

**MINUTES OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT
RECREATION AND PARKS COMMISSION
North Tahoe Community Conference Center
8318 North Lake Boulevard, Kings Beach, CA
December 3, 2008**

A. CALL TO ORDER - ESTABLISH QUORUM

Commissioner Shoberg called the meeting to order at 5:42 PM. Present were Commissioners Shoberg, Gaines, Carter, and Hartsfield. A quorum was established.

Also present were Parks and Facilities Manager Long, Acting Clerk of the Board and Executive Assistant Lefrancois, Directors Bergmann and Daniels, and Judy Friedman, Recording Secretary.

B. APPROVE MINUTES OF SEPTEMBER 24, 2008 MEETING

It was moved by Commissioner Gaines and seconded by Commissioner Hartsfield to approve the minutes. Motion carried with abstentions from Commissioners Hartsfield and Carter.

APPROVE MINUTES OF NOVEMBER 5, 2008 MEETING

It was moved by Commissioner Gaines and seconded by Commissioner Hartsfield to approve the minutes. Motion carried with abstentions from Commissioners Hartsfield and Carter.

C. AGENDA APPROVAL

It was agreed that items may be taken out of order.

D. PUBLIC FORUM

E. OLD BUSINESS

1. Update from District Staff (Commission Questions of Report)

Parks and Facilities Manager Long welcomed new Commission members Bob Hartsfield and Lydia Carter. Mandy Lua will be a Commissioner effective December 18, 2008. Discussion followed regarding the process for bringing on new commissioners and possible candidates.

PFM Long reported that there are four full-time positions at the Conference Center. If necessary, seasonal staff is also available. A business plan for the facility will be presented to the Board for approval, including the recommended name change to the North Tahoe Event Center. PFM Long and General Manager Aaron attended the recent North Lake Tahoe Resort Association (NLTRA) meeting where a \$15,000 grant for marketing the Conference Center was approved. Discussion followed on the grant, additional grants that may be available from the NLTRA, and how best to apply for them. Discussion continued regarding the benefits of strategic planning as part of the budget process.

It was noted that the Board would be reconsidering the proposed skateboard park at the Regional Park. Discussion followed on the options for location of the skateboard park.

2. Friends of the Park Fund

a. Current Projects

PFM Long stated that in order to move projects forward that have been identified in the fund, there needs to be some champions from the Commission. Appropriately allocating donations and raising significant amounts of money needs to be considered. Discussion followed on how best to move forward. Commissioner Carter noted that the District needs to show support for the playground equipment in order for other funds to be raised. Discussion followed regarding methods to demonstrate community support for the equipment.

Commissioner Gaines asked for an update on the snowboard park. Director Bergmann has spoken with a ski area mountain manager who pointed out the maintenance and management that needs to be considered. PFM Long said that the winter concessionaire at the Regional Park has voiced concern about having snowboarding near the sledding hill. Discussion followed on why this project is being considered, details that need to be discussed in

determining the feasibility of the project at the Regional Park, and the options available. It was suggested that the funds that have been raised for the snowboard park be earmarked for youth scholarships at local ski areas. This discussion will be continued to next month.

3. Event Coordinator for Pancake Breakfast

Commissioner Carter proposed that the Pancake Breakfast be a fundraiser for playground equipment and to raise awareness of the Friends of the Park fund. A raffle could be done to gather names for a mailing list. Discussion followed.

It was moved by Commissioner Carter and seconded by Commissioner Shoberg that the pancake breakfast be a benefit for Friends of the Park and the funds specifically earmarked for the playground equipment for the 2009 event only. Motion carried unanimously.

PFM Long explained this history of the Pancake Breakfast, noting that it started as a Commission project, then staff produced it, and now people are being paid to produce it. This procedure is not cost effective. PFM Long asked for volunteers to make the contacts that have to be done prior to the event and run it on the actual day. Discussion followed. Carolyn Pretzler and Commissioner Shoberg offered to help.

F. NEW BUSINESS

1. Youth Trust Fund Scholarship Request

A request has been received from Kestrel Sura for a scholarship for \$100 to attend the Positive Karate Program.

It was moved by Commissioner Carter and seconded by Commissioner Gaines to approve the request from Kestrel Sura for a \$100 scholarship. Motion carried unanimously.

2. Playground Campaign

Commissioner Shoberg explained her involvement in this campaign and distributed drawings based on the proposed equipment. She will continue to provide presentation materials and Commissioner Carter will provide budgetary input. They are hoping to make a presentation to Tahoe City Rotary to garner financial support for the project. Discussion followed regarding the materials and illustrations that can be used for presentation. Other opportunities for raising awareness included bill stuffers, the Pancake Breakfast, and newsletter announcements. It was suggested that a February newsletter be sent in order to coincide with the Pancake Breakfast.

G. REPORTS

A. Questions and Answer

There were no questions raised.

H. COMMISSION ITEMS

PFM Long reported that the District is donating the Conference Center to the North Tahoe Hebrew Congregation for their annual Holiday Food and Clothing Distribution program.

I. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:34 PM. The next meeting of the Recreation and Parks Commission will be held on Wednesday, January 28, 2009 at 5:30 PM.

Respectfully submitted,
Judy Friedman, Recording Secretary
THE PAPER TRAIL SECRETARIAL & BUSINESS SOLUTIONS