



## Autopay

### Automatic Payment Program

Autopay provides North Tahoe Public Utility District customers the option to sign up and manage their own **Automatic Payments** online via the District's billing and payment website using a credit/debit card or a checking account.

To take advantage of this opportunity:

1. Go to District's website, [www.ntpud.org](http://www.ntpud.org) and click on the 'Log in to Pay Your Bill' link on the right side of the homepage.
2. Set up an online account (and consider eBills and going paperless now too!)
3. Follow the instructions to set up monthly automatic payments using a credit/debit card or a checking account. There are no sign up fees and no transaction fees. Both payment methods are secure and satisfy the federal government's rules for security measures designed to protect against identity theft.
4. The account information will be saved to your account for monthly autopay.

Autopay is processed on the 15<sup>th</sup> of each month. If the 15<sup>th</sup> falls on a Saturday, Sunday, or holiday the payments are processed the next business day.

Once payments have processed, email notification of the payment made is sent. If the payment did not go through for any reason, an email will be sent alerting you of the reason the payment was not made.

If you sell your house, move, change the payment method, or wish to turn off Autopay you must log in and make the appropriate changes to the account.

Questions? Contact [Accounting@ntpud.org](mailto:Accounting@ntpud.org) or give us a call at 530-546-4212.