



**NORTH TAHOE
PUBLIC UTILITY DISTRICT**

Board of Directors Meeting

Date: March 11, 2008
Time: 1:00 PM Open Session
Location: North Tahoe Community Conference Center
8318 North Lake Boulevard
Kings Beach, CA 96143

- A. OATH OF OFFICE**
 - 1. North Tahoe PUD Seat 1

- B. ROLL CALL/PLEDGE OF ALLEGIANCE**

- C. REVIEW AGENDA:** The Board reserves the right to take items out of order.

- D. APPROVAL OF MINUTES:**
 - 1. Approve minutes for February 12, 2008 Regular Board Meeting
 - 2. Approve minutes of the following Special Board meetings: February 11, 2008, February 15, 2008, February 21, 2008 and February 26, 2008, March 10, 2008.

- E. TIMED ITEMS:**
 - 1. **1:05 PUBLIC COMMENTS:** Any person wishing to address the Board of Directors on items of interest to the District **not listed elsewhere on the Agenda** may do so at this time. Please step up to the podium and state your name. It is requested that comments be as brief as possible, since no action may be taken.
 - 2. **4:00 PM - League to Skate Lake Tahoe**

- F. MANAGEMENT TEAM INFORMATIONAL UPDATES:** Update Reports are informational only, and no action may be taken. Management Team will each be provided approximately three minutes for summary of their written update that was provided in the Board packet. Fifteen minutes may be allocated for discussion if deemed necessary by the Board President.
 - 1. Acting General Manager
 - 2. Attorney
 - 3. Treasurer
 - 4. Chief Financial Officer
 - a. Review and Discuss Monthly Financial Statement through January 2008.
 - b. Monthly Labor Report
 - 5. Parks and Facilities Manager
 - 6. Conference Services Director
 - 7. Public Works Director (See F-1 Above)
 - 8. Chief Engineer

9. Utility Operations Manager
10. Committee Reports: a) Conference Center Committee; b) Finance Committee; c) Legal Committee; d) Operations and Planning Committee; e) Personnel Committee; f) Placer County RDA Committee; g) Recreation and Parks Committee.
11. Recreation and Parks Commission – Draft Minutes from February 27, 2008 Joint Workshop between Board and Commission
12. President's Comments
13. Director's Comments
14. TTSA Director's Report

G. NEW BUSINESS:

1. **Appointment to Board Committees:**
 - a. **Finance Committee**
 - b. **Operations and Planning Committee**
 - c. **Conference Center Committee**
 - d. **Legal Committee**
 - e. **Recreation and Parks Committee (also act as advisors to Recreation and Parks Commission)**
 - f. **Personnel Committee**
 - g. **Redevelopment Authority Committee/Placer County**
2. **Approve:** CFO Marple recommends approval of the Budget Parameters for 2008-2009 fiscal year.
3. **Action:** Board consider nominating a Director as Special District representative for election to the Placer County Local Agency Formation Commission.

H. OLD BUSINESS:

1. **4:00 PM Timed Item - Presentation by the League to Skate Lake Tahoe – Approve Request for Site Designation at the North Tahoe Regional Park for Continuing Design and Fundraising.**
2. **Authorize:** Acting General Manager Schegg recommends authorizing District participation in Shaded Fuel Break Program by North Tahoe Fire Protection District on the NTPUD's Firestone Property.

I. CORRESPONDENCE:

1. Letter from Astrid Lang re: Rate Increase
2. Letter from Boyer re: Rate Increase and District Response

J. CONSENT CALENDAR: Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion it will be removed from the Consent Calendar prior to action.

1. **Approve:** CFO Larry Marple recommends approval of **Accounts Paid and Payable for the period from February 12, 2008 to March 11, 2008.**
2. **Approve:** Parks and Facilities Manager Long recommends **Extension of the Summer Recreation Concession Contract with North Tahoe Watersports at Kings Beach State Recreation Area.**

3. **Approve:** Parks and Facilities Manager Long recommends approval of an **extension of the contract with Placer County in the amount of \$75,459.00 for Maintenance on Placer County beaches in 2008.**
4. **Authorize:** Parks and Facilities Manager Long recommends authorization to move **\$5000.00 from Recreation and Parks reserves for a portion of the seed money for the Friends of the Park Fund and provide an expenditure up to \$1000.00 for expenses related to start up in accordance with District purchasing policies.**
5. **Authorize:** Utility Operations Manager Hopkins recommends authorization to **Call for Bids for the 2008 Misc. Patch Paving Contract.**
6. **Authorize:** Utility Operations Manager Hopkins recommends authorization to **Call for Bids for Bulk Sodium Hypochlorite Solution.**
7. **Authorize:** Utility Operations Manager Hopkins recommends authorization to **Call for Bids for a Mini Excavator.**
8. **Approve:** Chief Engineer Goebel recommends **approval of a full time regular Assistant Engineer Position.**
9. **Approve:** Chief Engineer Goebel recommends approval of a **Professional Service Agreement with Auerbach Engineering for Review and Design Services related to the Caltrans Highway 28 Environmental Improvement Project not to exceed \$15,000.00.**
10. **Approve:** Chief Engineer Goebel recommends approval of a **Professional Service Agreement with Harris and Associates for Review and Design Services related to the Brockway Erosion Control Project not to exceed \$15,000.00.**
11. **Authorize:** Chief Engineer Goebel recommends **Purchase of Locating Equipment from Pinpoint Products in the amount of \$7,430.00.**
12. **Authorize:** Chief Engineer Goebel recommends **Release of Retention for the Carnelian Grinder Pump Project in the amount of \$5416.00.**
13. **Authorize:** CFO Marple recommends authorization to **enter into an Engagement letter with Dewante and Stowell for Mello Roos Engineering in the amount of \$10,500.00.**
14. **Authorize:** Acting General Manager Schegg recommends authorization for an **Authorized Work Expenditure Adjustment for SCADA work with Sierra Controls in the amount of \$48,700.00.**
15. **Authorize:** Acting General Manager Schegg recommends authorization to hire an **Appraiser for Water Tank Storage Site for an amount not to exceed \$9500.00.**
16. **Approve:** **“Can the Grease” Campaign and Budget Adjustment for the Residential FOG program in the amount of \$3500.00.**
17. **Approve:** Chief Engineer Goebel recommends **Revision to the Scope of the 2008 Water Main Replacement Project and an adjustment to the Fiscal Year 2007/2008 Budget for the 2008 Water Main Replacement Project.**
18. **Authorize:** Acting General Manager Schegg recommends authorization to apply for a grant through the **Placer County Water Agency.**

19. **Approve:** Acting General Manager Schegg recommends **approval of an Easement Agreement with Steeple Cove LLC Related to Sewer Line at 7212 N. Lake Blvd, APN 117-110-012, 117-110-013.**
20. **Approve:** Acting General Manager Schegg recommends actions related to the **approval of contracts with Mark Hammon to provide:**
 - i. **Information Technology Services**
 - ii. **Project Management Services for the Supervisory Control and Data Acquisition (SCADA) Project.**

K. CLOSED SESSION AGENDA – Pursuant to the cited authority (all references are to the Government Code, 54956.8, 54956.9, 54956.9 (b) (1), and 54957.6, the Board of Directors will hold a closed session to discuss the following listed items. A report of any action taken will be presented upon reconvening in Open Session.

1. Public Employee Appointment/Discussion and Approval of Terms of Employment Contract of the following Position - Government Code Section 54957:

Title: General Manager/CEO

Agenda Posted and Mailed March 7, 2008

Pam Lefrancois
Acting Clerk of the Board

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be to accommodate participation of the disabled in all of the District's public meeting. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Clerk of the Board at (530) 546-4212, at least 24 hours in advance of the meeting.

Board of Directors:

S. Lane Lewis, President
John Bergmann
Susan Daniels
Frank F. Mooney

North Tahoe PUD Staff:

Leon C. Schegg, Acting General Manager
Public Works Director
Larry Marple, Chief Financial Officer
Nora Daniels, Conference Services Director
Kathleen Long, Park and Facilities Manager
Rob Hopkins, Utility Operations Manager
Tom Goebel, Chief Engineer
Sandra Conroy, Human Resources Specialist

CC. Board Packet:

The Board
General Manager
Larry Marple
Rob Hopkins
Lee Schegg
Tom Goebel
Kathy Long

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Nora Daniels
Pam Lefrancois/Sandra Conroy
Neil Eskind
Judy Friedman
Chris Carrillo/Jason Dicey
M & O Crew Room
Office
Audience plus 10 copies of the Agenda
Jerry Wotel
Sierra Sun/Julie Brown