

## NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 14, 2014

**ITEM:** E-8

**FROM:** Park and Facilities Department

**SUBJECT:** Tahoe Adventure Company Concession Agreement

**RECOMMENDATION:** Authorize General Manager to Execute Agreement with Tahoe Adventure Company for a North Tahoe Regional Park Concession.

**DISCUSSION:**

The previous agreement with Tahoe Adventure Company expired May 15, 2014. This agreement is for concession activities year-round in the North Tahoe Regional Park (NTRP). Staff recommends offering the contract with an initial three year term from November 1, 2014 through October 31, 2017 with the possibility of two three-year extensions at the discretion of the District.

The concession agreement was reviewed by the Recreation Committee at its meeting on October 9, 2014. The Committee recommends moving forward with the agreement.

Permitted concession activities within the Agreement are:

- Summer Camp Programs, guided services, cross country and snowshoe tours and nature tours. Sale of Vendor specific related items such as trip photos, DVDs, videos, t-shirts, hats and nonalcoholic beverages and light snacks.
- Guided Hiking Tours utilizing NTRP and other locations in the District.
- Teambuilding programs for youth and corporate groups utilizing NTRP (examples include but are not limited to Orienteering, hiking, biking, snowshoeing, Lawn Olympics, etc.)
- Winter snow shoe and Teambuilding programs in NTRP.
- Transportation Shuttle service between North Tahoe Regional Park and lakeside parking area, and other areas within NTPUD service area as mutually agreed upon by NTPUD and Concessionaire.

Use of and Reservations for additional North Tahoe Regional Park facilities (e.g. Ramada, Ball fields, etc.) must be arranged through the District offices. Pricing reflects the locals rate.

The concession does not include any operation of parking areas or the collection of parking fees. Concessionaire clientele will be required to pay the District directly for parking. The Concessionaire will be allowed two (2) parking spaces in the park during

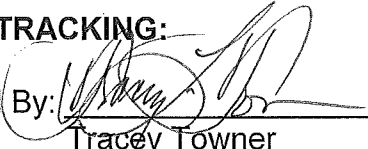
activities. This does not include busses or shuttles, which will be paid at the established rate.

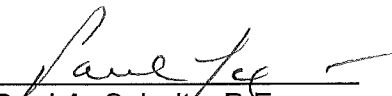
**FISCAL ANALYSIS:** The District will receive \$2,000 payable in increments of \$1,000 on November 1<sup>st</sup> and April 1<sup>st</sup> annually. No percentage of gross sales will be paid to the District.

**ATTACHMENTS:** None

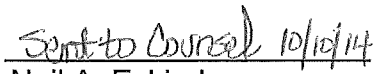
**MOTION:** Approve Staff Recommendation.

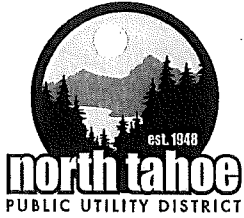
**REVIEW TRACKING:**

Submitted By:   
Tracey Towner  
Park and Facilities Manager

Approved By:   
Paul A. Schultz, P.E.  
General Manager/CEO

Reviewed By:   
Larry Marple  
Chief Financial Officer

Reviewed By:   
Neil A. Eskind  
District Counsel



## NORTH TAHOE PUBLIC UTILITY DISTRICT

**DATE:** October 14, 2014

**ITEM:** E-9

**FROM:** Park and Facilities Department

**SUBJECT:** North Tahoe Water Sports Concession Agreement

**RECOMMENDATION:** Authorize General Manager to Execute Agreement with North Tahoe Water Sports for a North Tahoe Regional Park Concession.

**DISCUSSION:**

The previous agreement with North Tahoe Water Sports (formerly North Tahoe Winter Adventures) expired in April, 2014. This agreement is for concession activities in the North Tahoe Regional Park (NTRP). North Tahoe Water Sports is interested in continuing its concession in the NTRP. Staff recommends offering the contract with an initial three year term from November 1, 2014 through June 30, 2017 with the possibility of two three-year extensions at the discretion of the District.

The concession agreement was reviewed by the Recreation Committee at its meeting on October 9, 2014. The Committee recommends moving forward with the agreement.

Permitted concession activities within the Agreement are:

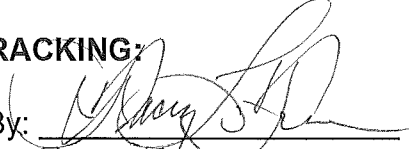
- Snowmobile rentals in one bowl in the NTRP. Rentals will be permitted around, but not on, the all-weather soccer field at the North Tahoe Regional Park.
- Operation of the snow play hill adjacent to the soccer field, including rental of equipment.
- Operation of a food service booth, provided that no alcoholic beverages or tobacco products are sold or distributed.
- Summer camp programs

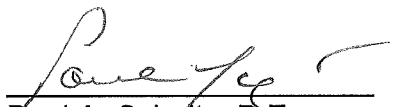
**FISCAL ANALYSIS:** The District will receive 20% of all gross sales. There shall be no minimum guaranteed monthly payment to the District due to the weather dependence of the concession. The concession does not include any operation of parking areas or the collection of parking fees.

**ATTACHMENTS:** None

**MOTION:** Approve Staff Recommendation.

**REVIEW TRACKING:**

Submitted By:   
Tracey Towner  
Park and Facilities Manager

Approved By:   
Paul A. Schultz, P.E.  
General Manager/CEO

Reviewed By:   
Larry Marple  
Chief Financial Officer

Reviewed By: Sent to counsel 10/10/14  
Neil A. Eskind  
District Counsel