

**MINUTES OF THE  
NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION  
North Tahoe Event Center  
8318 North Lake Boulevard, Kings Beach, CA  
May 27, 2009**

**A. CALL TO ORDER - ESTABLISH QUORUM**

Commissioner Gaines called the meeting to order at 5:35 PM. Present were Commissioners Gaines, Hartsfield, Lua, Carter, and Jahnke. A quorum was established.

Also present were Parks and Facilities Manager Long, Executive Assistant Lefrancois, Board and Records Secretary Potts, Director Bergmann, and Judy Friedman, Recording Secretary.

**B. APPROVE MINUTES OF APRIL 22, 2009 MEETING**

Commissioner Hartsfield asked that his presentation from last month be attached to the minutes. Other minor changes were noted.

**Motion by Commissioner Carter, second by Commissioner Lua, and carried with abstention by Commissioners Carter and Jahnke, to approve the minutes as amended.**

**C. AGENDA APPROVAL**

**Motion by Commissioner Hartsfield, second by Commissioner Carter, carried unanimously, to approve the agenda as presented.**

**D. PUBLIC FORUM**

Lisa O'Daly of the California Tahoe Conservancy (CTC) reported there is no resolution to the freeze in grant funding and no news on when the funds may be made available. She announced that CTC is opening a new park at the Van Sickle area in South Lake Tahoe. Later in the meeting, Lisa stated that Tom Turner has indicated his intention to terminate his agreement at Patton's Landing. CTC will be presenting a request for proposals in the fall for an "accessory use" agreement to support recreation. Per the CTC's mission, the area must remain an amenity for beach users.

Park & Facilities Manager Long introduced Marianne Potts, Board and Records Secretary and the newly appointed Recreation and Parks Commissioner Pam Jahnke.

**E. OLD BUSINESS**

**1. Update from District Staff**

Park & Facilities Manager Long announced the North Lake Tahoe Resort Association (NLTRA) has approved a grant to continue the work being done by consultants, EDAW on the North Tahoe Regional Bike Trail to make up for the frozen grant funds from CTC. The next steps are to file the Notice of Intent and conduct the first public meeting.

A Community Garden meeting and work party will be held on May 30th. PFM Long reviewed the progress being made on the garden.

Park & Facilities Manager Long met with California State Parks to continue the transition process for the Kings Beach State Recreation Area. They discussed the Event Center parking and maintenance. State Parks asked for a Draft Memorandum of Understanding (MOU) to clarify what NTPUD expectations are.

Park & Facilities Manager Long pointed out the art display in the lobby of the Event Center, noting the public interest the exhibit has created. She is conducting interviews to fill positions within the department. The Chamber Business Expo is June 3. The Event Center information will be distributed from a table being shared with the North Tahoe Business Association (NTBA). Park & Facilities Manager Long distributed the new collateral material for the Event Center. Director Bergmann asked about training on the new software. Park & Facilities Manager Long replied the schedule and logistics for training are being arranged.

## **2. Friends of the Park Fund**

### **a. Tahoe Truckee Community Foundation (TTCF) Update**

Executive Assistant Lefrancois distributed the financial reports for the Friends of the Park fund from TTCF, as requested by the Commission.

Park & Facilities Manager Long reported new tee mats have been purchased for the first eight tees at the Disc Golf course.

Ben from the North Lake Tahoe Boys & Girls Club has organized an adult soccer league three nights a week.

Commissioner Carter reported the grant request from TTCF for the playground was denied. She and Commissioner Lua asked about the summer action plan for fundraising for the playground.

## **3. Work Plan – 2009 Committee Update**

Park & Facilities Manager Long is meeting with a landscape architect who will determine if there are enough pavers to do the pathway. Commissioner Hartsfield will meet with a contractor to consider the recommendations of the landscape architect. He noted the need for physical and financial community support to get the project done. Park & Facilities Manager Long is hoping to get a swing set at the playground this summer so the community can see the progress of the work. Discussion followed regarding the parameters for the landscapers and the possibility of getting some consulting work donated.

Commissioner Carter distributed an appeal for funds she wrote and asked for feedback. She will be applying for a matching grant for the playground from Tahoe Mountain Resorts Foundation. Discussion followed regarding sending the appeal out before the details of the grant are known and whether or not to approach local service clubs until those parameters are confirmed.

Park & Facilities Manager Long suggested selecting three or four events each year, like the Pancake Breakfast, as ongoing fundraisers for projects. Discussion followed regarding community events where it would be appropriate to raise funds or to promote projects. Commissioner Jahnke suggested that events be selected where Commissioners can do face-to-face promotions, such as a table at 4<sup>th</sup> of July events or the Farmer's Market.

Discussion continued about the most effective way to raise funds and awareness. The group considered options for sending out Commissioner Carter's letter and an email campaign.

## **F. NEW BUSINESS**

### **1. Board of Directors Appointment of Commissioner Pam Jahnke**

The North Tahoe Public Utility District Board of Directors appointed Pam Jahnke to the Recreation and Parks Commission. The Commissioners welcomed her.

## **G. REPORTS**

### **A. Questions and Answers**

## **H. COMMISSION ITEMS**

Commissioner Hartsfield asked for a revised roster of Commissioners.

## **ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 7:13 PM. The next meeting of the Recreation and Parks Commission will be held on Wednesday, June 24, 2009 at 5:30 PM.

Respectfully submitted,  
Judy Friedman, Recording Secretary  
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS