



NORTH TAHOE PUBLIC UTILITY DISTRICT Board of Directors Meeting

North Tahoe Event Center
8318 North Lake Boulevard
Kings Beach, CA 96143

Tuesday, March 9, 2010
8:30 A.M. Closed Session
10:00 A.M. Open Session

- A. CLOSED SESSION AGENDA:** Pursuant to the cited authority (all references are to the Government Code, 54956.8, 54956.9, 54956.9 (b) (1), and 54957.6), the Board of Directors will hold a closed session to discuss the following listed items. A report of any action taken will be presented upon reconvening in Open Session.
1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Discussion pursuant to subdivision (b) of Section 54956.9. Name of case: North Tahoe Public Utility District vs. The Garwood Building
 2. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Discussion pursuant to Section 54956.9. Name of Case: East Bay Street
 3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Discussion pursuant to Section 54957. Title: General Manager/CEO
- B. ESTABLISH QUORUM/PLEDGE OF ALLEGIANCE**
- C. REVIEW AGENDA:** The Board reserves the right to take items out of order.
- D. TIMED ITEMS:**
1. **10:05 A.M. PUBLIC COMMENTS:** Any person wishing to address the Board of Directors on items of interest to the District **not listed elsewhere on the Agenda** may do so at this time. Please step up to the podium and state your name. It is requested that comments be as brief as possible, since no action may be taken.
 2. **10:15 A.M. Presentation by Ron Ley, Damore Hamric and Schneider, Inc. – Audit Report for Fiscal Year 2008-2009**
- E. CONSENT CALENDAR:** Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion it will be removed from the Consent Calendar prior to action.
1. Accounts Paid and Payable for the period from February 9, 2010 to March 8, 2010
 2. Minutes of the February 9, 2010 Regular Board Meeting

3. Approve Job Descriptions for Construction Administrator, Systems Coordinator, and Planning and Contracts Coordinator
4. Authorize General Manager to Execute Task Order 004 with Harris & Associates and Budget Adjustment for Kings Beach Watershed Improvement Project (#1020)
5. Approve Items for Surplus and/or Donation or Disposal: Cellular Phones, File Server
6. Authorize Budget Adjustment for Utility Relocations for Caltrans Highway 28 EIP (#0920)
7. Authorize General Manager or Designee to File Notice of Exemption for Zone 1 Water Tank Line Installation

F. MANAGEMENT TEAM INFORMATIONAL UPDATES: Update Reports are informational only, and no action may be taken. Fifteen minutes may be allocated for discussion if deemed necessary by the Board President.

1. Management Services Department Report
 - a. Review and Discuss Monthly Financial Statement through January 2010
 - b. Treasurer's Report
2. Parks and Facilities Department Report
 - a. Draft Minutes of February 24th Recreation and Parks Commission Meeting
3. Planning and Engineering Department Report
4. Utility Operations Department Report
5. Human Resources and Risk Management Quarterly Report

G. NEW BUSINESS

1. Utility Operations Management Plan
2. **Timed Item D.2: 10:15 A.M.** – Audit Report for Fiscal Year 2008-2009
3. Variance Request for Denny's Trailer Park (APN 090-124-024)

H. OLD BUSINESS

1. Recreation & Parks Commission SnowFest Pancake Breakfast 3/13/10

I. CORRESPONDENCE

1. Letters from Superintendent Jennings of Tahoe Truckee Unified School District thanking President Lewis and General Manager Aaron for participation in High School Career Day

J. GENERAL MANAGER/CEO COMMENTS

1. Budget Assumptions & Requirement for Fiscal Year 2010-2011
2. Placer County Local Agency Formation Commission (LAFCO) Correspondence Regarding Call for Nomination – Special District Representative: Discussion and Direction

K. BOARD OF DIRECTOR'S COMMENTS

Agenda Posted and Mailed March 5, 2010

Jon Curtis Aaron
General Manager/Ex Officio Clerk of the Board

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be to accommodate participation of the disabled in all of the District's public meeting. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Clerk of the Board at (530) 546-4212 at least 24 hours in advance of the meeting.

Materials related to an item on this Agenda that have been provided to the Board of Directors are available for public inspection in the District's Office at 875 National Avenue during normal business hours. In addition, materials may be e-mailed upon request for no charge; however paper copies will be charged the rate as indicated in District Ordinance. One full packet including all agenda item information will also be available during the Board meeting.