

**MINUTES OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT
RECREATION AND PARKS COMMISSION**

**North Tahoe Community Conference Center, 8318 North Lake Boulevard, Kings Beach, CA
April 23, 2008**

CALL TO ORDER - ESTABLISH QUORUM

Commissioner Gaines called the meeting to order at 5:48 PM. Present were Commissioners Gaines, Shoberg, McDermott, and Kopley. Also present were General Manager Aaron, Parks and Facilities Manager Long, Directors Daniels and Bergmann, District Counsel Neil Eskind, and Judy Friedman, Recording Secretary. A quorum was established. Commissioner Shoberg left the meeting at 6:15 PM.

B. APPROVE MINUTES OF MARCH 26, 2008 MEETING:

It was moved by Commissioner Kopley and seconded by Commissioner McDermott moved to approve the minutes of the March 26, 2008 meeting. Motion carried unanimously.

C. AGENDA APPROVAL

It was agreed that items might be taken out of order.

It was moved by Commissioner Shoberg and Commissioner Kopley moved to approve the agenda as presented. Motion carried unanimously.

D. PUBLIC FORUM

Parks and Facilities Manager Long distributed information from Carolyn Pretzer regarding "Senior's Playgrounds." Carolyn may want to address the Commission at a future meeting.

Commissioner Reichert had surgery, but is doing well.

PFM Long introduced the District's new General Manager, Curtis Aaron.

E. OLD BUSINESS

1. Update from District Staff (Commission Questions of Report)

PFM Long reported that because of the good spring weather, some of the outdoor facilities have been able to open. She said the Board has approved the contracts with Placer County and the California Tahoe Conservancy (CTC). The Boys & Girls Club of North Lake Tahoe (BGCNLT) and a student from North Tahoe High School are working together to develop adult soccer leagues, but PFM Long has heard from some that the field use rates are too high. She will be reviewing the rates. The soccer field looks good and Director Bergmann commented on how much it is being used.

PFM Long said that she has hired a Maintenance 1 person and now her department is fully staffed. Commissioner McDermott asked if proper hiring practices were followed and if all who applied were interviewed. He voiced concern about the process. General Manager Aaron said that he met with an applicant who voiced similar concerns. GM Aaron then met with Human Resources Director Conroy about the issue. GM Aaron explained the recruitment and review process and stated that proper procedures were followed. Jake McDermott, a District employee who had applied for the position, addressed the Commission, stating that he was not granted an interview and in fact, never heard the status of the position after submitting his application. He feels that all applicants should receive some response from the District. The Commissioners and GM Aaron agreed. **ACTION: A letter will be sent to those who applied for the Maintenance 1 position.**

2. Friends of the Park Fund

Director Bergmann has worked with Commissioner Shoberg on a draft brochure presented for Commission review. He asked for clarification of the relationship of the Commission to Friends of the Park, in order to phrase it properly. He suggested that something like a window decal be issued to members so that it was clear that the membership needed to be renewed annually and also as a means of establishing the brand. Discussion

followed regarding revisions to the verbiage in the brochure. **ACTION: Add “Community” or “Children’s” Garden to the next Commission agenda for discussion. ACTION: Staff to post list of projects that can receive designated funding on the website. ACTION: Staff to develop “/friendsofthepark” section to NTPUD website.** The Commission considered how to receive credit card payments, whether or not a separate bank account should be set up, and how checks should be made out in order to qualify for the tax deduction. **ACTION: PFM Long will clarify the payment and receiving of payments process.**

Director Bergmann asked that any appropriate photos for the piece be sent to him.

3. Kayak and Boat Storage

PFM Long spoke with Mr. Habeger about including kayak and boat storage with his beach concession, but he did not want to do that. PFM Long has done some research on storage racks and what rental rates could be expected. She recommends considering racks at the Coon Street pier. The Commission discussed the options available for funding the racks and the staff time required to manage a rental program. **ACTION: PFM Long will contact California Department of Boating and Waterways for approval to use the facility for kayak and boat storage and for possible funding of the racks.** Director Bergmann asked about the status of the floating pier. PFM Long said that the upgrade work has not been done, but that the pier is useable for this year.

F. NEW BUSINESS

1. Review Boys & Girls Club of North Lake Tahoe (BGCNLT) Contract

PFM Long met with Isabelle Rodriguez Wilson of the BGCNLT to revise the contract with NTPUD. District Counsel is reviewing the contract prior to it being submitted for Board approval.

2. Presentation on North Tahoe Community Conference Center

GM Aaron is working on the presentation that will go before Placer County. He commended Alex Mourelatos for the work he has done on this project. This item was continued to next month’s agenda.

G. REPORTS

1. Questions and Answer - NONE

H. COMMISSION ITEMS - NONE

I. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 8:05 PM. The next scheduled meeting of the NTPUD Recreation and Parks Commission is Wednesday, May 28, 2008.

Respectfully submitted,
Judy Friedman, Recording Secretary
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS