



NORTH TAHOE PUBLIC UTILITY DISTRICT

Board of Directors Meeting

Date: February 12, 2008
Time: Closed Session Begins at 12:00 PM
1:00 PM Open Session
Location: North Tahoe Community Conference Center
8318 North Lake Boulevard
Kings Beach, CA 96143

- A. ROLL CALL/PLEDGE OF ALLEGIANCE**
- B. REVIEW AGENDA:** The Board reserves the right to take items out of order.
- C. APPROVAL OF MINUTES:**
 - 1. Approve minutes for January 10, 2008 Regular Board Meeting (need closed session info)
 - 2. Approve minutes of February 1, 2008 Special Board Meeting
- D. TIMED ITEMS:**
 - 1. **1:05 PUBLIC COMMENTS:** Any person wishing to address the Board of Directors on items of interest to the District **not listed elsewhere on the Agenda** may do so at this time. Please step up to the podium and state your name. It is requested that comments be as brief as possible, since no action may be taken.
 - 2. **3:00 PM – Consider Options Related to Sewer Line at 7212 N. Lake Blvd, APN 117-110-013.**
 - 3. **3:30 PM – Consider Ordinance 371 alternatives for appeal process, testing procedure.**
 - 4. **4:00 PM – Consideration of Action on Gar Wood Easement Agreements.**
 - 5. **5:00 PM – Consideration of Action on Bay Street Easement Agreements.**
- E. MANAGEMENT TEAM INFORMATIONAL UPDATES:** Update Reports are informational only, and no action may be taken. Management Team will each be provided approximately three minutes for summary of their written update that was provided in the Board packet. Fifteen minutes may be allocated for discussion if deemed necessary by the Board President.
 - 1. Acting General Manager/Public Works Director
 - 2. Attorney
 - 3. Treasurer
 - 4. Chief Financial Officer
 - a. Review and Discuss Monthly Financial Statement through December 2007
 - b. Monthly Labor Report

5. Parks and Facilities Manager
6. Conference Services Director
7. Public Works Director (See Item E-1 Above)
8. Chief Engineer
9. Utility Operations Manager
10. Committee Reports: a) Conference Center Committee; b) Finance Committee; c) Legal Committee; d) Operations and Planning Committee; e) Personnel Committee; f) Placer County RDA Committee; g) Recreation and Parks Committee.
11. President's Comments
12. Director's Comments
13. TTSA Director's Report

F. CONSENT CALENDAR: Consent Calendar items are routine items which are approved without discussion or comment. If an item requires discussion it will be removed from the Consent Calendar prior to action.

1. **Approve:** CFO Larry Marple recommends approval of **Accounts Paid and Payable for the period from January 10, 2008 to February 12, 2008.**
2. **Approve:** Chief Engineer Goebel recommends approval of the following actions **related to the Carnelian Grinder Pump Project:**
 - i. **Payment of Progress Payment #1 to Resource Development Corporation for the Carnelian Grinder Pump Project in the amount of \$48,749.40.**
 - ii. **Change Order #1 an increase in the amount of \$1265.00.**
 - iii. **Filing of a Notice of Completion**
3. **Authorize:** Associate Civil Engineer Taylor via Chief Engineer Goebel recommends approval of the following actions related to the **Beaver Street Water/Sewer Replacement Project:**
 - i. **Progress Payment #9 a release of retention in the amount of \$160,517.92 to Aspen Developers Corp.**
 - ii. **Amending the Cooperative Agreement with Placer County to reflect actual costs incurred on the Project**
4. **Approve:** Chief Engineer Goebel recommends **approval of an amendment to the Professional Services Agreement with Eastern Sierra Engineering for Waterline Replacement Project on Cutthroat Avenue.**
5. **Approve:** Chief Engineer Goebel recommends **approval of an amendment to the Professional Services Agreement with Kennedy/Jenks Consultants for the Carnelian Grinder Pump Project in the amount of \$8,274.70.**
6. **Consideration of Claims:**
 - i. **Robert Miller – \$880.15**
7. **Approve:** CFO Marple recommends **approval of a contract with Damore Hamric and Schneider to perform annual audit of the District's Pension Plan.**

8. **Approve:** Parks and Facilities Manager Long recommends **approval for use of the Kings Beach State Recreation Parking lot for an Ice Castle as part of Snow Fest.**

G. CORRESPONDENCE:

1. Letter from Kings Beach LLC
2. Letter from Amy Levy

H. NEW BUSINESS:

1. **Concurrence on date of February 27, 2008 at 3 PM as recommended by the Recreation and Parks Commission for a Joint Workshop between the Board and Commission related to Friends of the Park Fund, Definition of Recreation and Priorities of the Adopted Master Plan.**
2. **Approve:** The Finance Committee and Acting General Manager Schegg recommends **approval of a 3% Adjustment to the Unclassified Salary Range.**
3. **Appoint Two Board Directors to Participate in SDRMA Seminar.**
4. **Approve:** Conference Services Director Daniels recommends **Approval of a Two (2) Year Extension Option to the North Tahoe Community Conference Center Catering Contract with Bella Affair Catering.**
5. **Presentation by the League to Skate Lake Tahoe – Approve Request for Site Designation at the North Tahoe Regional Park for Continuing Design and Fundraising.**
6. **3:00 PM - Consider Options Related to Sewer Line at 7212 N. Lake Blvd, APN 117-110-013.**

I. OLD BUSINESS:

1. **Discussion and Action Regarding Engineering Department Structure and Staffing.**
2. **Approve:** Chief Engineer Goebel recommends approval of a **Stag Drive Alignment Alternative.**
3. **Report by Conference Center Committee and Counsel Eskind on results of meetings related to the Conference Center, Community Enhancement Projects and Kings Beach State Recreation Area.**
4. **Recreation and Park Commission**
 - i. **Draft Minutes from January 23, 2008 Meeting**
5. **Approve:** CFO Marple recommends **approval of a contract with Mark Hammon for services in conjunction with SCADA project(s) management.**
6. **Approve:** CFO Marple recommends **approval of a contract with Mark Hammon for Information Technology (IT) services.**
7. **3:30 PM - Consider Ordinance 371 alternatives for appeal process, testing procedure.**
8. **4:00 PM – Consideration of Action on Gar Woods Easement Agreements.**
9. **5:00 PM – Consideration of Action on Bay Street Easement Agreements.**

- J. CLOSED SESSION AGENDA** – Pursuant to the cited authority (all references are to the Government Code, 54956.8, 54956.9, 54956.9 (b) (1), and 54957.6, the Board of Directors will hold a closed session to discuss the following listed items. A report of any action taken will be presented upon reconvening in Open Session.

The Board will consider portions of the Closed Session Agenda at noon and may retire back into Closed Session during the meeting or after the meeting.

1. CONFERENCE WITH LABOR NEGOTIATOR
Agency Negotiators: Lee Schegg, Acting General Manager; Larry Marple, CFO; Sandra Conroy, HR Specialist; Dick Whitmore, Labor Counsel, Liebert Cassidy Whitmore
Employee Organization: Stationary Engineers Local 39
2. Public Employee Appointment/Recruitment of the following Position - Government Code Section 54957:
Title:General Manager/CEO
3. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Adjacent to Placer County APNs 115-050-028-000 and 115-050-029-000
Agency Negotiators: Board of Directors, Acting General Manager, and/or Counsel
Negotiating Parties: District and The Gar Wood Building, A California Limited Partnership
Under Negotiation: (1) Sewer Line Easement
(2) Access and Sewer Line Easement
4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Adjacent to Placer County APN's 115-050-032-000, 115-050-033-000
Agency Negotiators: Board of Directors, Acting General Manager, and/or Counsel
Negotiating Parties: District and the following property owners: Basile, LEG Investments, Boxler.
Under Negotiation: (1) Sewer Line Easement
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9: (3 cases)

Pursuant to subdivision (c) of Government Code Section 54956.9, the incident to which said anticipated litigation exists involves the Bay Street Sewer Main Repair and Sewer Line easements for portions of the Bay Street Sewer Main.

6. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of
Government Code Section 54956.9: (1 case)

Pursuant to subdivision (c) of Government Code Section 54956.9, the
incident to which said anticipated litigation exists involves an accident at
the gate at the North Tahoe Regional Park.

Agenda Posted and Mailed February 8, 2008

Pam Lefrancois
Acting Clerk of the Board

Public participation is encouraged. The meeting location is accessible to people with disabilities. Every reasonable effort will be to accommodate participation of the disabled in all of the District's public meeting. If particular accommodations for the disabled are needed (i.e., disability-related aids, or other services), please contact the Clerk of the Board at (530) 546-4212, at least 24 hours in advance of the meeting.

Board of Directors:

S. Lane Lewis, President
John Bergmann
Susan Daniels
Frank F. Mooney
Jeffrey P. Lanini

North Tahoe PUD Staff:

Leon C. Schegg, Acting General Manager
Public Works Director
Larry Marple, Chief Financial Officer
Nora Daniels, Conference Services Director
Kathleen Long, Park and Facilities Manager
Rob Hopkins, Utility Operations Manager
Tom Goebel, Chief Engineer
Sandra Conroy, Human Resources Specialist

CC. Board Packet:

The Board
Larry Marple
Rob Hopkins
Lee Schegg
Tom Goebel
Kathy Long
Nora Daniels
Pam Lefrancois/Sandra Conroy
Neil Eskind
Judy Friedman
Chris Carrillo/Jason Dicey
M & O Crew Room
Office
Audience plus 10 copies of the Agenda
Jerry Wotel
Sierra Sun/Julie Brown