



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

Board of Directors Meeting

Date: April 8, 2008
Time: 9:00 AM Open Session
Location: North Tahoe Community Conference Center
8318 North Lake Boulevard
Kings Beach, CA 96143

Director Bergmann will attend via Conference Call from the following location:

Casamar
Troncones, Guerrero, Mexico
52-755-103-0040

The Board will adjourn at noon for lunch with Placer County Supervisor Bruce Kranz.

- A. ROLL CALL/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA:** The Board reserves the right to take items out of order.
- C. APPROVAL OF MINUTES:**
 - 1. Approve minutes for March 11, 2008 Regular Board Meeting
- D. TIMED ITEMS:**
 - 1. **9:05 PUBLIC COMMENTS:** Any person wishing to address the Board of Directors on items of interest to the District **not listed elsewhere on the Agenda** may do so at this time. Please step up to the podium and state your name. It is requested that comments be as brief as possible, since no action may be taken.
 - 2. **9:30 AM Timed Item: Farmer's Market Location Change Request at the Kings Beach State Recreation Area.**
- E. MANAGEMENT TEAM INFORMATIONAL UPDATES:** Update Reports are informational only, and no action may be taken. Fifteen minutes may be allocated for discussion if deemed necessary by the Board President.
 - 1. Acting General Manager/Public Works Director
 - 2. Attorney
 - 3. Treasurer
 - 4. Chief Financial Officer
 - a. Review and Discuss Monthly Financial Statement through February 2008
 - b. Monthly Labor Report
 - 5. Parks and Facilities Manager
 - 6. Conference Services Director

7. Public Works Director (See Item E-1 above)
8. Chief Engineer
9. Utility Operations Manager
10. Committee Reports: a) Conference Center Committee; b) Finance Committee; c) Legal Committee; d) Operations and Planning Committee; e) Personnel Committee; f) Placer County RDA Committee; g) Recreation and Parks Committee.
11. Recreation and Parks Commission – Draft Minutes of March 26, 2008 meeting.
12. President's Comments
13. Director's Comments
14. TTSA Director's Report

F. CONSENT CALENDAR: Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion it will be removed from the Consent Calendar prior to action.

1. **Approve:** CFO Larry Marple recommends approval of **Accounts Paid and Payable for the period from March 11, 2008 to April 8, 2008**
2. **Authorize:** Parks and Facilities Manager Long recommends authorization to enter into a **contract with the California Tahoe Conservancy (CTC) for Maintenance on CTC beaches.**
3. **Approve:** Executive Assistant Lefrancois recommends **approval of a Professional Services Agreement with Nichols Consulting Engineers for Erosion Control Planning for water, sewer and recreation facilities in an amount not to exceed \$120,000.00.**
4. **Approve:** Acting Clerk of the Board Lefrancois recommends **approval of Resolution 2008-2 requesting election services from Placer County Elections Division.**
5. **Approve:** Finance Committee recommends **approval of Resolution 2008-3 appointing General Manager Curtis Aaron as Treasurer.**
6. **Approve:** CFO Marple recommends **approval of Resolution 2008-4 adding Curtis Aaron and Tim Ferrell as authorized signatories on the administration checking, payroll and general account at the Bank of the West.**
7. **Approve:** CFO Marple recommends **approval of Resolution 2008-5 authorizing signature, transfer and deposit transactions at UBS Financial Services.**
8. **Approve:** CFO Marple recommends **approval of Resolution 2008-6 Authorizing Curtis Aaron to authorize transfer of funds related to the District's LAIF Fund.**
9. **Approve:** CFO Marple recommends **approval of Resolution 2008-7 Authorizing the General Manager and the Chair of the Finance Committee open new Bank Accounts or Certificates of Deposit with Bank of the West Account.**
10. **Approve:** HR Technician Conroy recommends **approval of a Revised Bilingual Incentive Policy.**
11. **Adopt:** Chief Engineer Goebel recommends **approval of Resolution 2008-8 to accept new water facilities installed in Trout and Rainbow.**

12. **Authorize:** Chief Engineer Goebel recommends **authorization to enter into a Cooperative Agreement between the North Tahoe Public Utility District and Placer County for work on the Tahoe Estates Erosion Control Project and associated budget adjustments.**
13. **Approve:** Chief Engineer Goebel recommends **approval of a budget adjustment related to work on the Brockway Erosion Control Project and the Caltrans EIP Project on Highway 28.**
14. **Approve:** Chief Engineer Goebel recommends **approval of a revised retention amount in the amount of \$3000.00 for the Beaver Street Project and authorization of Progress Payment #10 to Aspen Developer's Corporation.**
15. **Approve:** Public Works Director Schegg recommends **approval of a Professional Service Agreement with Sandel Avery related to the Removal of U.E.S. Equipment at the National Avenue Water and Sewer Stations in an amount not to exceed \$1,600.00.**
16. **Approve:** Public Works Director Schegg recommends **Approval of a Professional Services Agreement with Boyle Consulting Engineers for National Avenue Water Treatment Plant Electrical Work and SCADA Project Design and Construction Services.**
17. **Approve:** Chief Engineer Goebel recommends **Authorization for the General Manager to execute a Professional Services Agreement with an Engineering Firm in an amount not to exceed \$20,000.00 for preliminary work on the Pump and Motor Replacement Master Plan project.**
18. **Approve:** Public Works Director Schegg recommends **approval of the continuation of Pam Lefrancois as the Acting Clerk of the Board and continuation of the Acting General Manager salary adjustment for Public Works Director Schegg for a period of one month.**
19. **Adopt:** Parks and Facilities Manager Long recommends **adoption of Ordinance No. 372 amending section 10.75.050 of the Code of Ordinances and adding sections 10.75.051 and 10.75.052 Related to Soccer Field Rental Rates and Usage Policies.**
20. **Authorize:** Parks and Facilities Manager Long recommends **authorization to enter into a maintenance contract with B&B Sweeping for the Kings Beach State Recreation Area.**

G. NEW BUSINESS:

1. **Adopt:** Conference Services Director Daniels recommends **adoption of Ordinance 373 adjusting fees and policies related to the North Tahoe Community Conference Center.**
2. **Approve:** Parks and Facilities Manager Long recommends the final **Extension of Contract with George Galante for Tennis Program at the North Tahoe Regional Park.**
3. **Approve:** Utility Operations Manager Hopkins recommends a **Lease/Purchase Agreement of a used TV Truck with a cost not to exceed \$160,000 and a 2007/08 budget adjustment of \$70,000.00 for lease payments.**

4. **Approve: Resolution 2008-9 Celebrating the 20 Year Anniversary of the North Tahoe Community Conference Center.**
5. **Approve:** Utility Operations Manager Hopkins recommends **Award of Bid for the Miscellaneous Patch Paving Contract.**
6. **Approve:** Parks and Facility Manager Long recommends **approval of the Farmer's Market Location Change Request at the Kings Beach State Recreation Area.**
7. **Approve:** Public Works Director Schegg recommends approval of **Resolution 2008-10 in recognition of Dale Thompson.**
8. **Authorize:** Public Works Director Schegg recommends **authorization for the General Manager to execute contracts related to the North Tahoe Community Conference Center marketing grant including website and collateral development.**

H. OLD BUSINESS:

1. **Approve:** Chief Engineer Goebel recommends **approval of a Water Line Extension Agreement with David & Pamela Reese, APN 117-130-009.**
2. **Authorize:** Chief Engineer Goebel recommends **authorization to enter into a Professional Services Agreement with Stantech for Bay Street Sewer Alternatives Evaluation in the amount of \$28,178.00.**

I. CORRESPONDENCE:

1. 2008 Special Districts Legislative Day Information
2. Letter from North Tahoe Citizens Action Alliance to Placer County

J. CLOSED SESSION AGENDA – Pursuant to the cited authority (all references are to the Government Code, 54956.8, 54956.9, 54956.9 (b) (1), and 54957.6, the Board of Directors will hold a closed session to discuss the following listed items. A report of any action taken will be presented upon reconvening in Open Session.

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (pursuant to Government Code Section 54957)

Agenda Posted and Mailed April 4, 2008

Pam Lefrancois
Acting Clerk of the Board

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be to accommodate participation of the disabled in all of the District's public meeting. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Clerk of the Board at (530) 546-4212, at least 24 hours in advance of the meeting.

Board of Directors:

S. Lane Lewis, President
John Bergmann
Susan Daniels
Tim Ferrell
Frank F. Mooney

North Tahoe PUD Staff:

Curtis Aaron, General Manager/CEO
Leon C. Schegg, Public Works Director
Larry Marple, Chief Financial Officer
Nora Daniels, Conference Services Director
Kathleen Long, Park and Facilities Manager
Rob Hopkins, Utility Operations Manager
Tom Goebel, Chief Engineer
Sandra Conroy, Human Resources Specialist

CC. Board Packet: 20

The Board
Curtis Aaron
Larry Marple
Rob Hopkins
Lee Schegg
Tom Goebel
Kathy Long
Nora Daniels
Pam Lefrancois/Sandra Conroy
Neil Eskin
Judy Friedman
Chris Carrillo/Jason Dicey
M & O Crew Room
Audience plus 10 copies of the Agenda
Jerry Wotel
Sierra Sun/Julie Brown