

**MINUTES OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT BOARD OF DIRECTORS MEETING
North Tahoe Community Conference Center
8318 North Lake Boulevard, Kings Beach, CA 96143
September 9, 2008**

A. CALL TO ORDER – ROLL CALL - PLEDGE OF ALLEGIANCE

President Lewis called the meeting to order at 12:05 PM. Present were Directors Bergmann, Mooney, Daniels, Ferrell, and President Lewis. A quorum was established.

Staff present was General Manager/CEO Aaron, Public Works Director Schegg, Parks and Facilities Manager Long, Chief Financial Officer Marple, Conference Services Director Daniels, Chief Engineer/Acting Operations Manager Goebel, and Acting Clerk of the Board and Executive Assistant Lefrancois. Also present were Counsel Neil Eskind and Judy Friedman, Recording Secretary.

B. REVIEW AGENDA: The Board reserves the right to take items out of order.

C. TIMED ITEMS:

1. 12:05 PUBLIC COMMENTS

Kathy Geibel addressed the Board regarding the re-organization of the Conference Center and the need for a coordinator.

D. CONSENT CALENDAR

General Manager asked that Items D3, D4, D7, and D8 be removed for discussion. Director Bergman asked that Item D9 be removed for discussion.

Discussion on Item D9: Counsel Eskind and GM Aaron clarified the agreement and the assurances included.

Item D3: Chief Engineer Goebel clarified the bid process and the staff recommendation.

It was moved by Director Ferrell and seconded by Director Bergmann to approve the plans as submitted and to have engineer, i.e., Gary Davis Group, define code requirements for rise and rung of stairs and guard railing and in accordance with TRPA requirements. Motion carried unanimously.

Item D4: CE Goebel explained the funds that have been approved, how they have been spent, and noted that the requested additional \$10,000 is for plan review and cost estimating. He anticipates requesting a Board action in October to finalize the contract costs. Discussion followed.

It was moved by Director Ferrell and seconded by Director Mooney to continue this item to the O&P Committee and to authorize the O&P Committee to use their discretion to approve the requested \$10,000. Motion carried unanimously.

Item D7: Director Ferrell agreed with the decision to contract with Steve Twomey.

Item D8: Director Ferrell asked if Steve Twomey could fill this need. Staff addressed needs for various levels of expertise.

The following actions were presented in the Consent Calendar:

1. The Board authorized Accounts Paid in the amount of \$69,760.22 and Payable in the amount of \$445,917.20 for the period from August 12, 2008 to September 9, 2008
2. The Board approved Minutes of August 12, 2008 Board of Director's Meeting
3. The Board authorized Award of Bid for Kingswood Stairs Project

4. The Board authorized Contract Amendment to the Professional Services Agreement with Harris and Associates for Utility Conflict Relocation Plan related to the Placer County Brockway Erosion Control Project.
5. The Board adopted Resolution 2008-17 Adopt Tahoe Sierra Integrated Regional Water Management Plan.
6. The Board approved Contract Amendments to the Professional Services Agreement with EDAW for the North Tahoe Regional Bike Trail
7. The Board approved Professional Services Agreement with Steve Twomey, P.E. as a contract engineer to assist with District engineering needs.
8. The Board approved Professional Services Agreement with Eastern Sierra Engineering in an amount not to exceed \$35,000.00 as a contract engineer to assist with District engineering needs.
9. The Board authorized Execution of the Development Agreement with Sunset Pines for the construction of new sewer and water facilities in Park Lane and in easements dedicated to the District, to serve the Sunset Pines Development.

It was moved by Director Ferrell and seconded by Director Daniels to approve the Consent Calendar. ROLL CALL VOTE: Ayes: Directors Mooney, Bergmann, Daniels, Ferrell, and President Lewis. Noes: None. Directors Bergmann and Mooney abstained from voting on any conflicts of interest noted on the Accounts Paid and Payable. Motion carried.

E. MANAGEMENT TEAM INFORMATIONAL UPDATES

1. Chief Financial Officer

a. Review and Discuss Monthly Financial Statement through July 2008

Chief Financial Officer Marple explained the seasonality of the report and the impacts on the Parks budget. Discussion followed regarding the seasonal staffing and costs. The parking fees received from various locations were considered.

b. Treasurer Report – Accepted as presented

2. Parks and Facilities Manager

i. Draft Minutes of August 27, 2008 Recreation and Parks Commission

Parks and Facilities Manager Long explained the challenges with the bike trail, noting the goshawk nest found on the Vendanta property. A meeting is scheduled to determine how to move forward. President Lewis asked about the fuel reduction area at the Regional Park and PFM Long reviewed the dates for the public to drop material and the work being done.

3. Chief Engineer/Utility Operations Manager

CE Goebel reviewed his report, noting the timing of the Bertagnolli project.

4. General Manager/CEO

i. TAU Discussion

The Board considered past discussions and decisions regarding Tourist Accommodation Units (TAUs). Counsel Eskind stated that the Tahoe Regional Planning Agency (TRPA) is having a workshop regarding this issue at their October meeting and noted that this would be an appropriate opportunity for the NTPUD to offer input. Discussion followed. The Board agreed that because they are not a planning agency, their concern has to do with transferability and the possible impact of TAUs going out of the District. Jennifer Merchant of Placer County noted that the County's concern has to do more with keeping the TAUs in the County, not necessarily just the District. The Board asked that a letter be submitted to Placer County requesting that TAUs in the District's jurisdiction remain in NTPUD jurisdiction.

5. Board of Director's Comments

There were no additional questions or comments.

F. NEW BUSINESS:

1. Budget Adjustment for minor improvements to the National Avenue Community Center Building.

PFM Long explained the status of the National Avenue Community Center building and suggestions that items such as flooring, roofing, and the electrical system be updated.. It was noted that no funds have been budgeted for this work and a \$17,000 budget adjustment is being requested. Discussion followed.

It was moved by Director Daniels and seconded by Director Mooney to approve a \$17,000 budget adjustment for upgrades to the National Avenue Community Center building. Further, the funds are to come from the Sewer District fund. Motion carried unanimously.

G. OLD BUSINESS:

1. Update on Transition Plan for the North Tahoe Community Conference Center.

President Lewis expressed gratitude and appreciation to Nora Daniels and Kathy Geibel for the years that they have given the Conference Center and the community by running this facility. He noted that the recent decisions made have been difficult, but the Board is very appreciative of the work that they have done. Nora added her thanks to Janet Bellas of Bella Affair for her contributions.

GM Aaron narrated a Power Point presentation outlining the transition of the Conference Center to the Tahoe Beach and Events Center, noting the recommended changes and the goals of the reorganization. He and PFM Long answered questions regarding the plan, the criteria being considered for paying out commissions, the logistics on how information and requests will be processed, the rates and sales plan for the facility, and the relationships that need to be developed to make this transition work.

Cheri Sprenger of the North Tahoe Business Association stated that she has discussed this transition with the NTBA Board and they will consider the options available to work with the District. It was noted that the collateral material is being updated and GM Aaron is requesting funds for marketing from the North Lake Tahoe Resort Association Infrastructure Committee. Discussion continued. President Lewis reiterated the Board's appreciation for the commitment shown by Nora Daniels and Kathy Giebel. GM Aaron will provide quarterly progress reports on the transition.

H. CORRESPONDENCE:

The Board reviewed all correspondence.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 3:50 P.M.

The next scheduled meeting of the NTPUD Board of Directors is Tuesday, October 14, 2008 at 9:00 AM.

Respectfully submitted,

Judy Friedman, Recording Secretary

THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS