



**MINUTES OF MEETING  
OF THE NORTH TAHOE PUBLIC UTILITY DISTRICT  
RECREATION AND PARKS COMMISSION**

**March 18, 2015 at 7:00 P.M.**

**North Tahoe Event Center  
8318 North Lake Boulevard  
Kings Beach, CA 96143**

**I. Call to Order**

Chairman Teran called the meeting to order at 7:00 p.m. Commissioners Teran, Righellis, Pepin, Mattson, and McDermott were present comprising a quorum. Directors Daniels and Ferrell were present to represent the District Board's Recreation and Parks Committee.

District staff present included General Manager/CEO Whitelaw, Park and Facilities Manager Towner, Public Information Administrator Emmerich, and Board Secretary Potts.

Members of the public attending the meeting included John Hassenplug, Dan Flores, Mindy Carbajal, Sarah Coolidge, Kevin McDermott, and Sue Rae Irelan.

**II. Public Forum**

General Manager Whitelaw introduced himself to the Recreation and Parks Commissioners and thanked them for their volunteer service. He noted that he is working on finding ways to generate income for the department. Director Daniels stated that she would like to see a track on a future agenda in order to attract groups and individuals interested in high altitude training. She also stated that she would like to discuss how to fund the use of District fields by local nonprofit youth.

No other public members were present to address the Commission, and Public Forum was closed.

**III. Approve minutes from Recreation and Parks Commission Meeting held on February 18, 2015**

The meeting minutes were amended to show that Commissioner Pepin was not in attendance at the February meeting.

**Commissioner McDermott moved to approve the minutes of February 18, 2015 as amended. Upon second by Commissioner Pepin, the motion carried unanimously (5-0).**

**IV. Kings Beach Pier Feasibility Process**

Sue Rae Irelan, Associate Environmental Planner for the California Tahoe Conservancy (CTC) was present to provide an overview of the process being implemented for extension of a pier at the Kings Beach State Recreation Area

(KBSRA). She invited all to attend a Feasibility Meeting regarding the pier to be held on April 21, 2015 from 6:30 p.m. to 8:00 p.m. The CTC would like to move forward with a specific design and is interested in hearing input from various user groups regarding which design features are needed and a preferred location on the KBSRA property. She advised that more information and a comment form are located at the CTC's website [www.tahoe.ca.gov](http://www.tahoe.ca.gov).

**V. Boys and Girls Club of North Lake Tahoe (BGCNLT)**

Park and Facilities Manager Towner presented the scope of work proposed for the District's funding agreement with the BGCNLT. She has been working with BGCNLT Executive Director Mindy Carbajal to develop a scope of work consistent with the needs of the children and the actual activities the club is able to provide. Funding at the level of \$116,000 for the upcoming fiscal year through the Community Facilities District 94-1 which is equal to last year's contribution was discussed.

BGCNLT Executive Director Carbajal advised the Commission that the North Tahoe Public Utility District had been chosen as the Club's "Partner of the Year" and would be receiving a plaque at the Kids First Breakfast on Saturday, April 18<sup>th</sup>. Sarah Coolidge recommended increasing the Club's recognition of the District and felt that it would be good for the community to see the North Tahoe Public Utility District logo and presence expanded at the Club in order to share our story of serving the local children so well and cost effectively.

**MOTION: Chairman Teran moved to continue funding the Boys and Girls Club and accept the scope of work as presented. Upon second by Commissioner Righellis, the motion carried (4-0) with Commissioner McDermott abstaining due to a conflict of interest.**

**VI. Bluegrass in the Park – August 29<sup>th</sup> and 30<sup>th</sup>**

No discussion was held as the opportunity to hold a concert on these dates at the North Tahoe Regional Park was off the table.

**VII. Recreation and Parks Master Plan and Needs Assessment**

Park and Facilities Manager Towner introduced information regarding the Recreation and Parks Master Plan which was completed in 2006-2007 which she stated needs to be updated within the next two years, especially noting that planning and a community needs assessment are priorities for the near future. The commissioners requested a breakdown of the plan into relevant sections in need of updating. Commissioner Pepin noted a need to get a pulse on the community's recreational needs and desires. After discussion, Park and Facilities Manager Towner advised that she would have copies of the plan bound for each member of the Commission so that they can peruse the document and recommend changes as each section is discussed in the upcoming months.

**VIII. Ropes Course Discussion**

Park and Facilities Manager Towner advised the Commission of the District's Request for Proposals process which has been implemented for a ropes course in the North Tahoe Regional Park. Concerns addressed by staff and the vetting

committee include increased parking, traffic, staffing, maintenance and commercialism in the park. She advised that two proposals had been received, and should the Board of Directors approve moving forward with the project, staff would begin negotiations with the successful proponent. A consensus of the Commission would like to move forward with investigating the project.

**IX. North Tahoe Regional Park Field 2 Naming Update**

Park and Facilities Manager Towner advised the Commissioners that the Board took action to move forward with their recommendation to name the park field #2 in honor of Placer County Sheriff's Detective Michael Davis. A Call for Comments has been published in the local newspaper and any comments will be brought back to the Board of Directors for consideration.

**X. Projects Underway**

Park and Facilities Manager Towner advised the Commissioners of projects underway including Tahoe Unleashed Dog Park for which the next step is the completion of a site survey; the North Tahoe Regional Park Trail and Signage Update which is expected to be completed by in-house staff; and Way Finding Signs at Tahoe Vista Recreation Area. She noted that the wood portions of the way finding sign at the corner of National and Highway 28 will be constructed by in-house staff, and a contract will be let for the message portions of the sign.

**XI. Park and Facilities Update**

Park and Facilities Manager Towner presented her report which was brought to the Board of Directors at their March 10<sup>th</sup> meeting. It is included in the March 18, 2015 Recreation and Parks Commission packet.

**XII. Future Agenda Items**

Park and Facilities Manager Towner requested items to be placed on future agendas for discussion. The community garden was discussed briefly. General Manager Whitelaw stated that he would like the Commission to participate with the Master Plan. He stated that he looks forward to the joint meeting between the Board of Directors and the Recreation and Parks Commissioners scheduled for April 29<sup>th</sup> at 9:00 a.m. which will focus on the future of recreation and facilities within the District.

**XIII. Adjournment**

There being no further business to come before the Commission, the meeting was adjourned at 9:00 p.m.

Marianne Potts  
Board Secretary