

**MINUTES OF MEETING OF THE
NORTH TAHOE PUBLIC UTILITY DISTRICT
BOARD OF DIRECTORS
North Tahoe Event Center
8318 North Lake Boulevard, Kings Beach, CA 96143
Tuesday, September 8, 2015 at 2:00 P.M.**

CALL TO ORDER/ESTABLISH QUORUM

A Meeting of the North Tahoe Public Utility District Board of Directors was held at the North Tahoe Event Center in Kings Beach, California on Tuesday, September 8, 2015. Present at the meeting were President Bergmann, Directors Lewis, Ferrell, Thompson, and Daniels, comprising the full Board and establishing a quorum.

OPEN SESSION/PLEDGE OF ALLEGIANCE/REVIEW AGENDA

President Bergmann called the meeting to order at 2:00 p.m. Staff in attendance included General Manager Whitelaw, Chief Financial Officer Marple, Engineering and Operations Manager Stelter, Utility Operations Manager Begin, Human Resources Manager Lazzareschi, and Executive Assistant/Board Secretary Potts.

Director Thompson led the Pledge of Allegiance. The agenda was reviewed and Old Business Item, Authorize General Manager to execute concession agreement for Adventure Course in the North Tahoe Regional Park was removed.

TIMED ITEMS:

2:05 p.m. PUBLIC COMMENT

District resident Joe Huelle stated that he had not been able to locate the survey on the District's website relative to the manner of election. He requested that the District increase its outreach. He also stated that the District's Board meetings are beginning earlier and earlier, and that he prefers 6:00 p.m. President Bergmann thanked Mr. Huelle for his comments.

Public Forum was closed.

2:15 p.m. EMPLOYEE SERVICE AWARDS

- *Chief Financial Officer Larry Marple – 25 Years*

General Manager Whitelaw commended CFO Marple for his years of hard work and dedication to the District. Director Lewis thanked CFO Marple on behalf of the community for his work with the District and volunteerism for the community. CFO Marple stated that it has been his pleasure to serve the District. President Bergmann presented Larry with a service award commemorating his 25 years of service.

CONSENT CALENDAR: The following consent calendar items were presented for approval. Director Bergmann noted his specific conflicts with accounts paid and payable, and a correction to the July 14th meeting minutes incorrectly citing Director Lewis as President.

1. Approve Accounts Paid and Payable for the period from August 11, 2015 through September 7, 2015
2. Approve Minutes of the August 11, 2015 Regular Board Meeting

MOTION: Director Lewis moved to approve the Consent Calendar noting Director Bergmann's accounts paid and payable conflicts. Upon second by Director Ferrell, the motion carried unanimously (5-0) by roll call.

MANAGEMENT TEAM INFORMATIONAL UPDATES

General Manager/CEO Report

General Manager Whitelaw updated the Board on his discussions with Placer County about providing maintenance and snow removal for the Kings Beach Commercial Core. Although he stated that the District may wish to reconsider in the future, he did not want to compete with the private sector and noted that Placer County did not want to divide the maintenance contract for summer and winter requirements. Mr. Whitelaw provided information to the directors regarding the upcoming strategic planning workshop, advising them that Consultant Katy Simon would be meeting with them individually prior to the workshop to determine priorities for the discussion. He provided an update on the Base Facilities Project, noting that the ribbon cutting will be scheduled in late October or early November. General Manager Whitelaw also thanked the directors in attendance for the field dedication for the Mike Davis Jr. Ball Field, and thanked President Bergmann for his participation.

Technology and Public Information Administrator Report

Technology and Public Information Administrator Emmerich provided her report noting that the results of the election format outreach being performed by way of a survey which closes on September 15th will be reported to the Board at its October meeting. She noted that a press release requesting public input will be placed in the Sierra Sun on Friday, September 11th in order to increase participation in the survey.

Accounting Department Report for July 2015

a. Monthly Financial Statement

b. Treasurer's Report

Chief Financial Officer Marple provided the monthly financial statement. Discussed were recreation and facilities service levels. Director Daniels believed that the Tahoe Vista Recreation Area parking lot and boat launch would be viable if two-hour parking could be regulated on State Route 28 and along National Avenue. No comments were made on the Treasurer's Report.

Park and Facilities Department Report

Interim Park and Facilities Manager Long thanked the Board for the opportunity to serve the District and noted that she will evaluate the departmental structure due to a changed workload. She stated that she is working with the Placer County Deputy Sheriffs' Association to develop a contract for field maintenance, and thanked the Operations Crew for their help with the placement of the sign for the field dedication. She has met with Craig Getty who designed the disc golf course in the park in order to look at moving one or more of the disk holes to work with the adventure course. Ms. Long stated that the disc golf group is hoping to add an additional nine holes in the park. Pam Berger of Dog Day in the Park stated that the fencing for the dog park has been ordered by the non-profit and will be installed by October 15th. Director Lewis wanted the District to continue looking at allowing dumping of fill in the regional park as a revenue source.

Recreation and Parks Commission Update

No meeting had been held during August so no update was given at this meeting.

Planning and Engineering Department Report

Engineering and Operations Manager Stelter providing updates on recent projects. He noted that no bids had been received for the National Avenue Water Treatment Plant Improvements, Phase 2. Director Thompson recommended simplifying the District's contracts for initial outreach to generate more bidders. Kings Beach Commercial Core improvements were discussed, with Mr. Stelter noting that the construction would be ramping up through the rest of the construction season. Replacement of backyard mains were discussed with President Bergmann asking for consideration of a program for financial aid for property owners if requested.

Utility Operations Department Report

Utility Operations Manager Begin provided his report to the Board about recent activities within the Operations department, noting no issues were discovered during the recent televising of the sewer line installed near Old County Road by Joe Suter. Mr. Begin thanked all staff for their efforts during the move from the old buildings to the new base facility. Utility Operations Manager Begin noted a recent incident due to a power outage during which SCADA remotely provided staff with the information necessary to get the rolling stock to the most critical stations, and stated that the technicians provided positive feedback. He noted that level indicators are now shown with the transducer project in place allowing for increased information. "Boots on the Ground" were reported, showing that there are two open positions within the Utility Operations Department as of this time.

Tahoe Truckee Sanitation Agency (T-TSA) Report

The District's T-TSA Representative, Director Lewis, reported that the agency is close to an agreement on the Truckee River Interceptor (TRI) and information has been provided to Tahoe Regional Planning Agency for consideration.

OLD BUSINESS

Authorize General Manager to execute Memorandum of Understanding with the North Lake Tahoe Resort Association for Use of Placer County TOT Funds for Signage in the North Tahoe Regional Park

MOTION: Director Daniels moved to authorize General Manager Whitelaw to execute the agreement. Upon second by Director Ferrell, the motion carried unanimously (5-0).

NEW BUSINESS

Authorize Board President to execute additional road easements to Placer County on National Avenue, Donner Road, and Shelter Road in Tahoe Vista

Engineering and Operations Manager Stelter provided background information on the easements to be granted to Placer County, noting that the need for the easements was discovered during the base facilities project.

MOTION: Upon motion by Director Lewis and second by Director Daniels, the Board authorized President Bergmann to execute the road easements as presented. The motion carried unanimously (5-0).

Discussion of Property Exchange between US Forest Service (USFS) and California Tahoe Conservancy (CTC) of land surrounding the North Tahoe Regional Park

General Manager Whitelaw requested direction from the Board regarding their interest in owning the land surrounding the park being traded between the USFS and CTC. He noted that the Recreation and Parks Commission saw benefit in owning the land. He had been advised that the CTC would be interested in discussing the District taking over that land after the exchange is made. A consensus of the Board did feel that there is value in incorporating the land into the regional park. General Manager Whitelaw was directed to advise the CTC of the District's interest in doing so at an upcoming meeting regarding the exchange.

Approve Job Description and Salary Range for Event Center Business Development and Marketing Manager

Director Thompson began the discussion by stating that he feels it is premature to move forward with this position until the Board determines funding for the department. Director Lewis concurred and stated that he would like to delay consideration of the position also. Director Daniels noted that recreation and park funding would be a focus of the upcoming strategic planning workshop which will help to determine whether or not to move forward with the position.

MOTION: Upon motion by Director Ferrell and second by Director Thompson, the Board voted unanimously (5-0) to delay consideration of approval of the job description and salary range for the Event Center Business Development and Marketing Manager.

OLD BUSINESS

Continued Discussion and Action to provide Direction for Consideration of Shared Funding for a Feasibility Study that analyzes Consolidation of three Special Districts (North Tahoe PUD, Tahoe City PUD and North Tahoe FPD) into a Community Services District

General Manager Whitelaw provided information on specific efforts which could be made to facilitate public outreach in order to determine registered voter support or opposition for the study. He advised that the Tahoe City PUD had taken action to support the study should either of the other agencies be willing to do so. He noted that the third agency to consider the study, North Tahoe Fire FPD, would do so in November.

The discussion included moving forward with public outreach at this time versus doing so after the fire department decides on its involvement in the study. Director Thompson did not want to move forward with a question to the public before that decision is made. President Bergmann supported moving forward with outreach now.

MOTION: After discussion, Director Thompson moved to delay public outreach until the North Tahoe Fire District determines if it is going to participate in the study. He added to the motion that after their decision is made, he would like to consider this again, and schedule a joint Board meeting with the interested agency or agencies to consider moving forward with the study. Upon second by

Director Ferrell, the motion carried (3-2) with Directors Lewis and President Bergmann voting no.

CORRESPONDENCE

2014 Best in the Basin Award – TRPA Recognition of Kingswood 500/120 Booster Pump Station Demolition and Griff Creek Restoration Project.

Correspondence was discussed briefly. General Manager Whitelaw requested that President Bergmann be present to accept the award.

BOARD OF DIRECTORS COMMENTS

Director Daniels congratulated the District on its Best in Basin Award for the removal of the Kingswood Booster Pump Station and restoration of Griff Creek, noting that the District had removed what had been an attractive nuisance. No other comments were made.

ADJOURNMENT

There being no further business to come before the Board of Directors, President Bergmann moved to adjourn the meeting at 5:30 p.m. Upon second by Director Lewis, the Board voted unanimously (5-0) to adjourn.

Marianne J. Potts
Board Secretary