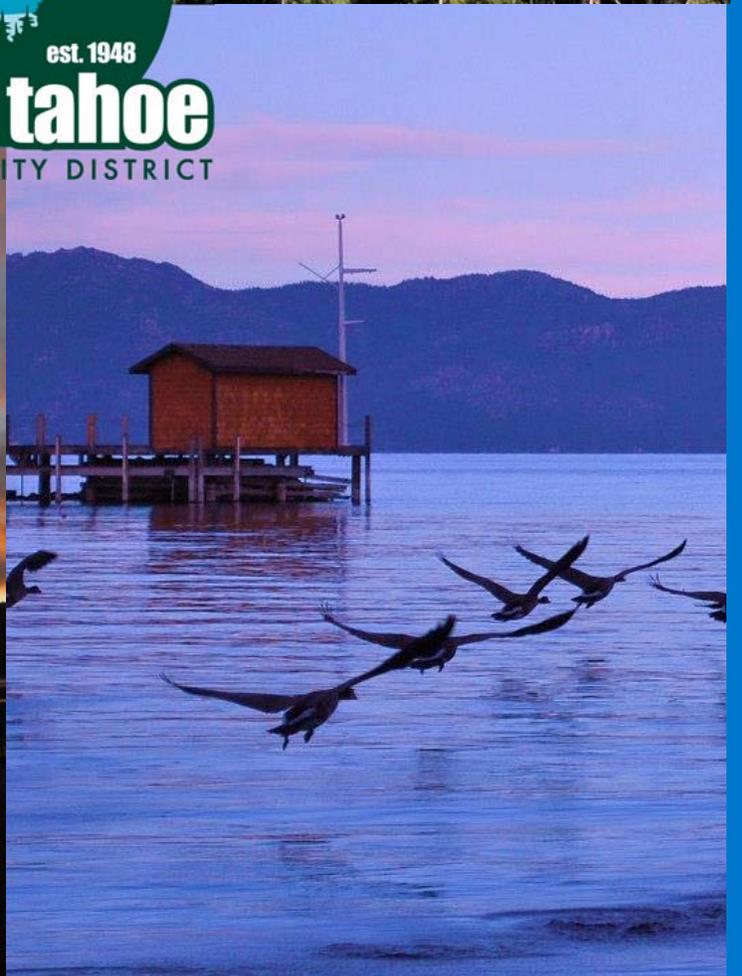


North Tahoe Public Utility District
Invites Your Interest in the Position of

General Manager/CEO



north tahoe
PUBLIC UTILITY DISTRICT



The 108-acre Regional Park is the District's largest and most widely used recreational facility.



The Community

The North Tahoe Public Utility District (NTPUD) is on the north shore of Lake Tahoe at the eastern edge of Placer County, California. Lake Tahoe is in the Sierra Nevada mountain range at an altitude of 6,200 feet. At 22 miles long and 12 miles wide, it is the largest alpine lake in North America, and famous for its blue color, clarity and purity. It is also the NTPUD's primary water source.

The District is 6.5 square miles with 8.3 miles of shoreline, and has an estimated permanent population of 10,000. During peak vacation times, the District's visitor population can exceed 30,000.

Tourism is Lake Tahoe's main industry responsible for over 85% of the economy. Tahoe is known as the Nation's Year-Round Playground. The peak season is summer, with winter being a close second.

Summer outdoor sports and activities include hiking, camping, mountain biking, fishing, boating, golf and beach-going. Special events abound with Music on the Beach in Kings Beach, Shakespeare at Sand Harbor, Kings Beach July Fireworks, and the Autumn Food & Wine Jubilee to name just a few. Casino entertainment in nearby Nevada is non-stop.

Winter features over a dozen alpine and Nordic ski areas within 45-minutes. Skiing and boarding dominate Lake Tahoe winters. In addition to Northern California weekend visitors, our major resorts attract destination vacationers and world-class competitions, and have earned international recognition for the region.

North Lake Tahoe is a thriving community with viable commercial cores, excellent health services, schools and colleges, cultural activities, and a quality of life that is unsurpassed. It is 42 miles from Reno and the Reno/Tahoe International Airport. For more regional information, visit www.gotahoenorth.com.

The District

The NTPUD is an independent public agency governed by a five-member Board of Directors. The District has a staff of 44 full-time employees and is led by the General Manager/Chief Executive Officer appointed by the Board.

Annual Budgets The annual operating budget is \$11,900,000 and the ongoing capital improvement program 2017 budget is \$4,255,000.

Sewer Department

The District serves approximately 5,500 sewer service connections and has 75 miles of sewer lines, including six miles of force mains and 18 sewer pump stations.



Water Department

The District operates and maintains three state permitted water systems and serves approximately 3,600 connections. The systems include distribution, an ultra-violet treatment plant, eight storage tanks, and two wells. The maximum daily demand is 2.9 million gallons.



Parks and Recreation Department

The District owns and operates its own facilities while providing contracted maintenance for some Placer County facilities.

- ◆ North Tahoe Regional Park is a District-owned 108-acre park surrounded by National Forest. It includes a synthetic surfaced multi-use field, three ballfields, tennis and pickleball courts, picnic structure, disc golf course, bike, walking, hiking and cross-country ski trails, and an off leashed dog park. The Regional Park is host to two concessionaires; one who provides winter activities and the other who offers a tree level ropes adventure course.
- ◆ The Tahoe Vista Recreation Area, located on the north shore of Lake Tahoe, is home to two concessionaires who provide jet ski, kayak, and stand-up paddleboard rentals. TVRA also is the location for the District's single lane boat launch and a public parking lot across the street.
- ◆ The North Tahoe Event Center is located in downtown Kings Beach with approximately 11,000 square feet of meeting/event space. It is used for public meetings, special events, recreation classes, and rented for private parties and weddings.

NTPUD Strategic Objectives:

- 1) Provide quality recreation and event facilities and activities.
- 2) Maintain highest level of safe, sustainable sewer and water service.
- 3) Provide exceptional District Governance.
- 4) Empower trained professional staff.
- 5) Ensure financial sustainability.
- 6) Maintain operational excellence.

Current Status & Priorities

Exceptional management has ensured the financial stability of the District and has funded reserves for our sewer, water and recreation enterprises. The District has an aggressive Sewer and Water Capital Improvement Program in addition to ongoing preventative maintenance.

Priorities and Issues include:

- Meet the District's strategic plan, mission, vision and core values
- Assess results of Cost of Service Study for possible implementation
- Determine and implement successful operations and management model at the North Tahoe Event Center
- Maintain collaborative partnerships with community groups, county, state, and other public agencies
- Continue financially sound practices and transparency of the District
- Labor negotiations - spring/summer 2018

The Position

The General Manager receives policy direction from the Board of Directors and is delegated the authority to have full charge and control of all District activities.

The General Manager exercises direct supervision over management personnel.

The Ideal Candidate

The ideal candidate will be attracted to North Lake Tahoe's small-town environment, and become a visible and proactive member of the community, provide strong leadership, make sound recommendations to the Board, and capable of taking a stand when necessary.

Desired qualifications include:

- Ability to foster positive long-term relationships with employees, customers, suppliers and partner agencies
- Maintain the District's standard of excellence
- Outstanding communication and listening skills
- Ability to lead the operations, services, and activities of the District including:
 - ⇒ Potable water treatment and distribution
 - ⇒ Wastewater collection and transport
 - ⇒ Park and recreation facilities
 - ⇒ Personnel administration
- Experience with labor negotiations
- Experience with budget creation and execution, capital project construction, and employee supervision
- Commitment to staff development, training, retention and succession planning
- Ability to trust, delegate, and garner respect
- Strong negotiating skills
- Experience in local government management
- Optimistic, positive, and a creative problem solver



Education and Experience

Any combination of education and/or experience that provides the required knowledge, skills, and abilities to perform the essential functions of the position. A typical combination includes:

- Bachelor's degree from an accredited college or university with major work in public administration, business administration, engineering or a related field; and
- Five (5) years of progressively responsible experience in public agency or private sector management that may include responsibility for wastewater collections, potable water treatment/distribution, and parks and recreation facilities.

Compensation and Benefits

The salary range is \$155,000—\$185,000, DOQ

The District offers an outstanding benefits package, including:

- Participation in CalPERS retirement: either 2% @ 62 PEPR formula or 2% @ 55 Classic formula. Five year vesting required
- Medical, dental, vision prescription insurance for employee and dependents
- Health Reimbursement Arrangement (HRA) monthly employer contribution of \$125.00
- Life insurance
- Car and phone allowance
- Long-term disability insurance
- Administrative leave, holidays, sick leave and vacation

Additional inquiries may be made by contacting Sandra Lazzareschi, Human Resources Manager

Email: hr@ntpud.org • 530-553-5413 or visit www.ntpud.org

Search Schedule

Deadline to Apply **Friday, June 1, 2018**

Interviews Last week in June

Appointment will be based on best fit, competency, education, training, experience, along with satisfactory results of a background investigation and pre-employment screening.

Application

To apply for this outstanding career opportunity, send your application, resume, and cover letter to the North Tahoe Public Utility District:

Email: hr@ntpud.org

US Mail: North Tahoe PUD, Attn: HR

PO Box 139, Tahoe Vista, CA 96148

This recruitment will be handled in the strictest confidence, and no contact will be made with employers or references until permission is granted by the applicant. Finalists will be asked to provide references, if none are included in the initial application.

