

**MINUTES OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT
RECREATION AND PARKS COMMISSION
North Tahoe Community Conference Center
8318 North Lake Boulevard, Kings Beach, CA
February 25, 2009**

A. CALL TO ORDER - ESTABLISH QUORUM

Commissioner Gaines called the meeting to order at 5:40 PM. Present were Commissioners Gaines, Carter, Hartsfield, Lua, and McDermott. A quorum was established.

Also present were Parks and Facilities Manager Long, Clerk of the Board and Executive Assistant Lefrancois, Directors Bergmann and Daniels, and Judy Friedman, Recording Secretary.

B. APPROVE MINUTES OF JANUARY 28, 2009 MEETING

It was moved by Commissioner Hartsfield and seconded by Commissioner Carter to approve the minutes as amended. Motion carried unanimously.

C. AGENDA APPROVAL

It was moved by Commissioner Hartsfield and seconded by Commissioner Carter to approve the agenda as presented. Motion carried unanimously.

D. PUBLIC FORUM

Lisa O'Daly of the California Tahoe Conservancy (CTC) addressed the Commission regarding the impact of the CTC grants that have been frozen as a result of the economic conditions in the State of California. She explained how NTPUD is affected because of the previously approved grant for the bike trail project. At this time, the bond freeze is still in affect. Ms. O'Daly discussed how some organizations are dealing with this situation. Park and Facilities Manager Long reported on measures being taken to secure other funding for the project. Discussion followed regarding options for moving forward and possible changes to the CTC granting process.

PFM Long updated the group on the status of the boat ramps as regards inspections for the quagga mussels. A presentation will be made at the March Board meeting.

E. OLD BUSINESS

1. Update from District Staff (Commission Questions of Report)

PFM Long reported that she, along with General Manager Aaron and Wyatt Ogilvy, will be attending a meeting with the Boating and Waterways Commission in Sacramento regarding a grant to complete the Tahoe Vista Recreation Area (TVRA) Phase 2 parking project. The original grant request was for \$2.5 million, but due to budget constraints, Boating and Waterways is proposing a grant of \$300,000 for this fiscal year. PFM Long provided background on the project. Discussion followed regarding possible strategies for getting the project completed.

PFM Long and Executive Assistant Lefrancois are working on a new website and collateral materials for the Event Center. PFM Long stated that an artist's reception would be held on March 12th at 5:00 PM for the woman whose work is currently on display at the Event Center. An open house will be held on March 26th for caterers, florists, and others who may want to book space at the Center. A Chamber Mixer will be hosted in the building on April 16th.

PFM Long reported that the NTPUD Board approved seed funding of \$25,000 for playground equipment.

2. Friends of the Park Fund

a. Current Projects

b. Brochure Review

PFM Long and EA Lefrancois reported they have been reviewing the current brochure in order to get it reprinted. They recommended some changes and discussion followed. The Commissioners considered how to earmark donations for specific project, such as the playground, and why a minimum donation was established for that purpose. EA Lefrancois was asked to work with the fund administrator, Truckee Tahoe Community Foundation (TTCF), to get copies of checks and accompanying correspondence in order to determine donor's preferences. The list of projects on the brochure was discussed. PFM Long reminded the group that the list was culled from projects identified in the Master Plan and agreed to as priorities by the Board and Commission. It was agreed that an insert would be developed focusing on fundraising for playground equipment.

3. Pancake Breakfast Update

a. Follow up with Donor Requests and Pick up of Items

b. Pancake Breakfast Morning

Commissioner Lua reported on the follow up she has been doing with donors and the logistics for the Pancake Breakfast on March 7th were discussed. EA Lefrancois proposed using biodegradable cutlery and plates for the event and there was consensus that even though it may cost a bit more, a "green" event was a good idea. The Commission continued reviewing logistics for the Breakfast and Parade. The float design and inclusions were discussed. It was agreed that the NTPUD float should also be in the Tahoe City Snowfest Parade on February 28, 2009.

4. Playground Campaign Update

a. Press Releases and Community Outreach

EA Lefrancois noted the press release, donation form for playground equipment, and raffle donation form that were included in the Commissioner's packets. The Commissioners reviewed each document and offered suggestions.

b. Raffle Planning and Drawing Location

Because the raffle drawing cannot be held at Caliente, Mandy suggested raffle tickets sales continue until a drawing during the Chamber Mixer on April 16th. Everyone agreed that this was a good idea. The raffle prizes were discussed.

c. Float for the Snowfest Parade

This item was discussed previously.

F. NEW BUSINESS

1. Work Plan for 2009

PFM Long suggested that a work plan would be a useful tool to stay focused on getting projects completed. She asked that a committee be formed to develop a draft Plan. Commissioner Hartsfield offered to serve on the committee. He noted the Master Plan had many recommendations and the document needs to be reviewed in order to include some of those projects in the Work Plan.

2. Follow up discussion regarding Snowboard Rail Park

EA Lefrancois will check with TTCF to see if donations have been received for this project. If so, the Commission will discuss the best use of those funds.

G. REPORTS

A. Questions and Answer

There were no questions presented.

H. COMMISSION ITEMS

No Commission items were presented.

I. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:45 PM. The next meeting of the Recreation and Parks Commission will be held on Wednesday, March 25, 2009 at 5:30 PM.

Respectfully submitted,
Judy Friedman, Recording Secretary
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS

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