



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

Board of Directors Meeting

Date: January 10, 2008
Time: 2:00 PM Open Session
Location: North Tahoe Community Conference Center
8318 North Lake Boulevard
Kings Beach, CA 96143

- A. ROLL CALL/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA:** The Board reserves the right to take items out of order.
- C. APPROVAL OF MINUTES:**
 - 1. Approve minutes for December 10, 2007 Regular Board Meeting
- D. TIMED ITEMS:**
 - 1. **2:05 PUBLIC COMMENTS:** Any person wishing to address the Board of Directors on items of interest to the District **not listed elsewhere on the Agenda** may do so at this time. Please step up to the podium and state your name. It is requested that comments be as brief as possible, since no action may be taken.
 - 2. **2:30 PM - Presentation by EDAW on North Tahoe Bike Trail Project**
 - 3. **3:30 PM – 5:00 PM Board Workshop to discuss the following:**
 - i. **Engineering Department Structure.**
 - ii. **National Avenue Water Treatment Plant**
- E. NEW BUSINESS:**
 - 1. **Timed Item 2:30 PM - Presentation by EDAW on North Tahoe Bike Trail Project.**
 - 2. **Timed Item: 3:30 PM – 5:00 PM Workshop to discuss the following:**
 - i. **Engineering Department Structure**
 - ii. **Water Treatment Plant**
 - 3. **Approve Contract with Mark Hammon for services in conjunction with SCADA project(s) management.**
 - 4. **Approve contract with Mark Hammon for Information Technology (IT) services.**
 - 5. **Approve:** Chief Engineer Goebel recommends **approval of a Development Plan and Schedule for Sewer System Management Plan** as required by the **Statewide General Waste Discharge Requirements.**
 - 6. **Personnel Committee recommends discussion related to scheduling of Special Board Workshop on Labor Negotiations.**
 - 7. **Board Workshop: Discussion and Action Related to Kings Beach State Recreation Area, Community Enhancement Projects and the North Tahoe Community Conference Center.**

8. **Approve:** Acting General Manager Schegg recommends **Salary Range Adjustment of CFO Unclassified Exempt position to accommodate Board Salary Adjustment.**
9. **Approve:** CFO Marple recommends approval of a **contract with Liebert Cassidy Whitmore for Labor Counsel for Labor Negotiations.**

F. OLD BUSINESS:

1. **Recreation and Park Commission**
 - i. **Draft Minutes from December 19, 2007 Meeting**
2. **Authorize:** Acting General Manager Schegg recommends authorization for a **Budget Adjustment for authorized SCADA work with Sierra Controls.**
3. **Authorize:** Associate Civil Engineer Taylor via Chief Engineer Goebel recommends approval of the **filing of a Notice of Completion for the Beaver Street Water/Sewer Replacement Project:**
4. **Approve:** Chief Engineer Goebel recommends **approval of amount to invoice Mountain Pipeline.**

G. CORRESPONDENCE:

1. Memo from Tahoe Sierra Board of Realtors
2. Letters from Realtors: Cathy Harry, Parise de Jean, Jon Putnam.

H. CONSENT CALENDAR: Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion it will be removed from the Consent Calendar prior to action.

1. **Approve:** CFO Larry Marple recommends approval of **Accounts Paid and Payable for the period from December 10, 2007 to January 10, 2008**
2. **Authorize:** Associate Civil Engineer Taylor via Chief Engineer Goebel recommends approval of the following actions with Aspen Developers Corp. related to the **Beaver Street Water/Sewer Replacement Project:**
 - i. **Contract Change Order #9 in the amount of \$2,707.01.**
 - ii. **Progress Payment #8 in the amount of \$19,787.17.**
3. **Authorize:** Parks and Facilities Manager Long recommends the following related to the North Tahoe Regional Park Soccer Field Project.
 - i. **Progress Payment #6 in the amount of \$87,960.90, a release of retention.**
4. **Adopt: Resolution 2008-1** Approving an Investment Policy for 2008.
5. **Approve:** Acting General Manager Schegg recommends **Amendment #1 to the Technical Assistance Agreement between the Department of the Army and North Tahoe Public Utility District.**
6. **Approve:** HR Specialist Conroy via Acting General Manager Schegg recommends approval of a **Gratuity/Tip Policy for District Employees.**
7. **Appoint:** Parks and Facilities Manager Long recommends appointment of **Kevin McDermott and John Shuff to the Recreation and Park Commissioners for the term of 3 years.**

8. **Authorize:** Chief Engineer Goebel recommends authorization of a **Purchase Order for Temporary Drafting Services in an amount not to exceed \$20,000.00.**
9. **Approve:** Chief Engineer Goebel recommends **amending and approving the Scope of work for the 2008 Water Main Replacement Project including Stag Drive and Cutthroat Avenue.**

I. MANAGEMENT TEAM INFORMATIONAL UPDATES: Update Reports are informational only, and no action may be taken. Management Team will each be provided approximately three minutes for summary of their written update that was provided in the Board packet. Fifteen minutes may be allocated for discussion if deemed necessary by the Board President.

1. Acting General Manager/Public Works Director
2. Attorney
3. Treasurer
4. Chief Financial Officer
 - a. Review and Discuss Monthly Financial Statement through November 2007
 - b. Monthly Labor Report
5. Parks and Facilities Manager
6. Conference Services Director
7. Public Works Director (See Item J-1 above)
8. Chief Engineer
9. Utility Operations Manager
10. Committee Reports: a) Conference Center Committee; b) Finance Committee; c) Legal Committee; d) Operations and Planning Committee; e) Personnel Committee; f) Placer County RDA Committee; g) Recreation and Parks Committee.
11. President's Comments
12. Director's Comments
13. TTSA Director's Report

J. CLOSED SESSION AGENDA – Pursuant to the cited authority (all references are to the Government Code, 54956.8, 54956.9, 54956.9 (b) (1), and 54957.6, the Board of Directors will hold a closed session to discuss the following listed items. A report of any action taken will be presented upon reconvening in Open Session.

1. Public Employee Appointment/Recruitment of the following Position - Government Code Section 54957:
Title: General Manager/CEO
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Adjacent to Placer County APNs 115-050-028-000 and 115-050-029-000
Agency Negotiators: Board of Directors, Acting General Manager, and/or Counsel

Negotiating Parties: District and The Gar Wood Building, A California Limited Partnership

Under Negotiation: (1) Sewer Line Easement
(2) Access and Sewer Line Easement

3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Adjacent to Placer County APN's 115-050-032-000, 115-050-033-000

Agency Negotiators: Board of Directors, Acting General Manager, and/or Counsel

Negotiating Parties: District and the following property owners: Basile, LEG Investments, Boxler.

Under Negotiation: (1) Sewer Line Easement

4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (3 cases)

Pursuant to subdivision (c) of Government Code Section 54956.9, the incident to which said anticipated litigation exists involves the Bay Street Sewer Main Repair and Sewer Line easements for portions of the Bay Street Sewer Main.

5. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (1 case)

Pursuant to subdivision (c) of Government Code Section 54956.9, the incident to which said anticipated litigation exists involves an accident at the gate at the North Tahoe Regional Park.

Agenda Posted and Mailed January 7, 2007

Pam Lefrancois
Acting Clerk of the Board

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be to accommodate participation of the disabled in all of the District's public meeting. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Clerk of the Board at (530) 546-4212, at least 24 hours in advance of the meeting.

Board of Directors:

S. Lane Lewis, President
John Bergmann
Frank F. Mooney
Susan Daniels
Jeffrey P. Lanini

North Tahoe PUD Staff:

Leon C. Schegg, Acting General Manager
Public Works Director
Larry Marple, Chief Financial Officer
Tom Goebel, Chief Engineer
Nora Daniels, Conference Services Director
Kathleen Long, Park and Facilities Manager
Rob Hopkins, Utility Operations Manager
Sandra Conroy, Human Resources Specialist

CC. Board Packet:

The Board
Larry Marple
Rob Hopkins
Lee Schegg
Tom Goebel
Kathy Long
Nora Daniels
Pam Lefrancois/Sandra Conroy
Neil Eskind
Judy Friedman
M & O Crew Room
Chris Carrillo/Jason Dicey
Office
Audience plus 10 copies of the Agenda
Jerry Wotel
Sierra Sun/Julie Brown