

**MINUTES OF THE  
NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION**

**North Tahoe Community Conference Center, 8318 North Lake Boulevard, Kings Beach, CA  
July 23, 2008**

**A. CALL TO ORDER - ESTABLISH QUORUM**

Commissioner Gaines called the meeting to order at 5:43 PM. Present were Commissioners Gaines, Reichert, McDermott, and Shuff. Also present were Parks and Facilities Manager Long, Acting Clerk of the Board Executive Assistant Lefrancois, Directors Daniels and Bergmann, and Judy Friedman, Recording Secretary. A quorum was established. Commissioner Shoberg arrived at 6:10 PM.

**B. APPROVE MINUTES OF June 25, 2008 MEETING**

**It was moved by Commissioner Shuff and seconded by Commissioner Reichert to approve the minutes of the June 25, 2008 meeting. Motion carried unanimously.**

**C. AGENDA APPROVAL**

**It was moved by Commissioner Shuff and seconded by Commissioner Gaines to add a discussion on Parking and Fees per the June 25, 2008 minutes. Motion carried unanimously.**

**It was moved by Commissioner Gaines and seconded by Commissioner McDermott to approve the agenda as amended. Motion carried unanimously.**

**D. PUBLIC FORUM**

Carolyn Pretzer offered to help distribute the Friends of the Park donation flyer. She also asked if boat inspections for the invasive mussel are being done at the Tahoe Vista Recreational Area. Parks and Facilities Manager Long explained that TVRA is not an area of high concern because of the low water level resulting in less use of the boat launch.

Commissioner McDermott asked if there would be signage on the bus shelter on Highway 28 indicating that the Commission has “adopted” this stop. PFM Long said that confirmation of the adoption has just been received from the Transportation Management Association, along with the signage requirements. Director Bergmann offered to help get the sign done. **ACTION: An update on the signage will be presented at the August meeting.**

Commissioner McDermott noted that the sign on the #5 tee of the Disc Golf Course has been kicked off the post. Discussion followed on how to get it repaired.

**E. OLD BUSINESS**

**1. Update from District Staff (Commission Questions of Report)**

PFM Long’s written report was reviewed. Commissioner Shuff stated that the Family Resource Center may be interested in renting a portion of the Conference Center and suggested that local non-profits be contacted to see if they would have an interest in sharing office space in the facility.

Commissioner Gaines asked about getting the basketball courts resurfaced. PFM Long said that the bids received were quite high, so now the project is a low priority. The funding that was available for the court at the Regional Park is no longer available. Lisa O’Daly from the California Tahoe Conservancy suggested that there might be a way for CTC to assist with getting the court at Coon Street resurfaced.

Commissioner Shuff asked if the dates for public outreach meetings regarding the bike trail have been set. PFM Long replied that the dates have not been finalized yet. **ACTION: PFM Long was asked to forward the current bike trail maps to the Commissioners.**

Commissioner McDermott asked what meetings have taken place with local organizations regarding the proposed transitional use of the Conference Center. PFM Long updated the Commission on her conversations with Cheri Sprenger of the North Tahoe Business Association (NTBA) in order to consider a business plan for moving forward and noted the weddings and conferences that are currently booked. Discussion followed regarding the areas of the building that may be rented out for office space, what may be available for weddings, what staff may be required for operations and maintenance, and how sales could be handled. **ACTION: This topic is to be agendized for the August meeting for an in-depth discussion.**

## **2. Friends of the Park Fund**

Commissioner Gaines distributed an outline noting ways to work with NTBA to raise revenues for the Fund. She said the next step is to recruit volunteers to implement some of the suggestions. Cheri Sprenger explained some of the changes being made to their event, Passport to Dining, noting that the Fund could be added to the list of non-profits that benefit. Discussion followed regarding the October 2 event and other events that the Friends of the Park brochure could be distributed.

Discussion continued regarding the response to the brochure, which was used as a bill stuffer for NTPUD invoices. Commissioner Shuff will check with the Truckee Tahoe Community Foundation (TTCF) to see what has been received. **ACTION: There will be a report at next month's Commission meeting regarding the response from the bill stuffer and donations made to TTCF.** There was discussion regarding ways to raise funds for specific projects at the Park and how funds generated could be dispersed for all projects. Lisa O'Daly explained possible options for funding projects that are not eligible for CTC funds and how to get "credit" for improvements that qualify under the Recreational Environmental Improvement Projects (EIP). **ACTION: Each Commissioner is to be provided with 20 Friends of the Park brochures for distribution.**

## **3. Parking Fee Waiver Request for Tahoe Women's Services Chocolate Festival**

PFM Long explained a decision made by General Manager Aaron regarding parking waivers for groups. She said that because the parking lot is a state facility, free parking cannot be granted, but the District can cover the costs. Discussion followed regarding the specifics of the waivers and ideas for the parking area that PFM Long is discussing with Pam Armas, Sierra District Superintendent for California State Parks. There was consensus among the Commissioners that they support parking waivers being granted for events such as the Chocolate Festival and Passport to Dining.

## **4. Parking Fees (addition to Agenda)**

It was decided that because PFM Long will be meeting with Pam Armas regarding this issue, this discussion would be tabled.

## **F. NEW BUSINESS**

### **1. Discussion regarding RFP for Tennis Program**

PFM Long reviewed the situation with George Galante, noting that an RFP will be issued for his position as Tennis Pro. She suggested that the RFP outline specific programs that could be done. Discussion followed regarding possible tennis programs that could be offered, the best use of the public courts, parking fees, and maintenance costs.

**It was moved by Commissioner Shuff and seconded by Commissioner McDermott to recommend to the NTPUD Board that coin boxes be installed for lighting at the tennis courts and that an RFP be issued for tennis instructional programs or similar activities to be provided by a concessionaire. Motion carried unanimously.**

## **G. REPORTS**

### **1. Questions and Answer**

There were no questions submitted.

**H. COMMISSION ITEMS**

Commissioner Shoberg noted that due to a change in her schedule, she is unable to get to these meetings on time. Options for her position as Chair of the Commission were considered and it was agreed that Commissioner Gaines will fill-in as Chair as necessary.

**I. ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 7:30 PM. The next scheduled meeting of the NTPUD Recreation and Parks Commission is Wednesday, August 27, 2008.

Respectfully submitted,  
Judy Friedman, Recording Secretary  
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

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