

**MINUTES OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT
RECREATION AND PARKS COMMISSION
North Tahoe Community Conference Center
8318 North Lake Boulevard, Kings Beach, CA
March 25, 2009**

A. CALL TO ORDER - ESTABLISH QUORUM

Commissioner Gaines called the meeting to order at 5:36 PM. Present were Commissioners Gaines, Carter, Lua, and McDermott. A quorum was established.

Also present were Parks and Facilities Manager Long, Clerk of the Board and Executive Assistant Lefrancois, Directors Bergmann and Daniels, and Judy Friedman, Recording Secretary.

B. APPROVE MINUTES OF FEBRUARY 25, 2009 MEETING:

It was moved by Commissioner Carter and seconded by Commissioner Lua to approve the minutes as presented. Motion carried unanimously.

C. AGENDA APPROVAL

It was moved by Commissioner Carter and seconded by Commissioner Lua to approve the agenda as presented. Motion carried unanimously.

D PUBLIC FORUM

Pam relayed conversations she has had with many in the community indicating a strong desire for Community Gardens. She reviewed possible locations and the work that Christine Karnofsky is doing to get a garden started. Pam explained some of the details being considered, noting there is enthusiasm to proceed. The Commission considered some of the options and agreed this was a good idea.

E. OLD BUSINESS

1. Update from District Staff (Commission Questions of Report)

Park and Facilities Manager Long reminded the Commissioners of the Tahoe Regional Planning Agency (TRPA) mandate regarding boat launch areas in light of the invasive species issue. TRPA has indicated there could be funding available for inspectors to insure the launch is open for a reasonable number of hours each day and for gates to block the launch when an inspector is not on duty. TRPA is expected to adopt the proposed plan at their meeting today or tomorrow.

PFM Long reported the Event Center collateral materials has been done and the new website is up. An open house will be held tomorrow for caterers and wedding and event coordinators to advise them of the new business plan for the Center.

PFM Long reported the parks are gearing up for spring and summer. She explained the staffing needs and recruitment.

2. Friends of the Park Fund

Executive Assistant Lefrancois will continue to follow up on the Action Items from last month's meeting.

Commissioner Carter met with Phoebe Bell of the Truckee Tahoe Community Foundation (TTCF) regarding the status of the grant request for the Playground. TTCF's current focus is immediate needs of food and clothing in the community, however this grant could still be considered for approval. Discussion followed. Concerns were raised about the investments currently being made because there was a loss in the fund this quarter and if there are other options that may be available for short term funds such as this one. The Commission considered whether or not the funds raised from the Pancake Breakfast will be deposited into a District account or the TTCF fund. EA Lefrancois will check.

Director Daniels suggested a request be submitted to the Tahoe Sierra Board of Realtors for a grant for the Playground.

3. Pancake Breakfast Recap

The accounting for the Breakfast was included in the Commissioner's packets. EA Lefrancois reported that because expenses were kept down, the profit was doubled from last year. Discussion followed regarding changes that could be made for next year's event, including more signage for attendees who walked through vendor displays before getting to the breakfast, additional beverage areas with "donation" cups for those not purchasing breakfast, and more trash cans. All agreed it was a very successful event.

4. Playground Campaign Update

a. Press Releases and Community Outreach

b. Ticket Sales

c. Donation Outreach

When Commissioner Carter met with Phoebe Bell of TTCF, she learned more about the fund and how to direct grant requests for the Playground. Commissioner Carter and EA Lefrancois distributed fundraising flyers and revisions were suggested. Discussion followed regarding the equipment being considered for the playground, possible vendors, and fundraising strategies.

PFM Long met with Pam Jahnke of Tahoe Mountain Sports. Janke suggested that a BBQ lunch fundraiser be held during the Disc Golf Tournament in October as a fundraiser for the Playground.

The Commissioners considered options for recognizing donors. The group agreed that a Request for Proposal (RFP) would be issued for bids on equipment.

5. Work Plan – 2009 Committee Update

Commissioner Lua reported that the Committee will meet again soon to determine how to move forward with projects identified in the Friends of the Park brochure and Master Plan.

F. NEW BUSINESS

1. Disc Golf Tournament – October 3rd and 4th.

The proposed barbecue lunch was discussed previously. Tahoe Mountain Sports may donate \$1 to the Playground fund from each tournament disc sold.

G. REPORTS

A. Questions and Answer

There were no questions presented.

H. COMMISSION ITEMS

Everyone was reminded of the April 16th Chamber Mixer and Raffle drawing.

I. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:32 PM. The next meeting of the Recreation and Parks Commission will be held on Wednesday, April 22, 2009 at 5:30 PM.

Respectfully submitted,
Judy Friedman, Recording Secretary
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