



**AGENDA AND MEETING NOTICE  
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION  
Thursday, January 28, 2016 at 5:30 P.M.  
North Tahoe Event Center  
8318 North Lake Boulevard  
Kings Beach, CA 96143**

- I. Call to Order
- II. Public Forum – *Any person wishing to address the Recreation and Parks Commission on items of interest to the committee not listed on the agenda may do so at this time.*
- III. Approve Minutes of December 17, 2015 Commission Meeting      Action
- IV. Board direction related to Recreation and Parks Commission residency      Discussion
- V. Election of Officers      Action
- VI. North Tahoe Event Center proposal from Laulima Development, LLC      Discussion
- VII. Appoint two Commissioners to participate in recruitment of Administrative Manager position      Action
- VIII. Discussion to initiate process to amend Community Facilities District 94-1 (Measure “C”)      Discussion
- IX. Park and Facilities Department January 12, 2016 Board Report      Discussion
- X. Adjournment

Agenda Posted and Mailed: January 25, 2016



**MINUTES OF MEETING  
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION  
Thursday, December 17, 2015 at 6:00 P.M.  
North Tahoe Event Center  
8318 North Lake Boulevard  
Kings Beach, CA 96143**

**I. Establish Quorum/Call to Order**

Chairman Teran called the meeting to order at 6:00 p.m. Commissioners Teran, Pepin, and Chorey were present comprising a quorum. Absent from the Commission was Alternate Commissioner Mourelatos. No other Commissioners remain on the Commission as resignations were received from both Commissioner McDermott and Righellis.

Present for the meeting were General Manager Whitelaw, Park and Facilities Manager Long, Technology and Public Information Administrator Emmerich, Board Secretary Potts, Jesse Desens of North Tahoe Adventures, and NTPUD Director Daniels.

**II. Public Comment**

Jesse Desens advised the Commission that he had submitted for the TRPA permit for the adventure course concession in the North Tahoe Regional Park. He stated that he did not anticipate a requirement for a full Environmental Impact Report (EIR), and that the concession fits with the criteria noted in the Plan Area Statement. No other discussion. Chairman Teran closed Public Comment.

**III. Approve Minutes of November 18 Commission Meetings**

After review, upon motion by Director Pepin and second by Director Chorey, the minutes of November 18th were approved unanimously (3-0) by Commissioners Pepin, Chorey and Teran. Alternate Commissioner Mourelatos was not in attendance, and no other commissioners remain on the Commission.

**IV. Recreation and Parks Department Funding**

General Manager Whitelaw provided a summary of recent action taken by the Board of Directors for Recreation Funding. After consideration of three alternatives, the Board decided to reallocate costs for the current and subsequent fiscal years. A spreadsheet showing the Reallocation of Costs was included in the Commission packet. Action taken by the Board had forgiven the loan of \$200,000 from sewer reserves granted in the current fiscal year; consideration of interdepartmental use at District facilities will provide increased income to the Recreation Department for Sewer and Water Department facilities in the regional park and at the Tahoe Vista Recreation Area. Additionally, the Board had directed staff to proceed with an education program and public outreach related to moving forward with seeking an increase to Community

Facilities District 94-1 (aka Measure C). General Manager Whitelaw noted the Commission's importance in the public outreach and education process.

**V. Review Recreation and Parks Commission By-Laws**

- **Residency Requirements for Commissioner Eligibility**
- **Election of Commission Officers**
- **Set Day and Time for Regular Meetings**

After discussion, the Commission voted to Change Article 4 of the By-Laws to read "Qualified elector within the State of California and business owner within the District" rather than the current residency requirements. It was decided that the Commission would benefit from interested parties who have a financial interest within the District and it was unnecessary to require residency.

**MOTION: Commissioner Chorey moved to change the requirements for serving on the Recreation and Parks Commission as noted above, and to table Election of the Commission Officers until January 2016. Upon second by Commissioner Pepin, the motion carried (3-0) with Alternate Commissioner Alex Mourelatos absent.**

**MOTION: Chairman Teran moved to hold the meetings on the fourth Thursday of the month at 5:30 p.m. as requested by staff. Upon second by Chairman Chorey, the motion carried (3-0) with Alternate Commissioner Alex Mourelatos absent.**

**VI. Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 7:35 p.m.

Marianne Potts  
Board Secretary



# PRESS RELEASE

**January 8, 2016  
FOR IMMEDIATE RELEASE**

***For more information, contact:***

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## **North Tahoe Public Utility District Discusses North Tahoe Event Center**

(Kings Beach, CA) In response to an inquiry from Laulima Development LLC, the North Tahoe Public Utility District Board of Directors met today in a closed session with General Manager Whitelaw to discuss future operational plans for the North Tahoe Event Center. Laulima is currently exploring a possible hotel redevelopment project within the Kings Beach Town Center and as part of this work made an inquiry to the NTPUD to understand the opportunities for public private partnership to utilize the Event Center space to support meeting and event business. While no decision has been made on moving forward with any potential capital or operational improvements at the facility, the Board is receptive to concepts that could include public-private partnerships and has authorized General Manager Whitelaw to continue discussions with the developer.

The Board understands and appreciates the need for significant public involvement and input in this community asset. Given the requirements of the Brown Act, today's closed session included limited discussion. Therefore, while the Board may hold further closed sessions as necessary, substantial public input and discussion will be forthcoming if discussions or negotiations progress. In addition, any final operational changes or capital improvements must be approved by the Board in open session.

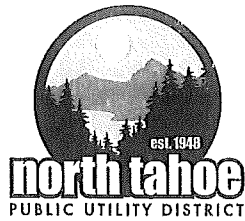
Information on NTPUD board meetings, including agendas and packets, may be obtained on the District's website. Interested parties are encouraged to sign up on the District's email list to

receive agendas, press releases and other information from the District at [www.ntpud.org](http://www.ntpud.org) The sign up link is available on the home page.

The North Tahoe Public Utility District provides sewer and water service to the residents of Kings Beach, Tahoe Vista, Carnelian Bay, Cedar Flat and Agate Bay. The North Tahoe Regional Park, Tahoe Vista Recreation Area and Boat Launch and North Tahoe Event Center are owned and operated by the District and provide recreation opportunities to residents and visitors.

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Approved By: Duane Whitelaw, General Manager/CEO, January 8, 2016



**NORTH TAHOE  
PUBLIC UTILITY DISTRICT**

**DATE:** January 12, 2016

**ITEM:** F-3

**FROM:** Park and Facilities Department

**SUBJECT:** Monthly Report and Update

**NORTH TAHOE REGIONAL PARK**

- The Regional Park in general and Sled Hills and Snowmobile rentals were very active over the holidays. Two seasonal staff were available to collect parking fees at the kiosk throughout the two holiday weeks. This will continue on weekends and holidays as long as there is sufficient snow and visitors. Collection of parking fees over the two weeks that included the Christmas and New Year holidays amounted to \$10,830 in revenue.
- Dog Day non-profit is continuing to raise funds for the phase two of the dog park. The Santa Paws-Claus event was successful and everyone had some fun. The funds raised were approximately \$600. There were a couple of games and a craft table available for the families and many well-behaved dogs who had their pictures taken with Santa. In all a fun few hours.
- The park dedication fee grant request has been submitted and is on the NTRAC (North Tahoe Regional Advisory Council) agenda January 14, 2016 to be held in Tahoe City. Assuming that it is accepted by NTRAC, the request will be placed on the next Placer County Parks Commission agenda that is scheduled for January 19th, 2016. If approved the funds will complete funding for the new upper restrooms and parking lot renovation.
- Staff completed the burning of organic materials that were piled on the upper bench of the park.
- Have begun transferring current sign locations to maps with information added that will identify which need to be replaced and possible locations for new signage. This process is part of the park signage and par course renovation project that is being funded by a Resort Association grant.
- Park staff has groomed the cross country trails and assisted the sled hill/snowmobile concessionaire with moving snow and grooming when needed. Concessionaire reported a very busy holiday season.
- The dog park has been closed for the winter.
- Two portable toilets have been added near to the park gates due to the heavy use of the snow hill in that area.
- Staff has toured the animal shelter and discussed the possible renovations and associated costs that may accommodate some of the park Dept.'s needs for a work space and for storage.
- There were 144 hours worked by those in the Unpaid Workers' Program in December.


TVRA

- The directional sign conditions of approval by County Engineering and Surveying Division have been received. TRPA has agreed to accept the County permitting process as long as the District adheres to the conditions provided by County.

North Tahoe Event Center

- Business was fairly slow but calls for information and building tours for prospective customers have picked up after Christmas holidays.
- The Hospitality Holidays event sponsored by North Lake Tahoe Resort Association, Toys for Tots, Winter Warmth Coat Collection and Distribution, and the Tree Lighting were all successful community activities in the month of December.

Submitted By:   
Kathy Long  
Interim Park and Facilities Manager

Approved By:   
Duane Whitelaw  
General Manager/CEO