

**MINUTES OF THE  
NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION**

**North Tahoe Community Conference Center, 8318 North Lake Boulevard, Kings Beach, CA  
March 26, 2008**

**A. CALL TO ORDER - ESTABLISH QUORUM**

Commissioner Shoberg called the meeting to order at 5:38 PM. Present were Commissioners Shoberg, McDermott, Shuff, Gaines, and Reichert. Also present was Acting General Manager Schegg, Parks and Facilities Manager Long, Directors Daniels and Bergmann, and Judy Friedman, Recording Secretary. A quorum was established. Commissioner Kopley arrived at 6:30 PM.

**B. APPROVE MINUTES OF January 23, 2008 and February 27, 2008 MEETINGS**

**It was moved by Commissioner Shuff and seconded by Commissioner Reichert to approve the minutes of the January 23, 2008 meeting as presented. Motion carried unanimously.**

**It was moved by Commissioner Reichert and seconded by Commissioner Shuff to approve the February 27, 2008 minutes as amended. Motion carried unanimously.**

**C. AGENDA APPROVAL**

**It was moved by Commissioner Reichert and seconded by Commissioner Shuff to add an action item to the Update from District Staff regarding the King of the Lake 2008 disc golf tournament due to the necessity to respond to the tournament organizer immediately. Motion carried unanimously.**

**It was moved by Commissioner McDermott and seconded by Commissioner Gaines to add an action item to New Business regarding the Kings Beach Farmer's Market as time is of the essence. Motion carried unanimously.**

It was agreed that agenda items might be taken out of order.

**D. PUBLIC FORUM**

There was no public forum.

**E. OLD BUSINESS**

**1. Update from District Staff (Commission Questions of Report)**

Parks and Facilities Manager Long reviewed her report and brought the request for the King of the Lake 2008 disc golf tournament to the Commissioner's attention. This tournament is scheduled to take place in Zephyr Cove and South Lake Tahoe on June 21<sup>st</sup> and Truckee and hopefully the North Tahoe Regional Park (NTRP) on June 22<sup>nd</sup>. Approximately 150-180 players are expected. PFM Long will be presenting an ordinance for Board consideration regarding fees and policies for the soccer field and disc golf, but in the meantime she is asking for direction from the Commission on this specific tournament because of the timing. The idea of the tournament was received favorably and discussion followed on appropriate use fees, parking fees, the options available for selling lunch, and how the use fees should be applied. The Commissioners asked that the Board approve that any revenue generated from sales of a BBQ lunch be donated to Friends of the Park, noting that Friends of the Park volunteers will organize the lunch. Discussion continued regarding the fees, the possible sales of merchandise by the promoter, and his request to display sponsor signage, which he will provide.

**It was moved by Commissioner Gaines and seconded by Commission Shuff that the proposal from the King of the Lake 2008 disc golf tournament be accepted. There will be a \$2 per person facility rental fee, with a \$200 minimum, plus parking fees. The Commission reserves the right to all concessions. Any revenue from sales of merchandise or advertising directly related to use of District**

**facilities is subject to a 15% commission paid to the District. Motion carried unanimously.**

## **2. Friends of the Park Fund**

Commissioner Gaines asked if there was clarification at the workshop with the Board on whether or not Friends of the Park funds are to be used solely for projects at the NTRP or can they be used elsewhere in the District. A brief discussion followed and PFM Long noted that not all of the projects prioritized for consideration are in the Park. The projects identified were all on District-owned properties and included in the Master Plan. The list was reviewed. Discussion followed and it was the consensus that if a fundraising opportunity exists on District owned or managed properties, it should be considered by Friends of the Park.

PFM Long asked that the Commission consider the “next steps” for the fund and suggested that a Committee be formed to work with staff to develop a plan for moving forward. It was agreed that a brochure needs to be developed for use in raising funds and Director Bergmann offered to do it. Discussion followed regarding the components of the piece, what should be showcased, how donations could be made, and who should be on the Committee. Commissioner Shoberg offered to work with Director Bergmann and a proof of the brochure will be email to Commissioners for consideration at the April meeting.

## **3. Pancake Breakfast Recap**

PFM Long reviewed the financial recap of the recent Pancake Breakfast, noting that the net profit was down about \$200 from last year. Reasons for that were discussed, including a paid helper this year and higher costs. PFM Long suggested that the Breakfast be a fund-raising event for Friends of the Park and that they provide volunteers to run the event. Discussion followed. PFM Long was asked to check on what the Conference Center fees were. Commissioner Shoberg voiced concern that although the Breakfast is currently a benefit for the Youth Trust Fund, none of those recipients helped with the event. It was noted that there may have been a conflict with the date for some of the students and that perhaps they could be asked to help on other projects. Commissioner Gaines said that she would not favor making the Breakfast a benefit for Friends of the Park at this time, but perhaps consider it at a later date. It was agreed that the funds would continue to benefit the Youth Trust Fund.

## **F. NEW BUSINESS**

### **1. Kings Beach Farmer’s Market (addition to agenda)**

Commissioner Kopley gave a bit of background on the current Farmer’s Market and said that there is some concern about the current location and the competing markets in the area, particularly Truckee, which is on the same day. She reviewed a written presentation, which she would like to present to the NTPUD and North Tahoe Business Association Boards of Directors. Commissioner Kopley explained that more people are attending the Truckee market because there are more vendors, the current location of the Kings Beach market makes it difficult to expand, and the parking is difficult and limited. Discussion followed regarding signage, alternative locations, how to increase the number of vendors, and how to increase visitors to the market.

**It was moved by Commissioner McDermott and seconded by Commissioner Gaines to recommend to the NTPUD Board of Directors that they adopt the Kings Beach Farmer’s Market proposal as presented by Commissioner Kopley. Motion carried unanimously.**

### **2. Soccer Rates and Policies for use**

PFM Long asked that the Commission consider rates and policies because she is getting calls that leagues are being set up and other requests for use of the field. Priorities need to be set for use to avoid conflicts in scheduling and decisions need to be made on rates. She distributed a written report on rates being charged in other areas and discussion followed. The Commissioners considered for-profit and non-profit use, youth and adult, private parties who want to run tournaments and camps, District residents and visitors,

and comparisons with Little League and other leagues using the softball and baseball fields. Discussion continued regarding discounts, what constitutes “reasonable fees,” and parking. PFM Long was asked to compare what local fields hosting similar events are charging.

### **3. Summer Tennis in the Park Program**

PFM Long has heard from George Galante, who wants to run the tennis program at NTRP again this year. She would like to ask him to bring in someone who is interested in running programs, camps, and tournaments in order to increase use and revenue. The Commission agreed that was a good idea.

### **4. Kayak and Boat Storage on the Beach**

PFM Long presented the idea of having kayak racks available for people to rent on a weekly or seasonal basis. Discussion followed on what racks may be available, the cost and potential revenue, and who should administer the program. It was the consensus of the Commission to have the kayak concessionaire rent space and pay the District his standard percentage.

## **G. REPORTS**

### **A. Questions and Answer - None**

## **H. COMMISSION ITEMS**

Commissioner McDermott announced that the second Lake of the Sky Disc Golf Tournament is scheduled for the last weekend in August. It was recommended that the same fees be charged for this tournament as previously agreed to above for the King of the Lake disc golf tournament. Commissioner McDermott suggested a fund-raising cross-county marathon event on the NTRP trails.

Commissioner Shuff has spoken with Heidi Reeves, a local artist and hiker, who has volunteered to draw a map of the NTRP trails. PFM Long will provide some aerial shots of the area for her use.

## **I. ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 7:56 PM. The next scheduled meeting of the NTPUD Recreation and Parks Commission is Wednesday, April 23, 2008.

Respectfully submitted,

Judy Friedman, Recording Secretary

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