ANALYSIS:**


The Fiscal Year 2021/22 and 2022/23 design and construction budgets totaled \$435,000, and the total project expenses were \$452,956, which included the design phase. The project overall is \$17,956 over budget. The project is complete and will be closed with the final retention release and payment of any remaining consultant invoices.


**STRATEGIC PLAN ALIGNMENT:**

Goal 2: Provide high-quality community-driven recreation opportunities and event facilities – Objective F: Uphold maintenance and capital investment of existing facilities to ensure their vitality for generations to come – Tactic 3: Prioritize capital project planning and delivery of Park and Facility enhancements and new infrastructure – Activity b: Continue to develop and complete projects via the District's five-year capital plan.

**MOTION:** Approve Staff Recommendation.

**REVIEW TRACKING:**

Submitted By:   
Joseph J. Pomroy, P.E.  
Engineering & Operations Manager

Approved By:   
Bradley A. Johnson, P.E.  
General Manager/CEO

Reviewed By:   
Vanetta N. Van Cleave  
Chief Financial Officer